

# Ordinary Council Meeting

Minutes for Monday 22 April 2013

**UNCONFIRMED**



**shire of  
kalamunda**

## INDEX

1.0	OFFICIAL OPENING .....	3
2.0	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	3
3.0	PUBLIC QUESTION TIME.....	4
4.0	PETITIONS/DEPUTATIONS .....	5
5.0	APPLICATIONS FOR LEAVE OF ABSENCE .....	5
6.0	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	6
7.0	ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION.....	6
8.0	MATTERS FOR WHICH MEETING MAY BE CLOSED .....	6
9.0	DISCLOSURE OF INTERESTS.....	7
10.0	REPORTS TO COUNCIL .....	7
10.1	DEVELOPMENT & INFRASTRUCTURE SERVICES COMMITTEE REPORT.....	8
10.1.1	ADOPTION OF DEVELOPMENT & INFRASTRUCTURE SERVICES COMMITTEE REPORT.....	8
10.1.2	D&I 20 DETAILED AREA PLAN – LOT 24 (48) AND 163 (40) HARDEY EAST ROAD, WATTLE GROVE .....	8
10.1.3	D&I 21 MODIFICATION TO THE CANNING LOCATION 311 STRUCTURE PLAN – LOT 2 (9) CAROB TREE PLACE, LESMURDIE .....	8
10.1.4	D&I 22 ANCILLARY ACCOMMODATION – LOT 26 (237) STANHOPE ROAD, WALLISTON ....	9
10.1.5	D&I 23 DRAFT LOCAL HOUSING STRATEGY.....	9
10.2	CORPORATE & COMMUNITY SERVICES COMMITTEE REPORT.....	10
10.2.1	ADOPTION OF CORPORATE & COMMUNITY SERVICES COMMITTEE REPORT .....	10
10.2.2	C&C 20 DEBTORS AND CREDITORS REPORTS AND ACCOUNTS PAID MARCH 2013 .....	10
10.2.3	C&C 21 RATES DEBTORS REPORT FOR THE PERIOD ENDED 31 MARCH 2013.....	10
10.2.4	C&C 22 VETERAN CAR CLUB OF WA (INC) – 21 YEAR LEASE TERM .....	10
10.2.5	C&C 24 ADOPTION OF GOVERNANCE AND POLICY FRAMEWORK .....	11
10.2.6	C&C 25 SCOTT RESERVE LEASE .....	11
10.2.7	C&C 23 COMMEMORATIVE TREE PLANTING .....	12
10.2.8	<b>C&amp;C 26 EXPRESSION OF INTEREST – EOI 1301 – LOTS 7, 8, 4255 LEWIS ROAD WATTLE GROVE .....</b>	<b>12</b>
10.3	CHIEF EXECUTIVE OFFICER REPORTS .....	13
10.3.1	MONTHLY FINANCIAL STATEMENTS MARCH 2013.....	13
10.3.2	REVIEW OF DIRECTORATE NAMING PROTOCOLS.....	62
11.0	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	66
12.0	QUESTIONS BY MEMBERS WITHOUT NOTICE.....	69
13.0	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN.....	71
14.0	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	76
14.1	COMMUNITY GARDEN – LOT 42 (8) LINDSAY STREET, KALAMUNDA .....	76
14.2	CONFIDENTIAL ITEM – EXTENSION OF WASTE CONTRACTS .....	83
15.0	MEETING CLOSED TO THE PUBLIC.....	84
16.0	CLOSURE .....	84

## MINUTES

### 1.0 OFFICIAL OPENING

1.1 The Chairman opened the meeting at 6.30pm and welcomed Councillors, Staff, Press and Members of the Public Gallery.

### 2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

#### 2.1 Attendance

##### Councillors

Sue Bilich	(Chairman) (Shire President)	North Ward
Margaret Thomas		North Ward
Simon Di Rosso		North Ward
Noreen Townsend		South West Ward
Justin Whitten		South West Ward
Allan Morton		South West Ward
Geoff Stallard		South East Ward
Frank Lindsey		South East Ward
John Giardina		South East Ward
Bob Emery		North West Ward
Dylan O'Connor		North West Ward

##### Members of Staff

Clayton Higham	Acting Chief Executive Officer
Rhonda Hardy	Director Corporate & Community Services
Darrell Forrest	Manager Governance
Sam Assaad	Manager Infrastructure Operations
Andrew Fowler-Tutt	Manager Development Services
Rajesh Malde	Manager Financial Services
Warwick Carter	Manager Economic Property & Procurement Services
Davina Sandhu	Manager Human Resources
Nicole O'Neil	Public Relations Coordinator
Michelle Clark	Executive Assistant
Meri Comber	Governance Officer

**Members of the Public** 5

**Members of the Press** 1

#### 2.2 Apologies

##### Councillors

Martyn Cresswell	North West Ward
------------------	-----------------

**2.3 Leave of Absence Previously Approved** Nil

---

### 3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of Council. For the purposes of Minuting, these questions and answers are summarised.

#### Questions from Public Question Time 25 March 2013

##### 3.1 Barry Bennett – Bus Parked in Goodall Street, Lesmurdie

Q. Has any action been taken with regard to the bus parked on Goodall Road, Lesmurdie and if so why has the Shire not informed me?

A. Director Development & Infrastructure Services responded that a Planning Infringement had been issued to the land owner and that will be followed up fairly shortly with a Planning Infringement Order to the owner of the bus. It is not normal practice to let neighbours know of the particulars of any action taken by the Shire.

##### 3.2 Peter Ethell – Footpath, Verge Obstruction, Bus Shelters

Q. When will Goodall Street have a footpath? This street has existing for more than 40 years; it is in Lesmurdie opposite the primary school.

A. This footpath provides access to a number of Public Access Ways. A recommendation will be put forward that this section of footpath be included in the 2013/14 budget to complete the network in the area. This project will be subject to budget deliberations.

Q. Why have rocks and posts been placed around a number of streets in Lesmurdie, particularly on the boundary of the Ray Owen centre where there are double white lines, preventing safe off the road parking?

A. Residents in the area surrounding Ray Owen requested the Shire look at the streets whereby hoons were performing burnouts and other anti-social activities in the area. It was determined that rocks and bollards would be placed as a suitable measure in some locations. At the time, it was considered that the impact on parking was minimal as there is adequate parking on site and surrounding streets. This still holds true today, as the hooning behaviour continues in the Lesmurdie area.

Q. There are two Bus Shelters on Lesmurdie Road with steps, they appear inaccessible to some and dangerous, why have they been built in this manner?

A. These bus stops were built by the Shire several years ago. Due to the geography of the sites, these designs were the preferred options, based on a number of factors, including cost. Unfortunately due to the new Disability Discrimination Act, these stops are now non-compliant and will need to be redesigned and replaced at the appropriate time, subject to funding.

Q. In Wattle Grove near the Gull Petrol Station there is a large Pylon Sign in the road reserve, this is an "accident waiting to happen", why hasn't the Shire requested it be removed?

- A. Welshpool Road East is identified as a Primary Regional Road under the Metropolitan Region Scheme and therefore the section of road where the pylon sign is located comes under the care and control of Main Roads WA. The Shire therefore is not the determining authority for development applications within the road reserve. The Shire did object to the location of the sign, however Main Roads granted approval to the service station to locate the pylon sign within the road reserve on 11 March 1996 subject to the sign being relocated if Main Roads required the land for road widening and/or general works.

### **Questions from Public Question Time 22 April 2013**

#### Barry Bennett – Bus Parked in Goodall Street, Lesmurdie

- Q. I came to the last meeting, why is it taking so long to receive an answer from the Shire regarding this situation with the bus. I came into the Shire Offices on 5 April 2013 and spoke with an Officer who told me my neighbour would be allowed to keep the bus. Will the Shire let me know what is happening?
- A. A response has been supplied to Mr Bennett in tonight's Agenda. The discussion is between the Shire, the owners of the land and the owners of the bus. It is not normal practise in any local government to divulge what legal action, if any, is ensuing, but appropriate action is being taken.

## **4.0 PETITIONS/DEPUTATIONS**

- 4.1 Nil.

## **5.0 APPLICATIONS FOR LEAVE OF ABSENCE**

- 5.1 Cr Allan Morton requested a leave of absence from 13 to 27 May 2013 inclusive. This period covers the Development & Infrastructure Services Meeting on 14 May 2013, the Corporate & Community Services Meeting on 20 May 2013 and the Ordinary Council Meeting on 27 May 2013.

#### RESOLVED OCM 36/2013

Moved: **Cr Noreen Townsend**  
Seconded **Cr Justin Whitten**  
Vote: **CARRIED UNANIMOUSLY (11/0)**

- 5.2 Cr Frank Lindsey requested a leave of absence from 15 to 23 May 2013 inclusive. This period covers the Corporate and Community Services Meeting on 20 May 2013.

#### RESOLVED OCM 37/2013

Moved: **Cr John Giardina**  
Seconded: **Cr Allan Morton**  
Vote: **CARRIED UNANIMOUSLY (11/0)**

- 5.3 Cr Sue Bilich requested a leave of absence from 26 to 29 May 2013 inclusive. This period covers the Ordinary Council Meeting 27 May 2013.

RESOLVED OCM 38/2013

Moved: **Cr Frank Lindsey**

Seconded: **Cr Allan Morton**

Vote: **CARRIED UNANIMOUSLY (11/0)**

## **6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

- 6.1 RESOLVED OCM 39/2013

That the Minutes of the Ordinary Council Meeting held on 22 April 2013 are confirmed as a true and accurate record of the proceedings.

Moved: **Cr Bob Emery**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY (11/0)**

## **7.0 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

- 7.1 The Presiding Person indicated that Cr Simon Di Rosso had requested the opportunity to make a personal statement which he would like recorded in the Minutes and that on this occasion she was allowing this. Cr Simon Di Rosso made the following statement.

*"I would like this short note to be included in the Minutes, to confirm that the opinions that I express as a Councillor of the Shire of Kalamunda should not be construed to be legal opinions on the basis that I am a legal practitioner, additionally Madam Chair I wish to confirm that my opinions, not being legal opinions, should not be taken to be the view of my employee Jackson McDonald at any time."*

## **8.0 MATTERS FOR WHICH MEETING MAY BE CLOSED**

- 8.1 **C&C26 Expression of Interest – EOI 1301 – Lots 7, 8, 4255 Lewis Road Wattle Grove** - (Attachment 1) Provided under separate cover.  
Reason for Confidentiality: *Local Government Act 1995 S5.23 (2)(c)* – "a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting."
- 8.2 **CONFIDENTIAL ITEM - Extension of Waste Contracts**  
Reason for Confidentiality: *Local Government Act 1995 S5.23 (2)(c)* – "a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting."

---

**9.0 DISCLOSURE OF INTERESTS**

**9.1 Disclosure of Financial and Proximity Interests**

- a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the *Local Government Act 1995*.)
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the *Local Government Act 1995*.)

9.1.1 Cr Margaret Thomas declared a Financial Interest in Item C&C 26 Expression of Interest – EOI 1301 – Lots 7 ,8, 4255 Lewis Road, Wattle Grove as she is the Chief Executive Officer and Chief Financial Officer of WA Retirees who have submitted an Expression of Interest regarding this property.

**9.2 Disclosure of Interest Affecting Impartiality**

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

9.1.2 Nil.

**10.0 REPORTS TO COUNCIL**

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with each item.

---

**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.1 Development & Infrastructure Services Committee Report**

**10.1.1 Adoption of Development & Infrastructure Services Committee Report**

<b>Voting Requirements: Simple Majority</b>
---

RESOLVED OCM 40/2013

That the recommendations contained in the Development & Infrastructure Services Committee of 8 April 2013 be adopted.

Moved: **Cr Margaret Thomas**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**10.1.2 D&I 20 Detailed Area Plan – Lot 24 (48) and 163 (40) Hardey East Road, Wattle Grove**

EN BLOC RESOLUTION OCM 40/2013

That Council:

1. Accepts the State Administrative Tribunal's request and sets aside its previous refusal decision.
2. Adopts the amended Detailed Area Plan (Attachment 2) for Lot 24 (48) Hardey East Road, Wattle Grove, and forwards it to the WA Planning Commission for its information.

**10.1.3 D&I 21 Modification to the Canning Location 311 Structure Plan – Lot 2 (9) Carob Tree Place, Lesmurdie**

EN BLOC RESOLUTION OCM 40/2013

That Council:

1. Adopts the proposed modification to the Canning Location 311 Structure Plan to facilitate the subdivision of Lot 2 (9) Carob Tree Place, Lesmurdie, into two lots subject to an amended plan being provided that shows the building envelope being setback at least 1.5m from the internal dividing boundary.
2. On receipt of the amended Structure Plan, the modified Canning Location 311 Structure Plan be forwarded to the WA Planning Commission for endorsement.



---

**10.1.4 D&I 22 Ancillary Accommodation – Lot 26 (237) Stanhope Road, Walliston**

EN BLOC RESOLUTION OCM 40/2013

That Council:

1. Accepts the State Administrative Tribunal's request and sets aside its previous refusal decision.
2. Approves the application dated 3 December 2012 to build an ancillary accommodation at Lot 26 (237) Stanhope Road, Walliston, subject to the following conditions:
  - a) The Ancillary Accommodation shall only be occupied by members of family of the occupiers of the main dwelling.
  - b) A notification, under Section 70A of the *Transfer of Land Act 1893*, shall be placed on the Certificate of Title prior to the issue of a building permit which advises the following:

*"Purchasers of the above described land are notified that the use of the land is subject to a requirement that the Ancillary Accommodation shall only be occupied by members of family of the occupiers of the main dwelling."*
  - c) A suitable wastewater disposal Alternative Treatment Unit that complies with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulation 1974* being installed.

**10.1.5 D&I 23 Draft Local Housing Strategy**

EN BLOC RESOLUTION OCM 40/2013

That Council:

1. Endorses the Draft Local Housing Strategy for the purpose of advertising for a period of 60 days.
2. Endorse the proposed Community Consultation Strategy involving the following:
  - a. Three "open day" public information sessions to be held at Kalamunda, Forrestfield and High Wycombe.
  - b. Information/display panels to be located at each of the Shire libraries, and at the Kalamunda, Forrestfield and High Wycombe shopping centres for the length of the advertising period.
  - c. The draft strategy report and precinct plans to be available for viewing on the Shire's website and at the Shire's administration office.

---

**10.2 Corporate & Community Services Committee Report**

**10.2.1 Adoption of Corporate & Community Services Committee Report**

<b>Voting Requirements: Simple Majority</b>
---

RESOLVED OCM 41/2013

That the recommendations contained in the Corporate & Community Services Committee of 15 April 2013, except withdrawn items C&C 23 & C&C26, be adopted.

Moved: **Cr Geoff Stallard**

Seconded: **Cr Dylan O'Connor**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**10.2.2 C&C 20 Debtors and Creditors Reports and Accounts Paid March 2013**

EN BLOC RESOLUTION OCM 41/2013

That Council:

1. Receives the outstanding debtors (Attachment 1) and creditors (Attachment 2) reports for the period ended 31 March 2013.
2. Receives the list of creditors paid during the period 7 March to 27 March 2013 (Attachment 3) in accordance with the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 12).

**10.2.3 C&C 21 Rates Debtors Report for the Period Ended 31 March 2013**

EN BLOC RESOLUTION OCM 41/2013

That Council:

1. Receives the rates debtors report for the period ended 31 March 2013 (Attachment 1).

**10.2.4 C&C 22 Veteran Car Club of WA (Inc) – 21 Year Lease Term**

EN BLOC RESOLUTION OCM 41/2013

That Council:

1. Authorises a Lease term of twenty one years for the Veteran Car Club of WA (Inc) over 265 Hale Road, Wattle Grove.

### 10.2.5 C&C 24 Adoption of Governance and Policy Framework

#### EN BLOC RESOLUTION OCM 41/2013

That Council:

1. Defer the consideration of the Shire of Kalamunda Governance and Policy Framework (Attachment 1) to the next Corporate & Community Services Committee meeting May 2013.

### 10.2.6 C&C 25 Scott Reserve Lease

#### EN BLOC RESOLUTION OCM 41/2013

That Council:

1. Pursuant to Clause 16.2 of the Scott Reserve Management Agreement, dissolve the Management Agreement effective 30 June 2013.

### For Separate Consideration

*Item C&C 23 was withdrawn as a Councillor was considering putting forward an alternative Motion. Item C&C 26 was withdrawn as an Absolute Majority is required.*

*Prior to the vote being taken the Presiding Person invited Cr Thomas to clarify why she had put forward an alternative motion; Cr Thomas explained she had spoken with families who were not happy to share a plaque with people they do not know and would like to keep the program in its current format. Acknowledging that mature trees would be expensive for each plaque, she requested the Acting Chief Executive Officer prepare a report to consider different ways of planting the trees in future years to give them more protection and reduce vandalism.*

*There was no Mover for the Committee Recommendation and this lapsed.*

### 10.2.7 C&C 23 Commemorative Tree Planting

#### COMMITTEE RECOMMENDATION TO COUNCIL (C&C 23/2012)

#### **Voting Requirements: Simple Majority**

That Council:

1. Approves a revised Commemorative Tree Program that provides for a mature tree with multiple naming rights to the plaque to take effect 01 July 2013.

Moved:

Seconded:

Vote: **LAPSED**

**10.2.7 C&C 23 Commemorative Tree Planting**

RESOLVED OCM 42/2013

**Voting Requirements: Simple Majority**

That Council:

1. Continues with the Commemorative Tree Planting Program in its current format for 2013.
2. Requests the Acting Chief Executive Officer to investigate and report on a possible alternative program for subsequent years.

Moved: **Cr Margaret Thomas**

Seconded: **Cr Frank Lindsey**

Vote: **CARRIED UNANIMOUSLY (11/0)**

*Cr Thomas declared a Financial Interest in Item C&C 26 as she is the Chief Executive Officer and Chief Financial Officer of WA Retirees who have submitted an Expression of Interest. She left the Chambers at 6.47pm and returned at 6.49pm, she was not present for the vote.*

**10.2.8 C&C 26 Expression of Interest – EOI 1301 – Lots 7, 8, 4255 Lewis Road Wattle Grove**

RESOLVED OCM 43/2013

**Voting Requirements: Absolute Majority**

That Council:

1. Abandons the Expression of Interest Process and advises all applicants that the Shire is not proceeding with the Expressions of Interest.
2. Authorises the Chief Executive Officer to appoint an agent to market the properties for sale.
3. Pursuant to sections 5.42 (1) and 5.43 (d) of the Local Government Act 1995 ("The Act") delegates Authority to the Chief Executive Officer to finalise sale of the properties in accordance with Section 3.58 of the Act, at not less than 90% of the valuation provided by LWP Hegney, whether sold individually or as a parcel of three.

Moved: **Cr Frank Lindsey**

Seconded: **Cr Allan Morton**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (10/0)**

---

## 10.3 CHIEF EXECUTIVE OFFICER REPORTS

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

### 10.3.1 Monthly Financial Statements March 2013

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FIR-SRR-006
Applicant	N/A
Owner	N/A
Attachment 1	Draft Statements of Financial Activity for the nine months to 31 March 2013 incorporating the following: <ul style="list-style-type: none"><li>• Statement of Comprehensive Income by Program</li><li>• Statement of Comprehensive Income by Nature and Type</li><li>• Rate Setting Statement including net current funding position</li><li>• Statement of Financial Position</li><li>• Statement of Equity</li><li>• Schedule of Reserve Accounts Balances</li><li>• Investment Schedule</li></ul>

#### PURPOSE

1. To provide Council with financial reports on the activity of the Shire of Kalamunda with indications of performance against adopted budget.

#### BACKGROUND

2. The Statement of Financial Activity (Attachment 1), incorporating various sub-statements, has been prepared in accordance with the requirement of the *Local Government Act (1995)*, *Local Government (Financial Management) Regulations 1996* (Regulation 34).
3. Each quarter, the Shire will provide a quarterly detailed financial report that will incorporate additional information such as:
  - Comparative graphical results on liquidity and collections
  - Status on various grants and contributions
  - Detailed Capital disposals and acquisitions
  - Trust Fund status.

#### DETAILS

4. The *Local Government Act (1995)* requires Council to adopt a percentage or value to be used in reporting variances against Budget. Council has adopted the reportable variances of 5% or \$5,000 whichever is greater.
5. The adopted percentage on value is applied at Program level and where applicable for the commentary and detail is provided.

---

## Financial Commentary

### Statement of Comprehensive Income by Nature and Type for the Nine Months to 31 March 2013

6. This Statement reveals a net result of a surplus of \$7,714,880 against revised budget for the same period of \$6,177,654.

#### *Revenue*

7. Total Revenue is under budget by \$285,071. This is made up as follows:
- Rates are under budget by \$83,148. A significant reason for the variance is as a result of not yet receiving the Ex-gratia rates for the Dampier Bunbury gas pipeline. This payment is normally received in March, but has been delayed as the Shire is waiting on a valuation coming from Landgate.
  - Operating Grants and Subsidies and Contributions, Reimbursements and Donations are under budget by \$42,710. This is principally due to amounts received on reimbursements for insurance claims and parks and reserves, both difficult to predict from a timing perspective.
  - Fees and Charges variance is under budget with a variance of \$200,008 coming from:
    - Fees due from the operator of the Kalamunda Water Park of \$60,489 due to change in reporting results to the Shire which is deemed a timing difference;
    - Fees from hire of various reserves amounting to \$19,379 which could be due to change in use with the new sporting codes taking over the use the reserves for which billing is done later in the year;
    - Building services are operating slightly below expectations with \$22,058 under budget;
    - Hartfield Recreation Centre results are under by \$21,398 mainly in the Gym and Sale of Goods income streams; and
    - Community Hall reimbursement income is down by \$42,635 mainly due to timing differences and will catch up when the billings are done for the quarter.
  - Interest earnings are under budget by \$45,293. The cash rate remains at an ultra-low rate of 3% which is impacting on the Shire's potential to obtain good investment rates on surplus funds. Deposit rates are now averaging between 4% - 4.30%. The outlook does not look promising as economic conditions remain stagnant.
8. Other revenue is slightly over budget by \$668 which is within the budget variance threshold of \$5,000. Most "other revenues" comprise of various fines and penalties which are difficult to predict.

---

*Expenditure*

9. Total expenses are under revised budget with a variance of \$1,301,465. The significant variances within the individual categories are as follows:
- “Employment Costs” are well under budget by \$436,132 due to some vacant positions in various business units.
  - “Materials and Contracts” is under budget by \$653,478 largely due to:
    - Project related expenditure for example, HACC Services are down by \$267,789 as client service demand is lower than envisaged.
    - Election expenses related to the vacant seat in the North Ward and the community poll currently under way. This is a timing issue which will be resolved when West Australian Electoral Commission bill the Shire for its services.
    - Delays on various maintenance jobs across infrastructure and buildings.
    - IT Equipment Hire is also under by \$81,872 which is a timing issue.
  - Utilities were slightly under by \$13,861 which is a consequence of late billing from Synergy and therefore primarily a timing difference.
  - Insurance expense is under by \$25,886. The budget will be utilised by the need to increase the building and contents cover for the Shire buildings. The values have not been updated since the last valuation conducted in 2008.
  - Other expenditure is higher than budget by \$68,832 coming from project related costs and are due to timing differences.
10. The interest expense is lower than budget by \$98,583 which is due to timing difference between accounting treatment of interest accrued on a time elapsed basis and the budget which is based on actual payment basis in accordance with the debenture schedule.
11. Depreciation, although a non-cash cost, is tracking slightly under budget, reporting a small variance of \$27,415 or 0.3% of the total depreciation budget. The category most affected is Building depreciation.

*Non-Operating Grants*

12. Non-Operating Grants are over budget by \$321,456. This component is made up of various infrastructure projects which are underway. In addition, direct grants which are due from the federal government were also received in advance. It should be noted that with the Abernethy Road project is proposed to be cancelled, grant monies un-spent will need to be returned. The amount of refund is estimated at \$273,000.

*Profit on Asset Disposals*

13. There were no additional properties disposed of in the month of March the variance of \$215,698 is principally a timing issue. Expressions of Interest are currently being called for the three lots on Lewis Road with Council deliberations due nearer to April 2013.

---

Statement of Comprehensive Income by Program for the Nine Months to 31 March 2013

14. The overall result comments are as above and generally each Program is within accepted budget except for Recreation and Culture and Transport. These are principally due to timing differences.

Rate Setting Statement for the Nine Months to 31 March 2013

15. This Statement compares the actual to date with the Revised Budget.
16. The results to 31 March 2013 reveal a surplus of \$9,766,810. This was mainly made up of:
- Overall income excluding rates is under budget by \$13,775 with the bulk of the variance coming from fees and charges and profit on sale of land assets as explained above.
  - Expenditure is \$1,285,143 lower with the main variance in employment costs and materials and contracts. These have been commented on in point 8 of this report.
  - Rates generation is under budget and the variance of \$83,148 is a timing difference related to receipt of ex-gratia rates as explained above in point 6.
  - There was deferred capital works of approximately \$4,127,364. Principal areas of variance is the purchase of land held for re-sale which is related to the Edney Road/Cygnets Court development and buildings additions as the completion of the Amenities building at the Operations Centre is finalised and other projects related to Parks and Ovals and Car parks. These projects will need to be reviewed closely and a project deferred will only be carried forward into 2013/2014 if they have grant funding attached to it. Projects that are entirely Shire funded will be re-budgeted in the following year if Council approves.
17. The current balance of \$9,766,810 is above budget set at \$7,079,602 due to project based activities reflected above still in progress. This will be balanced by 30 June 2013.

Investments as at 31 March 2013

18. A total of \$26 million is in term deposits or online saving accounts and includes the overdraft facility of which there is currently a nil balance. This represents a net decrease of \$1.82 million in cash deposits which can be related to reducing rates collection and significant increase in payment of creditors in the month of March.

The above is made of:

- Municipal Funds \$10,083,029
- Reserve Funds \$4,853,826
- Trust Monies \$11,244,016 (includes amounts for Public Open Space of \$2,247,853)



- 
19. Average interest rates on term deposits have dropped as indicated previously by a cumulative 100 basis points with investment rates dropping to 4% from 4.3%. Reserve Bank of Australia (RBA) has not changed its cash rate from 3.00%. The cash rate is unlikely to fluctuate much in the coming months as the RBA is on a holding cycle with a watch and see mode being adopted.
20. All deposits complied with the Investment Policy requirements and are no longer than 120 days.

#### Statement of Financial Position as at 31 March 2013

21. Net Current Assets (Current Assets less Current Liabilities) are in positive territory by \$17.79 million mainly due to the rates generation which includes billings for Rates, Bin Services and Pool Inspection fees. The cash position has reduced slightly but is still showing a healthy balance of \$14.55 million. It is projected that this balance will now start falling as the rate of payments to creditors will outstrip outstanding collections.
22. Trade and other receivables comprise of rates and sundry debtors totalling \$2.95 million outstanding.
- The rates balance has reduced by a significant amount from \$4.52 million to \$2.05 million due to the final instalment due in March. This represents a collection rate of 93.74% to date. Although this is lower than previous year, it is noted that the previous year's rates were issued earlier. Debt collection strategies will be rigorously enforced to assist in collections.
23. Sundry debtors have reduced by \$36,716 to \$186,335 outstanding. Of the outstanding balance \$75,939 represents current debtors.
- The main overdue debtors are:
    - Lesmurdie Tennis Club \$28,218.60 – contribution to the extension of the Club rooms. Negotiations are currently underway with the Club regarding these issues.
    - Forrestfield United Soccer Club \$21,677.51- Loan instalments, reserve hire and operational expenses. Fortnightly direct debit of \$1,200 in place. Club paid an additional \$2,552.37 against current invoices. The Club has advised the Shire it will clear the entire outstanding amount by the end of 2013.
    - Bronzewing Investments \$11,416 – purchase of plants – monthly instalments negotiated. Final payment due 2 April 2013.
24. Fixed Assets have reduced by \$2,836,538 after depreciation due to the delay in works with the budget not having being approved till August. It should also be noted that there are \$4.1 million worth of capital works in the pipeline which will compensate for this shortfall.
25. Provisions for annual and long service leave currently stand at \$2 million representing a slight increase of \$78,000 from February 2013. The long term goal is to bring this liability down to a more manageable level than what it is currently.

- 
26. Long term borrowings are at \$7.62 million with the inclusion of two new loans last year:
- Kalamunda Water Park at \$3 million made up of two loans of \$1.85 million and \$1.15 million.

### **STATUTORY AND LEGAL IMPLICATIONS**

27. The *Local Government Act 1995* and the *Local Government (Financial Management) Regulations* require that we present a monthly financial activity statement.

### **POLICY IMPLICATIONS**

28. Nil.

### **PUBLIC CONSULTATION/COMMUNICATION**

29. Nil.

### **FINANCIAL IMPLICATIONS**

30. Nil.

### **STRATEGIC AND SUSTAINABILITY IMPLICATIONS**

#### **Strategic Planning Implications**

31. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

#### **Sustainability Implications**

##### Social Implications

32. Nil.

##### Economic Implications

33. Nil.

##### Environmental Implications

34. Nil.

---

**OFFICER COMMENT**

35. The Shire's financial accounts as at 31 March 2012 demonstrated the Shire has managed its budget and financial resources effectively. The Shire can expect a satisfactory year end result.

<b>Voting Requirements: Simple Majority</b>
---

RESOLVED OCM 44/2013

That Council:

1. Receives the monthly financial statements for the nine months to 31 March 2013, which comprises:
  - Statement of Comprehensive Income by Nature and Type
  - Statement of Comprehensive Income by Program
  - Rate Setting Statement including net funding position
  - Investment Schedule
  - Statement of Financial Position
  - Equity Statement
  - Cashflow Statement
  - Reserve Balances Statement

Moved: **Cr Margaret Thomas**

Seconded: **Cr Justin Whitten**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**Attachment 1**

**SHIRE OF KALAMUNDA  
STATEMENT OF COMPREHENSIVE INCOME  
BY NATURE OR TYPE  
FOR THE 9 MONTHS TO 31 MARCH 2013**

	<b>31/3/2013 Actual \$</b>	<b>31/3/2013 Budget \$</b>	<b>2012/2013 Budget \$</b>	<b>31/3/2012 Actual \$</b>
<b>REVENUE</b>				
Rates	25,655,410	25,738,558	25,943,920	23,698,263
Operating Grants and Subsidies	3,446,779	3,382,477	5,712,287	3,991,732
Contributions, Reimbursements and Donations	444,518	466,110	719,395	737,934
Fees and Charges	9,509,484	9,709,492	10,615,487	9,180,058
Interest Earnings	522,360	567,653	845,961	642,126
Other Revenue	46,784	46,116	61,500	29,221
	<u>39,625,335</u>	<u>39,910,406</u>	<u>43,898,550</u>	<u>38,279,335</u>
<b>EXPENSES</b>				
Employee Costs	(14,348,521)	(14,784,653)	(19,492,695)	(14,950,524)
Materials and Contracts	(10,403,360)	(11,061,838)	(14,666,238)	(9,965,809)
Utility Charges	(1,814,636)	(1,800,775)	(2,402,497)	(1,391,249)
Depreciation on Non-Current Assets	(7,085,915)	(7,113,330)	(9,484,714)	(6,958,436)
Interest Expenses	(380,273)	(478,856)	(511,688)	(370,169)
Insurance Expenses	(569,577)	(595,463)	(596,479)	(475,054)
Other Expenditure	(262,693)	(331,525)	(460,860)	(447,797)
	<u>(34,864,975)</u>	<u>(36,166,440)</u>	<u>(47,615,171)</u>	<u>(34,559,037)</u>
	4,760,360	3,743,966	(3,716,621)	3,720,298
Non-Operating Grants, Subsidies and Contributions	1,654,672	1,333,216	1,872,310	3,710,818
Increase/(Decrease) in Equity EMRC				
Profit on Asset Disposals	1,364,576	1,148,878	3,260,277	3,207,760
Loss on Asset Disposal	(64,728)	(48,406)	(48,406)	(11,784)
	<u>7,714,880</u>	<u>6,177,654</u>	<u>1,367,560</u>	<u>10,627,091</u>
<b>NET RESULT</b>	<b>7,714,880</b>	<b>6,177,654</b>	<b>1,367,560</b>	<b>10,627,091</b>
<b>Other Comprehensive Income</b>	0	0	0	0
<b>Total Other Comprehensive Income</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL COMPREHENSIVE INCOME</b>	<u><u>7,714,880</u></u>	<u><u>6,177,654</u></u>	<u><u>1,367,560</u></u>	<u><u>10,627,091</u></u>

**STATEMENT OF COMPREHENSIVE INCOME  
BY PROGRAM  
FOR THE 9 MONTHS TO 31 MARCH 2013**

	<b>31/3/2013 Actual \$</b>	<b>31/3/2013 Budget \$</b>	<b>2012/2013 Budget \$</b>	<b>31/3/2012 Actual \$</b>
<b>REVENUE</b>				
Governance	8,876	12,313	16,266	3,183
General Purpose				
Funding	27,109,004	27,286,417	29,255,335	25,676,376
Law, Order, Public				
Safety	288,472	288,249	371,391	239,101
Health	95,282	80,195	102,217	74,874
Education and Welfare	2,896,836	2,740,734	3,612,536	2,883,634
Community Amenities	8,926,186	8,729,096	11,033,930	10,465,173
Recreation and Culture	1,148,239	1,628,977	2,269,877	1,569,487
Transport	1,397,288	870,230	1,393,049	3,450,255
Economic Services	476,493	498,552	635,668	488,233
Other Property and Services	297,907	257,737	340,867	347,596
	<u>42,644,583</u>	<u>42,392,500</u>	<u>49,031,137</u>	<u>45,197,912</u>
<b>EXPENSES EXCLUDING FINANCE COSTS</b>				
Governance	(2,042,087)	(1,995,675)	(2,629,163)	(1,929,290)
General Purpose				
Funding	(534,266)	(533,979)	(709,911)	(544,031)
Law, Order, Public				
Safety	(1,166,118)	(1,181,262)	(1,560,530)	(1,118,562)
Health	(647,663)	(673,209)	(886,869)	(617,831)
Education and Welfare	(2,584,757)	(3,067,323)	(4,057,815)	(2,752,983)
Community Amenities	(7,494,166)	(7,887,363)	(10,507,763)	(7,341,468)
Recreation & Culture	(12,400,085)	(12,814,089)	(16,923,530)	(12,767,698)
Transport	(5,639,643)	(5,910,756)	(7,881,146)	(5,644,673)
Economic Services	(589,365)	(629,790)	(833,589)	(415,677)
Other Property and Services	(1,451,281)	(1,042,544)	(1,161,572)	(1,068,438)
	<u>(34,549,431)</u>	<u>(35,735,990)</u>	<u>(47,151,889)</u>	<u>(34,200,652)</u>
<b>FINANCE COSTS</b>				
Other Property and Services	(380,273)	(478,856)	(511,688)	(370,169)
	<u>(380,273)</u>	<u>(478,856)</u>	<u>(511,688)</u>	<u>(370,169)</u>
<b>NET RESULT</b>	<b>7,714,880</b>	<b>6,177,654</b>	<b>1,367,560</b>	<b>10,627,091</b>
<b>Other Comprehensive Income</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Other Comprehensive Income</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b><u>7,714,880</u></b>	<b><u>6,177,654</u></b>	<b><u>1,367,560</u></b>	<b><u>10,627,091</u></b>

**SHIRE OF KALAMUNDA  
STATEMENT OF FINANCIAL ACTIVITY  
(NATURE OR TYPE)  
FOR THE 9 MONTHS TO 31 MARCH 2013**

	Actual 31/3/2013 \$	Budget YTD 2012/2013 \$	Budget 2012/2013 \$	Variance \$	Variance \$
<b>OPERATING REVENUES</b>					
Operating Grants and Subsidies	3,446,779	3,382,477	5,712,287	64,302	1.90%
Contributions, Reimbursements and Donations	444,518	466,110	719,395	(21,592)	(4.63%)
Profit on Asset Disposals	1,364,576	1,148,878	3,260,277	215,698	18.77%
Fees and Charges	9,509,484	9,709,492	10,615,487	(200,008)	(2.06%)
Interest Earnings	522,360	567,653	845,961	(45,293)	(7.98%)
Other Revenue	46,784	46,116	61,500	668	1.45%
<b>Total (Excluding Rates)</b>	<b>15,334,501</b>	<b>15,320,726</b>	<b>21,214,907</b>	<b>13,775</b>	<b>0.09%</b>
<b>OPERATING EXPENSES</b>					
Employee Costs	(14,348,521)	(14,784,653)	(19,492,695)	436,132	(2.95%)
Materials and Contracts	(10,403,360)	(11,061,838)	(14,666,238)	658,478	(5.95%)
Utility Charges	(1,814,636)	(1,800,775)	(2,402,497)	(13,861)	0.77%
Depreciation on Non-Current Assets	(7,085,915)	(7,113,330)	(9,484,714)	27,415	(0.39%)
Interest Expenses	(380,273)	(478,856)	(511,688)	98,584	(20.59%)
Insurance Expenses	(569,577)	(595,463)	(596,479)	25,886	(4.35%)
Loss on Asset Disposal	(64,728)	(48,406)	(48,406)	(16,322)	33.72%
Other Expenditure	(262,693)	(331,525)	(460,860)	68,832	(20.76%)
<b>Total</b>	<b>(34,929,703)</b>	<b>(36,214,846)</b>	<b>(47,663,577)</b>	<b>1,285,144</b>	<b>(3.55%)</b>
<b>Funding Balance Adjustment</b>					
<b>Non-Cash Expenditure and Revenue</b>					
(Profit)/Loss on Asset Disposals	(1,364,576)	(1,148,878)	(3,260,277)	(215,698)	18.77%
(Profit)/Loss on Asset Disposals	64,728	48,406	48,406	16,322	33.72%
Depreciation and Amortisation on Assets	7,085,915	7,113,330	9,484,714	(27,415)	(0.39%)
Movement in Employee Benefit Provisions	63,031	0	0	63,031	
<b>Total</b>	<b>5,849,099</b>	<b>6,012,858</b>	<b>6,272,843</b>	<b>(163,759)</b>	<b>(2.72%)</b>
<b>Net Operating Result Excluding Rates</b>					
	(13,746,103)	(14,881,262)	(20,175,828)	1,135,159	(7.63%)
<b>CAPITAL REVENUES</b>					
Non-Operating Grants, Subsidies and Contributions	1,654,672	1,333,216	1,872,310	321,456	24.11%
Proceeds from Disposal of Land	1,868,703	2,196,895	4,536,491	(328,192)	(14.94%)
Proceeds from Disposal of Assets	246,681	171,235	285,391	75,446	44.06%
Proceeds from New Debentures	0	14,760	19,680	(14,760)	(100.00%)
Self-Supporting Loan Principal Income	44,379	44,379	59,537	-	0.00%
Overdraft Funds Utilised	0	0	0	0	
Transfers from Reserves (Restricted Assets)	141,000	4,202,334	5,661,652	(4,061,334)	(96.64%)
<b>Total</b>	<b>3,955,435</b>	<b>7,962,818</b>	<b>12,435,061</b>	<b>(4,007,384)</b>	<b>(50.33%)</b>

**STATEMENT OF FINANCIAL ACTIVITY  
(NATURE OR TYPE) cont.  
FOR THE 9 MONTHS TO 31 MARCH 2013**

	Actual 31/3/2013 \$	Budget YTD 2012/2013 \$	Budget 2012/2013 \$	Variance \$	Variance \$
<b>CAPITAL EXPENDITURE</b>					
Purchase Land Held for Resale	(187,237)	(2,479,671)	(3,306,250)	2,292,434	(92.45%)
Purchase Land and Buildings	(767,160)	(1,406,916)	(1,876,373)	639,756	(45.47%)
Purchase Infrastructure Assets - Roads	(2,192,541)	(2,222,100)	(2,963,762)	29,559	(1.33%)
Purchase Infrastructure Assets - Drainage	(378,742)	(362,232)	(483,165)	(16,510)	4.56%
Purchase Infrastructure Assets - Parks and Ovals	(170,112)	(715,608)	(954,531)	545,496	(76.23%)
Purchase Infrastructure Assets - Footpaths	(231,783)	(267,084)	(356,368)	35,301	(13.22%)
Purchase Infrastructure Assets - Special Works	(111,998)	(418,734)	(558,471)	306,736	(73.25%)
Purchase Plant and Equipment	(487,365)	(629,001)	(838,685)	141,636	(22.52%)
Purchase Furniture and Equipment	(92,610)	(245,565)	(327,466)	152,955	(62.29%)
Capital Contributions and Grants Owing	0	0	(41,667)	0	
Repayment of Debentures	(487,200)	(487,200)	(559,442)	(0)	0.00%
Overdraft Funds (Repayment)	(969,975)	(971,739)	(971,739)	1,764	(0.18%)
Advances to Clubs	0	0	(19,680)	0	
Transfers to Reserves (Restricted Assets)	(2,329,728)	(3,843,182)	(5,034,854)	1,513,454	(39.38%)
<b>Total</b>	<b>(8,406,451)</b>	<b>(14,049,032)</b>	<b>(18,292,453)</b>	<b>5,642,582</b>	<b>(40.16%)</b>
Rate Revenue	25,655,410	25,738,558	25,943,920	(83,148)	(0.32%)
Opening Funding Surplus (Deficit)	2,308,520	2,308,520	2,308,520	0	0.00%
<b>Closing Funding Surplus (Deficit)</b>	<b>9,766,810</b>	<b>7,079,602</b>	<b>2,219,220</b>	<b>2,687,208</b>	37.96%

**STATEMENT OF FINANCIAL ACTIVITY  
(STATUTORY REPORTING PROGRAM)  
FOR THE 9 MONTHS TO 31 MARCH 2013**

	Actual 31/3/2013 \$	Budget YTD 2012/2013 \$	Budget 2012/2013 \$	Variance \$	Variance \$
<b>REVENUE</b>					
Governance	8,876	12,313	16,266	(3,437)	(27.91%)
General Purpose Funding	1,453,594	1,547,859	3,311,415	(94,265)	(6.09%)
Law, Order, Public Safety	288,472	288,249	371,391	223	0.08%
Health	95,282	80,195	102,217	15,087	18.81%
Education and Welfare	2,896,836	2,740,734	3,612,536	156,102	5.70%
Community Amenities	8,926,186	8,729,096	11,033,930	197,090	2.26%
Recreation and Culture	1,148,239	1,628,977	2,269,877	(480,738)	(29.51%)
Transport	1,397,288	870,230	1,393,049	527,058	60.57%
Economic Services	476,493	498,552	635,668	(22,059)	(4.42%)
Other Property and Services	297,907	257,737	340,867	40,170	15.59%
<b>Total (Excluding Rates)</b>	<b>16,989,173</b>	<b>16,653,942</b>	<b>23,087,217</b>	<b>335,231</b>	<b>2.01%</b>
<b>EXPENSES</b>					
Governance	(2,042,087)	(1,995,675)	(2,629,163)	(46,412)	2.33%
General Purpose Funding	(534,266)	(533,979)	(709,911)	(288)	0.05%
Law, Order, Public Safety	(1,166,118)	(1,181,262)	(1,560,530)	15,144	(1.28%)
Health	(647,663)	(673,209)	(886,869)	25,546	(3.79%)
Education and Welfare	(2,584,757)	(3,067,323)	(4,057,815)	482,566	(15.73%)
Community Amenities	(7,494,166)	(7,887,363)	(10,507,763)	393,197	(4.99%)
Recreation & Culture	(12,400,085)	(12,814,089)	(16,923,530)	414,005	(3.23%)
Transport	(5,639,643)	(5,910,756)	(7,881,146)	271,113	(4.59%)
Economic Services	(589,365)	(629,790)	(833,589)	40,425	(6.42%)
Other Property and Services	(1,831,553)	(1,521,400)	(1,673,260)	(310,154)	20.39%
<b>Total</b>	<b>(34,929,704)</b>	<b>(36,214,846)</b>	<b>(47,663,577)</b>	<b>1,285,142</b>	<b>(3.55%)</b>
<b>Funding Balance Adjustment</b>					
<b>Non-Cash Expenditure and Revenue</b>					
(Profit)/Loss on Asset Disposals	(1,364,576)	(1,148,878)	(3,260,277)	(215,698)	18.77%
(Profit)/Loss on Asset Disposals	64,728	48,406	48,406	16,322	33.72%
Depreciation and Amortisation on Assets	7,085,915	7,113,330	9,484,714	(27,415)	(0.39%)
Movement in Employee Benefit Provisions	63,031	0	0	63,031	
	5,849,099	6,012,858	6,272,843	(163,759)	
<b>Net Operating Result Excluding Rates</b>	<b>(12,091,432)</b>	<b>(13,548,046)</b>	<b>(18,303,518)</b>	<b>1,456,614</b>	<b>(10.75%)</b>
<b>CAPITAL REVENUES</b>					
Proceeds from Disposal of Assets	246,681	171,235	285,391	75,446	44.06%
Proceeds from Disposal of Land	1,868,703	2,196,895	4,536,491	(328,192)	(14.94%)
Proceeds from New Debentures	0	14,760	19,680	(14,760)	(100.00%)
Self-Supporting Loan Principal Income	44,379	44,379	59,537	0	0.00%
Overdraft Funds Utilised	0	0	0	0	
Transfers from Reserves (Restricted Assets)	141,000	4,202,334	5,661,652	(4,061,334)	(96.64%)
<b>Total</b>	<b>2,300,763</b>	<b>6,629,602</b>	<b>10,562,751</b>	<b>(4,328,840)</b>	
<b>CAPITAL EXPENSES</b>					
Purchase Land Held for Resale	(187,237)	(2,479,671)	(3,306,250)	2,292,434	(92.45%)
Purchase Land and Buildings	(767,160)	(1,406,916)	(1,876,373)	639,756	(45.47%)
Purchase Infrastructure Assets - Roads	(2,192,541)	(2,222,100)	(2,963,762)	29,559	(1.33%)
Purchase Infrastructure Assets - Drainage	(378,742)	(362,232)	(483,165)	(16,510)	4.56%
Purchase Infrastructure Assets - Parks and Ovals	(170,112)	(715,608)	(954,531)	545,496	(76.23%)
Purchase Infrastructure Assets - Footpaths	(231,783)	(267,084)	(356,368)	35,301	(13.22%)
Purchase Infrastructure Assets - Special Works	(111,998)	(418,734)	(558,471)	306,736	(73.25%)
Purchase Plant and Equipment	(487,365)	(629,001)	(838,685)	141,636	(22.52%)
Purchase Furniture and Equipment	(92,610)	(245,565)	(327,466)	152,955	(62.29%)
Capital Contributions and Grants Owing	0	0	(41,667)	0	
Repayment of Debentures	(487,200)	(487,200)	(559,442)	(0)	0.00%
Overdraft Funds (Repayment)	(969,975)	(971,739)	(971,739)	1,764	(0.18%)
Advances to Clubs	0	0	(19,680)	0	
Transfers to Reserves (Restricted Assets)	(2,329,728)	(3,843,182)	(5,034,854)	1,513,454	(39.38%)
<b>Total</b>	<b>(8,406,450)</b>	<b>(14,049,032)</b>	<b>(18,292,453)</b>	<b>5,642,582</b>	
Rate Revenue	25,655,410	25,738,558	25,943,920	(83,148)	(0.32%)
Opening Funding Surplus (Deficit)	2,308,520	2,308,520	2,308,520	0	0.00%
<b>Closing Funding Surplus (Deficit)</b>	<b>9,766,810</b>	<b>7,079,602</b>	<b>2,219,220</b>	<b>2,687,208</b>	<b>37.96%</b>



**SHIRE OF KALAMUNDA  
STATEMENT OF FINANCIAL POSITION  
AS AT 31 MARCH 2013**

	NOTE	Actual YTD 31/03/2013 \$	Actual 30/06/2012 \$
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	8	14,550,991	8,179,373
Trade and Other Receivables	4	2,948,290	2,753,854
Inventories		160,453	201,275
Land Held for Resale		135,950	625,695
<b>TOTAL CURRENT ASSETS</b>		17,795,684	11,760,197
<b>NON-CURRENT ASSETS</b>			
Other Receivables		981,822	1,026,201
Land Held for Resale		284,660	284,660
Shares in Other Equities		13,420,932	13,420,932
Property, Plant and Equipment Infrastructure		160,106,224	162,280,977
		155,726,015	156,343,420
<b>TOTAL NON-CURRENT ASSETS</b>		330,519,653	333,356,190
<b>TOTAL ASSETS</b>		348,315,337	345,116,387
<b>CURRENT LIABILITIES</b>			
Bank Overdraft		0	969,975
Trade and Other Payables		2,967,192	6,088,978
Borrowings		559,442	559,442
Provisions		1,998,756	1,935,725
<b>TOTAL CURRENT LIABILITIES</b>		5,525,390	9,554,120
<b>NON-CURRENT LIABILITIES</b>			
Long Term Borrowings		7,622,851	8,110,051
Provisions		385,274	385,274
<b>TOTAL NON-CURRENT LIABILITIES</b>		8,008,125	8,495,325
<b>TOTAL LIABILITIES</b>		13,533,515	18,049,445
<b>NET ASSETS</b>		334,781,822	327,066,942
<b>EQUITY</b>			
Retained Surplus		200,249,998	194,723,847
Reserves - Cash/Investment Backed	9	4,866,194	2,677,466
Reserves - Asset Revaluation		129,665,629	129,665,629
<b>TOTAL EQUITY</b>		334,781,822	327,066,942

**SHIRE OF KALAMUNDA  
STATEMENT OF FINANCIAL POSITION  
AS AT 31 MARCH 2013**

	NOTE	Actual YTD 31/03/2013 \$	Actual 30/06/2012 \$
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	8	14,550,991	8,179,373
Trade and Other Receivables	4	2,948,290	2,753,854
Inventories		160,453	201,275
Land Held for Resale		135,950	625,695
<b>TOTAL CURRENT ASSETS</b>		17,795,684	11,760,197
<b>NON-CURRENT ASSETS</b>			
Other Receivables		981,822	1,026,201
Land Held for Resale		284,660	284,660
Shares in Other Equities		13,420,932	13,420,932
Property, Plant and Equipment Infrastructure		160,106,224	162,280,977
		155,726,015	156,343,420
<b>TOTAL NON-CURRENT ASSETS</b>		330,519,653	333,356,190
<b>TOTAL ASSETS</b>		348,315,337	345,116,387
<b>CURRENT LIABILITIES</b>			
Bank Overdraft		0	969,975
Trade and Other Payables		2,967,192	6,088,978
Borrowings		559,442	559,442
Provisions		1,998,756	1,935,725
<b>TOTAL CURRENT LIABILITIES</b>		5,525,390	9,554,120
<b>NON-CURRENT LIABILITIES</b>			
Long Term Borrowings		7,622,851	8,110,051
Provisions		385,274	385,274
<b>TOTAL NON-CURRENT LIABILITIES</b>		8,008,125	8,495,325
<b>TOTAL LIABILITIES</b>		13,533,515	18,049,445
<b>NET ASSETS</b>		334,781,822	327,066,942
<b>EQUITY</b>			
Retained Surplus		200,249,998	194,723,847
Reserves - Cash/Investment Backed	9	4,866,194	2,677,466
Reserves - Asset Revaluation		129,665,629	129,665,629
<b>TOTAL EQUITY</b>		334,781,822	327,066,942

**SHIRE OF KALAMUNDA  
STATEMENT OF CASH FLOWS  
For the 9 Months to 31 March 2013**

	NOTE	31/03/2013	2012/13	30/06/2012
		Actual \$	Budget \$	Actual \$
<b>Cash Flows From Operating Activities</b>				
<b>Receipts</b>				
Rates		24,181,769	25,713,030	23,967,967
Operating Grants and Subsidies		3,446,779	5,621,043	3,840,609
Contributions, Reimbursements and Donations		444,518	677,840	3,611,252
Fees and Charges		9,826,350	10,123,538	12,775,204
Interest Earnings		522,360	768,937	818,407
Goods and Services Tax		1,680,941	1,682,449	1,072,958
Other Revenue		46,784	91,906	41,877
		40,149,502	44,678,743	46,128,275
<b>Payments</b>				
Employee Costs		(14,506,656)	(19,301,666)	(19,424,462)
Materials and Contracts		(13,404,395)	(13,704,645)	(14,825,441)
Utility Charges		(1,814,636)	(2,401,131)	(2,041,258)
Insurance Expenses		(569,578)	(596,479)	(488,355)
Interest Expenses		(280,891)	(511,688)	(458,401)
Goods and Services Tax		(676,747)	(1,508,891)	(3,100,375)
Other Expenditure		(262,693)	(293,258)	(668,307)
		(31,515,596)	(38,317,758)	(41,006,600)
<b>Net Cash Provided By (Used In) Operating Activities</b>	8(b)	8,633,906	6,360,985	5,121,675
<b>Cash Flows from Investing Activities</b>				
Payments for Development of Land Held for Resale		(54,100)	(3,306,250)	(1,692,326)
Payments for Purchase of Property, Plant & Equipment		(1,480,272)	(3,042,524)	(6,310,787)
Payments for Construction of Infrastructure		(3,085,176)	(5,316,297)	(7,208,058)
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		1,654,672	1,872,310	5,082,718
Proceeds from Sale of Land		1,868,703	4,536,491	6,665,917
Proceeds from Sale of Plant & Equipment		246,681	285,391	105,329
<b>Net Cash Provided By (Used In) Investing Activities</b>		(849,492)	(4,970,879)	(3,357,207)
<b>Cash Flows from Financing Activities</b>				
Repayment of Debentures		(487,200)	(559,442)	(487,253)
Capital Contributions Repayments		0	(41,667)	0
Proceeds from Self Supporting Loans		44,379	59,537	55,901
Advance to Clubs		0	(19,680)	0
Overdraft Funding Utilised		0	0	0
Overdraft Funding		0	0	0
Proceeds from New Debentures		0	19,680	3,000,000
<b>Net Cash Provided By (Used In) Financing Activities</b>		(442,821)	(541,572)	2,568,648
<b>Net Increase (Decrease) in Cash Held</b>		7,341,593	848,534	4,333,116
Cash at Beginning of Year		7,209,398	7,209,398	2,876,281
<b>Cash and Cash Equivalents at the End of the Year</b>	8(a)	14,550,991	8,057,932	7,209,398
Cash and Cash Equivalents		14,550,991		
Bank Overdraft		0		
		14,550,991		

Please note that the following amount is included in the Total Cash and Cash Equivalents shown above. This amount is the Restricted Cash for Reserve Accounts

**SHIRE OF KALAMUNDA**  
**STATEMENT OF CASH FLOWS cont.**  
**For the 9 Months to 31 March 2013**

	NOTE	31/03/2013 Actual \$	2012/13 Budget \$	30/06/2012 Actual \$
<b>Cash Flows from Financing Activities</b>				
Repayment of Debentures		(487,200)	(559,442)	(487,253)
Capital Contributions Repayments		0	(41,667)	0
Proceeds from Self Supporting Loans		44,379	59,537	55,901
Advance to Clubs		0	(19,680)	0
Overdraft Funding Utilised		0	0	0
Overdraft Funding		0	0	0
Proceeds from New Debentures		0	19,680	3,000,000
<b>Net Cash Provided By (Used In) Financing Activities</b>		(442,821)	(541,572)	2,568,648
<b>Net Increase (Decrease) in Cash Held</b>				
		7,341,593	848,534	4,333,116
Cash at Beginning of Year		7,209,398	7,209,398	2,876,281
<b>Cash and Cash Equivalents at the End of the Year</b>	8(a)	<u>14,550,991</u>	<u>8,057,932</u>	<u>7,209,398</u>
Cash and Cash Equivalents	3	14,550,991		
Bank Overdraft	3	<u>0</u>		
		<u>14,550,991</u>		

Please note that the following amount is included in the Total Cash and Cash Equivalents shown above. This amount is the Restricted Cash for Reserve Accounts.

---

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the *Local Government Act 1995* (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 7.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

---

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**  
**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value.

Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

---

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(i) Fixed Assets cont.**

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	5 to 10 years
Plant and Equipment	5 to 10 years
Roads	50 years
Drains and Sewers	80 years
Parks (Plant and Equipment)	10 to 40 years

**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

- (i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits). The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

---

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(l) Employee Benefits cont**

- (ii) Annual Leave and Long Service Leave (Long-term Benefits)  
The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.



---

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(n) Provisions cont.**

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues from the use of facilities and charges made for local government services, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

---

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications cont.**

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

---

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

The provision to allow decision-making process to efficiently allocate scarce resources. Administration services allocated to other areas and administration of council members.

**GENERAL PURPOSE FUNDING**

Collection of revenue to finance Council activities including; rates, government grants, interest revenue collection and administration.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to ensure a safer community through the supervision of local laws, fire prevention, emergency services and animal control.

**HEALTH**

To provide an operational structure for good community health including pest control, immunisation and child health services.

**EDUCATION AND WELFARE**

To aid the needs of the community by providing senior citizens and day-care centres, pre-schools, playgroup assistance and other voluntary services.

**COMMUNITY AMENITIES**

The provision of services required by the community, including; waste management, collection and recycling programmes, environmental controls, town planning and storm water drainage and maintenance.

**RECREATION AND CULTURE**

To establish and manage facilities for the well-being of the community and ensure the availability of halls, aquatic centres, recreation centres, sports grounds and libraries.

**TRANSPORT**

The provision of effective infrastructure to the community through the construction and maintenance of roads and footpaths, bridges, lighting and cleaning of streets.

**ECONOMIC SERVICES**

To promote the Shire and improve its economic base through the promotion of tourism, rural services and building control.

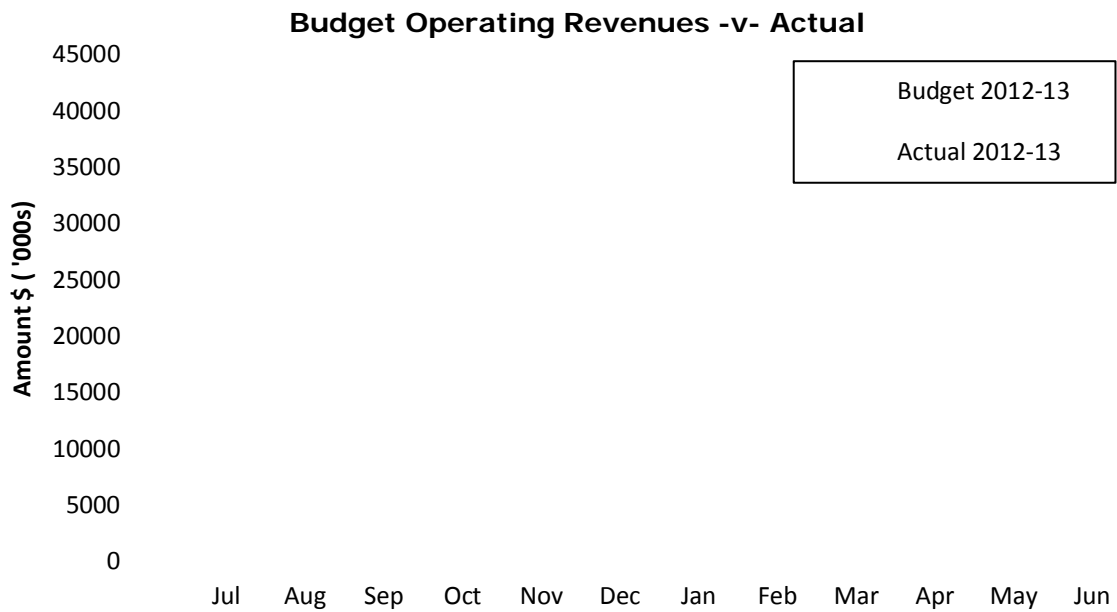
**OTHER PROPERTY & SERVICES**

Private works operations, plant repairs and general operations costs.

---

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

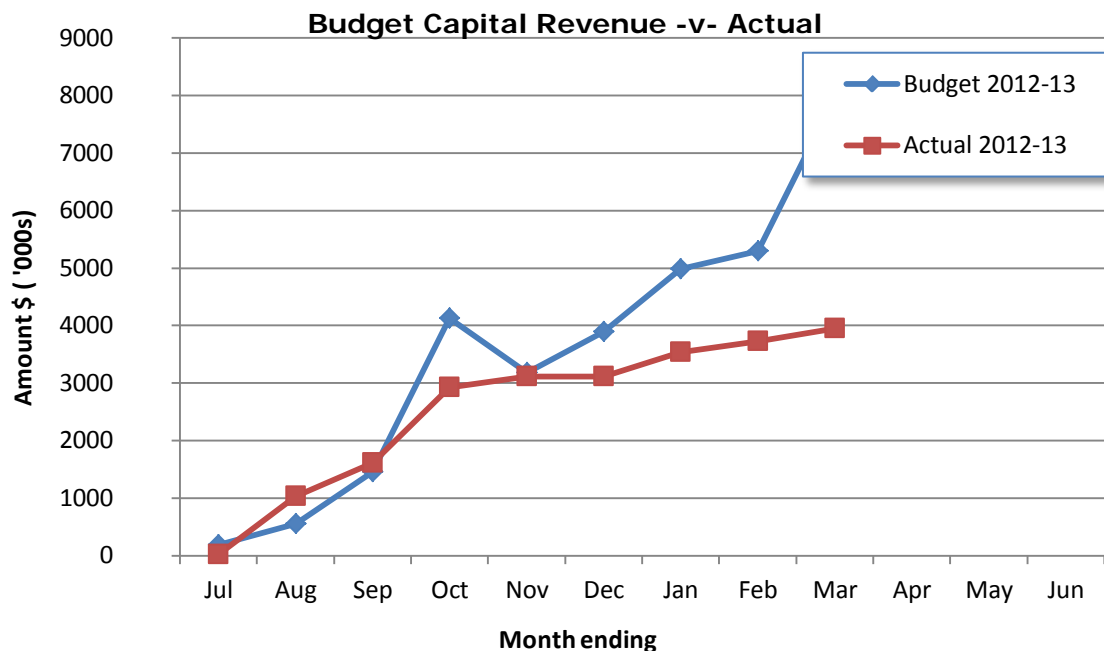
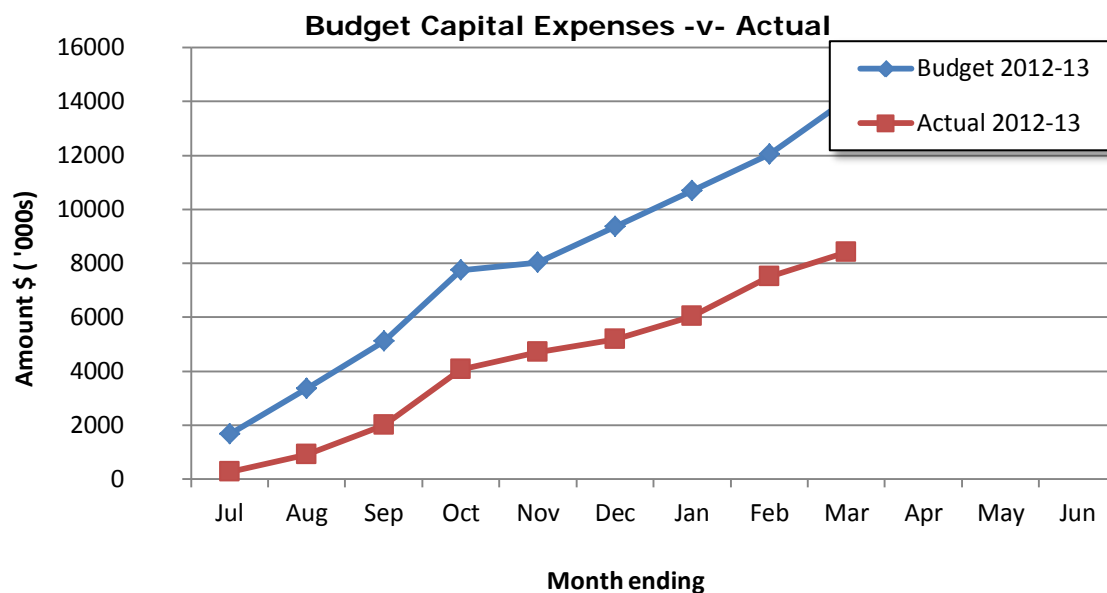
**Note 2 - Graphical Representation - Source Statement of Financial Activity**



**Shire of Kalamunda**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st March 2013**

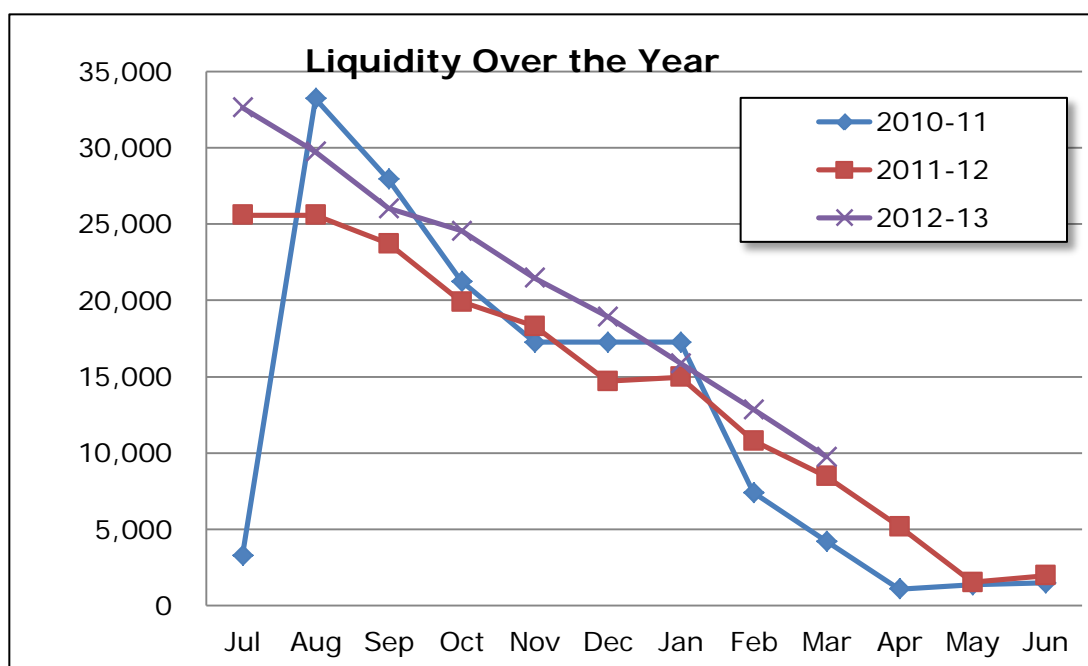
**Note 2 - Graphical Representation - Source Statement of Financial Activity**



**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

**Note 3: NET CURRENT FUNDING POSITION**

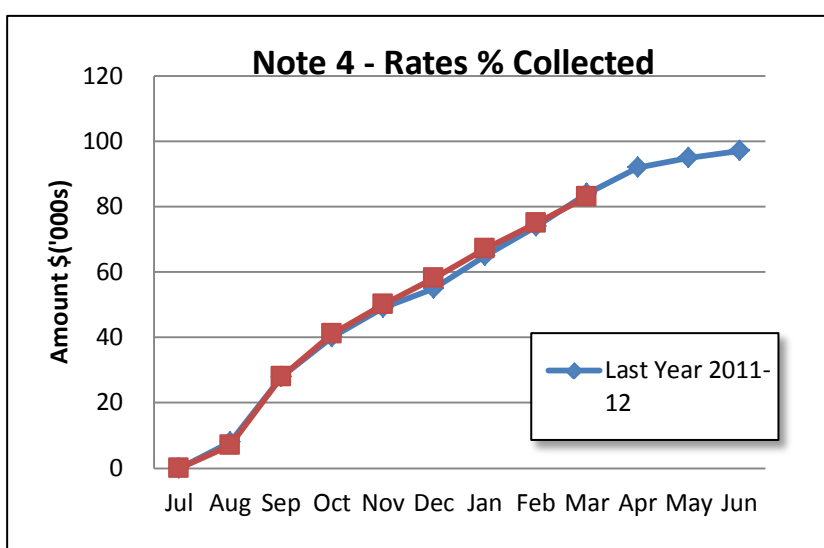
	<b>Positive=Surplus (Negative=Deficit) 2012-13</b>	
	<b>31/03/2013</b>	<b>Last Period</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash Unrestricted	9,684,797	11,762,184
Cash Restricted	4,866,194	4,853,827
Receivables - Rates and Rubbish	2,308,610	4,724,336
Receivables -Other	580,142	(371,877)
Inventories	160,453	172,124
(exclude loan receivable)	17,600,196	21,140,594
<b>Less: Current Liabilities</b>		
Payables	(2,967,192)	(3,434,776)
Provisions	(1,998,756)	(1,921,482)
(exclude loan payable)	(4,965,948)	(5,356,258)
<b>Net Current Asset Position</b>	<b>12,634,248</b>	<b>15,784,336</b>
<b>Add:</b>		
Provision for Long Service Leave	600,099	579,293
Provision for Annual Leave	1,398,657	1,342,189
	1,998,756	1,921,482
Less: Cash Restricted	(4,866,194)	(4,853,827)
<b>Net Current Funding Position</b>	<b>9,766,810</b>	<b>12,851,991</b>



**Shire of Kalamunda  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st March 2013**

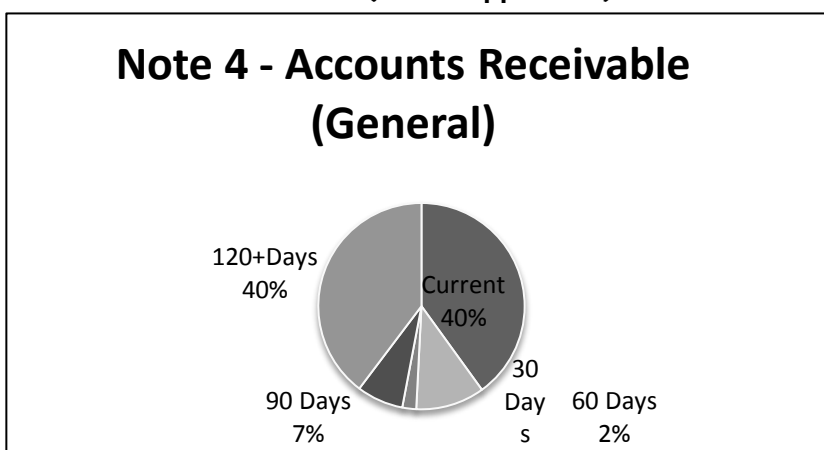
**Receivables - Rates and Rubbish**

	<b>Current 2012-13</b>	<b>Previous 2011-12</b>	<b>Variance</b>
	\$	\$	\$
Opening Arrears Previous Years	755,140	690,415	
Rates and Sanitation Charges Levied	32,420,178	30,447,218	<b>(1,972,960)</b>
Less Collections to date	<b>(30,866,707)</b>	<b>(30,382,493)</b>	484,214
Equals Current Outstanding	<b>2,308,611</b>	<b>755,140</b>	
<b>Net Rates and Sanitation Collectable</b>	2,308,611	755,140	
% Collected	93.04%	97.57%	



<b>Receivables - General</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	<b>120+Days</b>
	\$	\$	\$	\$	\$
	74,596	20,088	4,059	13,603	73,988
<b>Total Outstanding Receivables General</b>					<b>186,334</b>
<b>Other Sundry Debtors</b>					<b>453,345</b>
<b>Total Debtors</b>	(a)+(b)+(c)				<b>2,948,290</b>

Amounts shown above include GST (where applicable)



**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

Note 5: Grants and Contributions

Program/Details GL	Provider	Approval Yes No (Yes/No)	2012-13 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
<b>GENERAL PURPOSE FUNDING</b>			\$	\$	\$	\$	\$
Financial Assistance Grant	Dept of Local Government	Yes	2,153,204	0	2,153,204	746,026	1,407,178
<b>LAW, ORDER, PUBLIC SAFETY</b>							
Cat Module Implementation Grant	Dept of Local Government	Yes	0	24,000	24,000	2,535	21,465
Bush Fire Brigade Grant	Fire and Emergency Services	Yes	115,000	0	115,000	86,250	28,750
State Emergency Services Grant	Fire and Emergency Services	Yes	50,250	0	50,250	37,688	12,563
<b>EDUCATION AND WELFARE</b>							
Podiatry Grant	Department of Health	Yes	6,500	0	6,500	6,500	0
Health and Community Care	Department of Health	Yes	2,546,584	49,353	2,595,937	2,103,843	492,095
Health and Community Care Capital	Department of Health	Yes	0	119,176	119,176	119,176	0
Meals on Wheels	Department of Health	Yes	17,755	193	17,948	12,281	5,667
Community Aged Care Packages	Department of Health	Yes	268,120	(9,206)	258,914	191,741	67,173
<b>COMMUNITY AMENITIES</b>							
Winter Grass Control	Bronzewing Investments	Yes	7,000	(341)	6,659	6,659	0
Broadleaf Control	Bronzewing Investments	Yes	5,000	(373)	4,627	4,627	0
Rehabilitation - plants	Bronzewing Investments	Yes	0	31,136	31,136	19,720	11,416
Summer Grass	Bronzewing Investments	Yes	0	5,614	5,614	5,614	0
Mulching of project sites	Bronzewing Investments	Yes	0	1,818	1,818	1,818	0
Phytophthora dieback interpretation	Natural Resource Management	Yes	0	14,873	14,873	14,873	0
Upper Lesmurdie Falls Rehabilitation	Natural Resource Management	Yes	0	24,275	24,275	24,275	0



**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

Note 5: Grants and Contributions cont

Program/Details GL	Provider	Approval Yes No	2012-13 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
Woodlupine Creek and Juniper Way Restoration	Perth Region NRM Inc	Yes	0	4,033	4,033	4,033	0
Haas Grass Control	Dept of Environment and Conservation	Yes	0	14,800	14,800	14,800	0
Fire Weed Cycle	Dept of Environment and Conservation	Yes	0	10,000	10,000	10,000	0
Sewer Works and Wastewater extension	Markovic Property Trust	Yes	0	73,393	73,393	73,393	0
Sewer Works and Wastewater extension	Treasury Department	Yes	0	73,393	73,393	73,393	0
Bushfire Management Strategy	Dept of Planning and Infrastructure	Yes	0	3,300	3,300	0	3,300
<b>RECREATION AND CULTURE</b>							
Healthy Communities Initiative	Department of Health	Yes	285,685	(140,000)	145,685	145,685	0
Walk the Zig Zag	Lotterywest	Yes	20,000	(20,000)	0	0	0
Seniors Week	COTA WA	Yes	480		480	480	0
Childrens Book Week	State Library of Western Australia	Yes	1,650	0	1,650	0	1,650
Read Out Loud Event	State Library of Western Australia	Yes	0	0	0	909	0
Darling Range Master Plan		Yes	13,000	0	13,000	0	13,000
Hartfield Park Feasibility Study	Minister for Sport and Recreation	Yes	13,000	0	13,000	0	13,000
Fleming Reserve Playground (Stage 2)	Public Open Space Trust Funds	Yes	60,000	10,687	70,687	8,533	62,154
Lalor Place - upgrade to local level park	Public Open Space Trust Funds	No	120,000	0	120,000	0	120,000
Ollie Worrell - upgrade to local level park	Public Open Space Trust Funds	No	70,000	0	70,000	0	70,000
Kids Sports Programme	Dept for Sport and Recreation	Yes	0	61,750	61,750	61,670	80

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

Note 5: Grants and Contributions

Program/Details GL	Provider	Approval Yes No	2012-13 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
<b>TRANSPORT</b>							
Newburn Road Extension	Main Roads	Yes	0	0	0	0	0
Abernethy Road (Dundas Road to Kalamunda Road)	Main Roads	Yes	893,333	(843,333)	50,000	0	50,000
Kalamunda Road	CF	Yes	0	0	0	666,666	0
Welshpool road (Intersection of Lewis Road)	CF	Yes	0	0	0	100,880	0
Cotherstone Road	Main Roads	Yes	0	0	0	0	0
Mundaring Weir Road	Main Roads	Yes	165,600	0	165,600	0	165,600
Kalamunda Road Upgrade	Main Roads	Yes	166,667	(166,667)	0	0	0
Midland Road and Kalamunda Road Intersection	Main Roads	Yes	99,000	(59,000)	40,000	40,000	0
Abernethy Rd - reseal	Main Roads	Yes	0	0	0	0	0
Kalamunda Road(Abernethy road to Shire boundary)	Main Roads	Yes	0	0	0	0	0
Canning Road(Abernethy road to Shire boundary)	Dept of Infrastructure	Yes	52,000	0	52,000	52,000	0
Chisholm Cres(Roe Hwy to seal joint southbound)	Main Roads	Yes	0	0	0	0	0
Phillip Grove (Lyndhurst Road to 26 Phillip Grove)	Main Roads (CF)	Yes	17,900	0	17,900	17,900	0
Barbary Road ( From Newburn Road to House no 17)	Main Roads (CF)	Yes	27,241	0	27,241	0	27,241
Maida Vale Road Dundas Road - Intersection Upgrade	Main Roads	Yes	0	0	0	0	0
Aldersyde Road	Main Roads	Yes	6,600	0	6,600	1,909	4,691

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

Note 5: Grants and Contributions

Program/Details GL	Provider	Approval		2012-13 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
		Yes	No				Received	Not Received
Baden Road	Dept of Infrastructure	Yes		6,325	0	6,325	6,325	0
Berkshire Road	Main Roads	Yes		141,570	0	141,570	57,200	84,370
Canning Road	Main Roads	Yes		103,950	0	103,950	43,360	60,590
Canning Road	Main Roads	Yes		107,316	0	107,316	42,000	65,316
First Avenue	Dept of Infrastructure	Yes		81,870	0	81,870	0	81,870
Fern Road	Dept of Infrastructure	Yes		113,400	0	113,400	0	113,400
Hale Road	Main Roads	Yes		282,810	0	282,810	114,267	168,543
Lawnbrook Road East	Main Roads	Yes		0	0	0	0	0
Masonmill Road	Dept of Infrastructure	Yes		135,752	0	135,752	0	135,752
Mead Street	Main Roads	Yes		67,320	0	67,320	27,200	40,120
McRae Road	Dept of Infrastructure	Yes		69,743	(63,743)	6,000	6,000	0
Merrivale Road	Main Roads	Yes		0	0	0	0	0
Victory Place	Main Roads(CF)	Yes		27,942	0	27,942	0	27,942
Welshpool Road East	Main Roads	Yes		249,678	0	249,678	0	249,678
Various - Road Renewal	Main Roads	Yes		0	0	0	0	0
Lewis Road (Welshpool Rd to Hartfield Rd)	Dept of Transport Perth Bike Network	Yes		57,284	0	57,284	45,569	11,715
Falls Road Primary School Car Park	Dept of Education	Yes		58,800	0	58,800	0	58,800
Fleming Reserve Car Park Extension	Public Open Space Trust Funds	Yes		30,000	(10,687)	19,313	0	19,313
Forrestfield Bowling Club Asphalt	Public Open Space Trust Funds	Yes		135,000	0	135,000	0	135,000
Main Roads Grant	Main Roads	Yes		0	0	0	185,637	(185,637)

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

Note 5: Grants and Contributions

Program/Details GL	Provider	Approval Yes No	2012-13 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
<b>OTHER PROPERTY &amp; SERVICES</b>							
Trainee Incentive Program Other General Contributions	Dept of Education, Employment and Workplace Relations	Yes	8,500 212,221	0 24,497	8,500 236,718	0 359,573	8,500
<b>TOTALS</b>			<b>9,071,050</b>	<b>(767,058)</b>	<b>8,303,992</b>	<b>5,545,969</b>	<b>3,652,294</b>

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

**Note 6: CAPITAL DISPOSALS AND ACQUISITIONS**

Profit(Loss) of Asset Disposal				Disposals	Current Budget			
Cost	Accum Depr	Proceeds	Profit (Loss)		Replacement			
					Budget	Actual	Variance	
\$	\$	\$	\$	\$	\$	\$		
			0	<b>LAND HELD FOR RESALE</b>			0	<input type="checkbox"/>
100,750	0	225,090	124,340	Lot 5 Welshpool Road East Wattle Grove	0	0	0	<input type="checkbox"/>
100,750	0	227,778	127,029	Lot 5 Welshpool Road East Wattle Grove	0	0	0	<input type="checkbox"/>
100,750	0	210,146	109,396	Lot 5 Welshpool Road East Wattle Grove	0	0	0	<input type="checkbox"/>
		194,092	194,092	Lot 5 Welshpool Road East Wattle Grove	0	0	0	<input type="checkbox"/>
		169,392	169,392	Lot 263 Maida Vale Rd Maida Vale	0	0	0	<input type="checkbox"/>
181,316	0	389,447	208,131	Lot 58 Barbigal Place Kalamunda	0	0	0	<input type="checkbox"/>
				<b>PLANT AND EQUIPMENT</b>				<input type="checkbox"/>
27,493	(12,594)	6,266	(8,634)	Ford Falcon - HACC Transport Officers	0	0	0	<input type="checkbox"/>
31,053	(10,354)	14,220	(6,479)	Toyota Prodigy - Depot Operations	0	0	0	<input type="checkbox"/>
38,638	(10,945)	20,000	(7,692)	Toyota Kluger - K Singh	0	0	0	<input type="checkbox"/>
2,760	(2,760)	91	91	Tanaka Auger Press	0	0	0	<input type="checkbox"/>
1,076	(1,076)	100	100	Ritch 10T Floor Jack	0	0	0	<input type="checkbox"/>
12,498	(12,498)	45	45	Winch Systems	0	0	0	<input type="checkbox"/>
47,068	(12,573)	28,880	(5,616)	Subaru Liberty - Clayton Higham	0	0	0	<input type="checkbox"/>
41,928	(10,844)	20,402	(10,682)	Toyota Pressara - James Trail	0	0	0	<input type="checkbox"/>
33,416	(10,308)	17,769	(5,338)	Holden Commodore - Depot	0	0	0	<input type="checkbox"/>

35,859	(14,218)	17,675	(3,966)	Toyota Kluger -A Fowler-Tutt				<input type="checkbox"/>
			0	<b>FURNITURE AND EQUIPMENT</b>				<input type="checkbox"/>
765	(765)	18	18	Planex Cabinet	0	0	0	<input type="checkbox"/>
<b>756,119</b>	<b>(98,935)</b>	<b>1,541,413</b>	<b>884,229</b>	<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<input type="checkbox"/>

Contributions Information				Summary Acquisitions	Current Budget			
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance	
\$	\$	\$	\$		\$	\$	\$	
				<b>Property, Plant &amp; Equipment</b>				
0	3,306,250	0	3,306,250	Land for Resale	3,306,250	187,238	(3,119,013)	▼
0	1,876,373	0	1,876,373	Land and Buildings	1,876,373	767,160	(1,109,213)	▼
119,176	719,509	0	838,685	Plant & Property	838,685	487,364	(351,321)	▼
24,000	303,466	0	327,466	Furniture & Equipment	327,466	92,610	(234,856)	▼
				<b>Infrastructure</b>				<input type="checkbox"/>
1,683,274	1,280,488	0	2,963,762	Roadworks	2,963,762	2,192,541	(771,221)	▼
0	483,165	0	483,165	Drainage	483,165	378,742	(104,423)	▼
57,284	299,084	0	356,368	Footpath & Cycleways	356,368	231,783	(124,585)	▼
340,687	613,844	0	954,531	Parks, Gardens & Reserves	954,531	170,112	(784,419)	▼
213,113	345,358	0	558,471	Other Infrastructure	558,471	111,998	(446,473)	▼
<b>2,437,534</b>	<b>9,227,538</b>	<b>0</b>	<b>11,665,071</b>	<b>Totals</b>	<b>11,665,071</b>	<b>4,619,547</b>	<b>(7,045,524)</b>	<input type="checkbox"/>

Contributions				Land for Resale	Current Budget			
					This Year			
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance	
\$	\$	\$	\$		\$	\$	\$	
0	1,292,000	0	1,292,000	Woodlupine Lot 106 Hale Road	1,292,000	0	(1,292,000)	▼
0	1,513,000	0	1,513,000	Edney Road Cygnet Court	1,513,000	0	(1,513,000)	▼
0	0	0	0	Edney Road Cygnet Court Inventory	0	5,900	5,900	▲
0	10,000	0	10,000	Lewis Road	10,000	1,575	(8,425)	▼
0	30,000	0	30,000	Wilkins Road	30,000	5,870	(24,130)	▼
0	67,000	0	67,000	Canning Road - Dome	67,000	50,546	(16,454)	▼
0	14,750	0	14,750	39 (Lot 263) Maida Vale Road	14,750	0	(14,750)	▼
0	0	0	0	39 (Lot 263) Maida Vale Road Inventory	0	11,200	11,200	▲
0	0	0	0	21 Andrew Street	0	0	0	□
0	0	0	0	Lot 4 Cotherstone Road, Lot 5 Cotherstone Road	0	0	0	□
0	10,500	0	10,500	2 Cabarita Road	10,500	0	(10,500)	▼
0	0	0	0	Lot 17 (43) Boonooloo Road	0	0	0	□
0	0	0	0	29 Barbical Place	0	0	0	□
0	0	0	0	Lot 5 Welshpool Road East Wattle Grove	0	0	0	□
0	0	0	0	Lot 5 Welshpool Road East Wattle Grove Inventory	0	37,000	37,000	▲
0	0	0	0	17 Mead Street	0	0	0	□
0	0	0	0	Reserve 17098 Tonkin Hwy	0	0	0	□
0	339,000	0	339,000	Expenditure associated with Land Development	339,000	56,351	(282,649)	▼
0	0	0	0	Reserve 27570 Trafalgar Road Acquisition	0	0	0	□
0	30,000	0	30,000	Forrestfield Community Hub	30,000	18,795	(11,205)	▼
0	3,306,250	0	3,306,250	<b>Totals</b>	<b>3,306,250</b>	<b>187,238</b>	<b>(3,119,013)</b>	

Contributions				Land & Buildings	Current Budget This Year			
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance	
\$	\$	\$	\$		\$	\$	\$	
			0	<b>NEW</b>				<input type="checkbox"/>
0	600,000	0	600,000	Depot Amenities Building	600,000	316,140	(283,860)	▼
0	112,000	0	112,000	Kalamunda Water Park Toilet - Disabled Access	112,000	27,051	(84,949)	▼
0	25,000	0	25,000	Jorgensen Park Toilet Block	25,000	0	(25,000)	▼
0	36,000	0	36,000	Maida Vale Lighting and Fencing	36,000	8,847	(27,153)	▼
0	1,430	0	1,430	HACC Construct New Building To Accommodate KCC	1,430	1,430	0	<input type="checkbox"/>
			0	<b>RENEWAL</b>				<input type="checkbox"/>
0	80,000	0	80,000	Asbestos Replacement	80,000	61,933	(18,067)	▼
0	150,000	0	150,000	Electrical Audits and Repair Works	150,000	94,703	(55,297)	▼
0	10,955	0	10,955	Kalamunda Water Park	10,955	10,955	0	▲
0	170,000	0	170,000	Norm Sadler Pavilion	170,000	9,471	(160,529)	▼
0	50,000	0	50,000	Central Hall (KADS) - Structural, Roof, Wall Refurbishment	50,000	4,940	(45,060)	▼
0	28,000	0	28,000	FF Tennis Club (Replace Toilet Roof) Upgrade lighting supply	28,000	9,137	(18,863)	▼
0	4,500	0	4,500	Falls Farm Veranda Sensor Security Floodlight	4,500	5,244	744	▲
0	11,000	0	11,000	Foothills Info & Referral (FIRS) Air Conditioning	11,000	11,546	546	▲
0	17,600	0	17,600	Foothills Netball Association - Alarm and Refurbishment	17,600	16,684	(916)	▼
0	130,000	0	130,000	History Village Toilet Facilities	130,000	23,693	(106,307)	▼
0	44,800	0	44,800	Hartfield Park (Recreation Centre)	44,800	7,477	(37,323)	▼
0	3,732	0	3,732	History Village (1901-1921 Post Office) upgrade electrical	3,732	3,732	0	▲
0	56,000	0	56,000	History Village - Station - Northern End Station Wall	56,000	51,706	(4,294)	▼
0	5,600	0	5,600	History Village (Chambers House) - Electrical Upgrade	5,600	5,622	22	▲



0	56,000	0	56,000	Kalamunda BMX Track (Ray Owen BMX Club)	56,000	7,406	(48,594)	▼
0	5,176	0	5,176	Kalamunda Child Health Centre Roof Renewal	5,176	5,176	(0)	▼
0	134,400	0	134,400	Pickering Brook - Carilla's Public Toilets Disability Access	134,400	11,602	(122,798)	▼
0	33,600	0	33,600	Reid Oval Change Rooms and Toilets renew LOS	33,600	2,300	(31,300)	▼
0	56,000	0	56,000	Town Square Hall Toilets Upgrade	56,000	32,872	(23,128)	▼
0	11,200	0	11,200	Woodlupine Community Centre renew LOS	11,200	4,419	(6,781)	▼
0	11,200	0	11,200	Woodlupine Family Centre Floor Renewal	11,200	0	(11,200)	▼
0	32,180	0	32,180	Kalamunda Mens Shed Relocation to Lesmurdie Hall	32,180	33,073	893	▲
<b>0</b>	<b>1,876,373</b>	<b>0</b>	<b>1,876,373</b>	<b>Totals</b>	<b>1,876,373</b>	<b>767,160</b>	<b>(1,109,213)</b>	

Contributions				Plant & Equipment	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance (Under)Over	
					Budget	Actual		
\$	\$	\$	\$	\$	\$	\$		
			0	<b>Plant and Equipment</b>			0	□
0	1,956	0	1,956	Wacker Neuson Quickcut Power Saw & Guiding Trolley	1,956	1,956	0	□
0	1,956	0	1,956	Wacker Neuson Quickcut Power Saw & Guiding Trolley	1,956	1,956	0	□
0	1,492	0	1,492	Stihl Gs461 Concrete Cutter	1,492	1,492	0	▲
0	4,596	0	4,596	Minor Plant Replacement	4,596	14,131	9,535	▲
0	38,000	0	38,000	Replacement Vehicle Ranger Services - ISUZU D MAX SPACE CAB	38,000	38,492	492	▲
0	26,500	0	26,500	Replacement Vehicle Ranger Services - Hyundai Active Wagon	26,500	42,426	15,926	▲
0	26,500	0	26,500	Replacement Vehicle Ranger Services - Ford Dual Cab 4x4 Utility	26,500	0	(26,500)	▼
119,176	0	0	119,176	New bus for HACC 385909 funded by capital grant	119,176	0	(119,176)	▼

0	85,000	0	85,000	KM37389 Mitsubishi Light Truck	85,000	0	(85,000)	▼
0	0	0	0	KM14094 Isuzu Heavy Truck	0	0	0	□
0	18,000	0	18,000	KM22167 Air Compressor	18,000	0	(18,000)	▼
0	33,000	0	33,000	Mustang loader with attachment & Trailer	33,000	28,512	(4,488)	▼
0	2,800	0	2,800	Purchase of 8x5 Cage Trailer for Fire Protection Crew	2,800	2,955	155	▲
0	3,500	0	3,500	Purchase of Slip-On Fire Unit for Mitigation Works	3,500	3,224	(276)	▼
0	267,280	0	267,280	KM37095 Volvo FE Loader	267,280	220,251	(47,029)	▼
0	112,929	0	112,929	KM37596 BH Loader	112,929	131,970	19,041	▲
	20,000		20,000	Auxillary Port	20,000		(20,000)	▼
	38,000		38,000	Operation Utes	38,000		(38,000)	▼
	38,000		38,000	Operation Ute	38,000		(38,000)	▼
								□
<b>119,176</b>	<b>719,509</b>	<b>0</b>	<b>838,685</b>	<b>Totals</b>	<b>838,685</b>	<b>487,364</b>	<b>(351,321)</b>	

Contributions				Furniture & Equipment	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance (Under)Over	
					Budget	Actual		
\$	\$	\$	\$	\$	\$	\$		
			0				0	□
0	23,532	0	23,532	Seamless - Intranet Software	23,532	23,532	0	□
0	31,600	0	31,600	Intramaps to replace GeoSamba	31,600	31,600	0	□
0	158,000	0	158,000	IT Infrastructure Servers, Network, Storage, Security CCTV, IPTel, WiFi	158,000	0	(158,000)	▼
24,000	28,000	0	52,000	Cat Module	52,000	0	(52,000)	▼
0	6,600	0	6,600	Window Treatments (Zig Zag)	6,600	5,851	(749)	▼
0	2,700	0	2,700	Suda Drill Sprint 100	2,700	2,520	(180)	▼
0	3,261	0	3,261	Office furniture and Equipment	0	3,261	3,261	▲
0	20,747	0	20,747	Performing Arts & Agricultural Hall Curtains	20,747	20,747	0	□
0	21,339	0	21,339	Office furniture & equipment	24,600	2,260	(22,340)	▼
0	4,848	0	4,848	Records scanner and Sea Container to be	4,848	0	(4,848)	▼

0	2,839	0	2,839	housed at Ops Centre HACC Furniture Purchases	2,839	2,839	0	▲ □
<b>24,000</b>	<b>303,466</b>	<b>0</b>	<b>327,466</b>	<b>Totals</b>	<b>327,466</b>	<b>92,610</b>	<b>(234,856)</b>	

Contributions				Roads	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance (Under)Over	
					Budget	Actual		
\$	\$	\$	\$	\$	\$	\$		
			0	<b>NEW</b>				□
				Newburn Road Extension	0	43	43	▲
50,000	50,000	0	100,000	Abernethy Road (Dundas Road to Kalamunda Road)	100,000	49,207	(50,793)	▼
0	118,695	0	118,695	Kalamunda Road	118,695	106,065	(12,630)	▼
0	56,408	0	56,408	Welshpool road (Intersection of Lewis Road)	56,408	56,408	(1)	▼
0	3,278	0	3,278	Cotherstone Road	3,278	3,278	(1)	▼
165,600	160,400	0	326,000	Mundaring Weir Road	326,000	214,134	(111,866)	▼
0	18,667	0	18,667	Kalamunda Road Upgrade	18,667	11,054	(7,613)	▼
40,000	110,000	0	150,000	Midland Road and Kalamunda Road Intersection	150,000	0	(150,000)	▼
0	58,980	0	58,980	<b>RENEWAL</b>				□
0	58,980	0	58,980	Abernethy Rd - reseal	58,980	58,917	(63)	▼
0	11,369	0	11,369	Kalamunda Road(Abernethy road to Shire boundary)	11,369	1,205	(10,164)	▼
52,000	8,221	0	60,221	Canning Road(Abernethy road to Shire boundary)	60,221	60,101	(120)	▼
0	74,000	0	74,000	Chisholm Cres(Roe Hwy to seal joint southbound)	74,000	47,986	(26,014)	▼
17,900	24,786	0	42,686	Phillip Grove (Lyndhurst Road to 26 Phillip Grove)	42,686	42,685	(1)	▼

27,241	2,837	0	30,078	Barbary Road ( From Newburn Road to House no 17)	30,078	30,078	0	▲
0	134,220	0	134,220	Maida Vale Road Dundas Road - Intersection Upgrade	134,220	117,376	(16,844)	▼
6,600	3,400	0	10,000	Aldersyde Road	10,000	1,542	(8,458)	▼
6,325	50,000	0	56,325	Baden Road	56,325	0	(56,325)	▼
141,570	112,930	0	254,500	Berkshire Road	254,500	408,810	154,310	▲
103,950	(12,614)	0	91,336	Canning Road	91,336	105,036	13,700	▲
107,316	35,284	0	142,600	Canning Road	142,600	23,829	(118,771)	▼
81,870	(1,520)	0	80,350	First Avenue	80,350	92,403	12,053	▲
113,400	(33,076)	0	80,324	Fern Road	80,324	90,941	10,617	▲
282,810	(22,120)	0	260,690	Hale Road	260,690	0	(260,690)	▼
0	18,413	0	18,413	Lawnbrook Road East	18,413	21,289	2,876	▲
135,752	(66,680)	0	69,072	Masonmill Road	69,072	78,370	9,298	▲
67,320	64,680	0	132,000	Mead Street	132,000	118,856	(13,144)	▼
6,000	35,284	0	41,284	McRae Road	41,284	47,477	6,193	▲
0	52,730	0	52,730	Merrivale Road	52,730	61,346	8,616	▲
27,942	23,294	0	51,236	Victory Place	51,236	61,526	10,290	▲
249,678	128,622	0	378,300	Welshpool Road East	378,300	207,346	(170,954)	▼
0	60,000	0	60,000	Various - Road Renewal	60,000	75,234	15,234	▲
<b>1,683,274</b>	<b>1,280,488</b>	<b>0</b>	<b>2,963,762</b>	<b>Totals</b>	<b>2,963,762</b>	<b>2,192,541</b>	<b>(771,221)</b>	

Contributions				Drainage	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance (Under)Over	
					Budget	Actual		
\$	\$	\$	\$	\$	\$	\$		
				<b>NEW</b>				<input type="checkbox"/>
0	2,323		2,323	Stirk Park	2,323	0	(2,323)	▼
0	9,271		9,271	Canning Road - Dome Sewerage Connection	9,271	9,271	(0)	▼
0	143,427		143,427	Bailey Road (Duke Road to PAW)	143,427	164,941	21,514	▲
0	72,000		72,000	Berkshire Road (adj. Weldridge Village)	72,000	15,743	(56,257)	▼
0	39,247		39,247	Lascelles Pde (at Graham Rd) redirect drainage	39,247	40,159	912	▲
0	33,407		33,407	Victory Place (at cul-de-sac) install drainage	33,407	33,407	(0)	▼
0	29,835		29,835	Ray Owen Reserve (Sports Centre Car Park)	29,835	34,310	4,475	▲

				Football field sid					
				<b>RENEWAL</b>					0 <input type="checkbox"/>
0	3,319		3,319	Anne Ave ( Godfrey St, Dawn Rd & Norma St (New Drn network)	3,319	3,319	0	0	▲
0	50,000		50,000	Traylen Rd ( Restoration of Creek)	50,000	31,206	(18,794)		▼
0	40,336		40,336	Blackbutt Way (at low pint near PAW)	40,336	46,386	6,050		▲
0	60,000		60,000	Courtney Place (from house #23 to Coldwell Road)	60,000	0	(60,000)		▼
<b>0</b>	<b>483,165</b>	<b>0</b>	<b>483,165</b>	<b>Totals</b>	<b>483,165</b>	<b>378,742</b>	<b>(104,423)</b>		

Contributions				Footpaths & Cycleways	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance (Under)Over	
					Budget	Actual		
\$	\$	\$	\$	\$	\$	\$		
0	22,000		22,000	<b>NEW</b> Milner Road (Sultana Road to End of Path)	22,000	0	(22,000)	<input type="checkbox"/> ▼
0	32,695		32,695	<b>RENEWAL</b> Corella Street new Footpath	32,695	31,784	(911)	<input type="checkbox"/> ▼
0	26,904		26,904	Lawley Road (Connor Rd to Pindari Rd)	26,904	30,940	4,036	▲
0	29,764		29,764	Kalbarri Street new footpath connection	29,764	32,458	2,694	▲
57,284	21,966		79,250	Lewis Road (Welshpool Rd to Hartfield Rd)	79,250	91,137	11,887	▲
0	40,833		40,833	Pomeroy Road (Canning Rd to Sing Gardens)	40,833	40,441	(392)	▼
0	42,922		42,922	Welshpool Road (Upgrade Pathway between Hale Rd and bridge)	42,922	0	(42,922)	▼
0	82,000		82,000	Welshpool Road (Crystal Brook Rd to Tonkin Hwy)	82,000	5,023	(76,977)	▼ <input type="checkbox"/>
<b>57,284</b>	<b>299,084</b>	<b>0</b>	<b>356,368</b>	<b>Totals</b>	<b>356,368</b>	<b>231,783</b>	<b>(124,585)</b>	

Contributions				Parks, Gardens & Reserves	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance (Under)Over	
					Budget	Actual		
\$	\$	\$	\$	\$	\$	\$		
				<b>NEW</b>				<input type="checkbox"/>
70,687	103,335		174,022	Fleming Reserve Playground (Stage 2)	174,022	77,003	(97,019)	▼
	100,000		100,000	Parks and Reserves - New Entry Statements	100,000	0	(100,000)	▼
120,000	0		120,000	Lalor Place - upgrade to local level park	120,000	0	(120,000)	▼
70,000	0		70,000	Ollie Worrell - upgrade to local level park	70,000	0	(70,000)	▼
0	4,505		4,505	Woodlupine Living Stream	4,505	4,505	(0)	▼
80,000	0		80,000	Woodlupine Living Stream	80,000	0	(80,000)	▼
0	285,000		285,000	Woodlupine Living Stream	285,000	46,675	(238,325)	▼
				<b>RENEWAL</b>				<input type="checkbox"/>
	35,000		35,000	Playground Equipment Hartfield Park	35,000	0	(35,000)	▼
	20,000		20,000	Davies Park Playground (Play area and hydro zoning)	20,000	10,046	(9,954)	▼
	2,004		2,004	Hartfield Park Rugby Oval (Reserve Retic Upgrade)	2,004	2,004	0	▲
	27,000		27,000	Scott Reserve Fencing	27,000	26,674	(326)	▼
	15,000		15,000	Fleming Reserve Reticulation Control Box	15,000	3,204	(11,796)	▼
	12,000		12,000	Stirk Park Toddler Swing & Soft Fall	12,000	0	(12,000)	▼
	10,000		10,000	Bill Shaw Reserve Upgrade	10,000	0	(10,000)	▼
<b>340,687</b>	<b>613,844</b>	<b>0</b>	<b>954,531</b>	<b>Totals</b>	<b>954,531</b>	<b>170,112</b>	<b>(784,419)</b>	<input type="checkbox"/>

Contributions				Car Parks	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance (Under)Over	
					Budget	Actual		
\$	\$	\$	\$	\$	\$	\$		
			0	<b>NEW</b>			0	<input type="checkbox"/>
	50,000		50,000	Bus Shelter	50,000	0	(50,000)	▼
	6,316		6,316	Car Parking Bays - High Wycombe Village (P Cinnani)	6,316	6,536	220	▲
	0		0	Alan Anderson Reserve Seal	0	0	0	<input type="checkbox"/>
	70,000		70,000	Dome Cafe Car Park	70,000	14,591	(55,409)	▼
58,800	58,800		117,600	Falls Road Primary School Car Park	117,600	4,006	(113,594)	▼
19,313	(2,444)		16,869	Fleming Reserve Car Park Extension	16,869	19,313	2,444	▲
135,000	0		135,000	Forrestfield Bowling Club Asphalt	135,000	21,072	(113,928)	▼
				<b>RENEWAL</b>			0	<input type="checkbox"/>
	41,296		41,296	Kalamunda Road Bowling Club Carpark	41,296	31,008	(10,288)	▼
	60,229		60,229	Kalamunda Performing Arts Centre Car Park	60,229	15,474	(44,755)	▼
	61,161		61,161	Hartfield Park Hockey Club asphalt	61,161	0	(61,161)	▼
								<input type="checkbox"/>
<b>213,113</b>	<b>345,358</b>	<b>0</b>	<b>558,471</b>	<b>Totals</b>	<b>558,471</b>	<b>111,998</b>	<b>(446,473)</b>	

**Shire of Kalamunda**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st March 2013**

**Note 7: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-12	Amount Received	Amount Paid	Closing Balance 31-Mar-13
	\$	\$	\$	\$
				0
Unclaimed Monies	12,569	9,453	(5,442)	16,580
Wattlegrove - Cell9	8,329,047	1,055,918	(420,651)	8,964,314
BCITF Levies	12,562	205,299	(198,336)	19,525
BRB Levies	83	13,324	(649)	12,757
Public Open Space Contributions	2,207,916	51,148	(8,533)	2,250,530
				0
	<b>10,562,177</b>	<b>1,335,142</b>	<b>(633,612)</b>	<b>11,263,707</b>



**SHIRE OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**For the 9 Months to 31 March 2013**

**Note 8: NOTES TO THE STATEMENT OF CASH FLOWS**

**(a) Reconciliation of Cash**

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

	<b>31/03/2013</b>	<b>30/06/2012</b>
	\$	\$
Cash and Cash Equivalents	14,550,991	8,179,373
Overdraft Funding		(969,975)
	<u>14,550,991</u>	<u>7,209,398</u>

**(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result**

Net Result	7,714,879	7,658,250
Depreciation	7,085,915	9,314,073
(Profit)/Loss on Sale of Asset	(1,299,847)	(4,035,142)
(Increase)/Decrease in Receivables	(1,156,775)	2,498,153
(Increase)/Decrease in Inventories	40,821	(1,012,343)
Increase/(Decrease) in Payables	(3,163,641)	932,286
Increase/(Decrease) in GST	1,004,195	(2,027,417)
Increase/(Decrease) in Employee Provisions	63,031	260,855
Non Cash Contribution (EMRC)	0	(2,485,321)
Grants/Contributions for the Development of Assets	<u>(1,654,672)</u>	<u>(5,981,718)</u>
Net Cash from Operating Activities	<u>8,633,906</u>	<u>5,121,675</u>

**(c) Undrawn Borrowing Facilities  
Credit Standby Arrangements**

Bank Overdraft limit	1,500,000
Bank Overdraft at Balance Date	0

**SHIRE OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**AS AT 31 MARCH 2013**

	<b>Actual</b>	<b>Budget</b>
	<b>31/03/2013</b>	<b>30/06/2013</b>
	\$	\$
<b><u>Note 9: RESERVES - CASH/INVESTMENT BACKED</u></b>		
<b>(a) Land and Property Enhancement and Maintenance</b>		
Opening Balance	1,653,467	1,653,467
Interest Earned	65,126	65,000
Amount Set Aside / Transfer to Reserve	1,607,221	4,237,770
Amount Used / Transfer from Reserve	0	(5,220,739)
	3,325,814	735,498
<b>(b) Waste Management</b>		
Opening Balance	151,513	151,513
Interest Earned	3,551	2,836
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	155,064	154,349
<b>(c) EDP - IT Equipment</b>		
Opening Balance	11,977	11,977
Interest Earned	1,319	226
Amount Set Aside / Transfer to Reserve	268,463	268,463
Amount Used / Transfer from Reserve	(45,000)	(158,000)
	236,759	122,666
<b>(d) Local Government Elections</b>		
Opening Balance	28,725	28,725
Interest Earned	672	538
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(29,263)
	29,397	0

**SHIRE OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**AS AT 31 MARCH 2013**

	<b>Actual</b>	<b>Budget</b>
	<b>31/03/2013</b>	<b>30/06/2013</b>
	<b>\$</b>	<b>\$</b>
<b><u>Note 9: RESERVES - CASH/INVESTMENT BACKED</u></b>		
<b>(e) Long Service Leave</b>		
Opening Balance	70,744	70,744
Interest Earned	1,657	1,322
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	72,401	72,066
 <b>(f) Plant and Equipment</b>		
Opening Balance	27,432	27,432
Interest Earned	644	514
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	28,076	27,946
 <b>(g) Stirk Park Reserve</b>		
Opening Balance	23,926	23,926
Interest Earned	559	447
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	24,485	24,373
 <b>(h) HACC</b>		
Opening Balance	129,951	129,951
Interest Earned	4,725	2,432
Amount Set Aside / Transfer to Reserve	362,657	362,657
Amount Used / Transfer from Reserve	0	(58,514)
	497,333	436,526
 <b>(i) Forrestfield Industrial Area</b>		
Opening Balance	157,853	157,853
Interest Earned	3,511	2,952
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(40,000)	(83,000)
	121,364	77,805

**SHIRE OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**AS AT 31 MARCH 2013**

	<b>Actual</b>	<b>Budget</b>
	<b>31/03/2013</b>	<b>30/06/2013</b>
	<b>\$</b>	<b>\$</b>
<b><u>Note 9: RESERVES - CASH/INVESTMENT BACKED</u></b>		
<b>(j) Insurance Contingency</b>		
Opening Balance	159,382	159,382
Interest Earned	3,732	2,980
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	163,114	162,362
 <b>(k) Light Plant</b>		
Opening Balance	32,361	32,361
Interest Earned	759	606
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	33,120	32,967
 <b>(l) Revaluation</b>		
Opening Balance	132,001	132,001
Interest Earned	3,095	2,471
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	135,096	134,472
 <b>(m) Nominated Employee Leave Provisions</b>		
Opening Balance	23,550	23,551
Interest Earned	552	440
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	24,103	23,991
 <b>(n) Unexpended Capital Works and Specific Purpose Grants</b>		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	0	0

**SHIRE OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**AS AT 31 MARCH 2013**

	<b>Actual</b>	<b>Budget</b>
	<b>31/03/2013</b>	<b>30/06/2013</b>
	<b>\$</b>	<b>\$</b>
<b><u>Note 9: RESERVES - CASH/INVESTMENT BACKED</u></b>		
<b>(o) Enviromental Reserve</b>		
Opening Balance	74,583	74,583
Interest Earned	1,485	1,393
Amount Set Aside / Transfer to Reserve	0	81,807
Amount Used / Transfer from Reserve	<u>(56,000)</u>	<u>(112,136)</u>
	<u>20,069</u>	<u>45,647</u>
<b>TOTAL CASH BACKED RESERVES</b>	<b><u>4,866,194</u></b>	<b><u>2,050,668</u></b>

<b>SUMMARY</b>		
	<b>2012-13</b>	<b>2012-13</b>
	<b>Actual YTD</b>	<b>Budget</b>
	<b>\$</b>	<b>\$</b>
Opening Balance	2,677,466	2,677,466
Transfer from Accumulated Surplus - Interest	91,387	84,157
Transfer from Accumulated Surplus	2,238,341	4,950,697
Transfer to Accumulated Surplus	<u>(141,000)</u>	<u>(5,661,652)</u>
Closing Balance	<b><u>4,866,194</u></b>	<b><u>2,050,668</u></b>

---

**Declaration of financial / conflict of interests to be recorded prior to dealing with each item**

**10.3.2. Review of Directorate Naming Protocols**

Previous Items	OCM 194/2011; OCM 11/2012
Responsible Officer	Director Development & Infrastructure Services
Service Area	Development & Infrastructure Services
File Reference	
Applicant	N/A
Owner	N/A

**PURPOSE**

1. To give consideration to an alternative name for the Development and Infrastructure Services Committee.

**BACKGROUND**

2. At the Council Meeting on 25 February 2013, a request was made, during Questions By Members Without Notice, that the name of the Development and Infrastructure Services Committee be changed to the Planning and Engineering Services Committee.
3. At the Ordinary Council Meeting on 20 February 2012, Council resolved the following:  
  
*"That Council:*
  1. *Approves the renaming of the Planning Services Committee to the Development and Infrastructure Services Committee and the General Services Committee to the Corporate and Community Services Committee.*
  2. *Approves the revised Terms of Reference for the Committees as per (Attachment 1)."*
4. At its meeting on 21 November 2011, as part of the review of the Directorate structure for the Shire of Kalamunda, Council endorsed the move to the two-Director model. Council also adopted the following directorate naming protocol:
  - Development & Infrastructure Services
  - Corporate & Community Services
5. Custom and practice in many local governments of similar characteristics to Shire of Kalamunda is that the Council considers and approves changes to the structure of the local government at executive level. This can involve determining whether or not there will be a corporate management structure such as at Shire of Kalamunda, or some alternative model, the number of directorates, the general focus of the directorates and the overall staffing establishment.

- 
6. It is the Chief Executive Officer's role to decide on the structure of the organisation below that of the Directors and to manage all staff within the organisation. This includes the employment and dismissal of all staff.

#### **DETAILS**

7. While the Elected Member request is to consider renaming the committee, it is assumed that the intent was to look at the renaming of the Directorate which largely services this committee.
8. A full review of the structure of the Shire of Kalamunda organisation took place in November 2011. At that time, extensive internal consultation took place between the executive and management groups with the purpose of reviewing existing services and budget requirements.
9. As part of the review, the current directorate names were approved by Council.
10. Development & Infrastructure Services encompasses the following business units:
- Infrastructure Operations
  - Environmental Health
  - Strategic Planning & Sustainability
  - Statutory Planning
  - Building
  - Ranger and Emergency Services.

#### **STATUTORY AND LEGAL IMPLICATIONS**

11. Nil.

#### **POLICY IMPLICATIONS**

12. ADM22 – Organisational Structure

#### **PUBLIC CONSULTATION/COMMUNICATION**

13. Internal consultation has occurred. Consultation with the public is not considered necessary for this issue.

#### **FINANCIAL IMPLICATIONS**

14. There would be financial implications from a renaming of the Shire's Development & Infrastructure Services directorate.
15. Costs cannot be accurately predicted but arise from physical items (such as replacement of business cards for staff at \$156; forms and documentation for residents) to staff time (spent in updating all online references, workplans, project planning documentation, staff payroll/records, etc).

---

## **STRATEGIC AND SUSTAINABILITY IMPLICATIONS**

### **Strategic Planning Implications**

16. There are no strategic planning implications.

### **Sustainability Implications**

#### Social Implications

17. There are no social implications.

#### Economic Implications

18. There are no economic implications.

#### Environmental Implications

19. There are no environmental implications.

## **OFFICER COMMENT**

20. Over the past two years, the Shire has gone through significant changes and growth. Growth has been driven by the Council to expand and achieve its aims. Another driver behind the reform and strategy of the Shire is the pending Local Government reform process.
21. There is concern that changing the name of the Development & Infrastructure Services directorate would be considerably time-consuming and have financial implications. The amount of work a renaming would involve is considerable and it is believed that this would detract from other, significant priorities for Shire staff at this time.
22. Frequent name changes also have the potential to cause confusion within the community when understanding which area of the Administration and Committee of Council handles particular services. Additionally, tracing the history of matters considered by the Committee becomes more difficult.
23. In any event it is believed that the directorate title, Development and Infrastructure Services is an appropriate one which best fits, and embraces the range of services covered by the directorate.



---

<b>Voting Requirements: Simple Majority</b>
---

RESOLVED OCM 45/2013

That Council:

1. Agrees that the two Directorates at the Shire of Kalamunda retain their existing names:
  - Development & Infrastructure Services
  - Corporate & Community Services

Moved: **Cr Noreen Townsend**

Seconded: **Cr Margaret Thomas**

Vote: **CARRIED UNANIMOUSLY (11/0)**

## 11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 11.1 Cr John Giardina – Shortage of Aged Care Sites within the Shire

*Cr Giardina was invited to outline the details of his Motion. A Councillor asked if it would be helpful to contact local politicians again or if it could exacerbate the situation. The Acting Chief Executive Officer felt it could be useful to follow-up once more.*

<b>Voting Requirements: Simple Majority</b>
---

#### RESOLVED OCM 46/2013

That Council:

1. Requests the Acting Chief Executive Officer to
  - a. Write to local members John Day, Nathan Morton and Tony Simpson to highlight the issues of the lack of land available for aged care.
  - b. Request the local members to pursue with the state government the availability of the following sites for Aged Care development within the Shire:
    - The Agricultural Department site in Forrestfield
    - The old speedway portion of Pioneer Park
    - The old Wattle Grove Primary School
    - The Department of Housing land adjacent to Dixon Road in Kalamunda
    - Portion of the land on the south east corner of the intersection of Canning Road and Pomeroy Road.
    - The reserve at 40 Alpine Road in Kalamunda
  - c. Request the local members to investigate any other surplus state government land due for rationalising within the Shire, particularly surplus school sites.

Moved: **Cr John Giardina**

Seconded: **Cr Simon Di Rosso**

Vote: **CARRIED UNANIMOUSLY (11/0)**

### 11.2 Cr John Giardina - WALGA

*Cr Giardina was invited to outline the details of his Motion; Cr Giardina noted that he had decided to delete the third dot point since submitting this item for the Agenda.*

*In response to concerns by a Councillor, the Acting Chief Executive Officer commented that with the deletion of the third dot point the preparation of this Report should not be too time consuming.*

**Voting Requirements: Simple Majority**

**MOTION**

1. Requests the Acting Chief Executive Officer prepare a report outlining:
  - The costs associated with the Shire affiliation with WALGA.
  - The services that are provided by the Western Australian Local Government Association ("WALGA") to the Shire of Kalamunda.
  - Whether the Shire is receiving value for money in return for the affiliation fees it pays WALGA.

**Voting Requirements: Simple Majority**

RESOLVED OCM 47/2013

That Council:

1. Requests the Acting Chief Executive Officer prepare a report outlining:
  - The costs associated with the Shire affiliation with WALGA.
  - The services that are provided by the Western Australian Local Government Association ("WALGA") to the Shire of Kalamunda.

Moved: **Cr John Giardina**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY (11/0)**

11.3 Cr Simon Di Rosso – Financial Management System Review

*Cr Di Rosso was invited to outline the details of his Motion; he did so and added an opening proviso to his Motion, highlighted below.*

**Voting Requirements**

RESOLVED OCM 48/2013

That Council:

**Subject to ratification of an allocation in the 2013/2014 Budget as outlined in Point 7:**

1. Request the Chief Executive Officer, in accordance with Regulation 5 (2) (c) of the *Local Government (Financial Management)*

---

*Regulations 1996*, undertake a review of the appropriateness and effectiveness of the Shire's financial management systems and procedures by an independent external qualified auditor and report those findings to the Audit and Risk Committee by no later than April of every alternate year for its review.

2. That the Scope of the review include but not be limited to:
  - a. Receipts and Receivables;
  - b. Rates;
  - c. Fees and Charges;
  - d. Credit Card Purchases;
  - e. Reimbursement requests;
  - f. Wages and salaries;
  - g. Fixed assets;
  - h. Records Storage and Record keeping;
  - i. Receipting and other relevant financial controls and Procedures;
  - j. Budget process and management reporting;
  - k. Long Term Financial Plans;
  - l. Strategic Financial Policies;
  - m. Creditor and debtor accounts;
  - n. Plant and equipment lease agreement accounts;
  - o. Service contract accounts;
  - p. Bank Reconciliations;
  - q. Trust Funds;
  - r. Identification of weaknesses;
  - s. Improvement recommendations; and
  - t. Other matters that may be required.
  
3. Request the Audit and Risk Committee to review the independent audit report provided by the Chief Executive Officer report and provide a recommendation to the full Council meeting of June of each alternate year setting out its view as to the completeness and accuracy of the independent audit report and any other matter the Audit and Risk Committee deems appropriate.  
(Financial Management System Review)
  
4. Request the Chief Executive Officer ensure that the external auditor report for the CEO Contract Adherence Review is provided to the Audit and Risk Committee before June in any two-year cycle for its consideration and subsequent report to Council thereafter by August of the same year.  
(CEO Contract Adherence Review)
  
5. Request the Chief Executive Officer, by no later than April of every alternate year, engage a suitably qualified independent external

---

auditor to undertake a performance audit of Shire Officer compliance with Council Policies with a request to the external auditor to thereafter provide a comprehensive report of all determinations back to Council's Audit and Risk Committee.

6. Request the Chief Executive Officer to ensure that external auditor report for the Policy Adherence Review is provided to the Audit and Risk Committee before June in any two-year cycle for its consideration and report to Council thereafter by August of the same year.

(Policy Adherence Review)

7. List for consideration to the forthcoming budget deliberations an allocation that would allow for a financial management system review audit every two years and a Policy Adherence and CEO contract adherence audit every alternate year.

Moved: **Cr Simon Di Rosso**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY (11/0)**

## **12.0 QUESTIONS BY MEMBERS WITHOUT NOTICE**

### **12.1 Cr Bob Emery – Shire of Kalamunda and G20**

- Q. The Shire of Kalamunda is a member of the G20 Group of Councils that was formed to decide what to do regarding the possible amalgamation suggestion by the reform committee to the State Government.

The G20 met and decided that the best plan for the member Shires to follow was Plan D which recommended the reduction of Perth Metropolitan Shires to 16 and this would mean as far as Kalamunda was concerned an amalgamation with Belmont.

In view of this decision, why are we spending 80-100,000 dollars of ratepayers money on a poll that is firstly in the hands of the State Government and secondly if amalgamations are pushed by the State then the best alternative has already been agreed to by the Council?

Statements were made at the G20 that there was a lack of apparent connection between Kalamunda and Belmont. This may be true for the Eastern wards but certainly not for the Western wards that have two thirds of the Shire population and have far more commonalty with Belmont and Midland than with Kalamunda.

- A. The Shire has participated in the G20 group of Councils which was established to provide an industry wide submission with respect to the proposed number of local governments for the metropolitan area and possible amalgamations/boundary changes to achieve the various scenarios.

The findings of the G20 were presented to 19 of the participating local government authorities on 11 March 2013. The findings produced six models

- Option A – 22 Councils ( Two suggested boundary adjustments)
- Option B – 20 Councils ( One suggested boundary adjustments)
- Option C - 18 Councils ( Two suggested boundary adjustments)
- Option D - 16 Councils
- Option E – 15 Councils ( One suggested boundary adjustments)
- Option F - 9 Councils

The Mayors and Presidents were requested to vote on the six options provided. The voting process resulted in Option D (16 Councils) being selected as the most preferred option for amalgamation at 50 points. The second preferred option was 18 Councils at 52 points and the third was 15 Councils with 54 points. **The voting margins were so close that the report suggested three preferred options in the range of 15-18 Councils was appropriate for the Perth metropolitan area as seen by the G20.**

The voting results are as follows:

Number of Councils	COUNCILS	PRIMARY VOTE	PREFERENCE SCORE	PREFERENCE RANKING
<b>A</b>	22	3	80	5
<b>B</b>	20	2	65	4
<b>C</b>	18	3	52	2
<b>D</b>	16	3	50	1
<b>E</b>	15	7	54	3
<b>F</b>	9	1	98	6

Notwithstanding the voting process that occurred, the Shire of Kalamunda did not support Option D and resolved at its February meeting to recommend Option C – 18 Councils as its preferred number.

*"2. Endorses its position in response to Recommendation 15 of the Robson Report to remain as it is and not to be amalgamated with any other local government authority.*

*3. Endorses as its second preference Option C - 18 Councils without the inclusion of Option C2 boundary adjustment (Map C2) - Belmont expanded to Roe Highway, Kalamunda Road and Orrong Road as is being indicated in the report of the G20 Group of Councils – which provides a model for 18 local government in the metropolitan area as detailed in G20 Report included with Attachment 1.*

*4. Advise the Minister for Local Government that the Shire of Kalamunda is opposed to any boundary adjustment as being proposed by Belmont. The Belmont proposal would take control of all land west of Roe Highway, south of Kalamunda Road and north of Orrong Road. The grounds for opposition to this boundary adjustment are that all of the major industrial areas and some major residential areas currently in the Shire of Kalamunda would be lost and would inevitably leave Kalamunda unsustainable under such a scenario."*

It should be noted that the City of Belmont also agrees with the Shire of Kalamunda and in their submission to the Robson Report

*"The City of Belmont has no interest in merging with the Shire of Kalamunda on the basis that the Communities of Interest do not exist and a boundary running from the Swan River to the back of the hills is illogical. The City of Belmont considers Roe highway as a logical boundary with Kalamunda, but appreciates that this position is not likely to be supported by Kalamunda."*

*Following receipt of a draft report prepared on behalf of the "G20 group of Councils", Council supports Option C (18 Councils) of the G20 Councils options for the future makeup of Metropolitan Local Government. Council does not support Option D (16 Councils), Option E (15 Councils) and Option F (9 Councils) of the G20 Councils options."*

The Council made a decision that it wanted to hold a community poll to determine if the community of Kalamunda was aware of the implications that may occur if the Shire is amalgamated with one or more other local governments. The Council allocated \$80,000 to pay for the poll and the Council has the ability and authority to make such decision. The motion was carried by a majority and the decision has proceeded through a democratic process and should be respected. Furthermore, Local Government has a new Minister and he has publicly stated that "he invites the Shire to hold its community Poll and he will consider the results". The Councillors that supported the motion believes that the voice of its community will be heard and will make a difference so they are giving the community an opportunity to voice their view.

#### 12.2 Cr Geoff Stallard – Misunderstanding in Community

Q. Some residents in the community appear to be under the misapprehension that Councillors within this Shire are under investigation by the Corruption and Crime Commission, please could a comment be made in the local papers explaining that this is not the case?

A. The Presiding Person indicated that she could see no reason why a Press Release could not be formulated to clarify the situation.

#### 12.3 Cr Geoff Stallard – Positive Side to Non-Amalgamation

Q. If we as a Council are successful in obtaining sufficient residents voting "No" to amalgamation, are Councillors aware that this vote could save this Council in the region of \$3M – that is the costs involved in the amalgamation process?

A. The Presiding Person agreed.

### 13.0 **QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

#### **Questions from Ordinary Council Meeting 25 March 2013**

#### 13.1 Cr Frank Lindsey – Chalet Rigi Restaurant

Q. Has there been any further progress with regard to redevelopment of the Chalet Rigi Restaurant?

A. All approvals are in place, in particular the waste water disposal system which was approved in November 2012 by the Department of Health. From the Shire's perspective there is no impediment to the development proceedings.

13.2 Cr Noreen Townsend – Letter to Minister John Day

Q. Do you think it would be appropriate for the Shire to write to Minister John Day with regard to his comments in the local paper indicating that his role is to represent his constituents in the Shire of Kalamunda and that his comments are not doing that?

A. It is understood by the Acting Chief Executive Officer that this will be the subject of discussions between the Shire President and Minister Day.

*Cr Townsend queried whether the discussions with Minister Day have taken place and the Presiding Person confirmed that they had not as yet.*

**Questions received by email 12 April 2013 from Cr Di Rosso with a request they be included in the next OCM Agenda**

13.3 Rocks Around Kostera Oval

Q. Could you please investigate the placement of the current rock barrier around Kostera Oval? I've noticed the amount of rocks around the oval continually growing over the last months to the point where it is now quite difficult to access the oval on foot. This would be particularly so for young children, parents pushing prams and certainly for the elderly. I think apart from the inconvenience, this represents a safety issue for the Council.

A. This issue is within the controls of the Education Department; however, the Shire of Kalamunda will raise your concerns with the school.

13.4 Kostera Oval Locks

Q. I have been asked by a resident to action an investigation of the current standard of locks on gates to the Kostera and Hedley Jorgenson ovals. The resident is of the view that the gates are not locked when they are supposed to be and that locks are not replaced if they are damaged or stolen. According to the resident, this is a security issue for his property and likely others that back onto the oval/s. Could you please investigate?

A. This issue is within the controls of the Education Department; however, the Shire of Kalamunda will raise your concerns with the school.

13.5 Kostera Oval – "No dog" signs

Q. In the last few days, "No Dogs" signs have been installed along the Cothelstone Road side of Kostera Oval. They do not appear to be Council signs. I would not support a complete ban on dog access to this oval area – but note as you mentioned that this is not a Council initiative. Could you please arrange to have the signs removed?



- A. This issue is within the controls of the Education Department; however, the Shire of Kalamunda will raise your concerns with the school.

*Cr Di Rosso queried whether the school had been contacted, the Acting Chief Executive Officer responded that this had not taken place as yet.*

13.6 Verge Tree Trimming on Williams Street Kalamunda

- Q. I have been asked by a resident in William Street to inform the Council that the underside of Council's verge trees are in need of trimming – particularly along the opposite side of the Library. Could the trimming regime for this street please be checked and if this work is necessary, could it please be attended to?

- A. The inspection and trimming schedule is in accordance with the current service standards, which provides for a visit twice annually. On the basis of this request, this area has been programmed in for the tree crew to attend to in approximately two weeks' time.

13.7 Request for a roundabout at corner of Collins and Canning Road Kalamunda

- Q1. I have been asked by a resident as to whether the Council would give consideration to the installation of a round-a-bout at the corner of Collins and Canning Road, Kalamunda? I would be grateful if you could please let me know the details of the proposed road improvement works to the Collins Road/Canning Road intersection area as you mentioned.

- A. This will be investigated and a briefing note provided to all Councillors.

- Q2. I note your advice that there is a plan to install a roundabout on the corner of Railway and Williams, which I think is excellent. Could you please draft me a briefing note about that providing information as to whether the Railway and Canning roundabout is formally approved?

- A. This will be investigated and a briefing note provided to all Councillors.

13.8 Darling Range Regional Park – Die Back information and public remediation facilities

As we also discussed, I think it would be advantageous, given your advice about the reality of Die Back in our Shire, for a study to be undertaken on the extent of the same and other prevalent flora problems throughout the areas of the Darling Range Regional Park that are accessible to the public (i.e. the designated walking trails), particularly along the Gooseberry Hill Road corridor.

I was recently approached by a resident who was particularly concerned about Die Back and the general loss of native flora in this area and who wondered what the Council is doing about it. I think if we conducted a study into the current impact that human interaction has in this area, and install visual signs throughout the park that inform the public of the same, the issues are currently known to be prevalent in the area and what they can do to minimise their impact, this would be very positive.

As I mentioned during our conversation, there are facilities that can be installed on walking trails for example boot scrubbers (currently installed along the Bibbulmun Track) that walkers can use when they move between areas severely affected by such things as Die Back and others where the problem is not as advanced. Along the Bibbulmun Track, there are also signs (in these locations) that advise the walker of the benefit they can achieve by utilising the facilities.

Can you please investigate this and let me know what we can do going forward?

- A. Phytophthora Dieback is a major threat to the biodiversity of the Shire of Kalamunda, with the potential to infect 40% of local native flora and have devastating impacts on local fauna. Dieback management in the Shire has been taking place for over 10 years. The Shire undertakes annual treatment as budgets allow and this has included; community awareness, mapping of dieback on environmental reserves and the installation of signage and boot cleaning stations at many locations and phosphite stem injections to susceptible trees on both Shire reserves and private property as requested.

To increase our capacity to manage this threat Shire Environmental Officers have developed several collaborative projects focussing on dieback management and has sought external grant funding to implement. The Shire also continues to develop and apply for further collaborative grant opportunities for the interpretation, mapping and treatment dieback including the Railway Heritage trails.

In the financial year 2013/2014 a dedicated budget for the management of Phytophthora Dieback, including community education, interpretation and mapping, treatment, signage and boot cleaning stations will be proposed.

**Questions received by email 15 April 2013 from Cr Thomas with a request that they be included in the next OCM Agenda**

13.9 Resident's Amalgamation Queries addressed to Cr Thomas

- Q1. What does the Shire hope to achieve in exchange for the capital outlay of approximately \$100,000 ie the cost of the Referendum on Council Amalgamations?

- A1. The Council made a decision to hold a community poll to determine if the community of Kalamunda Shire supported amalgamation with one or more other local governments and to raise awareness of the implications that may occur in the event of an amalgamation. The Council allocated \$80,000 to pay for the poll.

A community poll will provide Electors of the Shire of Kalamunda with the opportunity to inform the Council of their support or opposition to the possibility of the Shire being amalgamated with one or more other local governments.

- Q2. If there is a positive response to this referendum, as expected by Councillors and the numbers responding show a large percentage of ratepayers (and not

the 25% to 30% as in Council Elections) from ALL suburbs throughout the whole Shire, does the Shire have any knowledge that this referendum will make any difference as to whether our Shire will be required to amalgamate by the State Government?

- A2. The new Minister for Local Government has publicly stated that he “invites the Shire to hold its community Poll and he will consider the results.” He also said, “We have a responsibility to the future of WA, with a fresh look and a fresh start.”

The Councillors that supported the motion believes that the voice of its community will be heard and will make a difference so they are giving the community an opportunity to voice their view.

It has been shown time and time again that Advocacy campaigns can work – and this is the greatest opportunity that the Shire of Kalamunda has to ensure that the voice of its people is heard.

**Question received by email 15 April 2013 from Cr Di Rosso with a request that it be included in the next OCM Agenda**

13.10 Kostera Oval Upgrade

- Q. I know we're currently looking for some grant funding and plan to use the Liberal Parties' \$1 million contribution for upgrade works to Kostera, but as I understand it, we also have funds in reserve allocated to the oval upgrade.

Can you please confirm how much of the reserve funds are available for this work? If funds are available, could you please advise as to a timeframe within which the works could commence and when an item setting this information out and requesting a 'go ahead' will come to Council?

- A. During the recent State election campaign the State Liberal Party made a \$1M pledge towards the implementation of the Kostera Oval redevelopment plan. The entire project involving re-levelling of the playing surfaces plus new facility is estimated at \$6M.

The \$1M commitment provides an opportunity to fast track the playing field expansion component of the Kostera Oval project, with the potential to obtain up to a further \$2M from the Department of Sport and Recreation (DSR), through the Community Sport and Recreation Facilities Fund (CSRFF) program. Initial discussions with DSR staff has indicated that whilst up to an additional \$2M can be applied for, it is likely that the final determination of CSRFF support will take into consideration the current Liberal party commitment.

The Shire can apply for CSRFF in the next round which is late 2013 and should an application be successful, funds would be made available in 2014/2015 financial year.

Further to this, Officers are also seeking further funding support of approximately \$1M through Federal funding avenues.

Pending support of above suggested funding avenues and the development of a detailed project plan, the Shire would need to allocate the balance of funds to cover the remaining project costs. This figure is estimated at between \$2M to \$3M over the next 4 years (commencing 2014/15).

The administration recommended to the Council in the January 2013 Budget review to change the purpose of the Land and Property Reserve to include maintenance costs. This will allow it to draw on the Reserve back to the Municipal fund to allow it the flexibility to commit the Shire's contribution towards the project in 2014/15."

A report will be presented to Council seeking support for the lodgement of a CSRFF application in October 2013, once project planning has been further refined.

**14.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**14.1 Community Garden – Lot 42 (8) Lindsay Street, Kalamunda**

Previous Items	OCM-59/2012; OCM-110/2013
Responsible Officer	Director Development & Infrastructure Services
Service Area	Development Services
File Reference	LN-08/008
Applicant	Shire of Kalamunda
Owner	Shire of Kalamunda
Attachment 1	Site Plan
Attachment 2	Proposed Parking Bays

**PURPOSE**

1. To consider a Community Garden at Lot 42 (8) Lindsay Street, Kalamunda (the site).

**BACKGROUND**

2. **Land Details:**

Land Area:	2498sqm
Local Planning Scheme Zone:	Residential R5
Metropolitan Region Scheme Zone:	Urban

## Locality Pan

3.



4. The site is zoned Residential R5 under Local Planning Scheme No. 3 ("the Scheme") and has an area of 2,498sqm. The site is owned in fee simple by the Shire of Kalamunda.

5. The site contains a dwelling which was previously occupied by "Someone Cares" however this has not operated for a number of years. The dwelling is listed on the Shire's Municipal Inventory of Heritage Places.

6. Following a submission from the community group, Grow It Yourself ("GIY") Kalamunda proposing the development of a Kalamunda community garden, reports inclusive of a public comment period were presented to the Ordinary Council meetings of June 2012 and September 2012.

7. At its Ordinary Council Meeting of 18 June 2012, Council resolved the following:

*"That Council:*

- 1. Provides in principle support to the establishment of a community garden at the Overflow Cottage, 8 Lindsay Street in Kalamunda, to the value of \$10,000, per year over two financial years subject to approval through the 2012/13 budget deliberation process.*
- 2. Consult with residents of Lindsay Street and a suitable surrounding catchment so as to provide a public comment period for the proposed development.*
- 3. Requests more extensive investigations and discussions to ensure Grow It Yourself Kalamunda has capacity to be self-sufficient beyond an initial two year period, with a relevant agreement put in place to reflect such a requirement.*

4. *Develop an agreement between the Shire of Kalamunda and Grow It Yourself Kalamunda that covers issues such as, but not limited to:*

1. *The development of a business plan.*
2. *A constitution for incorporation.*
3. *Funding strategies.*
4. *Agreement of costs to be borne by the group.*
5. *A future lease or licence agreement.*
6. *Insurance cover.*

8. At its Ordinary Council Meeting of 17 September 2012, Council resolved the following:

*“That Council:*

1. *Receives the public comment feedback provided by adjacent neighbourhood residents of the 8 Lindsay Street, Kalamunda property.*
2. *Maintains support and funding of \$10,000 per year over a two year period for the establishment of a community garden at the Overflow Cottage, 8 Lindsay Street, Kalamunda.*
3. *Advises the three neighbouring residents of Council’s decision to establish the community garden at the Overflow Cottage, 8 Lindsay Street, Kalamunda, inclusive of the intent to provide appropriate fencing and vegetation screening on designated boundary lines.*
4. *Develops an agreement between the Shire of Kalamunda and GIY Kalamunda that encompasses such issues as a business plan with set up costs, inclusive of fencing, ongoing funding strategies, insurance and intent towards becoming an incorporated body.*

9. In accordance with the resolution of the September 2012 Ordinary Council meeting, the Shire has intended to provide appropriate fencing to appease the residents of 11 Elizabeth Street, Kalamunda relative to their privacy and security concerns.

10. Despite efforts to progress the installation of a fence on the boundary of the 11 Elizabeth Street, Kalamunda property residents lodged an appeal with the State Administrative Tribunal (“SAT”) against the development of a community garden at the 8 Lindsay Street, Kalamunda site.

11. On 12 April 2013 the matter was considered by the SAT, at the request of the owner of 11 Elizabeth Street. However, there is no third party appeal under SAT, and the matter was therefore dismissed and the request to SAT withdrawn by the applicant.
12. Following this, the need for planning consent was discussed with the Shire's Solicitors and it was deemed appropriate that an application be lodged.

### **DETAILS**

13. A community initiative was put to the Shire by GIY Kalamunda to establish a Community Garden at the rear subject site.
14. The standard hours of operation will be weekdays (7.30am-6.00pm) and weekends and public holidays (8.30-6.00pm). It is envisaged that peak hours will predominantly be on weekends and there is unlikely to be more than half a dozen people attending the garden at one time.
15. Both members of GIY Kalamunda and visitors from the broader community will be able to visit the garden at any time during the operation. Members of GIY and the broader community will be able, for an annual fee, to rent a plot for use.
16. All existing structures will be retained and there will not be any additional structures other than the garden beds at this point. The rear of the existing dwelling, comprising the toilet and kitchen, will be used occasionally. The existing shed will be used to store tools.
17. It is proposed that the garden be located at the rear of the site, comprising a fruit tree grove and garden beds. Refer (Attachment 1) - Site Plan. Five parking bays are proposed, however additional overflow parking could be accommodated on site. Refer (Attachment 2) - Proposed Parking Bays.

### **STATUTORY AND LEGAL IMPLICATIONS**

18. A Community Garden is not mentioned as a use in the Scheme. Under clause 4.4 of the Scheme, Interpretation of the Zoning Table, if a proposed use is not specifically mentioned in the zoning table and cannot be determined as falling within the type, class or genus of activity of any other use, the Local Government may:
  - a. determine that the use is consistent with the objectives of the particular zone and is therefore permitted;
  - b. determine that the use may be consistent with the objectives of the particular zone and thereafter follow the

advertising procedures of clause 9.4 in considering an application for planning approval; or

- c. determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.

19. The site and surrounding land is zoned Residential under the Scheme. The objectives of the Residential zone are:
- To provide primarily for single residential development whilst allowing for a range of residential densities in order to encourage a wide choice of housing types within the Shire.
  - To give consideration to grouped dwelling developments if the site is near amenities and can be integrated into the single residential environment.
  - To facilitate a range of accommodation styles and densities to cater for all community groups inclusive of the elderly, young people in transition and the handicapped. Such accommodation is supported where it is appropriately situated in proximity to other services and facilities.
  - To encourage the retention of remnant vegetation. Whilst not specifically mentioned above, it is considered that the use of Community Garden would be consistent with the objectives of the Residential zone and therefore is a permitted use.
20. The need for planning consent has been discussed with the Shire's Solicitors and whilst it could possibly be considered a public work and thus exempt from the need for formal approval, it was deemed appropriate that an application be lodged so that the principles of good and orderly planning could be explored.
21. If the application is refused or conditions imposed are unacceptable to the applicant, there is a right of review (appeal) to SAT.

#### **POLICY IMPLICATIONS**

22. Nil.

#### **PUBLIC CONSULTATION/COMMUNICATION**

23. Following the Council resolution of June 2012 the proposal was advertised to nearby and affected land owners.



24. Three submissions were received, of which two were generally in support of the proposal. The owners of 11 Elizabeth Street, which backs on to the rear of the site where the bulk of the Community Garden is located, expressed concerns in respect to privacy and security. However, with the provision of appropriate fencing and therefore screening to 11 Elizabeth Street, potential impacts are considered unlikely.
25. The issue of privacy is usually mitigated by adequate fencing. At present there is only a post and wire fence between the site and 11 Elizabeth Street. Whilst this is considered an acceptable fence based on the Shire's Fencing Local Laws (based on the lot areas and zoning) it is not considered appropriate for the purposes of providing a reasonable level of amenity for the owners of 11 Elizabeth Street. As such, staff is currently discussing the proposed standard of fencing with the land owners in order to address the privacy and security issues.

### **FINANCIAL IMPLICATIONS**

26. Nil from a planning perspective, however Shire funding for the Community Garden has been determined under a separate process.

### **STRATEGIC AND SUSTAINABILITY IMPLICATIONS**

#### **Strategic Planning Implications**

27. *Kalamunda Advancing: Strategic Community Plan to 2023*
- OBJECTIVE 1.7 Create healthy environments and lifestyles for the community.
- OBJECTIVE 1.8 Support local community groups to grow, prosper and shape the future of Kalamunda.
- Strategy 1.8.1 Provide leadership and assistance to local community groups and organisations.
- Strategy 1.8.2 Proactively investigate opportunities that facilitate the establishment and/or growth of local community groups.
- Strategy 1.8.5 Provide developmental programs and initiatives to support community leadership and sustainability of community groups.

#### **Sustainability Implications**

##### Social Implications

28. Whilst considered to be a use of low impact and intensity, the activity has the potential to impact on adjoining properties in

respect to privacy. This has been particularly borne out by the representations made by the owners of the abutting property (No. 11 Elizabeth Street)

29. The proposal will create a self-managed community garden where the community can work together to learn how to sow, grow, harvest store and cook food, protect the environment, lead a healthy lifestyle and network with other community members.

Economic Implications

30. Nil.

Environmental Implications

31. It is unlikely that the Community Garden would have a greater environmental impact than a standard residential garden.

**OFFICER COMMENT**

32. The development of the Community Garden, including public consultation, funding and management, has been substantially addressed previously by the Council.
33. It is considered that the use is of low impact and intensity and would not impact on the amenity of the adjoining properties of level greater than other residential purposes. As such it is recommended that the application be approved.

*A Councillor queried whether the discussions with the neighbour will be successful. The Director Corporate & Community Services informed Council that the installation of a timber and jarrah fence is currently under discussion with the neighbour and the removal of a tree. The Shire will cover the cost of the fence. A Councillor asked what the cost of the fence would be and the Director indicated she would advise him by email.*

<b>Voting Requirements: Simple Majority</b>
---

RESOLVED OCM 49/2013

That Council:

1. Approve the Community Garden at Lot 42 (8) Lindsay Street, Kalamunda without conditions.

Moved: **Cr Bob Emery**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**14.2 CONFIDENTIAL ITEM – Extension of Waste Contracts (Report under separate cover)**

Reason for confidentiality. *Local Government Act 1995 S5.23 (2) (c) – “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”*

*As this was a Confidential Item the Presiding Person asked Councillors if any discussion was required, as none was needed the vote was taken.*

<b>Voting Requirements: Simple Majority</b>
---

RESOLVED OCM 50/2013

That Council:

1. Approves the extension of Cleanaway services until 27 September 2013 for:
  - Weekly Putrescible Waste Collection & Disposal Services - \$378,480.95
  - Fortnightly Recycling Waste Collection & Disposal Services - \$254,994.48
  
2. Approves the commencement dates for the Perth Waste contracts as follows:
  - 2013 Weekly Putrescible Waste Collection & Disposal Services. Commencing 30 September 2013. Contract expires 30 September 2019.
  - 2013 Fortnightly Recycling Waste Collection & Disposal Services. Commencing 30 September 2013. Contract expires 30 September 2019.
  - 2013 Bulk Bin Services for General & Green Waste Disposal. Commencing 2 September 2013. Contract expires 2 September 2019.

Moved: **Cr John Giardina**

Seconded: **Cr Noreen Townsend**

Vote: **CARRIED UNANIMOUSLY (11/0)**

---

**15.0 MEETING CLOSED TO THE PUBLIC**

15.1 Nil.

**16.0 CLOSURE**

16.1 There being no further business, the Chairman declared the meeting closed at 7.20pm

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: \_\_\_\_\_  
Chairman

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2013