

Corporate & Community Services Committee Meeting

Minutes for 10 December 2012



**shire of
kalamunda**

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MINUTES

1.0 OFFICIAL OPENING

The Chairman opened the meeting at 6.30pm, and welcomed Councillors, Staff and Members of the Public Gallery.

2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Councillors

Sue Bilich	(Shire President)	North Ward
Margaret Thomas		North Ward
Allan Morton		South West Ward
Noreen Townsend		South West Ward
Justin Whitten		South West Ward
Geoff Stallard		South East Ward
John Giardina		South East Ward
Frank Lindsey		South East Ward
Martyn Cresswell	(Presiding Person)	North West Ward
Dylan O'Connor		North West Ward
Bob Emery		North West Ward

Members of Staff

Clayton Higham	Acting Chief Executive Officer
Rhonda Hardy	Director Corporate & Community Services
Darrell Forrest	Manager Governance
Darren Jones	Manager Community Services
Warwick Carter	Manager Economic Property & Procurement Services
Andrew Fowler-Tutt	Manager Development Services
Sam Assaad	Manager Infrastructure Operations
Rajesh Malde	Manager Financial Services
Kerry Fryers	Manager Home & Community Care
Michelle Clark	Executive Assistant to the CEO
Meri Comber	Governance Officer

Members of the Public 19

Members of the Press 1

2.2 Apologies

Nil.

2.3 Leave of Absence Previously Approved

Nil.

3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this Committee. For the purposes of Minuting, these questions and answers are summarised.

3.1 Nita Sadler – Clause in Booking Form

Q. Are Councillors aware there is a clause in the booking form for the use of the Shire's facilities which indicates hirers must supply their own public liability insurance, if this cost is imposed it may lead to having to disband some groups using these facilities?

A. The Director Corporate & Community Services reported that she has recently investigated this matter with the Shire's insurers and has also received legal advice, she anticipates bringing a report to Council in February 2013. She confirmed that users agree on the application form for use of buildings that if users caused a negligent action they would be liable and therefore should have public liability insurance as a protection. If a hall is used less than one time per month they are covered by the Shire's public liability – if more they are liable.

3.2 Robert Vletter - 47 Gavour Road

A question was directed to the chair with reference to Cr Thomas at the Council Meeting held on 15 August 2011, stating that the Minister for Planning and possibly the Department of Planning have been unduly swayed by a campaign of deliberate misinformation by a single issue lobby group, could you please confirm which lobby group this was and could you please confirm what this misinformation was.

A question was directed to Cr Giardina regarding his previous resignation from Council and would he resign again, the Presiding Person ruled this question out of order.

3.3 Iris Jones - Three Questions Related to Item 35

Q. Regarding the Wilkins Road site is there firm commitment from Bethany to progress to building an aged care facility?

A. At a Special Meeting of Council on 11 October 2011 the Bethanie Group was named as the Shire's preferred partner for developing this site. The Resolution allowed for the Chief Executive Officer to develop a legal agreement. Rezoning will be the first step and provided this moves along as anticipated Council will develop a binding agreement with Bethanie.

The remaining questions were ruled to not be related to the functions of this Committee, the Presiding Person suggested they were asked of staff in another setting.

3.4 Questions – Jane Genovese

Q. What makes a question relevant to the functions of this Committee?

A. Manager Governance indicated that the Corporate & Community Services Committee has a charter of considering the issues generated by those business units within our organisation. Corporate covers finance and general administration of the office; community services range across a number of functions such as community support, recreation, youth and properties.

4.0 PETITIONS/DEPUTATIONS

4.1 Deputation - Zig Zag Community Plan

Andy Farrant and Susan Ellesham who had input into the Zig Zag Community Plan, (Attachment 1) to Report 92 on this Agenda, made a deputation to Council.

Mr Farrant outlined the findings as presented in (Attachment 1) and Susan Ellsbery outlined the extreme behaviour residents in the area were frequently subjected to. Mr Farrant suggested Councillors could arrange a site visit and be shown the problems.

4.2 Deputation – Regarding Item 95 on this Agenda

Clive Garnham and Jane Genovese spoke regarding this item.

Mr Garnham said he wished to speak in support of the Recommendation for Item 95 on this Agenda.

The Presiding Person ruled that as the request for the deputation related to Item 95 of the Agenda only, other comments made by Mr Garnham were considered not to be relevant to that item.

Ms Genovese indicated she was not able to consider whether she supported the item as the level of aged care was not stated, nor how much clearing will be necessitated by this development. She also stated concerns with regard to this Council's ability in assessing this application.

The Presiding Person considered that part of this deputation was considered relevant to the Item 95 and the deputation ceased.

5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 That the Minutes of the Corporate & Community Services Committee Meeting held on 12 November 2012 are confirmed as a true and accurate record of the proceedings.

Moved: **Cr Geoff Stallard**

Seconded: **Cr Frank Lindsey**

Vote: **CARRIED UNANIMOUSLY (11/0)**

6.0 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

- 6.1 A Certificate of Appreciation was presented to Kerry Fryers, Home & Community Care in recognition of her skills with regard to the operation of the Peter Anderton Centre as highlighted in a recent assessment by the Department of Health and Ageing.

7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

- 7.1 **96. Proposed Renewal of Lease, 38 Collins Road**, (Provided under separate cover).
Reason for Confidentiality – *Local Government Act 1995*: Section 5.23 (2) (c), “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting”.

8.0 DISCLOSURE OF INTERESTS

8.1 Disclosure of Financial and Proximity Interests

- a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the *Local Government Act 1995*.)
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the *Local Government Act 1995*.)
- 8.1.1 Cr Thomas declared a Financial Interest in Item 94, Disposal of Lots 7,8 and 4255 Lewis Road, Wattle Grove as there is a very small chance that Retirees WA may be interested in purchasing the properties and she is the Chief Executive Officer and Chief Financial Officer of that organisation.

8.2 Disclosure of Interest Affecting Impartiality

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.
- 8.2.1 Nil.

9.0 REPORTS TO COUNCIL

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with each item.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Cr Bilich left the chambers at 7.22pm and returned at 7.25pm, she was not present for the vote on items 88, 89 and 90.

88 Creditor Accounts Paid for the Period 5 November to 27 November 2012

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
 Attachment 1	 Creditor Payments for the Period 5 November to 27 November 2012

PURPOSE

1. To receive creditor accounts paid during the period 5 November to 27 November 2012.

BACKGROUND

2. It is a requirement of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)* that a list of creditors' accounts paid is compiled each month.
3. The report is required to show payee's name, the amount of the payment, the date of the payment and sufficient information to identify the transaction.

DETAILS

4. Accordingly the list of creditors paid during the period 5 November to 27 November (Attachment 1) is included.

STATUTORY AND LEGAL IMPLICATIONS

5. Nil.

POLICY IMPLICATIONS

6. Nil.

PUBLIC CONSULTATION/COMMUNICATION

7. Nil.

FINANCIAL IMPLICATIONS

8. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

9. *Shire of Kalamunda Strategic Plan 2009-2014*
- Strategy 5.52 Provide financial services to support Council's operations and to meet sustainably planning, reporting and accountability requirements.

Sustainability Implications

Social Implications

10. Nil.

Economic Implications

11. Nil.

Environmental Implications

12. Nil.

OFFICER COMMENT

13. Nil.

A Councillor queried EFT 569 against a Business Corporate Card and requested that future reports indicate the owner of the Card, Director Corporate & Community Services agreed to change this for future reporting.

EFT26154 was queried and Director Corporate & Community Services confirmed this was for numerous management staff to attend the Annual Local Government State Conference.

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 88/2012)

That Council:

1. Receives the list of creditors paid during the period 5 November to 27 November 2012 (Attachment 1) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.

Moved: **Cr Margaret Thomas**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY (10/0)**

Attachment 1

Shire of Kalamunda			Creditors payment for the period 5 November to 27 November 2012	
Chq/EFT	Date	Name	Description	Amount \$
569	05/11/2012	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS PURCHASES	6,105.11
570	07/11/2012	AUSTRALIAN TAXATION OFFICE	TAXATION	133,780.73
571	09/11/2012	LES MILLS AUSTRALIA	MONTHLY LICENCE FEE	965.48
572	13/11/2012	IINET TECHNOLOGIES PTY LTD	INTERNET ACCESS	958.90
573	13/11/2012	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN # 216 INTEREST PAYMENT	4,508.52
574	15/11/2012	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN # 217 INTEREST PAYMENT	2,577.48
575	21/11/2012	AUSTRALIAN TAXATION OFFICE	TAXATION	127,629.29
EFT26077	01/11/2012	MOTORCHARGE - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - OCTOBER 2012	17,971.55
EFT26078	08/11/2012	STYLECORP CORPORATE WEAR	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	980.20
EFT26079	08/11/2012	SHAWSETT TRAINING PTY LTD	DRIVER TRAINING FOR KALAMUNDA VOLUNTEER BUSH FIRE BRIGADE - 12 PARTICIPANTS	2,550.00
EFT26080	08/11/2012	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	23.75
EFT26081	08/11/2012	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	1,481.05
EFT26082	08/11/2012	JOSHUA HOCKLEY	TECHNICIAN SERVICES FOR KALAMUNDA PERFORMING ARTS CENTRE	1,237.50
EFT26083	08/11/2012	CARLA BOND	GROUP FITNESS CLASSES INSTRUCTOR	87.36
EFT26084	08/11/2012	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	263.56
EFT26085	08/11/2012	MACQUARIE EQUIPMENT FINANCE PTY LTD	IT EQUIPMENT LEASE	92,768.25
EFT26086	08/11/2012	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	2,678.00
EFT26087	08/11/2012	WILLIAM MICHAEL HUNTER	CROSSOVER CONTRIBUTION	350.00
EFT26088	08/11/2012	PHILIP JULIAN & THEA WELLS	RATES REFUND	626.57
EFT26089	08/11/2012	ROBYN BEARDSSELL	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	32.20
EFT26090	08/11/2012	DONALD MCKECHNIE	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	10,265.38
EFT26091	08/11/2012	ROY NOLAN YEABSLEY	RATES REFUND	316.59
EFT26092	08/11/2012	BERNADETTE ANNE RICHARDSON	REFUND OF TERM 4 2012 PILATES COURSE AT RAY OWEN SPORTS CENTRE COURSE DID NOT RUN	94.50

Shire of Kalamunda

Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount \$
EFT26093	08/11/2012	ALLAN MORTON	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	4,348.08
EFT26094	08/11/2012	DAVID LLEWELLYN GREENING	CROSSOVER CONTRIBUTION	350.00
EFT26095	08/11/2012	GREGORY J & ERICA J HOBBS	RATES PROMPT PAYMENT INCENTIVE PRIZE	1,000.00
EFT26096	08/11/2012	CARMEL VALLEY CHOCOLATES	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	84.00
EFT26097	08/11/2012	GAYLE ANNETTE MCINNES	HALL AND KEY BOND REFUND	750.00
EFT26098	08/11/2012	IAN HAINSWORTH DODD	CROSSOVER CONTRIBUTION	350.00
EFT26099	08/11/2012	PADMA WERZ	PART DOG REGISTRATION REFUND	57.00
EFT26100	08/11/2012	CORAL ANNE COULTER	RATES REFUND	164.26
EFT26101	08/11/2012	PETER VERNON FAIRALL	RATES REFUND	293.80
EFT26102	08/11/2012	JANINE MARIE WARBURTON	RATES REFUND	241.13
EFT26103	08/11/2012	WILLIAM & ALMA T BERRY	RATES REFUND	600.62
EFT26104	08/11/2012	DOUGLAS FRANCIS & GEORGINA DOODY	RATES REFUND	737.21
EFT26105	08/11/2012	NEIL ASHLEY FLINT	RATES REFUND	589.57
EFT26106	08/11/2012	GARY MARTIN LAWNMOWING	VERGE / RESERVE MOWING FOR VARIOUS LOCATIONS	240.00
EFT26107	08/11/2012	LORIS MARGARET BETTS	RATES REFUND	189.36
EFT26108	08/11/2012	TRACEY ANNE STYLES & KIMBERLEY ROSS	RATES REFUND	320.90
EFT26109	08/11/2012	PATRICIA & HOWARD HOWIE	RATES REFUND	769.50
EFT26110	08/11/2012	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	73,288.02
EFT26111	08/11/2012	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	244.00
EFT26112	08/11/2012	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	389.89
EFT26113	08/11/2012	AUSTRALIA POST	POSTAL EXPENSES / COUNTER BILLPAY TRANSACTION FEES	10,488.34
EFT26114	08/11/2012	CLEANAWAY (7004295)	DOMESTIC AND RECYCLING RUBBISH COLLECTION FEES	243,849.56
EFT26115	08/11/2012	LANDGATE	LAND ENQUIRY	48.00
EFT26116	08/11/2012	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	1,150.60
EFT26117	08/11/2012	SKIPPER TRUCKS PARTS	PLANT / VEHICLE PARTS	433.10
EFT26118	08/11/2012	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	1,284.89
EFT26119	08/11/2012	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	62.94

Shire of Kalamunda

Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount
EFT26120	08/11/2012	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	13,142.25
EFT26121	08/11/2012	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP	157,477.10
EFT26122	08/11/2012	FASTA COURIERS	COURIER FEES	258.91
EFT26123	08/11/2012	FORRESTFIELD MOWER CENTRE	SUPPLY OF HARDWARE / PLANT PARTS	870.00
EFT26124	08/11/2012	BRADDOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1,050.78
EFT26125	08/11/2012	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	1,600.50
EFT26126	08/11/2012	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	5,278.61
EFT26127	08/11/2012	JOHN GIARDINA	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	3,400.00
EFT26128	08/11/2012	GEOFF STALLARD	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	3,400.00
EFT26129	08/11/2012	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES	483.31
EFT26130	08/11/2012	WA LOCAL GOVERNMENT ASSOCIATION (ADVERTISING)	ADVERTISING FOR VARIOUS JOBS / EVENTS	5,717.70
EFT26131	08/11/2012	MACDONALD JOHNSTON ENGINEERING	PLANT / VEHICLE PARTS	839.30
EFT26132	08/11/2012	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	16,108.81
EFT26133	08/11/2012	STAFFLINK INDUSTRIAL	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	3,939.02
EFT26134	08/11/2012	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	732.88
EFT26135	08/11/2012	KEVIN & MARGARET BELL	RATES REFUND	402.37
EFT26136	08/11/2012	COURIER AUSTRALIA	COURIER CHARGES	9.39
EFT26137	08/11/2012	GILFORD BUILDING SERVICES	FOOTPATH DEPOSIT REFUND	950.00
EFT26138	08/11/2012	LOVEGROVE TURF SERVICES	TURF MAINTENANCE / SERVICES AT VARIOUS LOCATIONS	3,690.61
EFT26139	08/11/2012	FORRESTFIELD PRIMARY SCHOOL	DONATION TOWARD OPENING OF COMMUNITY GARDEN	500.00
EFT26140	08/11/2012	DELOITTE TOUCHE TOHIMATSU	PROFESSIONAL SERVICES - FORENSIC AUDIT	57,976.55
EFT26141	08/11/2012	CHICKEN TREAT	CATERING SUPPLIES	259.95
EFT26142	08/11/2012	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	1,071.94
EFT26143	08/11/2012	EDNEY PRIMARY SCHOOL P & C ASSOCIATION	HALL BOND REFUND	300.00
EFT26144	08/11/2012	WATTLE GROVE VETERINARY HOSPITAL	VETERINARY FEES	417.16

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Chq/EFT	Date	Name	Description	Amount \$
EFT26145	08/11/2012	LITTLE LOADS	GARDEN / VERGE SUPPLIES FOR VARIOUS LOCATIONS	211.00
EFT26146	08/11/2012	ASHMY PTY LTD	FOOTPATH DEPOSIT REFUND	500.00
EFT26147	08/11/2012	WEBB & BROWN-NEAVES HOME BUILDERS	FOOTPATH DEPOSIT REFUND	700.00
EFT26148	08/11/2012	HIGH WYCOMBE CRICKET CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	140.00
EFT26149	08/11/2012	GCS SERVICES	PLUMBING SERVICES TO VARIOUS SHIRE BUILDINGS	1,100.83
EFT26150	08/11/2012	KALAMUNDA PLUMBING & ELECTRICAL	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	968.00
EFT26151	08/11/2012	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	5,632.00
EFT26152	08/11/2012	WILD SEASONS FLOWERS PTY LTD	FLOWER ARRANGEMENTS	215.00
EFT26153	08/11/2012	KALAMUNDA & DISTRICTS BASKETBALL ASSOCIATION INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	220.00
EFT26154	08/11/2012	LOCAL GOVERNMENT MANAGERS AUSTRALIA (WA DIVISION)	PROJECT MANAGEMENT TRAINING (INCLUDING NWDF GOVERNMENT SUBSIDY) AND REGISTRATION FOR STAFF TO ATTEND ANNUAL STATE CONFERENCE	17,093.50
EFT26155	08/11/2012	DIGITAL MAPPING SOLUTIONS	REGISTRATION FOR 2 STAFF TO ATTEND - QANTAM GIS TRAINING COURSE	2,640.00
EFT26156	08/11/2012	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)	ESL INCOME LOCAL GOVERNMENT - EMERGENCY SERVICES LEVY - SECTION 36L & 36M - 2012/13	33,394.18
EFT26157	08/11/2012	J CORP PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT26158	08/11/2012	DICK SMITH ELECTRONICS	ELECTRICAL SUPPLIES	109.95
EFT26159	08/11/2012	C Y BOBCATS	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	500.50
EFT26160	08/11/2012	IAN JUSTIN WHITTEN	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	3,400.00
EFT26161	08/11/2012	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	8,700.08
EFT26162	08/11/2012	A1 WALLISTON TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	18,745.00
EFT26163	08/11/2012	HASTIE SERVICES PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	294.25

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Creditors payment for the period 5 November to 27 November 2012				
Chq/EFT	Date	Name	Description	Amount
EFT26164	08/11/2012	DEBBIE JOSE JEWELLERY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	\$ 43.40
EFT26165	08/11/2012	BRENDA BALL	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	31.50
EFT26166	08/11/2012	KANYANA WILDLIFE REHABILITATION CENTRE INC	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	114.40
EFT26167	08/11/2012	RED DIRT ARTS	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/09/12 - 31/09/12	17.47
EFT26168	08/11/2012	ZIG ZAG COMMUNITY ARTS INC	KEY BOND REFUND	50.00
EFT26169	08/11/2012	BIG W	LIBRARY SUPPLIES	674.49
EFT26170	08/11/2012	FOOD TECHNOLOGY SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR HEALTH DEPARTMENT	1,976.15
EFT26171	08/11/2012	KALAMUNDA CHURCH OF CHRIST	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	200.00
EFT26172	08/11/2012	BGC RESIDENTIAL PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT26173	08/11/2012	RONEEL KRISHNA GOUNDER	OUTSTANDING WORKS BOND CROSSOVER BATTLEAXE REFUND - WAPC 140132 - LOT 89 (12) SUSSEX RD FORRESTFIELD	15,120.00
EFT26174	08/11/2012	PICKERING BROOK HERITAGE GROUP	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	26.25
EFT26175	08/11/2012	CONFECT - EXPRESS	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	740.80
EFT26176	08/11/2012	ROSEMARY MILLER & MARK LUDERMAN	BIRTHDAY PARTY BOND REFUND AT HARTFIELD PARK RECREATION CENTRE	50.00
EFT26177	08/11/2012	HILLS GOURMET	CATERING SUPPLIES	279.50
EFT26178	08/11/2012	GEMMILL HOMES	FOOTPATH DEPOSIT REFUND	700.00

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Chq/EFT	Date	Name	Description	Amount \$
EFT26179	08/11/2012	MARGARET THOMAS	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	3,400.00
EFT26180	08/11/2012	BLUEPRINT HOMES	FOOTPATH DEPOSIT REFUND	700.00
EFT26181	08/11/2012	NOREEN TOWNSEND	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	3,400.00
EFT26182	08/11/2012	ELECTRICITY NETWORKS CORP T/A WESTERN POWER	INSTALLATION OF STREET LIGHTING - JOHNSON PLACE, WATTLE GROVE	10,325.00
EFT26183	08/11/2012	AFFORDABLE LIVING HOMES	FOOTPATH DEPOSIT REFUNDS	1,650.00
EFT26184	08/11/2012	FRANK LINDSEY	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	3,400.00
EFT26185	08/11/2012	WATTLE GROVE PLANT FARM	GARDEN / VERGE SUPPLIES	209.00
EFT26186	08/11/2012	KERB - FIX	KERB REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	2,674.10
EFT26187	08/11/2012	MAIDA VALE DELIVERY ROUND	PAPER AND MAGAZINES DELIVERIES FOR HIGH WYCOMBE LIBRARY	68.45
EFT26188	08/11/2012	G.D.CHARLTON	PODIATRY SERVICES AT JACK HEALEY CENTRE	1,295.64
EFT26189	08/11/2012	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	6,498.25
EFT26190	08/11/2012	JACKSON MCDONALD LAWYERS	LEGAL EXPENSES	3,532.76
EFT26191	08/11/2012	MILUC PTY LTD	WORKS BOND REFUND - 527/528 BERKSHIRE ROAD FORRESTFIELD - WAPC 142710	262,806.50
EFT26192	08/11/2012	COLLEEN GRANT	HALL AND KEY BOND REFUND	350.00
EFT26193	08/11/2012	JENNIFER SCOFFERN	CROSSOVER CONTRIBUTION	350.00
EFT26194	08/11/2012	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	809.09
EFT26195	08/11/2012	ELA MAJOCHA	KEY BOND REFUND	50.00
EFT26196	08/11/2012	MADE 4 YOU (LYGIA)	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	4.20
EFT26197	08/11/2012	SHIRLEY SPENCER	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	87.50
EFT26198	08/11/2012	OTTO WILHELM SCHAECHTELE	CROSSOVER CONTRIBUTION	350.00
EFT26199	08/11/2012	ROSE SMART	MAINTAIN ROSE BEDS AT VARIOUS LOCATIONS	1,248.50
EFT26200	08/11/2012	RESIDENTIAL BUILDING WA PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT26201	08/11/2012	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	229.73

Shire of Kalamunda

Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount \$
EFT26202	08/11/2012	BINDALE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	67.95
EFT26203	08/11/2012	THE TYRE DOCTOR	PLANT / VEHICLE PARTS	2,537.40
EFT26204	08/11/2012	CHRIS ANTILL PLANNING & URBAN DESIGN CONSULTANT	PREPARATION OF LOCAL HOUSING STRATEGY	5,500.00
EFT26205	08/11/2012	FUN AIRBRUSH TATTOOS	AIR BRUSH TATTOOS - ENTERTAINMENT - WALK THE ZIG ZAG 2012	530.00
EFT26206	08/11/2012	KIWALES NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	45.00
EFT26207	08/11/2012	MARRA & ASSOCIATES	ENGINEERING DESIGN AND SPECIFICATION FOR PROPOSED WALKWAY/BRIDGE BETWEEN ZZCC AND ARTS AND CRAFT WAGON.	1,100.00
EFT26208	08/11/2012	PH CONCRETE	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	32,586.07
EFT26209	08/11/2012	HOWARD W & LYNDA MITCHELL	RATES REFUND	296.10
EFT26210	08/11/2012	UNIQCO (WA) PTY LTD	PLANT AND MANAGEMENT BUREAU SERVICE - OCTOBER 2012	3,198.80
EFT26211	08/11/2012	FORRESTFIELD T-BALL ASSOCIATION	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1,800.00
EFT26212	08/11/2012	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	930.00
EFT26213	08/11/2012	YOUTH ACTION KALAMUNDA INC	HALL, KEY BOND AND THEATRE BOOKING CANCELLED REFUND	952.00
EFT26214	08/11/2012	FONZ'S BOBCAT & TRUCK HIRE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	7,062.00
EFT26215	08/11/2012	AGNES BIRD	RATES REFUND	460.00
EFT26216	08/11/2012	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	62,761.32
EFT26217	08/11/2012	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	716.82
EFT26218	08/11/2012	WEST-SURE GROUP	CASH IN TRANSIT SERVICES - OCTOBER 2012	2,294.33
EFT26219	08/11/2012	RYLAN PTY LTD	MOUNTABLE KERBING FOR VARIOUS LOCATIONS	4,992.90
EFT26220	08/11/2012	SHENAYE HUMMERSTON	REIMBURSEMENT OF VARIOUS COSTS	72.20
EFT26221	08/11/2012	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	4,261.75

Shire of Kalamunda				Amount
Creditors payment for the period 5 November to 27 November 2012				\$
Chq/EFT	Date	Name	Description	
EFT26222	08/11/2012	OZWIRE ELECTRICAL PTY LTD	ELECTRICAL WORK AT VARIOUS SHIRE LOCATIONS	6,995.21
EFT26223	08/11/2012	LOUISE CORDELL	CROSSOVER CONTRIBUTION	350.00
EFT26224	08/11/2012	UNIQUE WASTE MANAGEMENT SERVICES	HIRE OF TRUCK AND OPERATOR TO TRANSPORT WASTE BINS FROM WALLISTON TRANSFER STATION	2,310.00
EFT26225	08/11/2012	HELEN WALKER	KEY BOND REFUND	50.00
EFT26226	08/11/2012	KEN WYATT MP	KEY BOND REFUND ID	50.00
EFT26227	08/11/2012	CLAIRE O'NEILL - CLAIRE'S EMBROIDERY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	169.40
EFT26228	08/11/2012	LINDA STONES	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	177.45
EFT26229	08/11/2012	AROUNDABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	3,168.00
EFT26230	08/11/2012	ROBERT EMERY	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	3,400.00
EFT26231	08/11/2012	LEWIS FAMILY TRUST	CABLING INSTALLATION AND MATERIAL SUPPLY OF NETWORK CABLING	422.40
EFT26232	08/11/2012	KRISTY LEE MOLLICA	SENIORS WEEK FESTIVAL - VARIETY CONCERT	2,000.00
EFT26233	08/11/2012	PETER FALCONER	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	38.50
EFT26234	08/11/2012	DARLINGTON HOME SCHOOL DRAMA GROUP	HALL BOND REFUND	350.00
EFT26235	08/11/2012	MARY FORWARD	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	24.55
EFT26236	08/11/2012	FOXTEL	MONTHLY FEES - BUSINESS PACKAGE - HARTFIELD PARK	200.00
EFT26237	08/11/2012	HARDEY MCMURRICK	UKE-A-LOONY" CHILDREN'S SHOW - KALAMUNDA LIBRARY	350.00
EFT26238	08/11/2012	HANDS-ON INFECTION CONTROL	SUPPLY OF VACCINATIONS - HEPATITIS B	355.40

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Creditors payment for the period 5 November to 27 November 2012				
Chq/EFT	Date	Name	Description	Amount
EFT26239	08/11/2012	HANS SCHWALB	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	\$ 7.00
EFT26240	08/11/2012	JOHN LESLIE TOWERS	PART DOG REGISTRATION REFUND	12.00
EFT26241	08/11/2012	THE ARTFUL FLOWE - FELICIA LOWE	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	95.55
EFT26242	08/11/2012	RAJESH MALDE	REFUND OF EMPLOYMENT CONTRACT ALLOWANCE	141.00
EFT26243	08/11/2012	DAVID GREEN	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	97.79
EFT26244	08/11/2012	VINTAGE PHOTO BOOTHS WA	PHOTOBOOTH - SENIORS DANCE - FRIDAY 16 NOVEMBER 2012	1,700.00
EFT26245	08/11/2012	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	414.00
EFT26246	08/11/2012	STREAMNET DIGITAL	FILMING AND PRODUCTION OF THE PERTH HILLS VIDEO	1,600.50
EFT26247	08/11/2012	MAX OGRADY - PROJECT PHOTOGRAPHY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	10.50
EFT26248	08/11/2012	GREG CROWE - HOVEA POTTERY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	21.00
EFT26249	08/11/2012	PERTH SAFETY PRODUCTS	SUPPLY OF 5 GALVANISED GRAB RAILS	957.00
EFT26250	08/11/2012	NICHOLAS TAYLOR	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	42.00
EFT26251	08/11/2012	SILK ON SILK (ROSEMARY LONSDALE)	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	175.00
EFT26252	08/11/2012	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION & DEPOT	171.06

Shire of Kalamunda

Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount
EFT26253	08/11/2012	DFP RECRUITMENT SERVICES PTY LTD	LABOUR/TEMP HIRE - ENGINEERING DEPARTMENT	5,500.53
EFT26254	08/11/2012	KJERSTIN BJELLAND	MONTHLY LEASE PAYMENTS FOR LOT 919 CAR PARK AT SMOKEBUSH ESTATE	3,160.00
EFT26255	08/11/2012	BALLOONS ABUZZ	BALLOON ARCH - SENIORS DANCE	250.00
EFT26256	08/11/2012	MAVIS PASKULICH	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	140.70
EFT26257	08/11/2012	LIME AND ICE	ENTERTAINMENT - SENIORS DANCE	450.00
EFT26258	08/11/2012	URIMAT AUSTRALIA PTY LTD	MAINTENANCE / REPAIRS FOR WATERLESS URINALS	244.20
EFT26259	08/11/2012	BEESWAX CREATIONS	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	53.07
EFT26260	08/11/2012	FIRE SHIELD SERVICES	ATTEND SITE FOR REACTIVE FAULT AND MONTHLY PPM SERVICE AT ZIG ZAG CULTURAL CENTRE	132.00
EFT26261	08/11/2012	ARBOR OXYGEN PTY LTD	ARBORICULTURE REPORT - 8 MILFORD ROAD GOOSEBERRY HILL	440.00
EFT26262	08/11/2012	COAKLEY & MARTIN PTY LTD	COMMISSION - SALE OF 39 MAIDA VALE ROAD MAIDA VALE	12,320.00
EFT26263	08/11/2012	RTK NETWEST	SUPPLY RTK NETWEST VRS SUBSCRIPTION - 01/11/12 - 01/11/13	4,400.00
EFT26264	08/11/2012	SALVATORE FURFARO	FOOTPATH DEPOSIT REFUND	500.00
EFT26265	08/11/2012	RESICERT PROPERTY INSPECTIONS	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	400.00
EFT26266	08/11/2012	CIVIL SURVEY SOLUTIONS	AUTOCAD CIVIL 3D COMMERCIAL SUBSCRIPTION 1 YEAR RENEWAL FEE	3,489.75
EFT26267	08/11/2012	BSPCI	HALL AND KEY BOND REFUND	350.00
EFT26268	08/11/2012	TIERRA ECOLOGIA	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/10/12 - 31/10/12	55.30
EFT26269	08/11/2012	ALYSSA MACLOU	HALL AND KEY BOND REFUND	1,050.00
EFT26270	08/11/2012	AMIE YOUNG	GROUP FITNESS CLASSES INSTRUCTOR	43.68

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Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount \$
EFT26271	08/11/2012	SOUTH PERTH BASEBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	220.00
EFT26272	08/11/2012	ELENA DEHAR	HALL AND KEY BOND REFUND	350.00
EFT26273	08/11/2012	GARRY SINGH	HALL AND KEY BOND REFUND	550.00
EFT26274	09/11/2012	KALAMUNDA STATE EMERGENCY SERVICE	REIMBURSEMENT - GOODS AND SERVICES	6,709.55
EFT26275	22/11/2012	STYLECORP CORPORATE WEAR	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	286.83
EFT26276	22/11/2012	NIGHTINGALES PHARMACY	FIRST AID AS SELECTED FOR WORKS DEPOT	59.88
EFT26277	22/11/2012	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	16.25
EFT26278	22/11/2012	JB HI-FI MIDLAND	LIBRARY SUPPLIES	216.81
EFT26279	22/11/2012	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	DEBT COLLECTION FEES FOR RATES	176.00
EFT26280	22/11/2012	OLK & ASSOCIATES	ARCHITECTURAL DESIGN FEES FOR PROPOSED WALKWAY BRIDGE BETWEEN THE ZZCC (CULTURAL CENTRE) AND THE ARTS AND CRAFT WAGON	2,750.00
EFT26281	22/11/2012	CABCHARGE AUSTRALIA LIMITED	CABCHARGE FEES	58.90
EFT26282	22/11/2012	COLLECTOR OF PUBLIC MONIES (CENTRELINK)	CENTREPAY - TRANSACTION CHARGES	537.24
EFT26283	22/11/2012	BRUMBY'S KALAMUNDA	CATERING SUPPLIES	260.00
EFT26284	22/11/2012	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	520.30
EFT26285	22/11/2012	TOP OF THE LADDER GUTTER CLEANING	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS LOCATIONS	4,950.00
EFT26286	22/11/2012	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	430.00
EFT26287	22/11/2012	TOTALLY WORKWEAR MIDLAND	SUPPLY OF PROTECTIVE CLOTHING	107.18
EFT26288	22/11/2012	ALLION LEGAL	GENERAL EMPLOYMENT SERVICES	398.87
EFT26289	22/11/2012	J & K HOPKINS	OFFICE FURNITURE FOR PETER ANDERTON CENTRE	159.00
EFT26290	22/11/2012	ANTONIO (TONY) D'AGUI	FOOTPATH DEPOSIT & SEPTIC TANK INSPECTION FEE REFUNDS	1,054.00
EFT26291	22/11/2012	MARIA PERKINS	TRAVEL COMMUNITY VISITORS SCHEME REFUND	45.00
EFT26292	22/11/2012	TONI LOUISE CLARKE & PETER SIMPKINS	RATES REFUND	1,039.95
EFT26293	22/11/2012	KEITH & LILIANKA MARTIN	RATES REFUND	154.77
EFT26294	22/11/2012	EDWARD J & DEBBIE M KORIN	RATES REFUND	188.15
EFT26295	22/11/2012	NEIL D & ALWYNE J EDMUNDS	RATES REFUND	708.96
EFT26296	22/11/2012	CARLOS A & ROMANA R BARBOSA	RATES REFUND	231.92

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Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount
EFT26297	22/11/2012	PAULINE TONKIN	REIMBURSEMENT OF INCIDENTAL EXPENSES - FALLS FARM	\$ 98.50
EFT26298	22/11/2012	SALLY ANNE WATSON	RATES REFUND	4,977.19
EFT26299	22/11/2012	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	72,715.18
EFT26300	22/11/2012	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	22,864.00
EFT26301	22/11/2012	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	793.60
EFT26302	22/11/2012	GULLY VIEWS NEWSAGENCY	SUBSCRIPTIONS & NEWSPAPERS FOR VARIOUS LOCATIONS	827.41
EFT26303	22/11/2012	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	1,020.11
EFT26304	22/11/2012	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	14,761.94
EFT26305	22/11/2012	MIDWASTE - TRANSPACIFIC CLEANAWAY PTY LTD	WASTE / RECYCLING SERVICES	3,720.85
EFT26306	22/11/2012	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	1,215.73
EFT26307	22/11/2012	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	168.97
EFT26308	22/11/2012	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	1,232.00
EFT26309	22/11/2012	A & S HILL	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	13,555.85
EFT26310	22/11/2012	ZIPFORM PTY LTD	PRINTING AND POSTAGE OF RATES INSTALMENT NOTICES	2,147.57
EFT26311	22/11/2012	DOMUS NURSERY	GARDEN SUPPLIES FOR VARIOUS LOCATIONS	151.80
EFT26312	22/11/2012	FASTA COURIERS	COURIER FEES	400.28
EFT26313	22/11/2012	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	29.99
EFT26314	22/11/2012	BRADDOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1,352.73
EFT26315	22/11/2012	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	3,498.00
EFT26316	22/11/2012	DEPARTMENT OF ENVIRONMENT & CONSERVATION	KANYANA WILDLIFE HOSPITAL LEASE 1/11/12 - 31/10/13	188.36
EFT26317	22/11/2012	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	2,987.94
EFT26318	22/11/2012	TREE AESTHETICS	TREE LOPPING AND PRUNING AT VARIOUS LOCATIONS	7,590.00
EFT26319	22/11/2012	HILL TOP TROPHIES (MILPROP WA)	SUPPLY OF NAME BADGES	87.45

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Chq/EFT	Date	Name	Description	Amount \$
EFT26320	22/11/2012	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES	81.09
EFT26321	22/11/2012	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	13,509.06
EFT26322	22/11/2012	STAFLINK INDUSTRIAL	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	2,734.64
EFT26323	22/11/2012	ZIG ZAG GRAPHICS AND PRINT	PRINTING OF FIFO WORKSHOP FLYERS	100.00
EFT26324	22/11/2012	FESA DIRECT BRIGADE ALARM MONITORING	ANNUAL MONITORING FEE - KALAMUNDA PERFORMING ARTS CENTRE	1,613.14
EFT26325	22/11/2012	CHUBB FIRE & SECURITY PTY LTD	MAINTENANCE & REPAIRS TO SECURITY CAMERAS AT HARTFIELD PARK RECREATION CENTRE	961.76
EFT26326	22/11/2012	LOVEGROVE TURF SERVICES	TURF MAINTENANCE / SERVICES AT VARIOUS LOCATIONS	4,877.84
EFT26327	22/11/2012	CHICKEN TREAT	CATERING SUPPLIES	116.55
EFT26328	22/11/2012	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	1,771.65
EFT26329	22/11/2012	FOOTHILLS INFORMATION AND REFERRAL SERVICE	HALL AND KEY BOND REFUND	350.00
EFT26330	22/11/2012	BIBBULMUN TRACK FOUNDATION	HALL BOND REFUND	300.00
EFT26331	22/11/2012	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS	117.00
EFT26332	22/11/2012	KALAMUNDA PLUMBING & ELECTRICAL	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	253.00
EFT26333	22/11/2012	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	6,231.50
EFT26334	22/11/2012	FORRESTFIELD NEWSPAPERS & MAGAZINES DELIVERY	NEWSPAPERS / MAGAZINES DELIVERIES FOR VARIOUS LOCATIONS	377.00
EFT26335	22/11/2012	PROFESSIONALS STIRLING CLARK	RATES REFUND	297.70
EFT26336	22/11/2012	GRASSTREES AUSTRALIA	GARDEN AND VERGE SUPPLIES	1,020.00
EFT26337	22/11/2012	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)	50% COST SHARING FOR THE COMMUNITY FIRE MANAGER - 50% CFM WAGES 29/06/12 - 27/09/12	14,924.54
EFT26338	22/11/2012	DICK SMITH ELECTRONICS	ELECTRICAL SUPPLIES	197.00
EFT26339	22/11/2012	AGAINST THE GRAIN BUILDING MAINTENANCE	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	1,449.00
EFT26340	22/11/2012	ACROD WA	PARKING PERMIT	26.00
EFT26341	22/11/2012	A1 WALLISTON TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	1,775.00

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Creditors payment for the period 5 November to 27 November 2012				
Chq/EFT	Date	Name	Description	Amount \$
EFT26342	22/11/2012	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	4,576.00
EFT26343	22/11/2012	NEW GENERATION HOMES - TANGENT NOMINEES PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT26344	22/11/2012	CENTRAL INSTITUTE OF TECHNOLOGY	CERTIFICATE 3 IN BUSINESS FEE FOR CLERICAL TRAINEES	1,523.20
EFT26345	22/11/2012	BIG W	LIBRARY SUPPLIES	524.65
EFT26346	22/11/2012	DUN & BRADSTREET (AUSTRALIA) PTY LTD	DEBT COLLECTION FEES FOR RATES	588.47
EFT26347	22/11/2012	ATI-MIRAGE TRAINING SOLUTIONS	REGISTRATION FOR 14 STAFF TO ATTEND - CONFLICT MANAGEMENT COURSE	2,435.28
EFT26348	22/11/2012	PICKERING BROOK HERITAGE GROUP	REIMBURSEMENT OF VOLUNTEERS & PUBLIC LIABILITY INSURANCE AS PER LICENCE AGREEMENT	1,316.82
EFT26349	22/11/2012	PERTH AUDIOVISUAL	HIRE & OPERATION OF VIDEO EQUIPMENT	165.00
EFT26350	22/11/2012	CONFECT - EXPRESS	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	275.35
EFT26351	22/11/2012	HILLS GOURMET	CATERING SUPPLIES	827.58
EFT26352	22/11/2012	GEMMILL HOMES	FOOTPATH DEPOSIT REFUNDS	2,100.00
EFT26353	22/11/2012	JOHN ANDREW PUNYANITYA	RATES REFUND	14.95
EFT26354	22/11/2012	COUNCIL ON THE AGEING WA INC (COTA)	2012 LIVING LONGER LIVING STRONGER EXCELLENCE AWARDS - LOCAL GOVERNMENT AUTHORITY SPONSORSHIP	470.00
EFT26355	22/11/2012	TIMOTHY KENNETH JOHNSON	CROSSOVER CONTRIBUTION FOR TWO PROPERTIES	700.00
EFT26356	22/11/2012	KALAMUNDA SWEEPING	ROAD / PATH SWEEPING AT VARIOUS LOCATIONS	12,751.26
EFT26357	22/11/2012	HEATHER BEATRICE MALLIGAN	CROSSOVER CONTRIBUTION	350.00
EFT26358	22/11/2012	WOOLWORTHS LIMITED	GROCERIES FOR SENIORS WEEK 2012	200.00
EFT26359	22/11/2012	FORRESTFIELD TENNIS CLUB (INC)	FORRESTFIELD TENNIS CLUB HIRE FEES 1/10/12 - 31/10/12	126.00
EFT26360	22/11/2012	MAIDA VALE DELIVERY ROUND	PAPER AND MAGAZINES DELIVERIES FOR HIGH WYCOMBE LIBRARY	73.85
EFT26361	22/11/2012	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS SHIRE BUILDINGS	5,438.83
EFT26362	22/11/2012	G.D.CHARLTON	PODIATRY SERVICES AT JACK HEALEY CENTRE	768.60

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Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount \$
EFT26363	22/11/2012	ALEXANDRA BAK	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26364	22/11/2012	KIM'S SKIM	PLANT / VEHICLE PARTS	66.00
EFT26365	22/11/2012	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	3,987.50
EFT26366	22/11/2012	EASFLEET MANAGEMENT	NOVATED LEASING	10,781.94
EFT26367	22/11/2012	JOSHUA COSGROVE	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26368	22/11/2012	INSTITUTE OF PUBLIC WORKS ENGINEERING AUST. (NAT)	PARKCHECK MANAGEMENT MEASURES COUNCIL GROUP 3 RENEWAL - OPERATIONS CENTRE	4,510.00
EFT26369	22/11/2012	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	848.32
EFT26370	22/11/2012	TYSON COSGROVE	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26371	22/11/2012	JOSHUA MORRIS	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26372	22/11/2012	REDINK HOMES PTY LTD	FOOTPATH DEPOSIT REFUNDS	2,350.00
EFT26373	22/11/2012	WESTERN AUSTRALIAN INSTITUTE OF TAE KWON DO	KEY BOND REFUND	50.00
EFT26374	22/11/2012	LESMURDIE ARTS & CRAFTS INC	HALL AND KEY BOND REFUND	350.00
EFT26375	22/11/2012	NICHOLAS STUBBS	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26376	22/11/2012	KALAMUNDA MEN'S SHED INC	TRAFFIC MANAGEMENT ASSISTANCE - WALK THE ZIG ZAG 2012	500.00
EFT26377	22/11/2012	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	229.73
EFT26378	22/11/2012	BINDALE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	67.35
EFT26379	22/11/2012	ROBERT J VELTMAN	EVACUATION PLANS FOR HARTFIELD PARK	275.00
EFT26380	22/11/2012	HEATHER SMITH	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	16.00
EFT26381	22/11/2012	NEVERFAIL SPRINGWATER LTD (ZZCC)	BOTTLED WATER SUPPLIES / MAINTENANCE	13.75
EFT26382	22/11/2012	BRIKMAKERS	SUPPLY OF BRICK PAVERS	1,367.52
EFT26383	22/11/2012	PH CONCRETE	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	21,565.41
EFT26384	22/11/2012	FORRESTFIELD T-BALL ASSOCIATION	HALL AND KEY BOND REFUND	550.00

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Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount \$
EFT26385	22/11/2012	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	290.00
EFT26386	22/11/2012	FONZ'S BOBCAT & TRUCK HIRE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	6,630.80
EFT26387	22/11/2012	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	695.50
EFT26388	22/11/2012	STARSTRUCK DANCE STUDIO	HALL AND KEY BOND REFUND	350.00
EFT26389	22/11/2012	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	2,326.50
EFT26390	22/11/2012	STARDATA PTY LTD	PABX MAINTENANCE - SEPTEMBER 2012	1,246.09
EFT26391	22/11/2012	GOLDFOCUS ENTERPRISES PTY LTD	RATES REFUND	428.98
EFT26392	22/11/2012	JENNIFER DE YOUNG	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	521.80
EFT26393	22/11/2012	A PLUS TRAINING SOLUTIONS	REGISTRATION FOR 3 STAFF TO ATTEND QUICK CUT SAW TRAINING COURSE	950.00
EFT26394		EFT PAYMENT CANCELLED		
EFT26395	22/11/2012	UNIQUE WASTE MANAGEMENT SERVICES	HIRE OF TRUCK AND OPERATOR TO TRANSPORT WASTE BINS FROM WALLISTON TRANSFER STATION TO VARIOUS SITES	1,328.25
EFT26396	22/11/2012	MIDLAND RETRAVISION	ELECTRICAL SUPPLIES	205.00
EFT26397	22/11/2012	TANKS FOR HIRE	WATER TANK HIRE - WALK THE ZIG ZAG 2012	497.20
EFT26398	22/11/2012	SARAH MICHELLE PONTRE	OUTSTANDING WORKS BOND BATTLE-AXE REFUND - WAPC 01/062 - 62 WYCOMBE ROAD HIGH WYCOMBE	8,106.00
EFT26399	22/11/2012	WILD BY NATURE	ASSORTED MERCHANDISE FOR ZIG ZAG CULTURAL CENTRE	185.09
EFT26400	22/11/2012	RHONDA HARDY	REIMBURSEMENT OF VARIOUS COSTS	275.98
EFT26401	22/11/2012	AROUNDABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	2,821.50
EFT26402	22/11/2012	LEWIS FAMILY TRUST	BUILDING MAINTENANCE TELEPHONE / SECURITY LINE REPAIR WORK TO VARIOUS LOCATIONS	165.00
EFT26403	22/11/2012	KRISTY LEE MOLLICA	MC - SENIORS FAYRE TUESDAY 13 NOVEMBER 2012	400.00

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Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount
EFT26404	22/11/2012	LACHLAN CASEY	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	\$ 250.00
EFT26405	22/11/2012	THE RETURNED & SERVICES LEAGUE OF AUSTRALIA WA BRANCH INC	POPPY DAY APPEAL - NOVEMBER 2012	315.55
EFT26406	22/11/2012	PERTH GOSPEL CHOIR	REFUND OF KEY BOND	50.00
EFT26407	22/11/2012	THOMAS JEBB	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26408	22/11/2012	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	414.00
EFT26409	22/11/2012	STEPHANIE CAIN	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26410	22/11/2012	LOUISA ILES	COVER FOR VARIOUS HEALTHY LIFE CHALLENGE GROUP FITNESS CLASSES AT HARTFIELD PARK RECREATION CENTRE	218.40
EFT26411	22/11/2012	AMBER CHALLIS	KALAMUNDA STORIES WRITING COMPETITION - NON FICTION OPEN - SECOND PRIZE	50.00
EFT26412	22/11/2012	JASMINE SHAREE HICKS	PART DOG REGISTRATION REFUND	38.00
EFT26413	22/11/2012	NATHANAEL KNIGHT	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26414	22/11/2012	ISABELLA HOLT	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26415	22/11/2012	DMC CLEANING	CLEANING OF VARIOUS SHIRE BUILDINGS	48,688.17
EFT26416	22/11/2012	S & J DEVELOPMENTS P/L T/AS LANSDDOWN CONSTRUCTION	CONSTRUCTION OF DEPOT AMENITIES BUILDING	48,388.57
EFT26417	22/11/2012	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION AND DEPOT	178.36
EFT26418	22/11/2012	GREEN HEART	PART PAYMENT - KALAMUNDA LIVING SMART COURSE CO-FACILITATION	1,044.00
EFT26419	22/11/2012	DFP RECRUITMENT SERVICES PTY LTD	LABOUR/TEMP HIRE - ENGINEERING DEPARTMENT	17,492.34
EFT26420	22/11/2012	LEGALWISE SEMINARS PTY LTD	REGISTRATION FOR 1 STAFF TO ATTEND - WASTE MANAGEMENT - COMPLIANCE AND LEGAL ISSUES SEMINAR	460.00

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Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount \$
EFT26421	22/11/2012	DAVID LEE	PLANNING APPLICATION FEE REFUND	139.00
EFT26422	22/11/2012	CIVIL SURVEY SOLUTIONS	AUTOCAD SUBSCRIPTION RENEWAL - 25/11/12 - 241/11/13	2,143.35
EFT26423	22/11/2012	JACK O'SULLIVAN	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26424	22/11/2012	DARLING RANGE CATENIAN ASSOCIATION	HALL AND KEY BOND REFUND	550.00
EFT26425	22/11/2012	MARK BARNARD	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	150.00
EFT26426	22/11/2012	JACK DOWSETT	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26427	22/11/2012	PAUL KENNEDY	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26428	22/11/2012	MICHAEL VERRAN	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26429	22/11/2012	OCEAN-H-HOPE HENRY	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26430	22/11/2012	JARED SPENCER	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26431	22/11/2012	ELLIE LA MONTE	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26432	22/11/2012	SARAH TUCKNOTT	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26433	22/11/2012	RACHEL GILLAM	SALE OF ARTWORK - DRAWN TO COLOUR EXHIBITION	3,710.00
EFT26434	22/11/2012	GEORGIA TRUSCOTT	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26435	22/11/2012	NEIL ELLIOTT	SALE OF ARTWORK - DRAWN TO COLOUR EXHIBITION	3,640.00
EFT26436	22/11/2012	DYKSTRA PROJECTS	MAINTENANCE WORKS REFUND - WAPC 140508 - LOT 12	38,415.04
EFT26437	22/11/2012	WEDNESDAY CHRISTIAN HOME LEARNERS GROUP	KALAMUNDA ROAD HIGH WYCOMBE	350.00
EFT26438	22/11/2012	LESMURDIE SENIOR HIGH SCHOOL P & C ASSOCIATION CANTEEN	HALL AND KEY BOND REFUND CATERING FOR READ OUT LOUD MORNING TEA	424.12

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Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount \$
EFT26439	27/11/2012	BARNETTS (WA) PTY LTD	HARDWARE SUPPLIES	1,151.92
EFT26440	27/11/2012	STYLECORP CORPORATE WEAR	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	2,406.21
EFT26441	27/11/2012	CALLTECH PTY LTD	TELEPHONE HEADSET SUPPLIES / ACCESSORIES	280.00
EFT26442	27/11/2012	MUSASHI (DIVISION OF NESTLE AUSTRALIA)	KIOSK SUPPLIES FOR HARTFIELD PARK	747.45
EFT26443	27/11/2012	RICOH AUSTRALIA PTY LTD	REPAIRS TO BUSH FIRE BRIGADE / SES PHOTO COPIER	353.54
EFT26444	27/11/2012	PFD FOOD SERVICES	KIOSK SUPPLIES FOR HARTFIELD PARK	203.30
EFT26445	27/11/2012	KONICA MINOLTA BUSINESS SOLUTIONS P/L	PHOTOCOPYING CHARGES / MAINTENANCE FEES	699.99
EFT26446	27/11/2012	COUNTRYWIDE PUBLICATIONS	YOUR GUIDE - PERTH & FREMANTLE - ADVERTISING	1,000.00
EFT26447	27/11/2012	REVIVE EMERGENCY MEDICAL TRAINING	FIRST AID SUPPLIES	96.79
EFT26448	27/11/2012	GREENLINE AG PTY LTD	PLANT / VEHICLE PARTS	394.15
EFT26449	27/11/2012	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	80.52
EFT26450	27/11/2012	BEES HIRE & SALES	SCAFFOLD HIRE - HISTORY VILLAGE	1,545.38
EFT26451	27/11/2012	BIDVEST FOODSERVICE	GROCERIES FOR PETER ANDERTON CENTRE	745.90
EFT26452	27/11/2012	TOTALLY WORKWEAR MIDLAND	SUPPLY OF PROTECTIVE CLOTHING	1,090.36
EFT26453	27/11/2012	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	339.92
EFT26454	27/11/2012	COATES HIRE OPERATIONS PTY LTD	PLANT / EQUIPMENT HIRE	951.47
EFT26455	27/11/2012	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1,568.94
EFT26456	27/11/2012	CROMMELINS MACHINERY	PLANT / VEHICLE PARTS	79.20
EFT26457	27/11/2012	SESCO SECURITY CO	SECURITY MONITORING SERVICES FOR VARIOUS LOCATIONS	4,926.50
EFT26458	27/11/2012	SKIPPER TRUCKS PARTS	PLANT / VEHICLE PARTS	176.70
EFT26459	27/11/2012	STATE LIBRARY OF W.A.	LOST AND DAMAGED BOOKS - KALAMUNDA LIBRARY	987.80
EFT26460	27/11/2012	WA LIBRARY SUPPLIES PTY LTD	LIBRARY / OFFICE SUPPLIES	246.00
EFT26461	27/11/2012	ECHO NEWSPAPER	ADVERTISING FOR VARIOUS JOBS / EVENTS	2,300.00
EFT26462	27/11/2012	CUTTING EDGES PTY LTD	PLANT / VEHICLE PARTS	896.74
EFT26463	27/11/2012	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP	130,265.19
EFT26464	27/11/2012	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	7,740.37
EFT26465	27/11/2012	OCE AUSTRALIA LIMITED	PHOTOCOPYING CHARGES	72.19
EFT26466	27/11/2012	STATEWIDE BEARINGS	PLANT / VEHICLE PARTS	121.22
EFT26467	27/11/2012	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	10,962.98

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Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount \$
EFT26468	27/11/2012	RAECO	STATIONERY / OFFICE SUPPLIES	1,150.07
EFT26469	27/11/2012	KINETIC HEALTH GROUP LTD	PREPLACEMENT MEDICALS / BASELINE HEARING TESTS	657.80
EFT26470	27/11/2012	CANON AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	8.54
EFT26471	27/11/2012	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	1,546.71
EFT26472	27/11/2012	LGIS WORKCARE SCHEME	WORKERS COMPENSATION INSURANCE	198,149.34
EFT26473	27/11/2012	LGIS LIABILITY SCHEME	PUBLIC LIABILITY INSURANCE	158,055.56
EFT26474	27/11/2012	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS SHIRE BUILDINGS	1,583.14
EFT26475	27/11/2012	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	796.40
EFT26476	27/11/2012	STAPLES AUSTRALIA PTY LYD(CORPORATE EXPRESS AUSTRALIA LTD)	STATIONERY / OFFICE SUPPLIES	1,817.77
EFT26477	27/11/2012	BLADON WA PTY LTD	MEMORABILIA SUPPLIES	499.36
EFT26478	27/11/2012	AGRI FOOD TECHNOLOGY (IMMAN AND FARRELL)	WATER SAMPLE TESTING WOODLUPINE MAIN DRAIN	228.00
EFT26479	27/11/2012	FULTON HOGAN INDUSTRIES PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	219,880.70
EFT26480	27/11/2012	MIDLAND DISPOSAL STORES	SUPPLY OF PROTECTIVE CLOTHING	119.00
EFT26481	27/11/2012	IT VISION	REGISTRATION FOR STAFF TO ATTEND VARIOUS TRAINING COURSES	2,873.75
EFT26482	27/11/2012	MACDONALD JOHNSTON ENGINEERING	PLANT / VEHICLE PARTS	3,562.70
EFT26483	27/11/2012	WESTERN EDUCATING SERVICE PTY LTD	BULK WASTE KERBSIDE COLLECTION / PLANT EQUIPMENT AND OPERATOR	32,746.66
EFT26484	27/11/2012	ONESTEEL DISTRIBUTION (MIDALIA STEEL)	PLANT / VEHICLE PARTS	533.15
EFT26485	27/11/2012	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	1,556.42
EFT26486	27/11/2012	EASTERN HILLS SAWS AND MOWERS	PLANT / VEHICLE PARTS	15.00
EFT26487	27/11/2012	AIR LIQUIDE WA PTY LTD	GAS BOTTLE FACILITY FEE	107.05
EFT26488	27/11/2012	CHUBB FIRE & SECURITY PTY LTD	REPLACEMENT & INSTALLATION OF THE CCTV EXTERNAL CAMERAS	10,469.80
EFT26489	27/11/2012	AUSTRALIAN DOCTORS FOR AFRICA - SANDRA THELANDER	KEY BOND REFUND	50.00
EFT26490	27/11/2012	E & MJ ROSHER PTY LTD	PLANT / VEHICLE PARTS	295.55
EFT26491	27/11/2012	WACKER NEUSON AUSTRALIA PTY LTD	PLANT / VEHICLE PARTS	2,151.60

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Creditors payment for the period 5 November to 27 November 2012				
Chq/EFT	Date	Name	Description	Amount \$
EFT26492	27/11/2012	MARTIN'S TRAILER PARTS	PLANT / VEHICLE PARTS	151.80
EFT26493	27/11/2012	JENKINS SPRINGS PTY LTD T/A WEST COAST SUSPENSION	MODIFY FRONT AND REAR SUSPENSION ON TWO VEHICLES	4,175.60
EFT26494	27/11/2012	SHIRE OF MUNDARING	PAYMENT FOR PERTH HILLS TOURISM ADVERT IN EXPERIENCE PERTH HOLIDAY PLANNER 2013 AND LOST BOOK LIBRARY FEES	1,439.30
EFT26495	27/11/2012	FINISHING TOUCH	BUS CLEANING / DETAILING	220.00
EFT26496	27/11/2012	MIDWAY FORD (WA)	PLANT / VEHICLE PARTS	1,969.50
EFT26497	27/11/2012	TOTAL PACKAGING (WA) PTY LTD	SUPPLY OF DOG LITTER BAGS	1,716.00
EFT26498	27/11/2012	WURTH AUSTRALIA PTY LTD	PLANT / VEHICLE PARTS	27.49
EFT26499	27/11/2012	AABEL LINE MARKING	LINE MARKING FOR VARIOUS LOCATIONS	1,025.20
EFT26500	27/11/2012	DIGITAL MAPPING SOLUTIONS	GIS CONSULTING SERVICES - INSTALLATION & CONFIGURATION OF INTRA MAPS PUBLIC	3,344.00
EFT26501	27/11/2012	GHD PTY LTD	WINTER ROUND OF GROUND WATER MONITORING AT DAWSON AVENUE, BRAND ROAD AND BREWER ROAD	16,010.72
EFT26502	27/11/2012	RSEA PTY LTD	SAFETY MATERIALS SUPPLIES	232.85
EFT26503	27/11/2012	SOUTHERN SCENE PTY LTD	LIBRARY SUPPLIES	189.86
EFT26504	27/11/2012	THE FARM SHOP (WA) PTY LTD	GARDEN / RESERVE SUPPLIES	1,440.00
EFT26505	27/11/2012	AMEREX FIRE (WA) (E FIRE AND SAFETY)	FIRE EQUIPMENT MAINTENANCE FOR VARIOUS LOCATIONS	2,079.00
EFT26506	27/11/2012	B & J CATALANO PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	4,024.07
EFT26507	27/11/2012	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	10,681.21
EFT26508	27/11/2012	RNR CONTRACTING PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	2,860.00
EFT26509	27/11/2012	UHY HAINES NORTON	AUDIT CERTIFICATION - COMMUNITY INFRASTRUCTURE GRANTS PROGRAMME & THE HEALTHY COMMUNITIES INITIATIVE	6,050.00
EFT26510	27/11/2012	LGIS PROPERTY	PROPERTY INSURANCE	89,938.20
EFT26511	27/11/2012	GYMCARE	GYM EQUIPMENT REPAIRS / MAINTENANCE	273.90
EFT26512	27/11/2012	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	4,775.63

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Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount
EFT26513	27/11/2012	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISING FOR VARIOUS JOBS AND EVENTS	3,975.44
EFT26514	27/11/2012	GET SMART SECURITY	INSTALLATION OF A SECURITY SYSTEM FOR MENS SHED	1,650.00
EFT26515	27/11/2012	PRIME CORPORATE PSYCHOLOGY SERVICES P/L	EMPLOYEE ASSISTANCE PROGRAMME	1,193.50
EFT26516	27/11/2012	BOC LIMITED	GAS BOTTLES	208.96
EFT26517	27/11/2012	CONCEPT MEDIA (KEY FACTORS)	ADVERTISING FOR SENIORS WEEK - HAVE A GO NEWS	288.20
EFT26518	27/11/2012	DIEBACK TREATMENT SERVICES	DIEBACK TREATMENT SERVICES AT VARIOUS LOCATIONS	4,840.00
EFT26519	27/11/2012	OPUS INTERNATIONAL CONSULTANTS (PCA) LIMITED	DEVELOP ASSET MANAGEMENT PLANS FOR PARKS & DRAINAGE AND RELOCATION OF SEWER	19,855.00
EFT26520	27/11/2012	ATI-MIRAGE TRAINING SOLUTIONS	REGISTRATION FOR 12 STAFF FOR ADVANCED COMMUNICATION SKILLS COURSE & MANUALS	2,750.00
EFT26521	27/11/2012	ALL EARTH GROUP PTY LTD	GREEN WASTE REMOVAL / WASTE RECYCLING CHARGES	1,080.20
EFT26522	27/11/2012	COCA-COLA AMATIL (AUST) PTY LTD	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	1,313.41
EFT26523	27/11/2012	ADVANCE AUTOQUIP	REPAIR WORKSHOP HOIST	132.00
EFT26524	27/11/2012	G FORCE PRINTING	SUPPLY OF PRINTED STATIONERY STOCK	706.31
EFT26525	27/11/2012	T-QUIP	PLANT / VEHICLE PARTS	118.80
EFT26526	27/11/2012	HITACHI CONSTRUCTION MACHINERY	PLANT / VEHICLE PARTS	5,412.18
EFT26527	27/11/2012	ABAXA (WH LOCATION SERVICES)	SUPPLY UNDERGROUND SERVICE LOCATIONS AT VARIOUS LOCATIONS	3,623.13
EFT26528	27/11/2012	ARBOR LOGIC	VCA AGREEMENT REPORT FOR WESTERN POWER CLEARANCE REPORTS	1,265.00
EFT26529	27/11/2012	DIRECT TRADES SUPPLY PTY LTD	HARDWARE SUPPLIES	258.88
EFT26530	27/11/2012	SPECIALISED SECURITY SHREDDING	SECURE DOCUMENT DISPOSAL BIN REMOVAL AND REPLACEMENT	33.00
EFT26531	27/11/2012	DOWNER EDI WORKS PTY LTD	SUPPLY AND LAY MOUNTABLE KERBING FOR VARIOUS LOCATIONS	5,767.94
EFT26532	27/11/2012	WESTRAC PTY LTD	PLANT / VEHICLE PARTS	117.71

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Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount
EFT26533	27/11/2012	WA NATURALLY PUBLICATIONS/DEPT. ENVIRONMENT & CONSERVATION	MERCHANDISE SUPPLIES FOR THE ZIG ZAG CULTURAL CENTRE	\$ 510.24
EFT26534	27/11/2012	M2 TECHNOLOGY	MESSAGING SERVICES FOR HARTFIELD PARK RECREATION CENTRE	389.99
EFT26535	27/11/2012	MAYDAY EARTHMOVING	PLANT AND EQUIPMENT HIRE	1,693.56
EFT26536	27/11/2012	GOOSEBERRY HILL ARTS & CRAFTS	KEY BOND REFUNDS	100.00
EFT26537	27/11/2012	BGC CEMENT BAGGED PRODUCTS	ROAD MATERIALS SUPPLIES	852.45
EFT26538	27/11/2012	INSIGHT CCS PTY LTD	AFTER HOURS ANSWERING SERVICES	2,736.14
EFT26539	27/11/2012	SNAP PRINTING - MIDLAND	PRINTING OF BUSINESS CARDS FOR VARIOUS STAFF	156.00
EFT26540	27/11/2012	JOMAR CONTRACTING	FENCING INSTALLATION / REPAIRS	1,419.00
EFT26541	27/11/2012	HUMES	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	15,308.13
EFT26542	27/11/2012	BOYA EQUIPMENT PTY LTD	PLANT / VEHICLE PARTS	1,145.11
EFT26543	27/11/2012	SPECIALTY CURTAINS & BLINDS	REPLACE STAGE CURTAINS IN THEATRE AND AG HALL - KALAMUNDA PERFORMING ARTS CENTRE	18,861.70
EFT26544	27/11/2012	HW & ASSOCIATES	PREPARE PRELIMINARY COST ESTIMATE BASED ON DOCUMENTATION PROVIDED FOR THE WATTLE GROVE NATURE DISCOVERY PLAYSPACE	2,750.00
EFT26545	27/11/2012	ROAD SIGNS AUSTRALIA (ALLPACK SIGNS)	TRAFFIC PROTECTION PRODUCTS / SIGNAGE	2,270.40
EFT26546	27/11/2012	MULTILEC ENGINEERING	QUARTERLY SERVICING & TESTING OF LIFTS	1,545.50
EFT26547	27/11/2012	HOLCIM AUSTRALIA PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	4,832.16
EFT26548	27/11/2012	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	3,029.40
EFT26549	27/11/2012	WEST COAST PROFILERS PTY LTD	PLANT EQUIPMENT HIRE	12,688.50
EFT26550	27/11/2012	TRUCK CENTRE WA PTY LTD	PLANT / VEHICLE PARTS	590.79
EFT26551	27/11/2012	LOCHNESS LANDSCAPE SERVICES	MOWING OF VARIOUS RESERVES	8,800.00
EFT26552	27/11/2012	WEST COAST SHADE	INSTALL SHADE SAILS AT VARIOUS SITES	2,112.00
EFT26553	27/11/2012	DAVID GRAY & CO PTY LTD	WHEELIE RUBBISH BIN SUPPLIES	1,936.66
EFT26554	27/11/2012	LISA COLLARD	HALL AND KEY BOND REFUND	350.00
EFT26555	27/11/2012	KOTT GUNNING LAWYERS	LEGAL ADVICE	601.59
EFT26556	27/11/2012	ARMADILLO GROUP PTY LTD	PLANT / VEHICLE PARTS	2,223.10

Shire of Kalamunda				
Creditors payment for the period 5 November to 27 November 2012				
Chq/EFT	Date	Name	Description	Amount
EFT26557	27/11/2012	KENNARDS TRAFFIC MANAGEMENT WA	SUPPLY OF MESSAGE BOARDS - WALK THE ZIG ZAG 2012	\$ 640.00
EFT26558	27/11/2012	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIING CHARGES	4,719.83
EFT26559	27/11/2012	MCLERNONS EVERYTHING BUSINESS	LIBRARY SUPPLIES	638.00
EFT26560	27/11/2012	THE BUTCHER SHOP	URBAN ARTS BUS SHELTER PAINT-UPS & WORKSHOP	4,770.70
EFT26561	27/11/2012	STARDATA PTY LTD	PABX MAINTENANCE FOR NOVEMBER 2012 AND SUPPLY OF A CORDLESS PHONE	1,527.47
EFT26562	27/11/2012	CATRINA THIN	HALL AND KEY BOND REFUND	550.00
EFT26563	27/11/2012	JACOB KOHINGA	KALAMUNDA SPORTS STARS FUNDING PROGRAM - ROUND ONE - NOVEMBER 2012	250.00
EFT26564	27/11/2012	MAURICE A TREWIN & MIRJANA SZENDELEIT	RATES REFUND AS 2ND INSTALMENT PAID TWICE	462.95
EFT26565	27/11/2012	STRATEGEN ENVIRONMENTAL CONSULTANTS	ENVIRONMENTAL OFFSET REPORT FOR YORK ROAD DEVELOPMENT. HYDROLOGY ASSESSMENT FORRESTFIELD MONITORING PROGRAMME. MOIRA AVE WATER MONITORING. ENVIRONMENTAL ADVICE.	5,730.73
EFT26566	27/11/2012	NATIONAL MEASUREMENT INSTITUTE	GROUP A SAMPLE ANALYSIS AND FREIGHT TO KALAMUNDA	1,181.41
EFT26567	27/11/2012	TRU BLU HIRE AUSTRALIA PTY LTD	EQUIPMENT HIRE FOR VARIOUS EVENTS	1,261.85
EFT26568	27/11/2012	GREEN ENERGY SYSTEMS (GES) PTY LTD	GREEN ENERGY SYSTEMS	1,319.78
EFT26569	27/11/2012	EYEZON PTY LTD	MONTHLY WHAT'S ON IN PERTH, FREMANTLE AND SURROUNDS ADVERTISEMENT	449.00
EFT26570	27/11/2012	AUSWEST DISPLAYS	CHRISTMAS DECORATIONS FOR VARIOUS LOCATIONS AROUND THE SHIRE OF KALAMUNDA	15,575.00
EFT26571	27/11/2012	AMCOR RECYCLING	WASTE CARDBOARD RECYCLING CHARGES	189.20
EFT26572	27/11/2012	DYMOCKS MIDLAND GATE	LIBRARY SUPPLIES	375.08
EFT26573	27/11/2012	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY CHARGES FOR SAFE T CARD	33.00
EFT26574	27/11/2012	SITE ENVIRONMENTAL AND REMEDIATION SERVICES PTY LTD	SAMPLING WORKS OF HISTORY VILLAGE	880.00
EFT26575	27/11/2012	RUBEK AUTOMATIC DOORS	REPLACEMENT OF AUTO DOOR ASSEMBLY AT FORRESTFIELD LIBRARY	5,280.00

Shire of Kalamunda

Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount \$
EFT26576	27/11/2012	MANDURAH PACKAGING	KITCHEN PRODUCTS INCLUDING CLEANING GOODS	372.60
EFT26577	27/11/2012	ROCKWATER PTY LTD	PROVIDE STAGE 2 OF HYDROGEOLOGIST STUDY FOR HARTFIELD PARK WATER PROOFING STRATEGY	2,447.50
EFT26578	27/11/2012	KYLIE TWISS	KEY BOND REFUND	50.00
EFT26579	27/11/2012	EXECUTIVE MEDIA PTY LTD	ADVERTISING IN CARAVANNING AUSTRALIA 2012/13	350.00
EFT26580	27/11/2012	PERTH SAFETY PRODUCTS	SIGNAGE FOR OPERATIONS CENTRE	209.00
EFT26581	27/11/2012	STEPHANIE RAYMOND	KEY BOND REFUND	50.00
EFT26582	27/11/2012	ECOADVANCE	PART PAYMENT - ENERGY AUDIT FOR 3 SITES - HARTFIELD PARK RECREATION CENTRE, KALAMUNDA LIBRARY AND ZIG ZAG CULTURAL CENTRE, WOODLUPINE FAMILY AND COMMUNITY CENTRE	3,740.00
EFT26583	27/11/2012	ELAN ENERGY MANAGEMENT	WASTE TYRE RECYCLING CHARGES	873.94
EFT26584	27/11/2012	AVON HILLS ENVIRONMENTAL	CONTROL OF HAAS GRASS AT VARIOUS LOCATIONS	19,360.00
EFT26585	27/11/2012	NATURAL AREA MANAGEMENT & SERVICES	WEED CONTROL AT VARIOUS LOCATIONS	1,320.00
EFT26586	27/11/2012	ALLSECURE SERVICES PTY LTD	LOCKING SYSTEM SUPPLY AND INSTALL - TOWN HALL TOILETS	3,971.00
EFT26587	27/11/2012	GRAFFITI FORCE PTY LTD	ANTI GRAFFITI COATING OF MURAL BUS SHELTER LOCATED AT 474 KALAMUNDA ROAD, HIGH WYCOMBE BUS STOP	704.00
EFT26588	27/11/2012	SARAH BUNDESEN	HALL AND KEY BOND REFUND	350.00
EFT26589	27/11/2012	TRACEY MCCARTHY	KEY BOND REFUND	50.00
66232	29/10/2012	KENNETH & MARY HANDLEY	PROVISION OF FACILITIES AND POWER TO ALLOW MONITORING OF SWAN ROAD RESERVE AT A COST OF \$150.00 PER MONTH - JULY, AUGUST & SEPTEMBER 2012	450.00
66233	08/11/2012	MARTYN CRESSWELL	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	3,400.00
66234	08/11/2012	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	388.55
66235	08/11/2012	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	206.10
66236	08/11/2012	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	504.40
66237	08/11/2012	TELSTRA CORPORATION	TELEPHONE EXPENSES	20,810.65
66238	08/11/2012	WATER CORPORATION	WATER EXPENSES	1,778.70

Shire of Kalamunda

Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount \$
66239	08/11/2012	BCIF	LEVY FEE - OCTOBER 2012	16,490.13
66240	08/11/2012	SYNERGY	POWER CHARGES	102,588.95
66241	08/11/2012	ALINTA ENERGY	GAS CHARGES	2,391.10
66242	08/11/2012	DIRECTOR OF LICENSING SERVICES	NUMBER PLATES	165.00
66243	08/11/2012	BUILDING COMMISSION	BUILDING LEVY - OCTOBER 2012	17,151.51
66244	08/11/2012	FORRESTFIELD LITTLE ATHLETICS CLUB	GRANT	1,180.00
66245	08/11/2012	SUSAN BILICH	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	3,400.00
66246	08/11/2012	CHILDREN'S BOOK COUNCIL OF AUSTRALIA	SUBSCRIPTION	49.95
66247	08/11/2012	CASH - ADMIN	PETTY CASH REIMBURSEMENT	346.86
66248	08/11/2012	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	126.05
66249	08/11/2012	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	152.50
66250	08/11/2012	WESTSCHEME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	648.53
66251	08/11/2012	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	632.23
66252	08/11/2012	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	473.14
66253	08/11/2012	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	91.61
66254	08/11/2012	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	733.45
66255	08/11/2012	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	681.18
66256	08/11/2012	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	71.66
66257	08/11/2012	MEDICAL & ASSOCIATED PROFESSIONALS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	87.97
66258	08/11/2012	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	441.00
66259	08/11/2012	CASH - LESMURDIE LIBRARY	PETTY CASH REIMBURSEMENT	73.35
66260	08/11/2012	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	566.20
66261	08/11/2012	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	190.47
66262	08/11/2012	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	77.52
66263	08/11/2012	CASH - HIGH WYCOMBE LIBRARY	PETTY CASH REIMBURSEMENT	133.51
66264	08/11/2012	ING INTEGRA PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	116.63
66265	08/11/2012	UNISUPER	SUPERANNUATION CONTRIBUTIONS	237.43
66266	08/11/2012	DYLAN O'CONNOR	MEMBERS ALLOWANCE - 01/11/12 - 28/02/13	3,400.00

Shire of Kalamunda

Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount
66267	08/11/2012	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$ 321.64
66268	08/11/2012	AUSTRALIAN RETIREMENT FUND - ARF ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	116.43
66269	08/11/2012	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS	93.17
66270	08/11/2012	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	490.08
66271	08/11/2012	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	87.79
66272	22/11/2012	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	388.55
66273	22/11/2012	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	206.10
66274	22/11/2012	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	368.60
66275	22/11/2012	TELSTRA CORPORATION	TELEPHONE EXPENSES	18,366.27
66276	22/11/2012	WATER CORPORATION	WATER EXPENSES	2,439.30
66277	22/11/2012	SYNERGY	POWER CHARGES	139,872.80
66278	22/11/2012	CASH - ADMIN	PETTY CASH REIMBURSEMENT	206.66
66279	22/11/2012	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	145.09
66280	22/11/2012	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	91.80
66281	22/11/2012	WESTSCHEME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	592.89
66282	22/11/2012	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	799.38
66283	22/11/2012	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	469.16
66284	22/11/2012	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	86.76
66285	22/11/2012	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	748.76
66286	22/11/2012	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	757.78
66287	22/11/2012	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	75.80
66288	22/11/2012	MEDICAL & ASSOCIATED PROFESSIONALS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	87.97
66289	22/11/2012	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	360.00
66290	22/11/2012	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	355.70
66291	22/11/2012	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	377.18
66292	22/11/2012	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	114.50
66293	22/11/2012	ING INTEGRA PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	88.19

Shire of Kalamunda

Creditors payment for the period 5 November to 27 November 2012

Chq/EFT	Date	Name	Description	Amount
66294	22/11/2012	UNISUPER	SUPERANNUATION CONTRIBUTIONS	\$ 237.43
66295	22/11/2012	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	418.70
66296	22/11/2012	AUSTRALIAN RETIREMENT FUND - ARF ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	110.48
66297	22/11/2012	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS	123.04
66298	22/11/2012	CASH - ZIG ZAG CULTURAL CENTRE	PETTY CASH REIMBURSEMENT	94.20
66299	22/11/2012	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	490.08
66300	22/11/2012	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	29.26
66301	27/11/2012	RAC	ROADSIDE ASSISTANT	1,790.05
66302	27/11/2012	JOHN ANTHONY FLAHIVE	REFUND OF FREEDOM OF INFORMATION REQUEST FEE	30.00
				3,692,466.63

Cr Billich left the chambers at 7.22pm and returned at 7.25pm, she was not present for the vote on items 88, 89 and 90.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

89 Monthly Financial Statements for the Four Months to 31 October 2012

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FIR-SRR-006
Applicant	N/A
Owner	N/A
Attachment 1	Statement of Financial Activity for the Four Months to 31 October 2012 incorporating the following: <ul style="list-style-type: none">• Statement of Comprehensive Income by Program• Statement of Comprehensive Income by Nature and Type• Rate Setting Statement including net current funding position• Statement of Financial Position• Statement of Equity• Statement of Cash Flows• Schedule of Reserve Accounts Balances• Investment Schedule

PURPOSE

1. To provide Council with financial reports on the activity of the Shire of Kalamunda with indications of performance against adopted budget.

BACKGROUND

2. The Statement of Financial Activity (Attachment 1), incorporating various sub-statements, has been prepared in accordance with the requirement of the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* (Regulation 34).

DETAILS

3. The *Local Government Act 1995* requires Council to adopt a percentage or value to be used in reporting variances against Budget. Council adopted on 8 August 2012 the reportable variances of 5% or \$5,000 whichever is greater.
4. The adopted percentage on value is applied at Program level and where applicable for the commentary and detail is provided.

Financial Commentary

Statement of Comprehensive Income by Nature and Type for the Four Months to 31 October 2012

5. This Statement reveals a net result of a surplus of \$22,725,800 against budget for the same period of \$21,582,086.

Revenue

6. Total Revenue is slightly under budget by \$210,488. This is made up as follows:
- Rates are over budget by \$365,689. The variance is as a result of \$314,878 interim rates generated for the month which is a catch up of outstanding schedules provided by Landgate. The yearly budget amount of \$150,000 has been significantly surpassed. The budget line will be revised accordingly in the budget review.
 - Operating Grants and Subsidies and Contributions, Reimbursements and Donations are lower than budget by \$323,877. Of this \$248,675 relates to the quarterly grant receivable from the grants commission which will be paid in November.
 - Fees and Charges were under budget by \$84,499 with the major variances coming from waste bin service charges under predicated in the budget by \$156,832. This is due to an over estimate in bin services projected in the budget. This will need to be adjusted at budget review.
 - Interest earnings are under budget by \$43,392, however it is estimated that we will have a catch up in December and January when some of the large term deposits are rolling over. Consideration will need to be given to falling investment rates as the Reserve Bank continues cutting its base cash rate with another projected in December 2012.
7. Other revenue is under budget by \$105,050 due to an error in the discounts received on suppliers' invoices. It appears postings have been made to the waste bulk verge collection charges amounting to \$91,855 against this account. The error will be corrected in November 2012.

Budget Variances Reported

Expenditure

8. Total expenses are under budget by \$516,003. The key variances are summarised as follows:
- Employment Costs are under budget by \$259,757 this is due to there being vacant positions across various business units.
 - Materials and Contracts are under budget by \$442,527 this is mainly due to project activities being delayed with the late budget approval.

-
- Utilities were over by \$89,348 with approximately \$51,000 related to higher street lighting billing than forecasted. The operations business unit will be reviewing this line item in the budget review.
 - Insurance expense is slightly under budget by \$9,643 attributed to lower plant insurance premiums and reductions in small Fleet will see a further decrease.
 - Other expenditure is higher than budget by \$31,337 arising from projects being deferred until the budget was approved.
9. The interest expense is slightly higher than budgeted, up by \$1,756 which is within the Council's reporting threshold. The amounts paid are in accordance with the debenture schedule.
10. Depreciation, although a non-cash cost, is tracking above budget, \$47,205. This relates mainly to the building and infrastructure assets categories.

Non-Operating Grants

11. Non-Operating Grants are under budget by \$676,107. This component is made up of various infrastructure projects for which works are in progress and billing is yet to be done. Major road projects underway are Abernethy Road and Mundaring Weir Road which are both grant funded projects. Delays on the Abernethy Road project may require Grants Receivable be reviewed in the November budget review.

Profit on Asset Disposals

12. There was one property disposed of in the month of October, 29 Barbical Place for \$428,730 reflecting a profit of \$208,130.

Statement of Comprehensive Income by Program for the Four Months to 31 October 2012

13. The overall results comments are as above and generally each Program is within accepted budget except for Transport, Education & Welfare and Community Amenities. These are principally due to timing differences.

Rate Setting Statement for the Four Months to 31 October 2012

14. This Statement compares the Actual to Date with the Annual Budget.
15. The results to 31 October 2012 reveal a surplus of \$24,566,964. This was mainly made up of:
- Rates generation which includes rates, bin services and pool inspections charged at the beginning of the year.
 - There were deferred capital works of approximately \$1,669,215. The significant item here is Abernethy Road which requires additional works to be carried out by the Water Corporation and this will impact on the work carried out by the Shire. Other road projects completed so far have also come in with significant savings. These projects will be reviewed at the November budget review.

-
16. The current balance of \$24,566,964 is above the budget figure of \$21,527,181 due to project based activities reflected above.

Investments as at 31 October 2012

17. A total of \$30,980,242 is in term deposits or online saving accounts. This represents a net increase of \$1.5 million in cash deposits as a consequence of revenue from property sales and the commencement of Rate/Bin Service charges payments. The above is made up of:
- Municipal Funds \$15,612,394
 - Reserve Funds \$4,087,835
 - Trust Monies \$11,280,013 (includes amounts for Public Open Space of \$2,231,439)
 - The overdraft facility which had been drawn to \$969,975 was paid out in October as all lots for the Smokebush Estate have now been sold.
18. Average interest rates on term deposits have dropped, as indicated previously, by an average of 50 basis points and are now between 4.8% and 5.75% with renewals trending at 4.6 to 4.8%. Reserve Bank of Australia has not changed its cash rate, which is at 3.5%, in the month of October. There is a high probability of a 25 basis point cut in the coming month as trade conditions, in mainly the commodity market worsen coupled with poor performance in the European and US markets.
19. All deposits met the Investment Policy requirements and are no longer than 120 days.

Statement of Financial Position as at 31 October 2012

20. Net Current Assets (Current Assets less Current Liabilities) is in positive territory by \$33.53 million mainly due to the interim rates generation which includes billings for Rates, Bin Services and Pool Inspection fees. The cash position is showing an increase of \$1.45 million with a balance of \$18.25 million. This is mainly attributed to the rates instalment date of 18 September 2012 by which ratepayers paying by instalments must pay their two or four instalment payments by that date to become eligible. This date was extended by two weeks to 2 October to allow for late payers to be allowed the option, resulting in overflow into the October period.
21. Trade and Other Receivables comprise of rates and sundry debtors totalling \$13.49 million outstanding.
22. The rates balance has reduced by \$693,623 to \$12.22 million which represents a collection rate of 48.32 % to date. Over 2000 final notices have been sent which will be the focus for the month of November.
23. The Sundry Debtors report is showing \$125,418 outstanding. The main overdue debtors are:
- Forrestfield United Soccer Club WA Inc with \$26,953 outstanding for loan payment and reserve hire. This is an improvement of \$1,600 from the previous month's balance.

-
- Kalamunda & Districts Netball Club with \$14,993 outstanding for court re-surfacing costs. This is due to be paid in December.
 - Kalamunda Club Inc with a \$17,109 loan instalment due, of which \$10,000 has since been received and the balance will be paid in December.
 - Lesmurdie Tennis Club with \$29,904 for the Club's contribution to the building extensions. The payment is subject to the fulfilment of certain conditions requested of the Shire.
24. Fixed Assets have reduced by \$1,831,312 after depreciation mainly due to the delay in works with the budget not having being approved till August. It should also be noted there are \$1.669 million worth of capital outstanding which will compensate for this shortfall.
25. Provisions currently stand at \$2.13 million which is the same as September balance.
26. Long term borrowings are at \$7.8 million with the inclusion of two new loans last year:
- Kalamunda Water Park at \$1.85 million.
 - Refuse Trucks at \$1.15 million. The purpose of this loan was reviewed in Budget 2012/2013 to fund the Swimming Pool project.

STATUTORY AND LEGAL IMPLICATIONS

27. The *Local Government Act 1995* and the *Local Government (Financial Management) Regulations* require that we present a monthly financial activity statement.

POLICY IMPLICATIONS

28. Nil.

PUBLIC CONSULTATION/COMMUNICATION

29. Nil.

FINANCIAL IMPLICATIONS

30. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

31. *Shire of Kalamunda Strategic Plan 2009-2014*
- | | | |
|----------|-------|--|
| Strategy | 5.5.2 | Provide financial services to support Council's operations and to meet sustainability planning, reporting and accountability requirements. |
|----------|-------|--|

Sustainability Implications

Social Implications

32. Nil.

Economic Implications

33. Nil.

Environmental Implications

34. Nil.

OFFICER COMMENT

35. All comments are contained within the "Details" area of this report.

Updated figures were circulated at the Committee Meeting by Finance Department and are included in this Agenda (pages 53,54 and 55)

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 89/2012)

Voting Requirements: Simple Majority

That Council:

1. Receives the monthly financial statements for the four months to 31 October 2012, which comprises:
 - Statement of Comprehensive Income by Program
 - Statement of Comprehensive Income by Nature and Type
 - Rate Setting Statement including net funding position
 - Statement of Financial Position
 - Equity Statement
 - Statement of Cash flows
 - Reserve Balances Statement
 - Investment Schedule

Moved: **Cr Margaret Thomas**

Seconded: **Cr Justin Whitten**

Vote: **CARRIED UNANIMOUSLY (10/0)**

Attachment 1

SHIRE OF KALAMUNDA				
STATEMENT OF COMPREHENSIVE INCOME				
BY NATURE OR TYPE				
FOR THE 4 MONTHS TO 31 OCTOBER 2012				
	31/10/2012	31/10/2012	2012-13	31/10/2011
	Actual	Budget	Budget	Actual
	\$	\$	\$	\$
REVENUE				
Rates	25,709,699	25,344,010	25,573,920	23,307,351
Operating Grants and Subsidies	2,002,122	2,325,999	5,647,248	1,339,798
Contributions, Reimbursements and Donations	202,351	221,710	774,751	453,377
Fees and Charges	8,183,462	8,267,961	11,163,933	7,834,759
Interest Earnings	122,766	166,158	847,591	82,611
Other Revenue	(72,226)	32,824	98,501	86,980
	<u>36,148,174</u>	<u>36,358,662</u>	<u>44,105,944</u>	<u>33,104,876</u>
EXPENSES				
Employee Costs	(6,529,139)	(6,788,896)	(19,818,916)	(6,412,385)
Materials and Contracts	(4,433,934)	(4,876,461)	(14,714,865)	(4,956,636)
Utility Charges	(776,521)	(687,173)	(2,080,134)	(675,555)
Depreciation on Non-Current Assets	(3,179,397)	(3,106,404)	(9,319,448)	(3,086,824)
Interest Expenses	(172,806)	(170,560)	(511,688)	(37,231)
Insurance Expenses	(567,505)	(577,148)	(577,185)	(587,878)
Other Expenditure	(114,985)	(83,648)	(266,472)	(119,729)
	<u>(15,774,287)</u>	<u>(16,290,290)</u>	<u>(47,288,708)</u>	<u>(15,876,238)</u>
	20,373,887	20,068,372	(3,182,764)	17,228,638
Non-Operating Grants, Subsidies and Contributions	1,425,778	749,671	3,435,851	2,554,506
Increase/(Decrease) in Equity EMRC				
Profit on Asset Disposals	948,939	764,043	4,030,111	545,000
Loss on Asset Disposal	(22,805)			-
NET RESULT	22,725,800	21,582,086	4,283,198	20,328,143
Other Comprehensive Income	0	0	0	0
Total Other Comprehensive Income	0	0	0	0
TOTAL COMPREHENSIVE INCOME	<u>22,725,800</u>	<u>21,582,086</u>	<u>4,283,198</u>	<u>20,328,143</u>

**SHIRE OF KALAMUNDA
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE 4 MONTHS TO 31 OCTOBER 2012**

	31/10/2012 Actual \$	31/10/2012 Budget \$	2012-13 Budget \$	31/10/2011 Actual \$
REVENUE				
Governance	487	3,876	11,639	98
General Purpose Funding	26,242,251	26,226,931	28,866,258	23,918,845
Law, Order, Public Safety	149,904	138,852	359,089	120,667
Health	70,948	31,332	94,049	55,191
Education and Welfare	1,783,301	1,724,899	3,506,523	1,699,263
Community Amenities	8,191,175	7,996,960	12,054,088	7,500,170
Recreation and Culture	511,134	665,101	2,481,039	661,162
Transport	1,288,998	700,655	3,222,434	1,809,746
Economic Services	261,409	253,594	586,221	250,131
Other Property and Services	23,284	130,176	390,566	245,703
	<u>38,522,891</u>	<u>37,872,376</u>	<u>51,571,906</u>	<u>36,260,975</u>
EXPENSES EXCLUDING FINANCE COSTS				
Governance	(944,120)	(872,154)	(2,557,652)	(839,124)
General Purpose Funding	(233,467)	(234,088)	(687,690)	(382,140)
Law, Order, Public Safety	(490,869)	(539,999)	(1,562,502)	(506,539)
Health	(302,491)	(300,634)	(874,196)	(269,924)
Education and Welfare	(1,157,653)	(1,341,764)	(4,005,746)	(1,246,135)
Community Amenities	(3,103,505)	(3,585,191)	(10,706,963)	(3,356,398)
Recreation & Culture	(5,640,838)	(5,841,777)	(17,151,129)	(5,599,184)
Transport	(2,544,170)	(2,481,636)	(7,444,504)	(2,664,298)
Economic Services	(264,173)	(281,983)	(823,157)	(168,626)
Other Property and Services	- 942,999.13	(640,504)	(963,480)	(863,233)
	<u>(15,624,286)</u>	<u>(16,119,730)</u>	<u>(46,777,020)</u>	<u>(15,895,600)</u>
FINANCE COSTS				
Other Property and Services	(172,806)	(170,560)	(511,688)	(37,231)
	<u>(172,806)</u>	<u>(170,560)</u>	<u>(511,688)</u>	<u>(37,231)</u>
NET RESULT	<u>22,725,800</u>	<u>21,582,086</u>	<u>4,283,198</u>	<u>20,328,143</u>
Other Comprehensive Income	0	0	0	0
Total Other Comprehensive Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME	<u>22,725,800</u>	<u>21,582,086</u>	<u>4,283,198</u>	<u>20,328,143</u>

**SHIRE OF KALAMUNDA
STATEMENT OF FINANCIAL ACTIVITY
(NATURE OR TYPE)
FOR THE 4 MONTHS TO 31 OCTOBER 2012**

	Actual 31/10/2012	Budget YTD 2012-13	Budget 2012-13	Variance \$	Variance %
	\$	\$	\$	\$	%
OPERATING REVENUES					
Operating Grants and Subsidies	2,002,122	2,325,999	5,647,248	(323,877)	(13.92%)
Contributions, Reimbursements and Donations	202,351	221,710	774,751	(19,359)	(8.73%)
Profit on Asset Disposals	948,939	754,043	4,030,111	184,896	24.20%
Fees and Charges	8,183,462	8,267,961	11,163,933	(84,498)	(1.02%)
Interest Earnings	122,766	166,158	847,591	(43,392)	(26.11%)
Other Revenue	(72,226)	32,824	98,501	(105,050)	(320.04%)
Total (Excluding Rates)	11,387,414	11,778,695	22,562,135	(391,281)	(3.32%)
OPERATING EXPENSES					
Employee Costs	(6,529,139)	(6,788,896)	(19,818,916)	259,757	(3.83%)
Materials and Contracts	(4,433,934)	(4,876,461)	(14,714,865)	442,527	(9.07%)
Utility Charges	(776,521)	(687,173)	(2,080,134)	(89,348)	13.00%
Depreciation on Non-Current Assets	(3,179,397)	(3,106,404)	(9,319,448)	(72,993)	2.35%
Interest Expenses	(172,806)	(170,560)	(511,688)	(2,246)	1.32%
Insurance Expenses	(567,505)	(577,148)	(577,185)	9,643	(1.67%)
Loss on Asset Disposal	(22,805)	-	-	(22,805)	
Other Expenditure	(114,985)	(83,648)	(266,472)	(31,337)	37.46%
Total	(15,797,091)	(16,290,290)	(47,288,708)	493,199	(3.03%)
Funding Balance Adjustment					
Non-Cash Expenditure and Revenue					
(Profit)/Loss on Land Disposals	(948,939)	(764,043)	(4,021,297)	(184,896)	24.20%
(Profit)/Loss on Asset Disposals	22,805	-	(8,814)	22,805	
Depreciation and Amortisation on Assets	3,179,397	3,106,404	9,319,448	72,993	2.35%
Movement in Employee Benefit Provisions	189,963	-	-	189,963	
Total	2,443,226	2,342,361	5,289,337	100,865	4.31%
Net Operating Result Excluding Rates	(1,966,451)	(2,169,234)	(19,437,236)	202,783	(9.35%)
CAPITAL REVENUES					
Non-Operating Grants, Subsidies and Contributions	1,425,778	749,671	3,435,851	676,107	90.19%
Proceeds from Disposal of Land	1,432,250	2,624,596	6,561,491	(1,192,347)	(45.43%)
Proceeds from Disposal of Assets	40,741	110,660	276,650	69,919	(63.18%)
Proceeds from New Debentures	0	6,560	19,680	(6,560)	(100.00%)
Proceeds from Lease Financing	(3,205)	-	-	-	
Self-Supporting Loan Principal Income	24,879	19,828	59,537	5,051	25.48%
Overdraft Funds Utilised	0	0	1,200,000	-	
Transfers from Reserves (Restricted Assets)	0	610,488	1,831,484	(610,488)	(100.00%)
Total	2,920,443	4,121,803	13,384,693	- 1,198,155	(29.07%)
CAPITAL EXPENDITURE					
Purchase Land Held for Resale	(11,200)	(1,157,636)	(3,472,940)	1,146,436	(99.03%)
Purchase Land and Buildings	(281,616)	(963,860)	(2,592,000)	582,244	(67.40%)
Purchase Infrastructure Assets - Roads	(808,252)	(1,680,612)	(5,042,757)	872,360	(51.91%)
Purchase Infrastructure Assets - Drainage	(151,860)	(210,628)	(632,000)	58,768	(27.90%)
Purchase Infrastructure Assets - Parks and Ovals	(4,505)	(259,892)	(780,022)	255,387	(98.27%)
Purchase Infrastructure Assets - Footpaths	(79,184)	(154,348)	(463,324)	75,164	(48.70%)
Purchase Infrastructure Assets - Special Works	(21,544)	(183,168)	(549,686)	161,624	(88.24%)
Purchase Plant and Equipment	(5,404)	(251,316)	(753,956)	245,912	(97.85%)
Purchase Furniture and Equipment	(59,012)	(35,200)	(54,900)	(23,812)	67.69%
Capital Contributions and Grants Owning	-	-	(41,667)	-	
Repayment of Debentures	(245,189)	(245,189)	(559,442)	-	0.00%
Overdraft Funds (Repayment)	(971,176)	(971,739)	(971,739)	563	(0.06%)
Advances to Clubs	0	0	(19,680)	-	
Transfers to Reserves (Restricted Assets)	(1,420,822)	(1,718,848)	(5,425,107)	298,026	(17.34%)
Total	(4,059,765)	(7,732,436)	(21,359,220)	3,672,671	(47.50%)
Rate Revenue	25,709,699	25,344,010	25,572,914	365,689	1.44%
Opening Funding Surplus (Deficit)	1,963,038	1,963,038	2,142,790	-	0.00%
Closing Funding Surplus (Deficit)	24,566,964	21,527,181	303,941	3,039,783	14.12%

**SHIRE OF KALAMUNDA
STATEMENT OF FINANCIAL POSITION
AS AT 31 OCTOBER 2012**

NOTE	Actual YTD 31/10/2012 \$	Actual 30/06/2012 \$
CURRENT ASSETS		
Cash and Cash Equivalents	19,698,516	8,179,373
Trade and Other Receivables	13,497,277	2,753,854
Inventories	181,723	201,275
Land Held for Resale	153,331	625,695
Trust	-	-
TOTAL CURRENT ASSETS	<u>33,530,848</u>	<u>11,760,197</u>
NON-CURRENT ASSETS		
Other Receivables	1,001,320	1,026,201
Land Held for Resale	284,660	284,660
Shares in Other Equities	13,420,932	13,420,932
Property, Plant and Equipment	161,041,108	162,280,977
Infrastructure	155,751,977	156,343,420
TOTAL NON-CURRENT ASSETS	<u>331,499,997</u>	<u>333,356,190</u>
TOTAL ASSETS	<u>365,030,845</u>	<u>345,116,387</u>
CURRENT LIABILITIES		
Bank Overdraft	-	969,975
Trade and Other Payables	4,302,841	6,088,978
Borrowings	559,442	559,442
Provisions	2,125,688	1,935,725
TOTAL CURRENT LIABILITIES	<u>6,987,971</u>	<u>9,554,120</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	7,864,861	8,110,051
Provisions	385,274	385,274
TOTAL NON-CURRENT LIABILITIES	<u>8,250,135</u>	<u>8,495,325</u>
TOTAL LIABILITIES	<u>15,238,106</u>	<u>18,049,445</u>
NET ASSETS	<u>349,792,738</u>	<u>327,066,942</u>
EQUITY		
Retained Surplus	216,028,821	194,723,847
Reserves - Cash/Investment Backed	4,098,288	2,677,466
Reserves - Asset Revaluation	129,665,629	129,665,629
TOTAL EQUITY	<u>349,792,738</u>	<u>327,066,942</u>

**SHIRE OF KALAMUNDA
STATEMENT OF CHANGES IN EQUITY
AS AT 31 OCTOBER 2012**

	NOTE	RETAINED SURPLUS \$	RESERVES CASH/ INVESTMENT BACKED \$	ASSET REVALUATION RESERVE \$	TOTAL EQUITY \$
Balance as at 1 July 2011		187,014,762	2,728,298	129,875,629	319,618,689
Net Result		7,658,253	0	0	7,658,253
Total Other Comprehensive Income		-		(210,000)	(210,000)
Transfer from/(to) Reserves		50,832	(50,832)	0	-
Transfer to Trust			0	0	-
Balance as at 30 June 2012		194,723,847	2,677,466	129,665,629	327,066,942
Net Result		22,725,800	0	0	22,725,800
Transfer from/(to) Reserves		(1,420,822)	1,420,822	0	-
Balance as at 31 October 2012		216,028,825	4,098,288	129,665,629	349,792,742

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF KALAMUNDA
STATEMENT OF CASH FLOWS
For the 4 Months to 31 October 2012**

	NOTE	31/10/2012 Actual \$	2012/13 Budget \$	30/06/2012 Actual \$
Cash Flows From Operating Activities				
Receipts				
Rates		13,852,675	25,363,032	23,967,967
Operating Grants and Subsidies		2,002,122	5,000,990	3,840,609
Contributions, Reimbursements and Donations		202,351	655,919	3,611,252
Fees and Charges		9,932,557	10,115,642	12,775,204
Interest Earnings		122,766	770,537	818,407
Goods and Services Tax		224,364	1,682,449	1,072,958
Other Revenue		(72,226)	81,406	41,877
		<u>26,264,608</u>	<u>43,669,975</u>	<u>46,128,275</u>
Payments				
Employee Costs		(6,655,116)	(19,772,466)	(19,424,462)
Materials and Contracts		(6,081,335)	(13,891,757)	(14,825,441)
Utility Charges		(776,521)	(2,141,031)	(2,041,258)
Insurance Expenses		(567,505)	(524,714)	(488,355)
Interest Expenses		(109,476)	(511,688)	(458,401)
Goods and Services Tax		(723,227)	(1,772,527)	(3,100,375)
Other Expenditure		(114,985)	(573,258)	(668,307)
		<u>(15,028,165)</u>	<u>(39,187,441)</u>	<u>(41,006,600)</u>
Net Cash Provided By (Used In) Operating Activities	14(b)	<u>11,236,443</u>	<u>4,482,534</u>	<u>5,121,675</u>
Cash Flows from Investing Activities				
Payments for Development of Land Held for Resale		(11,200)	(3,472,940)	(1,692,326)
Payments for Purchase of Property, Plant & Equipment		(346,033)	(3,400,856)	(6,310,787)
Payments for Construction of Infrastructure		(1,065,345)	(7,467,789)	(7,208,058)
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		1,425,778	3,435,851	5,082,718
Proceeds from Sale of Land		1,432,250	6,561,491	6,665,917
Proceeds from Sale of Plant & Equipment		40,741	276,650	105,329
Net Cash Provided By (Used In) Investing Activities		<u>1,476,191</u>	<u>(4,067,593)</u>	<u>(3,357,207)</u>
Cash Flows from Financing Activities				
Repayment of Debentures		(245,189)	(559,442)	(487,253)
Repayment of Finance Leases		(3,205)	0	0
Transfer to Trust		0	0	0
Capital Contributions Repayments		0	(41,667)	0
Proceeds from Self Supporting Loans		24,879	59,537	55,901
Advance to Clubs		0	(19,680)	0
Overdraft Funding Utilised		0	1,200,000	0
Overdraft Funding		0	(971,739)	0
Proceeds from New Debentures		0	19,680	3,000,000
Net Cash Provided By (Used In) Financing Activities		<u>(223,515)</u>	<u>(313,311)</u>	<u>2,568,648</u>
Net Increase (Decrease) in Cash Held		<u>12,489,119</u>	<u>101,630</u>	<u>4,333,116</u>
Cash at Beginning of Year		7,209,398	7,261,372	2,876,281
Cash and Cash Equivalents at the End of the Year	14(a)	<u><u>19,698,517</u></u>	<u><u>7,363,002</u></u>	<u><u>7,209,398</u></u>
Cash and Cash Equivalents	3	19,698,517		
Bank Overdraft	3	0		
		<u><u>19,698,517</u></u>		

SHIRE OF KALAMUNDA
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
For the 4 Months to 31 October 2012

NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

	31/10/2012	30/06/2012
	\$	\$
Cash and Cash Equivalents	19,698,517	8,179,373
Overdraft Funding	<u>(19,698,517)</u>	<u>(969,975)</u>
	<u>19,698,517</u>	<u>7,209,398</u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	22,725,800	7,658,250
Depreciation	3,179,397	9,314,073
(Profit)/Loss on Sale of Asset	(926,134)	(4,035,142)
(Increase)/Decrease in Receivables	(10,107,930)	2,498,153
(Increase)/Decrease in Inventories	19,552	(1,012,343)
Increase/(Decrease) in Payables	(1,824,790)	932,286
Increase/(Decrease) in GST	(498,863)	(2,027,417)
Increase/(Decrease) in Employee Provisor	95,189	260,855
Non Cash Contribution (EMRC)	0	(2,485,321)
Grants/Contributions for the Development of Assets	<u>(1,425,778)</u>	<u>(5,981,718)</u>
Net Cash from Operating Activities	<u>11,236,443</u>	<u>5,121,675</u>

**(c) Undrawn Borrowing Facilities
Credit Standby Arrangements**

Bank Overdraft limit	1,500,000
Bank Overdraft at Balance Date	0

**SHIRE OF KALAMUNDA
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 OCTOBER 2012**

	Actual 31/10/2012 \$	Budget 30/06/2013 \$
RESERVES - CASH/INVESTMENT BACKED		
(a) Land and Property		
Opening Balance	1,653,467	1,653,745
Interest Earned	25,308	47,559
Amount Set Aside / Transfer to Reserve	1,384,443	4,979,115
Amount Used / Transfer from Reserve	0	(1,648,439)
	<u>3,063,218</u>	<u>5,031,980</u>
(b) Waste Management		
Opening Balance	151,513	151,540
Interest Earned	1,638	4,358
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>153,151</u>	<u>155,898</u>
(c) EDP - IT Equipment		
Opening Balance	11,977	11,979
Interest Earned	130	344
Amount Set Aside / Transfer to Reserve	0	268,463
Amount Used / Transfer from Reserve	0	0
	<u>12,108</u>	<u>280,786</u>
(d) Local Government Elections		
Opening Balance	28,725	28,737
Interest Earned	311	826
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>29,036</u>	<u>29,563</u>
(e) Long Service Leave		
Opening Balance	70,745	70,750
Interest Earned	764	2,035
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>71,509</u>	<u>72,785</u>
(f) Plant and Equipment		
Opening Balance	27,432	27,436
Interest Earned	297	789
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>27,729</u>	<u>28,225</u>

**SHIRE OF KALAMUNDA
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 OCTOBER 2012**

	Actual 31/10/2012 \$	Budget 30/06/2013 \$
(g) Stirk Park Reserve		
Opening Balance	23,926	23,951
Interest Earned	258	689
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>24,184</u>	<u>24,640</u>
(h) HACC		
Opening Balance	129,951	129,956
Interest Earned	1,405	3,737
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>131,357</u>	<u>133,693</u>
(i) Forrestfield Industrial Area		
Opening Balance	157,852	157,874
Interest Earned	1,707	4,540
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(107,000)
	<u>159,559</u>	<u>55,414</u>
(j) Insurance Contingency		
Opening Balance	159,382	159,409
Interest Earned	1,722	4,584
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>161,105</u>	<u>163,993</u>
(k) Light Plant		
Opening Balance	32,361	32,383
Interest Earned	350	931
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>32,711</u>	<u>33,314</u>
(l) Revaluation		
Opening Balance	132,001	132,006
Interest Earned	1,428	3,796
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>133,429</u>	<u>135,802</u>

**SHIRE OF KALAMUNDA
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 OCTOBER 2012**

	Actual 31/10/2012 \$	Budget 30/06/2013 \$
(m) Nominated Employee Leave Provisions		
Opening Balance	23,550	23,551
Interest Earned	254	680
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>23,805</u>	<u>24,231</u>
(n) Unexpended Capital Works and Specific Purpose Grants		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>0</u>
(o) Enviromental Reserve		
Opening Balance	74,583	74,146
Interest Earned	806	2,132
Amount Set Aside / Transfer to Reserve	0	100,532
Amount Used / Transfer from Reserve	0	(76,045)
	<u>75,389</u>	<u>100,765</u>
TOTAL CASH BACKED RESERVES	<u>4,098,288</u>	<u>6,271,089</u>

SUMMARY

	2012-13 Actual YTD \$	2012-13 Budget \$
Opening Balance	2,677,466	2,677,467
Transfer from Accumulated Surplus - Interest	36,379	77,000
Transfer from Accumulated Surplus	1,384,443	5,348,110
Transfer to Accumulated Surplus	0	(1,831,484)
Closing Balance	<u>4,098,288</u>	<u>6,271,093</u>

Shire of Kalamunda Investments as at 31/10/2012

<u>Invest #</u>	<u>Bank</u>	<u>Term</u>	<u>Interest Rate %</u>	<u>Weighted Int Rate</u>	<u>Maturity</u>	<u>Fund</u>	<u>Amount</u>
Municipal Cash at Bank							
SOK - MDW	ANZ-Meals on Wheels					Municipal	\$3,700.08
SOK - KHACC	Bank West-Home and Community Care					Municipal	\$41,421.48
SOK	Commonwealth Chequing Account					Municipal	\$261,547.84
SOK	Commonwealth Savings Account					Municipal	\$5,096,828.42
SOK	Commonwealth CIP					Municipal	\$0.00
SOK	Commonwealth Savings Account (Health)					Municipal	\$0.00
SOK	Commonwealth Savings Account (Trybooking)					Municipal	\$0.00
SOK	Commonwealth Overdraft \$1,500,000 GFL					Municipal	\$0.00
							\$5,405,497.82
Cash Investments							
9075	ING	120	5.00%	0.3102%	8/11/12	Municipal	\$1,208,896.49
9081	NAB	90	4.86%	0.4997%	24/12/12	Municipal	\$2,000,000.00
9082	ING	90	4.84%	0.4976%	24/12/12	Municipal	\$2,000,000.00
9083	NAB	90	4.86%	0.2498%	24/12/12	Municipal	\$1,000,000.00
9084	Bendigo	120	4.85%	0.4987%	24/1/13	Municipal	\$2,000,000.00
9085	Bendigo	90	4.70%	0.4832%	3/1/13	Municipal	\$2,000,000.00
							\$10,208,896.49
Cash Backed Reserves							
SOK	Commonwealth Bank Savings Account					Reserve	\$4,087,835.75
							\$4,087,835.75
Trust Funds							
	Shire of Kalamunda-BCITF, BRB, Unclaimed Monies					Trust	\$39,265.42
							\$39,265.42
Cell 9 Scheme Contributions							
CELL9 TD2	NAB	91	4.42%	0.2549%	28/1/13	Trust	\$1,121,990.07
CELL9 TD4	Westpac	90	4.84%	0.1275%	10/12/12	Trust	\$512,255.95
CELL9 TD5	Westpac	90	4.89%	0.2791%	10/12/12	Trust	\$1,110,303.32
CELL9 TD6	Bendigo	119	4.65%	0.2624%	1/2/13	Trust	\$1,097,531.22
CELL9 TD7	Bendigo	119	4.65%	0.2624%	1/2/13	Trust	\$1,097,531.22
CELL9 TD8	ANZ	90	4.65%	0.2536%	29/1/13	Trust	\$1,060,785.40
CELL9 TD9	ING	120	5.03%	0.2688%	12/11/12	Trust	\$1,039,434.98
CELL9 TD10	ANZ	60	4.39%	0.2285%	7/12/12	Trust	\$1,016,812.60
	Cell 9 Cheque Account						\$346.79
	Cell 9 Online Saver						\$952,316.04
							\$9,609,307.59
Public Open Space Funds							
POS	Bankwest	75	4.65%	0.2842%	11/12/12	Trust	\$1,188,914.53
POS	Commonwealt	At Call					\$1,042,525.14
							\$2,231,439.67
Total Funds							\$30,980,242.74
SUMMARY OF FUNDS							
Municipal							\$15,612,394.31
Reserves							\$4,087,835.75
Trust							\$11,280,012.68
Total Funds							\$30,980,242.74

Cr Billich left the chambers at 7.22pm and returned at 7.25pm, she was not present for the vote on items 88, 89 and 90.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

90. Debtors and Creditors Reports for the Period Ended 31 October 2012

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
Attachment 1	Summary of Debtors for the Period ended 31 October 2012
Attachment 2	Summary of Creditors for the Period ended 31 October 2012

PURPOSE

1. To receive a monthly report on Debtors and Creditors.

BACKGROUND

2. Attached are the reports detailing aged Debtors (Attachment 1) and Creditors (Attachment 2) as at 31 October 2012.
3. Council has requested reports detailing outstanding Debtors and Creditors on a monthly basis.

DETAILS

Debtors

4. Invoices over 30 days total \$36,311.95. Payments worth \$1,993 have been received in November towards the outstanding amount. Significant debtors are:
 - Lesmurdie Tennis Club \$29,904.60. The Club President has sent an unreasonable payment plan to repay debt which will need to be addressed by the Audit Committee. A loan facility is available from WA Treasury Corporation for an amount of \$19,680 which can be taken by the Club if they are experiencing financial difficulties.
5. Invoices over 60 days total \$31,443. Payment has been received in November for these.
 - Kalamunda Club Inc - self-supporting loan instalment of \$17,109.86. A payment of \$10,000 has since been received with a commitment from the club to finalise the balance in November.
 - Kalamunda Farmers Market - \$3,798. Direct Debit arrangement of \$633 has been put in place from November to recover the complete amount within three months.

6. Invoices over 90 days total \$57,663. Significant balances owed under this category are:
- Forrestfield United Soccer Club WA Inc - \$26,953. They are keeping up with their fortnightly direct debits.
 - The Kalamunda & Districts Netball Club - \$14,993.30. This relates to the cost of re-surfacing netball courts. The Club has indicated this debt will be cleared by December 2012.
7. WA Institute of Tae Kwando has an amount outstanding of \$4,513 which will need to be closely watched. Future hall hires have been blocked until full payment is received. The Shire has been working with the organisation and a direct debit plan of \$376 per fortnight is now in place to recover the amount.

Creditors

8. Payments totalling \$2,931,587.36 were made during the month of September 2012. Standard payment terms are 30 days from the end of month, with local business and contractors on 14 day terms. All contractors, trades and suppliers are advised of the Shire's preference to pay by Electronic Funds Transfer ("EFT") for efficiency and cost savings.
9. Invoices showing as outstanding for more than 60 and 90 days are the result of the original invoice documentation not being received the Shire.
10. Significant payments made in the month were:

Supplier	Purpose	\$
ATO	PAYG Tax	255,234.09
Cleanaway	Domestic & Rubbish Recycling	204,536.10
DMC Cleaning	Shire Buildings Cleaning Costs	46,181.14
EMRC	Domestic Waste Charges	432,827.63
PH Concrete	Footpath Maintenance	77,303.05
Synergy	Electricity Charges	171,189.35
WA Local Govt Super	Staff Super Contributions	149,308.72
WATC	Loan Instalments various	49,124.18
Western Educting Service Pty Ltd	Kerbside Collection costs	135,220.76
TOTAL		1,316,388.92

The above supplier payments represent 45% of total paid for the month.

STATUTORY AND LEGAL IMPLICATIONS

11. Nil.

POLICY IMPLICATIONS

12. Nil.

PUBLIC CONSULTATION/COMMUNICATION

13. Nil.

FINANCIAL IMPLICATIONS

14. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

15. *Shire of Kalamunda Strategic Plan 2009 - 2014*
Strategy 5.5.2 Provide financial services to support Council's operations and to meet sustainability planning, reporting and accountability requirements.

Sustainability Implications

Social Implications

16. Nil.

Economic Implications

17. Nil.

Environmental Implications

18. Nil.

OFFICER COMMENT

19. Nil.

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 90/2012)

That Council:

1. Receives the outstanding Debtors (Attachment 1) and Creditors (Attachment 2) reports for the period ended 31 October 2012.

Moved: **Cr Margaret Thomas**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY (10/0)**

Attachment 1

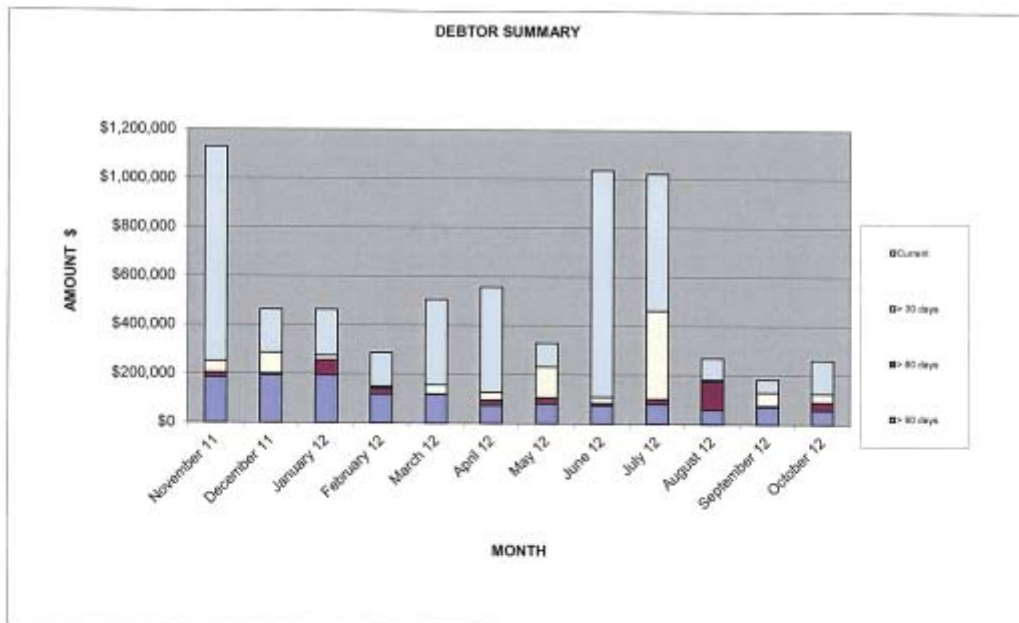
SHIRE OF KALAMUNDA

SUMMARY OF DEBTORS

FOR THE PERIOD ENDED 31st October 2012

Sundry Debtors Trial Balance - Summary Aged Listing

	> 90 days	> 60 days	> 30 days	Current	Total
November 11	\$185,429	\$18,416	\$47,902	\$876,748	\$1,128,494
December 11	\$193,276	\$7,267	\$85,461	\$177,004	\$463,009
January 12	\$194,871	\$60,408	\$20,509	\$187,062	\$462,850
February 12	\$117,987	\$23,893	\$7,811	\$137,709	\$287,400
March 12	\$116,824	\$1,930	\$37,629	\$349,595	\$505,977
April 12	\$73,797	\$19,947	\$32,462	\$430,258	\$556,464
May 12	\$81,227	\$23,488	\$127,331	\$96,775	\$328,820
June 12	\$74,201	\$9,487	\$25,123	\$927,493	\$1,036,304
July 12	\$81,218	\$19,540	\$361,204	\$560,352	\$1,022,313
August 12	\$58,924	\$114,643	\$7,994	\$87,469	\$269,031
September 12	\$70,242	\$4,613	\$54,323	\$54,074	\$183,252
October 12	\$57,664	\$31,443	\$36,312	\$135,754	\$261,173



**SHIRE OF KALAMUNDA
SUMMARY OF DEBTORS
FOR THE PERIOD ENDED 31st October 2012**

AMOUNT	DEBTOR	DETAILS	STATUS
New debt since aged >90 days			
>90 days			
\$3,916.01	Dome Coffees Australia	Legal Expenses for preparation of Lease	Paid 08 Nov 12
\$1,010.09	Forrestfield Junior Football	Annual License Fee	Awaiting response to telephone messages and email.
\$26,953.54	Forrestfield United Soccer Club WA Inc. ^	Loan 214 Payment / Reserve Hire	Direct Debits in place. \$800 being paid every fortnight as per agreement. Council needs to go back to the club to get more funds to bring the balance down.
\$916.30	Janus Entertainment	Hire of KPAC	D&B have now served the Director on 29/4/2012. Order issued to proceed to judgement. Debtor has agreed to make monthly payments. Three instalments paid to date. Current balance \$800
\$1,200.00	Jasmine Lee Frost ^	Supreme Court Costs	Direct Debit payment plan of \$50 per fortnight.
\$1,504.98	Kalamunda & Districts Football Club		In contact with Club Treasurer - awaiting response
\$14,993.30	Kalamunda & Districts Netball Club	Outdoor Netball Court resurfacing project	Paid \$30,000 in March against an invoice of \$44,993. President had committed to pay by September 20th 2012. Now advised unable to pay before December 2012
\$1,071.08	Walliston Riding & Pony Club*	Misc - Invoices	Reminder invoices sent. The president is un-cooperative in resolving outstanding invoices.
\$2,367.50	WA Institute of Tae Kwan Do ^	Hall Hire - Agricultural Hall	Direct Debit commenced 15 Nov 12 - \$376 per fortnight. All future hirings have been cancelled to reduce further exposure.
\$3,730.93	90+ Days Debts consisting of amounts under \$1,000.00.		
\$57,663.73	Total Debts 90+ Days		

SHIRE OF KALAMUNDA
SUMMARY OF DEBTORS
FOR THE PERIOD ENDED 31st October 2012

AMOUNT	DEBTOR	DETAILS	STATUS
>60 days			
\$17,109.86	Kalamunda Club Inc	Loan 219 Payment	\$10,000 paid 30 Oct 12. Balance to pay by 30 Nov 12
\$3,798.60	Kalamunda Farmers Markets ^		Direct Debit commenced 01 Nov 12 - \$633 per fortnight - final instalment due 10 Jan 13.
\$1,021.70	The Merchant Tea & Coffee	Surveillance Fee / Trading	\$1,021.48 paid 31 Oct 12.
\$1,835.63	Zig Zag Café Kalamunda	Hire - Zig Zag Café	Paid 27 November
\$7,677.32	60+ Days Debts consisting of amounts under \$1,000.00.		All debtors have been sent reminder invoices pending contact by telephone.
\$31,443.11	Total Debts 60+ Days		
>30 days			
\$1,617.00	Kalamunda & Districts Basketball Club	Ray Owen - Operational Expenses	Paid 10 November 2012
\$1,420.97	Kalamunda & Districts Football Club		Expenses billed have been queried by Treasury
\$28,904.60	Lesmurdie Tennis Club	Club contribution to Extension of Tennis Club	Club President advised that a number of conditions needed to be fulfilled and issues resolved prior to payment of account. Club to contact Shire accordingly. Advised Community Development 30 Oct 12.
\$2,145.50	WA Institute of Tae Kwan Do	Hall Hire - Agricultural Hall	Direct Debit arrangements of \$376 per fortnight in place.
\$1,835.63	Zig Zag Café Kalamunda	Hire - Zig Zag Café	Follow up being done with debtor.
-\$611.75	30+ Days Debts consisting of amounts under \$1,000.00.		Balance represents total of accounts in debit and credit.
\$36,311.95	Total Debts 30+ Days		Reminder invoices to be sent
Formal legal proceedings have been initiated against:			

FOOTNOTES

* Denotes currently in negotiation of invoice amount and details

^ Denotes payment arrangement in place

Attachment 2

SHIRE OF KALAMUNDA

SUMMARY OF CREDITORS

FOR THE PERIOD ENDED 31 OCTOBER 2012

Sundry Creditors Trial Balance - Summary Aged Listing

Month End	> 90 days	> 60 days	> 30 days	Current	Total
31/07/2012	\$1,129	\$2,418	\$829,279	\$1,240,322	\$2,073,148
31/08/2012	\$5,953	\$434	\$10,731	\$1,784,665	\$1,801,783
30/09/2012	\$13,713	\$1,630	\$6,362	\$1,036,804	\$1,058,509
31/10/2012	\$923	\$91,135	\$40,634	\$1,275,858	\$1,408,551

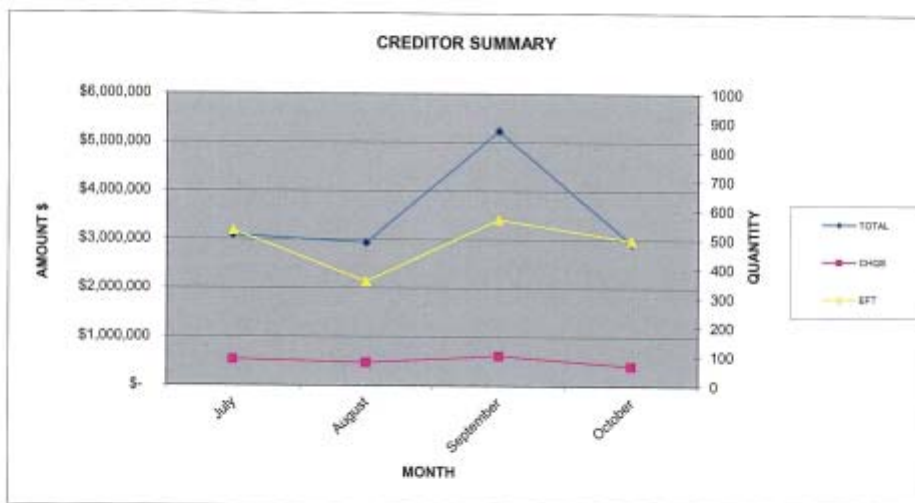
Comment

- > 90 days Original Invoice for Affordable Living not received in Accounts to process
- > 60 days Original Invoice for Macquarie Equipment Finance not received in Accounts to process.
- > 30 days These invoices are paid on the third fortnightly payment run.

Creditor Payments made

Month	Amount \$	Quantity		
		Cheques	EFTs	Total
July	\$ 3,085,557	88	531	619
August	\$ 2,928,637	77	356	433
September	\$ 5,229,543	101	569	670
October	\$ 2,931,587	66	497	563

- *Excludes net staff payroll
- *Creditors on 30 day terms are paid on the 28th of the month following.
- *Local suppliers are paid on 14 day terms.



Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

91. Rates Debtors Report for the Period Ended 31 October 2012

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A
Attachment 1	Summary of Outstanding Rates for the period ended 31 October 2012

PURPOSE

1. To receive a report on rates debtors for the period ended 31 October 2012.

BACKGROUND

2. Attached is the report detailing rates debtors for the period ended 31 October 2012 (Attachment 1).
3. As noted on (Attachment 1), 48.32% of total rate revenue has been collected within two and a half months. This is a slight reduction from last month due to a large number of interim rates being raised increasing the collectable balance.
4. The next stage is to prepare the final reminder notices; the collections are well underway and an amount in excess of \$1.5 million has so far has been collected. Firm figures will be reported in next month's report.
5. Interim rates raised to the month of October has been in excess of \$400,000.

DETAILS

Debt Recovery

6. Debt Recovery (Stage 3) - this stage involves the issue of Property Seizure and Sale Orders ("PS&SO") with Dun & Bradstreet.
7. All of the 48 outstanding debts that remain with Dun & Bradstreet have had Judgement entered against them; 21 of these have now paid in full. A report will be prepared for the Audit Committee requesting direction as to the remainder which have not paid to date.
8. Attachment 2 refers to write-off requested to be approved by Council. The total amount requested to be written off is \$26,256.21. These amounts are un-collectable for various reasons as outlined in the attachment.

STATUTORY AND LEGAL IMPLICATIONS

9. Nil.

POLICY IMPLICATIONS

10. Nil.

PUBLIC CONSULTATION/COMMUNICATION

11. Nil.

FINANCIAL IMPLICATIONS

12. As noted in point 9, if the Council approves the write-off, this will result in a reduction in revenue reflected in the financial statements and the balance collectable will reduce by \$26,256.21.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

13. *Shire of Kalamunda Strategic Plan 2009 – 2014*
- | | | |
|----------|-------|--|
| Strategy | 5.5.2 | Provide financial services to support Council's operations and to meet sustainability planning, reporting and accountability requirements. |
|----------|-------|--|

Sustainability Implications

Social Implications

14. Debt collecting processes contain the risk of negative publicity for the Shire.

Economic Implications

15. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the Shire.

Environmental Implications

16. Nil.

OFFICER COMMENT

17. The percentage of outstanding (uncollected) rates as at 31 October 2012 is 48.32%. This is an improvement on last year's outstanding rates of 47.92%.

A Councillor queried point 17 in the Officer Comment, through the Chair the Manager Financial Services clarified the meaning, but conceded it could have been worded better. It was requested that the report be resubmitted at the Ordinary Council Meeting with changed wording at Point 17. The amended point 17 appears below.

17. *Whilst the amount outstanding (un-collected) rates for the year was 48.32% is slightly higher than at the same time last year of 47.92%, it reflects well considering that the rates generated this year were \$26.2million as compared to last years of \$23.92million.*

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 91/2012)

That Council:

1. Receives the rates debtors report for the period ended 31 October 2012 (Attachment 1).

Moved: **Cr Margaret Thomas**

Seconded: **Cr Allan Morton**

Vote: **CARRIED UNANIMOUSLY (11/0)**

Attachment 1

SHIRE OF KALAMUNDA

SUMMARY OF OUTSTANDING RATES

FOR THE PERIOD ENDED October, 2012

Rates Outstanding Debtors

Prepared on 01/11/2012

	3rd Previous Year + Outstanding	2nd Previous Year Outstanding	Previous Year Outstanding	Current Outstanding	Total Outstanding	Previous Year Total Outstanding
31/10/2011	\$264,023	\$124,251	\$196,235	\$11,293,154	\$11,877,663	\$10,910,482
29/11/2011	\$263,113	\$118,151	\$176,183	\$8,831,575	\$9,389,022	\$9,687,220
31/12/2011	\$260,994	\$114,940	\$164,934	\$7,807,436	\$8,348,304	\$7,960,340
31/01/2012	\$260,914	\$110,802	\$154,888	\$4,959,470	\$5,486,074	\$7,011,340
29/02/2012	\$259,617	\$105,398	\$139,395	\$2,183,852	\$2,688,263	\$4,559,161
31/03/2012	\$259,520	\$87,962	\$121,087	\$1,287,044	\$1,755,614	\$3,568,478
30/04/2012	\$259,496	\$86,468	\$114,770	\$900,448	\$1,361,182	\$1,683,884
31/05/2012	\$259,166	\$84,731	\$108,821	\$665,149	\$1,117,867	\$1,138,225
31/06/2012	\$258,050	\$79,620	\$99,766	\$535,703	\$973,139	\$860,256
31/07/2012		\$332,789	\$89,640	\$356,660	\$779,089	\$24,249,501
31/08/2012	\$328,059	\$86,156	\$288,226	\$21,696,002	\$22,398,443	\$20,577,566
30/09/2012	\$325,814	\$77,302	\$214,610	\$12,879,066	\$13,496,792	\$12,854,591
30/10/2012	\$322,288	\$92,829	\$188,433	\$12,218,828	\$12,802,377	\$11,877,663

Total Rate Levied 2007/08	\$16,045,496
Total Rate Levied 2008/09	\$17,322,057
Total Rate Levied 2009/10	\$19,832,279
Total Rate Levied 2010/11	\$21,035,935
Total Rate Levied 2011/12	\$23,565,592

Rate Levied 2012/2013 **\$25,289,378**

\$25,289,378
\$125,684
\$299,643
\$25,714,705

Back Rates Levied in 12/13
12/13 - Interim Rates & Adjmts (various)
Total Levies To Date for 2012/13

Number Rateable of Assessments 21,846
% of Current Rates Outstanding : **48.32%**

Comment

The 2012/2013 Instalment Dates are as follows:

	4xinstalments	2xinstalments
1st Instalment	18.09.2012	18.09.2012
2nd Instalment	19.11.2012	18.12.2012
3rd Instalment	18.01.2013	
4th Instalment	19.03.2013	

Statistics as of 01/11/2012

10,399	Assessments - Paid in Full or who are in 'Credit' balance
11,263	Assessments - Not Yet Paid in Full (report only balances greater than \$2.00)
21,662	
1,413	Assessments - Paying via 2 x Instalment Option as at today
7,266	Assessments - Paying via 4 x Instalment Option as at today
1,902	Assessments - who are Pensioners with rates not paid and are not yet due until 30/06/2013
178	Assessments - on Direct Debit Arrangements
10	Assessments - on Alternative Arrangements
10,789	

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

92. The Zig Zag Scenic Drive Community Action Plan

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Corporate & Community Services
File Reference	
Applicant	N/A
Owner	N/A
Attachment 1	The Zig Zag Scenic Drive Community Action Plan

PURPOSE

1. To receive the Zig Zag Scenic Drive Community Action Plan ("the Plan") (Attachment 1) and consider the four Community Recommendations as presented in the Plan.

BACKGROUND

2. During 2011 the Shire received a series of written complaints, and requests for action, from local residents in regard to the ongoing issue of antisocial behaviour in and around the Zig Zag Scenic Drive in Gooseberry Hill.
3. Council informally requested action be taken, in consultation with the community, to investigate options available to improve the issues being experienced by those living in close proximity to the Zig Zag Scenic Drive.

DETAILS

4. Following a request from Council, residents within a 300 metre radius of the Zig Zag Scenic Drive were invited to attend a Community Forum on 8 December 2011. Invitations were extended to residents at the top and the bottom of the Zig Zag.
5. The Community Forum took the form of a facilitated workshop attended by Councillors Bilich and Giardina, Shire staff, a representative of the Western Australian Police and over 50 residents.
6. The purpose of the workshop was to identify issues and suggest possible solutions that could be explored for reducing anti-social impacts in and around the Zig Zag Scenic Drive. The data collected from the first forum was analysed and synthesised into a document that would form the basis for the Plan.
7. The suggested solutions and ideas were investigated and researched for feasibility and potential by Officers during February and March 2012.
8. A second Community Forum was held in March 2012 at which time the feasibility assessment conducted by the Shire was reported back to the group. This workshop was attended by Councillor Bilich, Shire Staff, a representative of the Western Australian Police and 25 residents.

-
9. The participants at Forum Two were asked to work in groups to review the feasibility assessment and add any further views/comments and ideas to the data. The solutions were workshopped and groups were asked to assign priority as well as responsibility to the solutions being assessed.
 10. The Shire then compiled a summary of the process and documented the outputs to date.
 11. The conclusions that have been drawn from the data guided the development of a draft Community Plan for review at a June forum.
 12. The third forum conducted on 26 June 2012 was attended by Shire Staff and 11 residents. Community participants agreed on the four proposed recommendations to be put to the Council for consideration.
 13. The draft Plan was circulated to residents who expressed an interest in reviewing the final document before presentation to Council. Residents were requested to provide any feedback on the document by 9 November 2012. Two responses were received.
 14. The draft Plan contains four key recommendations with each recommendation containing a set of concise actions being identified for investigation and/or implementation. In summary these are as follows:

Community Recommendation 1

15. Create and promote a walking, hiking and cycling zone along the whole lower Zig Zag section. This would mean closing the existing one-way road to motor vehicles. This new area would be a drawcard for tourism to the Shire and greater access and use by residents wishing to see the views, wildflowers and other natural features of the area.

Actions:

- a. Investigate the process required to enable the prohibition of motor vehicles from driving along the lower section of the Zig Zag Scenic Drive in order to create a motor vehicle free zone.
- b. Investigate the development of the Lower Zig Zag Scenic Drive as a track for cycling walking and hiking as a tourism attraction that lends itself to events and for use by Shire residents.
- c. Form a community group to work closely with the Shire to develop the Zig Zag Scenic Drive vision to be a highly utilised and well recognised recreational and tourism attraction for the Shire.

Community Recommendation 2

16. Consult with the whole of the Shire of Kalamunda to assess if there is support in the community for the introduction of a security service to patrol the streets of the Shire and to work with police to reduce anti-social behaviour and security risks across the Shire.

Actions:

- a. Seek Council support to undertake a Shire-wide consultation process that assesses the levels of community support for the introduction of ratepayer-funded Shire-wide security patrols service.
- b. Assess the feasibility of a service that would include residents being able to register their home when away on holidays, provide locally available officers to respond to unwanted people on private property, limit the impact of private parties on other residents and a host of other related services.
- c. If Council supports a Shire-wide consultation process, that funding is sourced both from external sources as well as allocated into the Shire's budget to undertake the consultation process.

Community Recommendation 3

17. That the Shire undertake a review of the road network leading into the Zig Zag Scenic Drive in order to reduce the likelihood of speeding, dangerous driving in a built up area and damage to the car park and facilities.

Actions:

- a. The Shire Council undertake a redesign of the upper Zig Zag car park to install appropriate traffic calming devices
- b. The Shire redesigns the intersection of Tella Street, Lascelles Parade and Williams Road into a full intersection with stop sign as a slow point for vehicle traffic movement.
- c. The Shire liaise with Main Roads to increase the number of appropriate speed signs being installed in order that they are placed regularly along Williams Road through to Lascelles Parade.

Community Recommendation 4

18. Request the Shire to immediately increase the maintenance level of the verges and trim all vegetation which is currently encroaching into the road-space along the Upper Zig Zag.

Actions:

- a. To ensure public safety, the Shire actions an immediate pruning program to reduce current vegetation growth that impinges on the road surface along the Upper Zig Zag.
- b. The Shire increases the level of service for regular pruning to occur and increases the works program and annual budget to ensure regular pruning regime is implemented.

STATUTORY AND LEGAL IMPLICATIONS

19. Nil.

POLICY IMPLICATIONS

20. Nil.

PUBLIC CONSULTATION/COMMUNICATION

21. Three Community Forums were undertaken to develop the draft Plan.

FINANCIAL IMPLICATIONS

22. The actions being proposed will have significant budgetary impact. The actions, if agreed to by Council, will need to be assessed in relation to estimated costs and will need to be listed in future budgets and prioritised against all of the Shire's other projects, programs and services.
23. It is recommended that the actions, once costed, analysed and supported by Council as being priorities be listed in the Shire's Ten Year Financial Plan, Asset Management Plan and the Four Year Corporate Business Plan.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

24. Nil.

Sustainability Implications

Social Implications

25. The Plan has been developed as a result of increased community concerns around anti-social behaviour in the area of the Zig Zag Scenic Drive. Decrease in this form of behaviour would improve the amenity for all users.

Economic Implications

26. The Zig Zag Scenic Drive has long been recognised as a tourist destination. If the site was enhanced, as has been described in the Plan, it is feasible that the tourist destination status could be improved thus bringing more visitors and more economic activity to the Shire.

Environmental Implications

27. The Zig Zag Scenic drive is an iconic heritage and environmental site containing flora of significance and should be considered an area where environmental protection is highly regarded and pursued.

OFFICER COMMENT

28. The issue of anti-social behaviour has been an emotional issue within the community living around the Zig Zag for some time. Many residents had reported numerous issues to both the Shire and the police.
29. Following the first forum and the identification of rubbish bins on the road at night being a target the Shire liaised with the waste contractor to arrange a later pick up time for rubbish bins along Lascelles Parade. This has allowed

-
- residents to place their bins on the verge in the morning rather than having them on the road side during the evening. Residents' response to this action was very positive.
30. Another action under taken following the first Forum was a dedicated area for rubbish bins to be safely placed at the bottom of a steep section of Lascelles Parade.
31. There was a distinct shift in mood of the participants from the first Forum to the third. At the first Forum many members of the Community were hostile in their approach and were seeking immediate solutions to their issues. At the conclusion of this Forum there was a general consensus that the issues were of an ongoing nature and many would require a multi-agency approach to easing the impact on residents. The second and third Forums were conducted in an atmosphere of cooperation and working toward a common goal.
32. Many residents who attended the first forum did not attend any of the subsequent forums and conversely some participants at the second forum had not been to the first forum.
33. The presence of representatives of the Western Australian Police was invaluable at both the first and second forum as they were able to put some perspective around the issues from a policing point of view. Whilst sympathetic they were able to explain how the resources of the police were prioritised.
34. The Police also emphasised, at both Forums, the need for residents to report incidents of behaviours as the collection of statistical data, the reporting of occurrences, aided them in resource allocation.
35. The final Forum was augmented by a presentation from the Chief Executive Officer of the City of Melville, Mr Shane Sillcox, who spoke about how the City approached a similar issue at Wireless Hill.
36. His presentation was extremely well received and he made a sensible suggestion to the Community that they focus on targeting only a few major recommendations that will have the greatest impacts on the long term future and sustainability of the Zig Zag Scenic Drive area.
37. In summary the feedback received from the community was mostly very positive and supportive, even though the process suffered from participation attrition and a small number of participants echoed the sentiment that local government always moved too slowly for the community. Notwithstanding this view the ability for the community to come together and articulate a strategic direction for a valued community asset is a worthwhile outcome for the Shire.

A Councillor remarked that gates had been suggested as a solution, but not mentioned in the plan moving forward, and asked if these were considered. Through the chair, Director Corporate & Community Services reported that there were concerns expressed that this would also prevent the movement of emergency vehicles should a need arise. The closing of the road with signage, cameras and enforcement was the suggested plan.

A Councillor asked if it was known what percentage of the trouble-makers were local, through the Chair, Director Corporate & Community Services indicated that there were no specific statistics on this, but she would take the question on notice and look into the matter.

Councillors debated the Office Recommendation, all were in support of action but there were concerns that allowing only walking, hiking and cycling down the Zig Zag would restrict the enjoyment of seniors and people with disabilities

A Point 4 to the Recommendation was suggested; this was accepted by both the Mover and Seconder and put to the vote.

Voting Requirements: Simple Majority	
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OFFICER RECOMMENDATION (C&C 92/2012)	
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That Council:

- | | |
|----|---|
| 1. | Receives The Zig Zag Scenic Drive Community Action Plan shown as (Attachment 1) to the Report. |
| 2. | Requests the actions outlined in The Zig Zag Scenic Drive Community Action Plan to be investigated for cost implications and listed for further consideration the forthcoming budget deliberations in 2013. |
| 3. | Requests the Chief Executive Officer write to the community participants advising them of the outcome and thanking them for their participation and input into the process. |

Moved: **Cr John Giardina**

Seconded: **Cr Sue Bilich**

Vote:

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 92/2012)

That Council:

1. Receives The Zig Zag Scenic Drive Community Action Plan shown as (Attachment 1) to the Report.
2. Requests the actions outlined in The Zig Zag Scenic Drive Community Action Plan to be investigated for cost implications and listed for further consideration the forthcoming budget deliberations in 2013.
3. Requests the Chief Executive Officer write to the community participants advising them of the outcome and thanking them for their participation and input into the process.
4. Investigate options as to how this report can provide access and inclusion to all people, particularly seniors and people with disabilities.

Moved: **Cr John Giardina**

Seconded: **Cr Sue Bilich**

Vote: **CARRIED UNANIMOUSLY (11/0)**

Attachment 1

**THE ZIG ZAG SCENIC DRIVE
COMMUNITY ACTION PLAN**



The Purpose of this Plan created by the local community is:

To develop a Community Action Plan to increase usage of the Zig Zag Scenic Park using methods that will make it a safe, active, and highly valued leisure area for both visitors and the local community .

INTRODUCTION

The Zig Zag is unique to the greater metropolitan area of Perth. It offers visitors opportunities for recreation, sightseeing and enjoyment of the natural and built history that is within easy reach of the City centre. Public space of this type is not found in any other Australian capital city.

The current Zig Zag Scenic Drive was first created as a steam railway line which brought visitors to and produce from the Shire from early in the first decade of the 20th Century. In the early 1950s the railway was closed, but the rail bed was retained. After a series of bush fires in the late 1960s, which burned out the original wooden culvert and water crossings, new concrete structures were installed and the surface sealed, so it could be used as a one-way scenic drive for cars. Originally the road was one way from the current sealed car park on Lascelles Parade to Ridge Hill Road. With the development of blocks on what is now Ocean View Parade, the road from the car park was redesigned for two way traffic.

The unique zig-zag nature of the road was an engineering solution to enable trains to climb the hill from what is now Ridge Hill Road to the top of Gooseberry Hill. The train would drive slowly along the track and into a rail extension at each corner. The driver or guardsman would then change the rail points to switch the line to the new level so that the train could then climb or descend the hill via the next section. It would then reach the end of the next section and shunt into the rail extension so the points could be changed once more. In this way the train was able to climb or descend the hill.

The original railway line reserve beyond the Zig Zag is now a public walking track from the top of the Zig Zag at Tella St Gooseberry Hill, through Kalamunda Central and south beyond the Shire boundary.

For the purposes of this Plan the Zig Zag will be defined in two parts:

- Upper Zig Zag – current two way road traffic from Tella St
- Lower Zig Zag – current one way road traffic to Ridge Hill Road

The following four Community Recommendations have been created during a series of community engagement meetings. The original driver for the meetings was a range of anti-social behaviours in this area, however, it became clear that the Zig Zag is an underused natural community asset and unique feature of the Shire. New and creative ways of improving its amenity have been suggested so that visitors and residents can make better use of its unique features as a safe, valued and active recreation zone.

Community Recommendation 1

Create and promote a walking, hiking and cycling zone along the whole Lower Zig Zag section. This would mean closing the existing one-way road to motor vehicles. This new area would be a drawcard for tourism to the Shire and greater access and use by residents wishing to see the views, wildflowers and other natural features of the area.

Background

The Zig Zag is an iconic community asset that is seen by the community as being undervalued and underutilised as a place that is dominated by cars and often used for antisocial behaviours.

The community believes the Lower Zig Zag should be closed to motor vehicles and used as a tourism asset for the Shire to link its other tourism products including the Zig Zag Cultural Centre (town Centre), Munda Biddi Cycling Trail and the Bibbulmun Walking Track.

Closing the road to vehicles would enable new uses for the area, increase foot and bicycle traffic bringing visitors to the Shire. It would change the dynamic of the area offering new active zones and activities. The community has suggested fixed cameras be placed at the top and bottom of the Zig Zag to ensure the road is closed to non official vehicles, but still accessible to emergency and service vehicles while eliminating the need for bollards. Those entering the closed area would be photographed and fined.

Action	Priority	Timeframe	By Who
Investigate the process required to enable the prohibition of motor vehicles from driving along the lower section of the Zig Zag Scenic Drive in order to create a motor vehicle free zone.	High	Immediate	Shire of Kalamunda
Investigate the development of the Lower Zig Zag Scenic Drive as a track for cycling walking and hiking as a tourism attraction that lends itself to events and for use by Shire residents.	High	Immediate	Shire of Kalamunda
Form a community group to work closely with the Shire to develop the Zig Zag Scenic Drive vision to be a highly utilised and well recognised recreational and tourism attraction for the Shire.	High	Ongoing	Community & Shire

Community Recommendation 2

Consult with the whole of the Shire of Kalamunda to assess if there is support in the community for the introduction of a security service to patrol the streets of the Shire and to work with police to reduce antisocial behaviour and security risks across the Shire.

Background

In larger metropolitan local government areas antisocial behaviour is being monitored and defrayed through security patrol services that are ratepayer funded. These services have had proven impact on unlawful activities in other areas as they work closely with police and are able to provide a proactive service and limit unwanted activity.

Investigations of other local government authorities have revealed Councils who have security patrols for a locality, add a levy onto the rates for the provision of such services.

Examples of the costs currently charged as a levy to ratepayers are:

- City of Cockburn - annual fee of \$60 per ratepayer.	- City of Melville - approximately \$40 per ratepayer.
- City of Wanneroo- \$21 per year.	- City of Stirling - Levy applied to all ratepayers of \$27 per year.

Action	Priority	Timeframe	By Who
Seek Council support to undertake a Shire wide consultation process that assesses the levels of community support for the introduction of ratepayer-funded Shire wide security patrols service.	High	Immediate	Shire of Kalamunda
Assess the feasibility of a service that would include residents being able to register their home when away on holidays, provide locally available officers to respond to unwanted people on private property, limit the impact of private parties on other residents and a host of other related services.	Medium	Short	Shire of Kalamunda
If Council supports a Shire wide consultation process that funding is sourced both from external sources as well as allocated into the Shire's budget to undertake the <i>consultation process</i>	High	Medium	Shire of Kalamunda

Community Recommendation 3

That the Shire undertake a review of the road network leading into the Zig Zag Scenic Drive in order to reduce the likelihood of speeding, dangerous driving in a built up area and damage to the car park and facilities.

Background

The current layout of the sealed car park in the upper Zig Zag provides a flat and open area which encourages dangerous driving. There are no traffic management or calming devices along the whole length of the Upper Zig Zag – a large proportion of which is a built up area. The local community believes that a redesign of the car park will provide parking for visitors, but not a zone for antisocial behaviour.

The community has also identified the current layout of the Upper Zig Zag from the intersection of Tella St, Williams Road and Lascelles Parade to Ocean View Road encourages dangerous driving. The community recommends that the intersection of Tella, Williams and Lascelles Roads be redesigned. In addition the community recommends the installation of appropriate traffic-calming devices along Lascelles Parade. This would further limit speeding and promote safe cycling, hiking and walking.

Action	Priority	Timeframe	By Who
The Shire Council undertake a redesign of the upper Zig Zag car park to install appropriate traffic calming devices	High	Immediate	Shire of Kalamunda
The Shire redesign the intersection of Tella Street, Lascelles Parade and Williams Road into a full intersection with stop sign as a slow point for vehicle traffic movement.	High	Immediate	Shire of Kalamunda
The Shire liaise with the Main Roads Department to increase the number of appropriate speed signs being installed in order that they are placed regularly along Williams Road through to Lascelles Parade.	High	Immediate	Shire of Kalamunda

Community Recommendation 4

Request the Shire to immediately increase the maintenance level of the verges and trim all vegetation which is currently encroaching into the road-space along the Upper Zig Zag.

Background

Vegetation grows hard up against the sealed road surface, along the Upper Zig Zag as it does nowhere else in the Shire. This vegetation has become overgrown in parts and is a significant visual risk for people cycling and walking on the sealed road of the Upper Zig Zag, which is also used by vehicles.

The Community requests that the area be more regularly maintained and the vegetation which intrudes into the road space trimmed along the Path to increase walkability, visibility and safety of users.

Action	Priority	Timeframe	By Who
To ensure public safety, the Shire actions an immediate pruning program to reduce current vegetation growth that impinges on the road surface along the Upper Zig Zag	High	Immediate	Shire of Kalamunda
The Shire increases the level of service for regular pruning to occur and increases the works program and annual budget to ensure regular pruning regime is implemented.	High	Medium	Shire of Kalamunda

At 7.40pm the Presiding Person called a short adjournment. The meeting recommenced at 7.45pm. All in attendance at the adjournment were present at the resumption of the meeting.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

93. Community Care – September (2012) Quarterly Report

Previous Items	
Responsible Officer	Director Corporate & Community Services
Service Area	Community Care
File Reference	CO-SPC-022
Applicant	N/A
Owner	N/A

Attachment 1	Community Care Service Volumes Report
Attachment 2	Community Care Financial Summary
Attachment 3	Meals on Wheels Financial Summary

PURPOSE

1. To receive the Community Care (formally Kalamunda Home and Community Care) September (2012) quarterly report.

BACKGROUND

2. At the February 2011 Ordinary Council Meeting (OCM11/2011), Council resolved to accept the Kalamunda Home and Community Care ("KHACC") Business Case (2010 – 2014).
3. The Business Case was prepared in accordance with the direction given by Council at the October 2010 Ordinary Council Meeting, where it was resolved:
"That the Home and Community Care Services provided, be within the limits of the funding available and reviewed every quarter and reported to Council."

DETAILS

4. The Review has concentrated on the following three core areas:
 - a. Service Delivery as per our Contract
 - b. Financial Management
 - c. Workforce Management

Service Delivery

5. The Service Volumes Report (Attachment 1) shows how Community Care is performing in relation to its contracted service provision levels.
6. The Home and Community Care Contract contains service groups that cluster, where appropriate, like service types together. Service Group 1 includes the following service types: domestic assistance, personal care, social support, respite and other food services.

-
7. Service Group 1 was contracted to provide hours of support against the service types listed in paragraph 6. This allows the service types to be adjusted to meet the needs of eligible clients regardless of the contracted number of hours against each service type.
 8. Due to this service grouping, a service type such as domestic assistance can achieve higher than 100% of service delivery, providing other service types are not also achieving 100%. The hours are used in a flexible manner to address need.
 9. During this quarter Community Care were contracted to provide 5,736 hours of across service group 1 to eligible community members. 3,964 hours were provided (69%). This is a 5% increase from last quarter.

Domestic Assistance (Service Group 1)

10. During this quarter Community Care were contracted to provide 2,499 hours of domestic assistance to eligible community members. 2,609 hours were provided (104%). This is a 7% increase from last quarter
11. Impacts on these hours include 244 hours been cancelled due to clients having other commitments, illness or being hospitalised. Had these hours been provided this would total 117% of contracted hours.

In Home Respite (Service Group 1)

12. During this quarter Community Care were contracted to provide 450 hours of in home respite to eligible community members. 37 hours were provided (8%). This is a 1% decrease from last quarter.
13. In Home Respite is a service type that does not receive many referrals. This is due largely to primary carers being reluctant to allow another person to step into their role, even for a few hours.

Other Food Services (Service Group 1)

14. During this quarter Community Care were contracted to provide 36 hours of other food services to eligible community members. 12 hours were provided (33%). This is a 2% increase from last quarter.
15. Other Food Services is a service type that the assessors are not referring to. Feedback has been provided to the Sector Development Team and CommunityWest who oversee the Regional Assessment Team Project.

Social Support (Service Group 1)

16. During this quarter Community Care were contracted to provide 1,875 hours of social support to eligible community members. 965 hours were provided (51%). This is a 5% increase from last quarter.

-
17. Impacts on these hours include 274 hours been cancelled due to clients having other commitments, illness or being hospitalised. Had these hours been provided this would total 81% of contracted hours.
 18. There is service competition between social support and centre based day care. A referral for support will be dependent on whether the individual client prefers to engage socially in a group setting (Centre Based Day Care) or individually (Social Support). The current trend in this region leans to Centre Based Day Care.

Personal Care (Service Group 1)

19. During this quarter, Community Care were contracted to provide 876 hours of personal care to eligible community members. 341 hours were provided (39%). This is a 2% increase from last quarter.
20. Impacts on these hours include 36 hours been cancelled due to clients having other commitments, illness or being hospitalised. Had these hours been provided this would total 43% of contracted hours.
21. The bulk of referrals received for personal care are to support clients to manage their medication. In this instance each client's support may only be for 15 minutes, which addresses their need.

Centre Based Day Care (Service Group 4)

22. During this quarter Community Care were contracted to provide 9,978 hours of centre based day care to eligible community members. 7,654 hours were provided (77%). This is a 3% increase from last quarter.
23. Impacts on these hours include 272 that were not provided due to client free days. Additionally 1,230 hours been cancelled due to clients having other commitments, illness or being hospitalised. Had these hours been provided this would total 92% of contracted hours.

Meals on Wheels (Service Group 6)

24. During this quarter Community Care were contracted to provide 3630 meals to eligible community members. 2,062 meals were provided (56%).
25. The contracted hours for Meals on Wheels were reduced for the 2012 – 2013 contract based on our ability to meet previous volumes. The quarterly contracted volume has decreased from 4,743 to 3,630 meals, a difference of 1,113 meals.
26. Impacts on these meals include 54 hours been cancelled due to clients having other commitments, illness or being hospitalised. Had these meals been provided, this would total 58% of contracted meals.

Transport (Service Group 7)

27. During this quarter, Community Care were contracted to provide 6816 one way trips to eligible community members. 3,710 one way trips were provided (54%). This is a 2% increase from last quarter.
28. Impacts on these one way trips include 446 hours been cancelled due to the day centre not being operational (client free day) and clients having other commitments, illness or being hospitalised. Had these hours been provided, this would total 61% of contracted one way trips.

Counselling Support Information and Advocacy (Service Group 9)

29. During this quarter Community Care were contracted to provide 645 hours of counselling, support, information and advocacy to eligible community members. 192 hours were provided (29%). This is a 16% increase from last quarter.
30. The accuracy of reporting against this service support is dependent on each individual staff member to capture and record episodes of supporting a client or carer with Counselling Support Information and Advocacy.
31. Mechanisms to assist with the accurate reporting have been implemented and are being modified as opportunities for improvement are identified.

Home Maintenance (Service Group 10)

32. During this quarter Community Care were contracted to provide 1,791 hours of home maintenance to eligible community members. 1,497 hours were provided (83%). This is a 2% decrease from last quarter.
33. Impacts on these hours include 39 hours been cancelled due to clients having other commitments, illness or being hospitalised. Had these hours been provided this would total 86% of contracted hours.

Community Visitors Scheme

34. During this quarter Community Care were contracted to provide 270 visit occasions to 45 residential in Commonwealth funded aged care homes. 281 visits occurred (104%). This is a 27% increase from last quarter.
35. The Community Visitors Scheme has been positively impacted by the placement of eight new volunteers and relationship building with Aged Care Facilities that have previously not forwarded referrals for residents who would benefit from a volunteer visit.

Community Aged Care Packages (“CACP”)

36. During this quarter Community Care were contracted to provide 20 packages to eligible community members. 20 packages were provided (100%).

Financial Management

37. The Home and Community Care Services financials for the first quarter of 2012/13 recorded an operating surplus of \$331,771.
38. This surplus, in part, is due to the receipt of 33% of the Home and Community Care Grant income to date. \$200,000 should, therefore, be viewed as income in advance. The remaining surplus, \$131,771, in part, is required to meet the expense of three pay rolls in January 2013. Taking this into consideration, however, the program is still producing an operating surplus at this point in the financial year.
39. The Meals on Wheels financials for the first quarter of 2012/13 recorded an operating surplus of \$22,001.
40. A number of significant invoices for the provision of meals by the City of Stirling had not been received for payment as of 30 September 2012. Taking this into consideration and allowing for a percentage of the grant received in advance the program would be on budget with a deficit of approximately \$5,475.

Workforce Management

41. Community Care is in the process of recruiting casual Activity Officers for the day centre.

STATUTORY AND LEGAL IMPLICATIONS

42. All aspects of program delivery are monitored and reviewed to ensure policy, procedures and practice comply with funding contracts, service delivery guidelines and the Community Care Common Standards.

POLICY IMPLICATIONS

43. Nil.

PUBLIC CONSULTATION/COMMUNICATION

44. During this quarter, Community Care received 41 Tell Us What You Think Forms. Of this number 36 provided positive feedback on our services or staff meaning that 89% of clients who provided feedback are satisfied with our services. The additional five forms provided suggestions for improvement identified by clients and staff that have been addressed and resolved.
45. A forth evaluation of the WA Assessment Framework has been received and provided the following statistics as an average for the metropolitan area:
- There has been a decrease in centre based day care referrals equalling 7% but this has not necessarily been noticed by Community Care.
 - Social Support referrals have increased by 17%, however Kalamunda has not benefited from this increase.
 - Domestic Assistance referrals have increased by 8% and Community Care has benefited from this increase.

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- Meals on Wheels referrals have reduced by 10% and this has been noticed in Community Care.
 - Respite Care referrals have reduced and it is expected that this is because referrals are going to Commonwealth funded respite services.
 - Transport referrals have reduced by 5% and this has been noticed in Community Care.

FINANCIAL IMPLICATIONS

46. The Home and Community Care operating surplus allows scope to increase the number of in home hours provided, subject to demand for these services increasing.
47. The Meals on Wheels program, while not cost neutral, is on target to conclude the financial year on budget. The projected deficit for 2012/2013 is \$21,917, while the actual deficit in 2011/2012 was \$53,591; this is a 60% reduction. It should be noted that the 2011/2012 deficit was absorbed by the Home and Community Care operating surplus as approved by the Home and Community Care Project Manager.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

48. Nil.

Sustainability Implications

Social Implications

49. *Shire of Kalamunda Aged Accommodation Strategy 2008:*
- 6.1 A strong desire to “age in place” is now the well-established preference for older people and is a key theme that underlies Commonwealth and State Government policy and programs. This encompasses being able to continue to live in the familiar surroundings of the home and local environment as independently as possible, and with support services if required.

Economic Implications

50. Nil.

Environmental Implications

51. Nil.

OFFICER COMMENT

52. On 20 November 2012 Community Care will be participating in a Quality Review Site Visit that covers both our Home and Community Care ("HACC") and Community Aged Care Package ("CACP") funding.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 93/2012)

That Council:

1. Receives the Community Care Services September (2012) Quarterly Review.

Moved: **Cr Margaret Thomas**

Seconded: **Cr Bob Emery**

Vote: **CARRIED UNANIMOUSLY (11/0)**

Attachment 1

Attachment 1

**Community Care
Monthly Hours Worked By Category
2012 - 2013 AFL**

OUTPUT DELIVERABLES	SERVICE VOLUME		July	Aug	Sept	MOS	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	MOS	Actual	Contracted	% Met	Variance
	P.A	P. Mth	11/12			Adj										Adj	YTD	YTD	YTD	Volume
Service Group 1																				
DOMESTIC ASSISTANCE	8,928	833	848	847	916												2,558	2,610	98.03%	-52
PERSONAL CARE	3,520	252	116	111	117												338	914	36.99%	-578
SOCIAL SUPPORT	7,520	825	387	283	372												963	1,568	48.65%	-1,005
RECRITE	1,600	150	28	19	12												37	470	7.87%	-433
OPS	377	31	4	5	3												12	96	12.19%	-66
TOTAL SERVICE GROUP 1																	3,886	5,951	65.49%	
Service Group 2																				
CPA	2,574	215	125	27	55												123	672	18.31%	-549
TOTAL SERVICE GROUP 2	58,914	3,326	2,541	2,475	2,877												7,658	10,419	73.56%	-2,763
Service Group 3																				
HOME MAINTENANCE	7,166	527	563	508	492												1,451	1,871	77.55%	-420
Service Group 4																				
TRANSPORT (social)	17,986	1,456	414	392	439												1,213	4,895	25.84%	-3,482
TRANSPORT (CDD)	9,251	773	842	807	908												2,511	2,423	103.64%	88
TOTAL SERVICE GROUP 3																	3,724	7,118	52.32%	
TOTAL	100,096	8,341	5,849	5,468	6,221	5,203	0	0	0	0	0	0	0	0	0	0	18,852	25,031	65%	-6,238

Number of Working Days 22 23 20 22 22 15 21 20 19 20 23 19 246 working days

OUTPUT DELIVERABLES	SERVICE VOLUME		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Actual	Contracted	% Met	Variance
	Total	P. Mth	11/12												YTD	YTD	YTD	Volume
Service Group 5																		
MEALS ON WHEELS	14,518	1,210	1,091	664	755	643									2,062	3,790	54%	-1,728

114,614 9,851 6,940 6,132 6,976 5,846

Note: The contracted year to date volumes are based on the number of working days in the period.

Attachment 2

Attachment 2

Home and Community Care Service 2012/2013

INCOME AND EXPENDITURE	Budget 2012/13 1st Quarter	Actuals YTD 2012/13 1st Quarter
Recurrent Income and Expenditure		
Income		
Fees - Adult Day Care Attendance / Transport	16,317	16,638
Fees - Meals	16,500	15,050
Fees - In Home Respite	789	296
Fees - Social Support	4,606	4,410
Fees - Transport / Shoppers Bus	7,299	8,531
Fees - Personal Care	2,799	2,707
Fees - Domestic Assistance	20,202	20,430
Fees - Gardening	13,236	11,494
Fees - Other Food Services	96	96
Notional Income - Volunteer	12,558	12,558
Other Income	0	0
Government Grants	763,970	836,666
Total Recurrent Income	858,572	928,875
Expenses		
Salaries and Wages and on costs	520,965	457,286
Workers Compensation	11,847	18,200
Recruitment	1,239	0
Volunteer Notional Expenditure	12,558	12,558
Contractors	72,219	0
Accommodation Expenses	19,743	17,704
Motor Vehicle Expenses	11,499	14,410
Fringe Benefits Tax	4,488	4,482
Insurance	1,953	686
Printing and Stationery	933	828
Subscriptions	861	3,775
Meal Expenses - Clients	16,749	11,099
Purchases - Consumables / Materials	6,546	4,927
Purchases - Sundry	4,578	224
Depreciation	16,230	15,605
Management Fee - Administration and Accounting	17,481	24,645
Management Fee - Human Resources	6,240	5,665
Management Fee - Information Technology	6,240	5,051
Total Recurrent Expenditure	732,369	597,145
Net Recurrent Income/Expenses	126,203	331,731

Note:

While the accounting system calculates the year to date budget as 25% of the annual budget for the majority of accounts certain expenditure is not uniform throughout the financial year. 50% of the Workers Compensation expense, for example, has already been charged to the account so while this account appears over budget this is not the case. Subscriptions are usually paid at the commencement of the financial year. Similarly an apparent surplus is not necessarily due to an account being under budget. Pay roll is fortnightly hence there are 2 months in the year in which there are 3 pay rolls. At this point, in this financial year, a surplus when comparing budget to actuals is required to meet the additional expense of a 3rd pay roll in January 2013.

Attachment 3

Attachment 3

Income / Expenditure Description	Annual Budget 2012/2013	Budget 1st Quarter 2012/2013	Actuals 1st Quarter 2012/2013
Meals on Wheels			
Recurrent Income and Expenditure			
Income			
Contributions - Notional Income Volunteers	27,234	6,807	6,809
Fees - MOW's	92,000	22,998	17,768
Government Grants - State Operating	17,755	4,437	9,527
Total Recurrent Income	136,989	34,242	34,103
Expenses			
Employment Costs			
Fringe Benefits Tax	-	-	-
Motor Vehicle Expenses	-	-	-
Salaries and Wages	478	117	118
Service Fees (Shire)	9,068	2,265	3,098
Depreciation - Plant and Equipment	-	-	-
Donations - Notional Expenditure Volunteers	27,234	6,807	6,809
Maintenance - Buildings	-	-	-
Purchases - Consumables / Sundry	122,126	30,528	2,078
Utilities - Telephone	-	-	-
Total Recurrent Expenses	158,906	39,717	12,102
Net Recurrent Income/Expenses	(21,917)	(5,475)	22,001
Net Subsidy (Contribution to General Funds)	(21,917)	(5,475)	22,001

Note:

The invoices from the City of Stirling for the meals supplied during this quarter had not been received as of 30/09/12 - anticipated expense \$23,500. The reported surplus of \$22,001 would become a deficit of \$1,499. It should also be noted that the grant received to date is 50% of the budgeted grant income. Taking this into consideration the actual deficit would be closer to the deficit as budgeted \$5,475.

Cr Thomas left the Chambers at 7.46pm as she had declared a Financial Interest in this item.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

94. Disposal of Lots 7, 8 and 4255 Lewis Road, Wattle Grove

Previous Items	OCM 29/2011
Responsible Officer	Director Corporate & Community Services
Service Area	Economic, Property & Procurement Services
File Reference	LW04/029A, LW04/025, LW04/021
Applicant	NA
Owner	Shire of Kalamunda

PURPOSE

1. To consider the disposal of Lots 7, 8 and 4255 Lewis Road, Wattle Grove.

BACKGROUND

2. The Shire owns three properties in Wattle Grove. The Site was previously let for use as a TAFE building until 2011. The property has since been vacant and is in need of substantial upgrading.
3. The Shire acquired the property in 1999 for \$306,000.
4. The Shire has previously sought to consider aged persons accommodation at the site however a lack of reticulated sewer at the site has limited the potential to develop the site successfully.

DETAILS

5. The three properties are one hectare each. Lot 8 contains a substantially degraded residence, whilst Lot 4255 contains a large building, originally designed for Aged Care, as well as a small community hall.
6. The buildings were let for approximately \$15,000 per annum until the TAFE vacated the premises.
7. The Shire has received costings of \$738,383 to perform the maintenance required on the building, or \$2,631,753 for a complete renewal.
8. Lots 7 & 8 are zoned Special Rural under the Shire's Local Planning Scheme No.3 with Lot 4255 reserved for Public Purposes. All lots are zoned Rural under the Metropolitan Region Scheme.

STATUTORY AND LEGAL IMPLICATIONS

9. Lot 4255 would ideally require rezoning to an appropriate use prior to disposal.
10. Disposal of the property would need to be in accordance with Section 3.58 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

11. Nil.

PUBLIC CONSULTATION/COMMUNICATION

12. Disposal of the property would require advertising.

FINANCIAL IMPLICATIONS

13. Disposal or refurbishment would have financial implications to the Shire.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

14. Nil.

Sustainability Implications

Social Implications

15. The site contains a Hall used very occasionally on an hourly basis. The Hall has been out of commission for some time due to utilities being cut to the site.

Economic Implications

16. Disposal or refurbishment would have financial implications to the Shire.

Environmental Implications

17. Nil

OFFICER COMMENT

18. There are essentially four options available to the Shire:

<i>Option</i>	<i>Action</i>	<i>Comment</i>
Do Nothing	The Shire does not fix up the facility and holds on to it for the foreseeable future.	The Shire could wait several years and reassess the potential value of the development; however this means the funds are otherwise tied up in the asset.
Maintenance	The Shire allocates funds for the maintenance back log and then rents the building.	Given that the Shire has in the past received minimal rent, for the facility, in comparison to the capital outlay this is not recommended.

Full Refurbishment	The Shire allocates a substantial amount of money to refurbish the building and rents the building.	Given that the Shire has in the past received minimal rent, for the facility, and the capital outlay for this option is significant, this is not recommended.
Sell	The Shire disposes of the asset as is.	This would allow the Shire to invest the funds into other community facilities.

19. The option of disposing of the asset would appear to be the most advantageous, as it would allow for investment into other facilities required in the Shire and will not require any capital outlays.
20. Given the uniqueness of the building on site, it is recommended that expressions of interest be sought for Lot 4255 either with or without the adjoining lots. These expressions of interest are then considered by Council and the preferred proposal negotiated. The property would then be disposed in accordance with the *Local Government Act 1995*.
21. A valuation would be sought during the expression of interest phase to evaluate the proposals.
22. It would be noted in the expression of interest brief that the land was zoned Rural under the MRS and any proposal to rezone Lot 4255, would be to Special Rural with an additional use, for example, Educational Establishment or Child Care centre.

Cr Thomas declared a Financial Interest as there is a very small chance that Retirees WA may be interested in purchasing the properties and she is the Chief Executive Officer and Chief Financial Officer of that organisation. She left the room at 7.46pm and returned at 7.47pm, she was not present for the vote.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 94/2012)

That Council:

1. Endorses the issuance of an Expression of Interest process and advertises for a period of three months Lots 7, 8 and 4255 Lewis Road in Wattle Grove for disposal either as single parcels or in any combination.

Moved: **Cr Justin Whitten**

Seconded: **Cr Noreen Townsend**

Vote: **CARRIED UNANIMOUSLY (10/0)**

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

**95. Request to Initiate Amendment to the Metropolitan Region Scheme
– Lot 59 Wilkins Road, Kalamunda**

Previous Items	PBS42/92,
Responsible Officer	Director Corporate & Community Services
Service Area	Economic, Property & Procurement Services
File Reference	WL11/40
Applicant	Nil
Owner	State Government

Attachment 1 Proposed Amendment

PURPOSE

1. To request the Western Australian Planning Commission (“WAPC”) to amend the Metropolitan Region Scheme (“MRS”) by rezoning Lot 59 Wilkins Road in Kalamunda from “Parks and Recreation” to “Urban”.

BACKGROUND

2. The subject property is 10.7 hectares in area and was originally created as a potential high school site. The land was zoned Urban under the MRS at the time.
3. In 1992, the State Government determined the site to be surplus to their needs and proposed a residential development over the site and sought public comment.
4. At its meeting of 6 April 1992, Council recommended against the residential development, further recommending to the State *inter alia*, that the land be vested with the Shire and included in the Darling Range Regional Park.
5. In 1996, the land was reserved under the MRS for Parks and Recreation in amendment 978/33 to the MRS. The vesting order for the land was “For the Use and Requirements of the Minister of Works”. This is the current zoning and vesting order.

DETAILS

6. The shortage of aged accommodation has been highlighted as a priority in the Shire.
7. The Shire’s draft Local Planning Strategy identifies this site as being suitable for Aged Persons Developments.
8. Given the size of the site, the land could accommodate an integrated aged care facility, housing independent living through to high-care facilities in one site.

STATUTORY AND LEGAL IMPLICATIONS

9. *Planning and Development Act 2005.*

POLICY IMPLICATIONS

10. Nil.

PUBLIC CONSULTATION/COMMUNICATION

11. An amendment to the MRS would require public consultation as set out in the Act and Regulations.

FINANCIAL IMPLICATIONS

12. The Shire will seek transfer of the land in order to progress the development opportunities.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

13. The development of Aged Care facilities is a priority for the Shire.

Sustainability Implications

Social Implications

14. Access to appropriate Aged Care Facilities in the Hills Region is a priority to allow people to age in place.

Economic Implications

15. The development would generate employment for the Shire.

Environmental Implications

16. A large proportion of the site will need to be cleared to progress the development.

OFFICER COMMENT

17. The two competing issues are the demand for Aged Care versus the need to undertake clearing on the site. The Shire has sought independent advice on the quality of the bushland, which concluded that clearing was possible without impacting on the viability of the surrounding bushland. The amendment will be subject to review by the EPA and due to the nature of the development it will likely be referred to the Federal Government for assessment under the requirements of the *Environment Protection and Biodiversity Conservation Act*.

-
18. Given that there is likely to be submissions on the proposal, it is recommended that the amendment process be initiated to allow for these submissions to be heard by an independent third-party, the WAPC.
 19. It is recommended that the Shire seek the transfer of the reserve in order to progress the development with external partners. It is noted that any venture would be subject to the provisions of the *Local Government Act 1995*.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 95/2012)

That Council:

1. Requests the Western Australian Planning Commission initiate an amendment to the Metropolitan Region Scheme, rezoning Lot 59 Wilkins Road in Kalamunda from a "Parks and Recreation" reserve to "Urban" zone.
2. Requests the Department of Regional Development and Lands transfer the land to the Shire, in order to progress an Aged Accommodation development on the site.
3. Advises the Minister for Planning of these requests, seeking support for the development.

Moved: **Cr Frank Lindsey**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY (11/0)**

Attachment 1

Shire of Kalamunda, Metropolitan Region Scheme



Existing Zoning: Parks and Recreation



New Zoning: Urban

Legend

----- scheme boundary	
Reserved lands	Zones
parks and recreation	urban
reserved public access	urban deferred
railroads	central city area
port installations	industrial
state forests	special industrial
water catchments	rural
civic and cultural	rural - water protection
waterways	private recreation
primary regional roads	Notice of delegation
other regional roads	bush forever area
public purposes -	Redevelopment schemes
<small>divided as follows:</small>	redevelopment schematic area
hospital	
high school	
technical school	
car park	
university	
Commonwealth Government	
State Energy Commission	
special uses	
Water Authority of WA	
prison	

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

96. Confidential Item – Proposed Renewal of Lease, 38 Collins Road, Kalamunda

Reason for Confidentiality: *Local Government Act 1995 S5.23(2)(c) – “ a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”*

Previous Items	OCM131/2012
Responsible Officer	Director Corporate & Community Services
Service Area	Economic, Property & Procurement Services
File Reference	CL-11/038
Applicant	NA
Owner	Shire of Kalamunda
Confidential Attachment 1	Extract Schedule of Lease for 38 Collins Road, Kalamunda <u>Reason for Confidentiality:</u> <i>Local Government Act 1995 S5.23(2)(c) – “ a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”</i>
Confidential Attachment 2	Valuation for 38 Collins Road, Kalamunda <u>Reason for Confidentiality:</u> <i>Local Government Act 1995 S5.23(2)(e)(ii) – “ a matter that if disclosed, would reveal information that has a commercial value to a person.”</i>
Confidential Attachment 3	Submission from Tenant <u>Reason for Confidentiality:</u> <i>Local Government Act 1995 S5.23(2)(e)(ii) – “ a matter that if disclosed, would reveal information that has a commercial value to a person.”</i>

The Presiding Person confirmed with Councillors that no discussion was required and, therefore, it was not necessary to go behind closed doors.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 96/2012)

That Council:

1. Approves the extension of the lease under the current terms to the tenants until 31 December 2013.
2. Seeks Expressions of Interest from the community for leasing of the building and that a report to be presented back to Council evaluating the proposals.

Moved: **Cr John Giardina**

Seconded: **Cr Justin Whitten**

Vote: **CARRIED UNANIMOUSLY (11/0)**

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

97. Cell 9 Wattle Grove Urban Area – Review of Cell Infrastructure Contribution

Previous Items	N/A
Responsible Officer	Director Development & Infrastructure Services
Service Area	Development Services
File Reference	PG-DEV-013
Applicant	N/A
Owner	N/A
Attachment 1	Adopted Structure Plan
Attachment 2	Cell Infrastructure Contribution Calculations
Attachment 3	Summary of Lots to be Created and Contributions Received
Attachment 4	Land for Future Purchase
Attachment 5	Projected Expenditure
Attachment 6	Estimate Cash Flow

PURPOSE

1. To consider the adoption of the Cell 9 Infrastructure Contribution Rate to apply from 1 January 2013.

BACKGROUND

2. The Wattle Grove Urban Area commonly referred to as Cell 9 operates as a modified Guided Development Scheme with administrative provisions incorporated in Schedule 11 of Local Planning Scheme No 3 ("the Scheme"). Refer (Attachment 1) Adopted Structure Plan.
3. The administrative provisions identified under Schedule 11 of the Scheme were first established under Scheme amendment 155 to District Planning Scheme No 2. The amendment was approved by Council in May 1997 and subsequently approved by the Minister for Planning in October 1997.
4. In September 2000, Council resolved to adopt the Structure Plan for Cell 9 with an applicable Cell Infrastructure Contribution Rate of \$6,700 per dwelling or lot created. The Structure Plan was subsequently adopted by the Western Australian Planning Commission in March 2001 as a basis for subdivision and development.
5. Under Clause 7.8 of Schedule 11 of the Scheme, land valuation estimates for the new Cell Infrastructure Contribution Rate are to be prepared at least annually.

6. The previous reviews of the Cell Infrastructure Contribution Rate for Cell 9 are listed below:

Date Amended	New Rate
01.11.2001	\$7,100
01.11.2001	\$8,100
01.11.2003	\$10,000
01.11.2004	\$12,550
19.07.2005	\$13,550
01.03.2006	\$15,500
01.09.2006	\$19,050
01.03.2007	\$22,050
01.03.2008	\$24,650
01.11.2008	\$25,500
01.11.2009	\$25,500
01.06.2011	\$26,450

7. To date, a total of 1,536 lots have been created in Cell 9 resulting in a total contribution income of \$25,237,160. In addition the Scheme received income of \$1,392,190 comprising interest and disputed contributions awarded by the Supreme Court. It is estimated there are a total of 563 remaining lots to be created within the scheme area (refer Attachment 2).

8. Actual Scheme expenditure to date is as follows:

Land purchased for Road Reserves	\$62,795
Land purchased for Public Open Space	\$13,735,293
Cell Infrastructure works	\$3,225,801
Scheme Administration	\$1,366,414
Amount owed to the Education Department	\$3,909,090
Total Expenditure	\$22,299,393

9. The purchase of the Wattle Grove Primary School site was prefunded by the Education Department for the amount of \$3,909,090. This amount is still owing to the Education Department.
10. In June 2011, the Shire assumed responsibility for the management of the Cell 9 Guided Development Scheme.

DETAILS

11. A review of the Cell Infrastructure Contribution includes the following:
- A review of the projected lot yield.
 - An updated residential land market valuation.
 - A review of the projected expenditure for the remaining cell infrastructure works comprising drainage works including the upgrading of the Woodlupine Creek, road works associated with upgrading of Hale Road, other infrastructure works such as the undergrounding of power along Hale Road and the provision of dual use paths throughout the Public Open Space Area.

12. Details of the review are as follows:

Number of Dwelling Units:

The current estimate for the total lot yield for Cell 9 is 2099 of which 1,536 have been created with the balance of 563 dwellings/lots projected to be created by 2018. The actual and projected lot/dwelling yield is shown on (Attachment 3).

Land Valuation:

In May 2012, Opteon Valuation Consultants undertook a revaluation of land required to be purchased by the Cell 9 Scheme, the investigations also included a review of the residential land market with the Cell 9 area and the broader Perth Metropolitan market. The valuation concluded that the total value of land and buildings required for Scheme purposes would be in the order of \$8,870,000. Subsequent to this valuation, the Scheme has acquired Lot 35 Hale Road and a portion of Lot 60 Arthur Road reducing the cost of acquisition to \$6,294,770 (Attachment 4).

Cell Infrastructure Works:

A review has been conducted of all outstanding Cell Infrastructure Works comprising drainage and road works and other infrastructure and associated contingencies. The total projected expenditure for these items is \$12,419,750 (Attachment 5).

Scheme Administration:

The project management costs, including legal fees, review of cell infrastructure costs, and structure plan reviews over the next five years are estimated at \$1,415,000 (Attachment 5).

Cell Infrastructure Contributions:

A summary of the outstanding cell infrastructure costs and other liabilities' to the Cell 9 Scheme are detailed as follows:

Land required for Public Open Space	\$5,691,600
Land required for Scheme Roads	\$603,200
Cell Infrastructure Works	\$12,419,750
Scheme Management Costs	\$1,415,000
Loan repayment to the Education Dept	\$3,909,090
Total Outstanding Cost	\$24,038,640
Less Projected Interest Income	\$-320,000
Less Cash on hand	\$-8,329,047
Net Outstanding Cost	\$15,389,593

13. The Scheme has a cash balance of \$8,329,047. The total outstanding costs will be met by the current cash balance plus projected contributions from the remaining 563 lots yet to be created. This will result in a Cell Infrastructure

Contribution Rate of \$27,335 per lot/dwelling unit. This is an increase of \$885.00 on the previous contribution rate. The projected income from the developer contributions is \$15,389,593.

STATUTORY AND LEGAL IMPLICATIONS

14. Cell Infrastructure Contributions are administrated and determined in accordance with Schedule 11 of Local Planning Scheme No.3.

POLICY IMPLICATIONS

15. Nil.

PUBLIC CONSULTATION/COMMUNICATION

16. Nil.

FINANCIAL IMPLICATIONS

17. The Cell 9 Scheme is cost neutral to the Shire.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

18. Nil.

Sustainability Implications

Social Implications

19. The provision of pedestrian footpaths/bridges and improvements to Woodlupine Brook through the developer contributions will assist Council in delivering amenity improvements to the passive and active areas of the Public Open Space in accordance with the objectives of the Woodlupine Living Stream Project.

Economic Implications

20. Nil.

Environmental Implications

21. Nil.

OFFICER COMMENT

22. The past 12 months has seen a total of 134 lots created in Cell 9 at a time when the cautious economic market continues to impact on the residential property market conditions. With the resulting stabilisation of land values it is recommended that an annual Cell Infrastructure Contribution review continue.
23. Numerous important land acquisitions have also occurred since the last review.

-
24. In respect to the commercial development in Cell 9, approval for the development of the Local neighbourhood Shopping Centre on Hale Road has been granted. Building work is expected to commence by Christmas time.
 25. Lot 35 Hale Road has been purchased for drainage and Public Open Space purposes, which will now enable the Scheme to progress.
 26. Woodlupine Creek will be reshaped to create a small drainage swale, which will be integrated with the public open space corridor providing access to the planned nature based play space and approved local Shopping Centre.
 27. A number of pressing matters need to be addressed over the next 12 months. These include the reimbursement of the Primary School site to the Education Department, the upgrading and realignment of the Woodlupine Creek and the acquisition of a portion of Lot 30 Hale Road (Trees A Green) to allow for the extension of Arthur Road through to The Promenade.
 28. In respect to the reimbursement of the Education Department, the Scheme is now in a financial position to make a substantial payment to the Department. A number of attempts were made over the past six months to seek a meeting with the Department with a view to establish an agreed repayment schedule subject to the Cell 9 Scheme achieving a positive cash flow. This has now occurred with a meeting organised for 12 December 2012.
 29. Engineering drawings detailing the realignment and upgrading of the Woodlupine Creek (Water Corporation main drain) are presently with the Water Corporation for approval. The intent of the works is to improve the safety of the creek for residents, improve the overall amenity of the creekline and importantly meet the design requirements for inflows associated with the 1:10, 1:20 and 1:100 storm events.
 30. The tender process for the works can commence once the design has been approved.
 31. The timing of this work is important given the improvements currently being undertaken to public open space associated with the Woodlupine Living Stream Project.
 32. The extension of Arthur Road to The Promenade is considered important as the road will provide residents to the south of Hale Road more direct access to the Primary School site. Negotiations are underway with the owner of Lot 30 to purchase the land (3,017sqm) for an approximate value of \$377,125. The rate of \$1.25sqm is within an acceptable land market value.
 33. An estimated cash flow analysis has been prepared for the Cell 9 Scheme based on educated assumptions regarding the projected lot release and contribution rate (Attachment 6). Ultimately contribution rates will be adjusted over time to account for increasing land values and cell infrastructure costs to ensure the Scheme is cost neutral to the Shire.

Voting Requirements: Absolute Majority

OFFICER RECOMMENDATION (C&C 97/2012)

That Council:

1. Adopts the revised Cell Infrastructure Contribution Rate of \$27,335 plus GST per lot or dwelling, effective from 1 January 2013.
2. Delegates authority to the Chief Executive Officer to finalise the purchase of a portion of Lot 30 Hale Road for the purpose of extending Arthur Road to The Promenade at a figure of \$1.25sqm.

Moved: **Cr Allan Morton**

Seconded: **Cr Justin Whitten**

Vote: **CARRIED UNANIMOUSLY / ABSOLUTE MAJORITY (11/0)**

Attachment 1



Attachment 2

CELL 9 INFRASTRUCTURE		
CONTRIBUTION CALCULATIONS 30 JUNE 2012		
Actual Management Income & Expenses from 1 Jan 1999 to 30 June 2012		
INCOME	Attachment	Amount
		\$
Interest/Other Income	4	1,392,190
Contributions Received	5	25,327,160
Total Income Received		<u>26,719,350</u>
EXPENSES		Amount
		\$
Land Costs Paid POS	6	13,735,293
Land Costs Paid Road Res	6	62,795
Infrastructure Expenses	4	3,225,801
Scheme Administration	4	1,366,414
Amount owed to Education Department	7	<u>3,909,090</u>
		<u>22,299,393</u>
Balance		<u>4,419,957</u>
Represented by:		
Cash on Hand	1	8,329,047
Less Amount owed to Education Department	7	<u>-3,909,090</u>
		<u>4,419,957</u>
OUTSTANDING COSTS:		
Land POS	2	5,691,600
Land Scheme Rd	2	603,200
Expenses Outstanding	3	13,834,750
Repayment to Education Department	7	<u>3,909,090</u>
		<u>24,038,640</u>
Less Projected Interest Income	3	-320,000
Less Cash on hand	1	-8,329,047
Net Outstanding Costs		<u>15,389,593</u>
Total Number of Lots		100
Total Dwelling Lots Yield		2,099
Dwelling Lots Created		1,536
Remaining Dwelling Lots		563
Current Contribution Rate		<u>\$26,450</u>
Required Contribution Rate	\$15,389,593/563	<u>\$27,335</u>

Attachment 3

Summary of Lots to be Created and Contribution Received

<i>Lot</i>	<i>Street No</i>	<i>Zoning</i>	<i>Anticipated Yield</i>	<i>Lots Release</i>	<i>Remaining</i>	<i>Contribution</i>	
<i>Arthur Road</i>							
8	21	R20	14	9	5	\$229,500	
9	29	R20	15	15	0	\$382,500	
56	46	R20	43	43	0	\$582,650	
61	71	R20	26	26	0	\$201,600	
63	22	R20	33	33	0	\$841,500	
63	55	R20	50	50	0	\$431,150	
500	9	R20	40		40		
<i>Arthur Road (7 Lots)</i>			Su	221	176	45	\$2,668,900
<i>Bruce Road</i>							
42	12	R20	33		33		
55	30	R20	39	39	0	\$528,450	
60	7	R20	0		0		
62	49	R20	27	27	0	\$218,700	
68	50	R20	23	23	0	\$186,300	
70	40	R20	54	54	0	\$1,377,000	
<i>Bruce Road (6 Lots)</i>			Su	176	143	33	\$2,310,450
<i>Fennell Crescent</i>							
64	0	R20	26	26	0	\$495,330	
<i>Fennell Crescent (1 Lot)</i>			Su	26	26	0	\$495,330
<i>Hale Road</i>							
1	353	R20	14	14	0	\$140,000	
2	345	R20	0		0		
2	268	R20	13		13		
3	260	R20	20	20	0	\$441,000	
4	299	R20	20		20		
5	280	R30	8		8		
5	313	R20	0		0		
6	287	R20	24		24		
6	276	R30	6		6		

<i>Lot</i>	<i>Street No</i>	<i>Zoning</i>	<i>Anticipated Yield</i>	<i>Lots Release</i>	<i>Remaining</i>	<i>Contribution</i>
7	293	R20	38	19	19	\$484,500
27	286	R30	16		16	
28	296	R20	10		10	
29	302	R20	12		12	
30	310	Comme	12		12	
31	318	Comme	13		13	
32	326	Comme	13		13	
33	332	Comme	13		13	
34	338	Comme	13		13	
35	348	R20	0		0	
36	356	R20	13	13	0	\$286,650
37	362	R20	18	18	0	\$225,900
61	335	R30	46	46	0	\$1,184,400
62	331	R30	44	44	0	\$1,148,600
64	323	R20	25	25	0	\$661,250
180	361	R20	24	24	0	\$196,300
9100	386	R30	11	11	0	\$290,950
<i>Hale Road (26 Lots)</i>		Su	426	234	192	\$5,059,550

Hardey East Road

15	85	R20	0		0	
16	75	R20	0		0	
17	65	R20	6	6	0	\$114,300
18	55	R20	7	7	0	\$133,350
19	47	R20	6		6	
20	37	R20	4		4	
24	48	R20	37		37	
25	58	R20	38	38	0	\$190,000
40	30	R20	17		17	
41	26	R20	25		25	
123	20	R30	25	25	0	\$637,500
163	40	R20	20		20	
164	36	R20	24		24	
1231	20	R30	1	1	0	\$26,450
1233	20	R30	1	1	0	\$26,450
<i>Hardey East Road (15 Lots)</i>		Su	211	78	133	\$1,128,050

Lot	Street No	Zoning	Anticipated Yield	Lots Release	Remaining	Contribution	
<u>Regency Ramble</u>							
115	30	R20	0		0		
<i>Regency Ramble (1 Lot)</i>			Su	0	0		
<u>Sessils Court</u>							
9102	17	R20	23		23		
<i>Sessils Court (1 Lot)</i>			Su	23	23		
<u>Sheffield Road</u>							
1	70	R20	12	12	0	\$295,800	
2	15	R20	20	20	0	\$441,000	
3	29	R20	17	17	0	\$263,500	
4	25	R20	12	12	0	\$186,000	
4	21	R20	1	1	0	\$5,000	
8	121	R20	22	17	5	\$433,500	
26	119	R20	2		2		
50	85	R20	26	26	0	\$495,330	
101	21	R20	2		2		
181	35	R20	23	23	0	\$211,000	
386	60	R20	38	38	0	\$269,800	
800	1	R20	2	1	1	\$13,550	
801	4	R20	19	19	0	\$410,450	
<i>Sheffield Road (13 Lots)</i>			Su	196	186	10	\$3,024,930
<u>St John Road</u>							
2	84	R20	21		21		
9	98	R20	18	18	0	\$451,350	
10	16	R20	105	105	0	\$850,500	
25	32	R20	45	45	0	\$1,147,500	
26	44	R20	32		32		
51	91	R20	28	28	0	\$280,000	
52	77	R20	40	40	0	\$400,000	
53	65	R20	15	15	0	\$188,250	
54	55	R20	15	15	0	\$285,750	
55	45	R20	37	37	0	\$573,500	
57	31	R20	47	47	0	\$728,500	
59	29	R20	28	28	0	\$533,400	

Lot	Street No	Zoning	Anticipated Yield	Lots Release	Remaining	Contribution	
60	27	R20	10	10	0	\$190,500	
61	92	R20	21	21	0	\$517,650	
<i>St John Road (14 Lots)</i>			Su	462	409	53	\$6,146,900
 <u>Tomah Road</u>							
27	25	R20	2	2	0	\$51,000	
<i>Tomah Road (1 Lot)</i>			Su	2	2	0	\$51,000
 <u>Welshpool Road</u>							
4	556	R20	84	84	0	\$635,400	
5	614	R20	29	29	0	\$767,050	
6	620	R20	22	22	0	\$220,000	
7	604	R20	0		0		
8	610	R20	0		0		
57	596	R30	38		38		
59	630	R20	34	34	0	\$241,400	
<i>Welshpool Road (7 Lots)</i>			Su	207	169	38	\$1,863,850
 <u>William Street</u>							
6	19	R20	9		9		
7	15	R20	16	15	1	\$396,750	
8	9	R20	11	11	0	\$280,500	
9	3	R20	18	18	0	\$433,700	
21	8	R20	37	37	0	\$704,850	
22	20	R20	28	28	0	\$663,800	
23	30	R20	27	4	23	\$98,600	
33	27	R20	3		3		
<i>William Street (8 Lots)</i>			Su	149	113	36	\$2,578,200
 Grand Tot				2,099	1,536	563	\$25,327,160

Attachment 4

Land for Future Purchase

<i>Lot Address</i>	<i>POS</i>		<i>Road Reserve</i>		<i>School</i>	
	<i>Area</i>	<i>Cost</i>	<i>Area</i>	<i>Cost</i>	<i>Area</i>	<i>Cost</i>
Lot 42 (12) Bruce Road	11,191	\$1,452,920	0	\$0	0	\$0
Lot 2 (268) Hale Road	3,000	\$360,000	50	\$6,000	0	\$0
Lot 5 (280) Hale Road	3,500	\$420,000	135	\$16,200	0	\$0
Lot 6 (276) Hale Road	3,400	\$408,000	135	\$16,200	0	\$0
Lot 27 (286) Hale Road	1,200	\$144,000	275	\$33,000	0	\$0
Lot 28 (296) Hale Road	1,800	\$216,000	200	\$24,000	0	\$0
Lot 29 (302) Hale Road	2,200	\$264,000	200	\$24,000	0	\$0
Lot 30 (310) Hale Road	1,800	\$216,000	3,150	\$383,000	0	\$0
Lot 31 (318) Hale Road	2,600	\$317,000	210	\$25,200	0	\$0
Lot 32 (326) Hale Road	2,700	\$324,000	210	\$25,200	0	\$0
Lot 33 (332) Hale Road	2,700	\$344,000	220	\$26,400	0	\$0
Lot 34 (338) Hale Road	2,600	\$312,000	200	\$24,000	0	\$0
Lot 26 (44) St John Road	5,100	\$586,500	0	\$0	0	\$0
Lot 57 (596) Welshpool Road	2,178	\$261,360	0	\$0	0	\$0
Lot 7 (15) William Street	645	\$65,790	0	\$0	0	\$0
Totals	46,614	\$5,691,570	4,985	\$603,200	0	\$0
Grand Total Ar	51,599					
Grand Total Cost	\$6,294,770					

Attachment 5

Projected Expenditure – Summary

<i>Date</i>	<i>Lot No</i>	<i>Scheme Amount</i>
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05 Income

Interest Income

Trust Account – Interest	-\$320,000.00
Sum Interest Income	-\$320,000.00
Total 05 Income	-\$320,000.00

07 Infrastructure Expenses

Cell Drainage Works

Compensating Basins	\$353,000.00
GPT	\$335,500.00
Stormwater Pipe Drainage	\$324,800.00
Woodlupine Upgrade	\$2,370,000.00
Sum Cell Drainage Works 	\$3,383,300.00

Cell Road Works

Arthur Road	\$134,650.00
Arthur Road – Bridge	\$362,000.00
Hale Road	\$1,470,800.00
Intersection Modifications	\$95,000.00
Roundabouts	\$300,000.00
Sum Cell Road Works	\$2,362,450.00

Cell Works – Other Infrastructure

Electricals & Street lighting	\$3,465,000.00
Pedestrian Bridges Woodlupine	\$165,000.00
Shared Paths	\$660,000.00
Sum Cell Works – Other Infrastructure	\$4,290,000.00

Contingency

Cell Drainage Works	\$533,000.00
Cell Land Purchase	\$500,000.00
Cell Road Works	\$561,000.00
Other Cell Infrastructure Works	\$760,000.00
Sum Contingency	\$2,384,000.00
Total 07 Infrastructure Expenses	\$12,419,750.00

08 Scheme Administration Expenses

Contingency

Scheme Windup	\$400,000.00
Sum Contingency	\$400,000.00

Projected Expenditure

Date	Lot No	Scheme Amount	Note
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05 Income

Interest Income

Trust Account – Interest			
30/06/2013		-\$120,000.00	Annual interest
30/06/2014		-\$120,000.00	Annual interest
30/06/2015		-\$20,000.00	Annual interest
30/06/2016		-\$20,000.00	Annual interest
30/06/2017		-\$20,000.00	Annual interest
30/06/2018		-\$10,000.00	Annual interest
30/06/2019		-\$10,000.00	Annual interest
Trust Account – Interest		-\$320,000.00	
Sum Interest Income		-\$320,000.00	
Total 05 Income		-\$320,000.00	

07 Infrastructure Expenses

Cell Drainage Works

Compensating Basins			
		\$0.00	
30/06/2013		\$237,000.00	Hale Rd Basin EST RM 3/3/11
30/06/2013		\$116,000.00	Arthur Rd/Kalari Dr Basin EST RM 3/3/11
Compensating Basins		\$353,000.00	
GPT			
1/12/2013	28 (296) Hale Road	\$42,500.00	EST RM 3/3/2011
1/12/2013	29 (302) Hale Road	\$42,500.00	EST RM 3/3/2011
1/12/2013	6 (276) Hale Road	\$42,500.00	EST RM 3/3/2011
1/12/2013	34 (338) Hale Road	\$42,500.00	EST RM 3/3/2011
1/02/2018	9 (29) Arthur Road	\$33,000.00	GPT EST RM 3/3/2011
30/06/2018	9102 (17) Sessilis Crescent	\$42,500.00	Added 3/3/2011, EST RM 3/3/2011
1/12/2018	26 (44) St John Road	\$42,500.00	Unlikely to be installed
GPT		\$335,500.00	
Stormwater Pipe Drainage			
30/06/2013	136 (40) Hardey East Road	\$7,400.00	Added 16/6/05, EST RM 3/3/2011
30/06/2013	164 (36) Hardey East Road	\$12,600.00	EST RM 3/3/2011
1/12/2013	40 (30) Hardey East Road	\$21,100.00	EST RM 3/3/2011
1/12/2012	29 (302) Hale Road	\$13,800.00	EST RM 3/3/2011
1/01/2018	26 (44) St John Road	\$98,400.00	Updated 11/9/08, EST RM 3/3/2011
1/02/2018	9 (29) Arthur Road	\$13,200.00	EST RM 3/3/2011
30/06/2018	9102 (17) Sessilis Crescent	\$77,500.00	Added 3/3/2011, EST RM 1/7/2012
1/12/2018	500 (9) Arthur Road	\$62,900.00	EST RM 3/3/2011
1/12/2018	24 (48) Hardey East Road	\$17,900.00	Added 16/01/2008, EST RM 3/3/2011
Stormwater Pipe Drainage		\$324,800.00	

<i>Date</i>	<i>Lot No</i>	<i>Scheme Amount</i>	<i>Note</i>
Woodlupine Upgrade			
30/06/2018		\$1,120,000.00	Creek and wetland improvement in POS
Woodlupine Upgrade		\$2,370,000.00	
Sum Cell Drainage Works		\$3,383,300.00	
<u>Cell Road Works</u>			
Arthur Road			
1/12/2013		\$27,750.00	LOT 64 (323) Hale Road, EST RM 2/3/2011
30/06/2018		\$106,900.00	EST RM 2/3/11, Hale Road Lot 30, in house
Arthur Road		\$134,650.00	
Arthur Road – Bridge			
30/06/2013		\$362,000.00	EST 11/9/2008
Arthur Road – Bridge		\$362,000.00	
Hale Road			
30/06/2018		\$1,470,800.00	LOT 6 (276) Hale Road, EST RM 1/7/2012
Hale Road		\$1,470,800.00	
Intersection Modifications			
1/12/2013		\$95,000.00	LOT 57 (596) Welshpool Rd EST RM 2/3/11
Intersection Modifications		\$95,000.00	
Roundabouts			
30/06/2018		\$300,000.00	LOT 6 (276) Hale Road, EST 11/9/2008
Roundabouts		\$300,000.00	
Sum Cell Road Works		\$2,362,450.00	
<u>Cell Works – Other Infrastructure</u>			
Electricals & Street lighting			
30/06/2013		\$3,465,000.00	Hale Rd - UG Power, EST RM 3/3/12
30/06/2018		\$715,000.00	Sheffield Road – Lights, EST RM 3/3/2011
Electricals & Street lighting		\$4,180,000.00	
Pedestrian Bridges Woodlupine			
1/03/2018		\$165,000.00	Woodlupine Creek 5 bridges EST RM 3/3/11
Pedestrian Bridges Woodlupine		\$165,000.00	
Shared Paths			
30/06/2013		\$660,000.00	DUP EST 6/11/09 3.0m wide x 3000m + \$30,000 for boardwalk, 27/7/2012 rate increase
Shared Paths		\$660,000.00	
Sum Cell Works – Other Infrastructure		\$4,290,000.00	
<u>Contingency</u>			
Cell Drainage Works			
30/06/2018		\$533,000.00	Drainage Works 25% Contingency Pre Design Estimates 28/3/11
Cell Drainage Works		\$533,000.00	

<i>Date</i>	<i>Lot No</i>	<i>Scheme Amount</i>	<i>Note</i>
Cell Land Purchase			
30/06/2018		\$500,000.00	10% Contingency for land value increases, updated 28/3/11
Cell Land Purchase		\$500,000.00	
Cell Road Works			
30/06/2018		\$591,000.00	Roadworks: 25% Contingency of pre-design estimates 28/3/11
Cell Road Works		\$591,000.00	
Other Cell Infrastructure Works			
30/06/2013		\$760,000.00	Other Infrastructure Works 25% on predesign estimates 28/3/11
Other Cell Infrastructure Works		\$760,000.00	
Sum Contingency		\$2,384,000.00	
Total 07 Infrastructure Expenses		\$12,419,750.00	

08 Scheme Administration Expenses

Contingency

Scheme Windup			
30/06/2020		\$400,000.00	Scheme windup and associated contingency costs
Scheme Windup		\$400,000.00	
Sum Contingency		\$400,000.00	

Legal Costs

Legal Advice			
30/06/2013		\$20,000.00	Updated July 2012
30/06/2014		\$20,000.00	Updated July 2012
30/06/2015		\$20,000.00	Updated July 2012
30/06/2016		\$20,000.00	Updated July 2012
30/06/2017		\$20,000.00	Updated July 2012
30/06/2018		\$20,000.00	Updated July 2012
30/06/2019		\$20,000.00	Updated July 2012
Legal Advice		\$140,000.00	
Sum Legal Costs		\$140,000.00	

Review of Cell Infrastructure Costs

Cost Estimates			
1/03/2013		\$8,000.00	Updated July 2012
1/03/2014		\$8,000.00	Updated July 2012
1/03/2015		\$8,000.00	Updated July 2012
1/03/2016		\$8,000.00	Updated July 2012
1/03/2017		\$8,000.00	Updated July 2012
1/03/2018		\$8,000.00	Updated July 2012
1/03/2019		\$8,000.00	Updated July 2012
Cost Estimates		\$56,000.00	

<i>Date</i>	<i>Lot No</i>	<i>Scheme Amount</i>	<i>Note</i>
Valuations			
30/06/2013		\$5,000.00	Updated July 2012
30/06/2014		\$5,000.00	Updated July 2012
30/06/2015		\$5,000.00	Updated July 2012
30/06/2016		\$5,000.00	Updated July 2012
30/06/2017		\$5,000.00	Updated July 2012
30/06/2018		\$5,000.00	Updated July 2012
30/06/2019		\$5,000.00	Updated July 2012
Valuations		\$35,000.00	
Sum Review of Cell Infrastructure Costs		\$91,000.00	
<u>Scheme Management Cost</u>			
Developer Enquiry			
30/06/2013		\$18,000.00	Updated July 2012
30/06/2014		\$18,000.00	Updated July 2012
30/06/2015		\$18,000.00	Updated July 2012
30/06/2016		\$18,000.00	Updated July 2012
30/06/2017		\$18,000.00	Updated July 2012
30/06/2018		\$18,000.00	Updated July 2012
30/06/2019		\$18,000.00	Updated July 2012
Developer Enquiry		\$126,000.00	
Monthly Administration and Financial Reporting			
30/06/2013		\$50,000.00	Updated July 2012
30/06/2014		\$50,000.00	Updated July 2012
30/06/2015		\$50,000.00	Updated July 2012
30/06/2016		\$50,000.00	Updated July 2012
30/06/2017		\$50,000.00	Updated July 2012
30/06/2018		\$50,000.00	Updated July 2012
30/06/2019		\$50,000.00	Updated July 2012
Monthly Administration and Financial Reporting		\$350,000.00	
Sum Scheme Management Cost		\$476,000.00	
<u>Structure Plan Review</u>			
Administration and Council approval			
30/06/2013		\$14,000.00	Updated July 2012
30/06/2014		\$14,000.00	Updated July 2012
30/06/2015		\$14,000.00	Updated July 2012
30/06/2016		\$14,000.00	Updated July 2012
30/06/2017		\$14,000.00	Updated July 2012
30/06/2018		\$14,000.00	Updated July 2012
30/06/2019		\$14,000.00	Updated July 2012
Administration and Council approval		\$98,000.00	

Consultancy		
30/06/2013	\$30,000.00	Updated July 2012
30/06/2014	\$30,000.00	Updated July 2012
30/06/2015	\$30,000.00	Updated July 2012
30/06/2016	\$30,000.00	Updated July 2012
30/06/2017	\$30,000.00	Updated July 2012
30/06/2018	\$30,000.00	Updated July 2012
30/06/2019	\$30,000.00	Updated July 2012
Consultancy	\$210,000.00	
<i>Sum Structure Plan Review</i>	\$308,000.00	
Total 08 Scheme Administration	\$1,415,000.00	

09 Scheme Loans

Repayment of Prefunded Costs

Education Department		
30/06/2013	\$750,000.00	Dept Education – school land loan
30/06/2014	\$1,000,000.00	Dept Education – school land loan
30/06/2015	\$1,000,000.00	Dept Education – school land loan
30/06/2016	\$1,159,090.00	Dept Education – school land loan
Education Department	\$3,909,090.00	
<i>Sum Repayment of Prefunded Costs</i>	\$3,909,090.00	
Total 09 Scheme Loans	\$3,909,090.00	
Grand Total Expenses	\$17,743,840.00	
Grand Total Net	\$17,423,840.00	

Attachment 6

Cell 9 estimated cash flow

	YE 2012 (after 30 June)	YE 2013	YE 2014	YE 2015	YE 2016	YE 2017	YE 2018
Anticipated lot release	77	122	255	25	0	84	0
Contribution rate	26,450	27,335	30,068	33,075	36,382	40,020	44,022
Opening balance	6,277,389	4,990,437	1,808,535	2,587,400	420,612	-1,092,588	424,500
Add contribution Income	2,036,650	3,334,870	7,667,340	826,875	0	3,361,680	0
Add Miscellaneous Income	10,000	120,000	80,000	55,000	35,000	15,000	5,000
Less Land Purchase	-4,560	-1,465,464	-3,364,725	-361,725	0	-1,475,292	0
Less Infrastructure	-3,190,842	-3,283,108	-2,465,350	-1,389,638	-1,000,000	-250,000	-250,000
Less Scheme Management/Other	-138,200	-138,200	-138,400	-138,200	-548,200	-134,300	-179,500
Less Education Department		-1,750,000	-1,000,000	-1,159,100	0	0	0
Closing Balance	4,990,437	1,808,535	2,587,400	420,612	-1,092,588	424,500	0

End Total: \$0.00

Note- the value of the contribution rate and the land purchase has been increased by 10% each year

10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10.1 Nil.

11.0 QUESTIONS BY MEMBERS WITHOUT NOTICE

11.1 Cr Allan Morton – Public Liability Insurance for Seniors Groups

Q. When a group booking is made and that group does not have public liability insurance is the person who signed the application form liable?

A. The Director Corporate & Community Services responded that technically this was not the case, only the person who was negligent would be liable.

11.2 Cr Noreen Townsend – Public Liability Insurance for Hall Users

Q1. Can public liability insurance be given some priority?

A.1 The Director Corporate & Community Services noted that the only fast way to resolve this would be for Council to pay for every group's public liability insurance. It would, therefore, be prudent to take time to investigate the matter further and it is not possible to bring this matter forward prior to February.

Q2.

Is this Clause contained in all public liability policies from all insurers or is it specific to local government and would a different supplier be able to meet our needs for community public liability?

A2.

Director Corporate & Community Services noted that this could be something that could be looked at, however the overall premium could rise astronomically.

11.3 Cr Bob Emery – Public Liability Insurance for Hall Users

Q. Is the question of public liability something that you would like me to take to WALGA to ask for advice?

A. Director Corporate & Community Development noted that this may be a gap that all local governments have not been aware of and maybe other local governments have been doing just as we have and put these clauses onto forms that have no legal status. There is a good amount of investigating to be done to find a resolution.

11.4 Cr Bilich – Derelict Building on Canning Road opposite Orangedale Road

Q. There is a building on land on Canning Road opposite Orangedale Road which looks to be unsafe – only one wall is standing. Please could the Shire investigate this with a view to having it addressed?

A. Acting Chief Executive Officer said this would be examined.

12.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

12.1 Nil.

13.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

13.1 Nil.

14.0 MEETING CLOSED TO THE PUBLIC

14.1 Nil.

15.0 CLOSURE

15.1 There being no further business the Chairman declared the meeting closed at 7.58pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____
Chairman

Dated this _____ day of _____ 2013