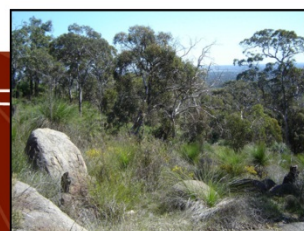


# Corporate & Community Services Committee Meeting

Minutes for Monday 19 May 2014

**CONFIRMED**



**shire of  
kalamunda**

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## MINUTES

### 1.0 OFFICIAL OPENING

The Presiding Member opened the meeting at 6.30pm, and welcomed Councillors and Staff.

### 2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

#### 2.1 Attendance

##### Councillors

Sue Bilich	(Shire President)	North Ward
Margaret Thomas JP		North Ward
Simon Di Rosso	(Arrived 6.32pm)	North Ward
Allan Morton		South West Ward
Noreen Townsend	(Presiding Member)	South West Ward
Justin Whitten		South West Ward
Geoff Stallard		South East Ward
Frank Lindsey		South East Ward
Andrew Waddell JP		North West Ward
Dylan O'Connor		North West Ward

##### Members of Staff

Rhonda Hardy	Chief Executive Officer
Warwick Carter	Director Development Services
Charles Sullivan	Director Infrastructure Services
Gary Ticehurst	Director Corporate Services
Darrell Forrest	Manager Governance
Darren Jones	Manager Community Development
Peter Hayes	Internal Auditor
Nicole O'Neill	Public Relations Coordinator
Meri Comber	Governance Officer

**Members of the Public** Nil

**Members of the Press** Nil

#### 2.2 Apologies

##### Councillors

John Giardina	South East Ward
Bob Emery	North West Ward

**2.3 Leave of Absence Previously Approved** Nil

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### **3.0 PUBLIC QUESTION TIME**

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this Committee. For the purposes of Minuting, these questions and answers are summarised.

3.1 Nil.

### **4.0 PETITIONS/DEPUTATIONS**

4.1 Nil.

### **5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

5.1 That the Minutes of the Corporate & Community Services Committee Meeting held on 22 April 2014 are confirmed as a true and accurate record of the proceedings.

Moved: **Cr Geoff Stallard**

Seconded: **Cr Justin Whitten**

Vote: **CARRIED UNANIMOUSLY (9/0)**

*Cr Simon Di Rosso arrived at 6.32pm, immediately after the vote for the Confirmation of the Minutes.*

### **6.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

6.1 Nil.

### **7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED**

7.1 Nil.

### **8.0 DISCLOSURE OF INTERESTS**

#### **8.1 Disclosure of Financial and Proximity Interests**

- a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the *Local Government Act 1995*.)
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the *Local Government Act 1995*.)

8.1.1 Nil.

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**8.2 Disclosure of Interest Affecting Impartiality**

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

8.2.1 Nil.

**9.0 REPORTS TO COUNCIL**

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with each item.

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**14. Debtors and Creditors Report for the Period Ended 30 April 2014**

Previous Items	N/A
Responsible Officer	Director Corporate Services
Service Area	Finance
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
Attachment 1	Creditors Payment Listing for the month of April 2014
Attachment 2	Summary of Debtors for the month of April 2014
Attachment 3	Summary of Creditors for the month of April 2014

**PURPOSE**

1. To receive the monthly report on creditors payment listings for the month of April 2014 (Attachments 1).
2. To receive the monthly report on debtors and creditors (Attachments 2 and 3).

**BACKGROUND**

3. Council has requested reports detailing outstanding debtors and creditors on a monthly basis.

**DETAILS**

4. Invoices over 30 days total \$37,186.07, debts of significance are:
  - Department of Health - \$20,000, Healthy Communities Grant and;
  - Zig Zag Café - \$1,835.63, lease.
5. Invoices over 60 days total \$14,103.30, debts of significance are:
  - Kalamunda Club - \$8,549.86, Loan and;
  - Zig Zag Café - \$3,180.23, lease/operational expenses.
6. Invoices over 90 days total \$39,669.23, debts of significance are:
  - Foothills Netball Association - \$4,559.57, loan/operational expenses;
  - Forrestfield United Soccer Club - \$5,923.97, loan;
  - Lesmurdie Tennis Club - \$24,000.00, contribution to extension;
  - Western Power - \$2,791.07, private works and;
  - Zig Zag Café - \$1,989.11, lease/operational expenses.

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## Creditors

7. Payments totalling \$2,851,930.10 were made during the month of April 2014. Standard payment terms are 30 days from the end of the month, with local businesses and contractors on 14 day terms.

8. Significant Municipal payments made in the month were:

Supplier	Purpose	\$
Australian Tax Office	PAYG payments	308,295.10
DMC Cleaning	Cleaning various buildings	53,091.90
Eastern Metropolitan Regional Council	Domestic/Waste Charges and disposal fees	327,776.00
Perth Waste Pty Ltd	Weekly collection and disposal of waste services	298,811.37
Redline (WA) Pty Ltd	Construction of sewer main – Abernethy Rd	226,174.74
Synergy	Power charges	176,266.15
WA Local Government Superannuation Plan	Superannuation contributions	179,132.71
West Coast Profilers Pty Ltd	Supply and lay asphalt and profiling at various locations	57,193.27
West Australian Treasury Corporation	Loan Repayments - various	49,124.18

9. These payments total \$1,668,665.42 and represent 58.5% of all payments for the month.

## Trust Account Payments

10. The Trust Accounts maintained by the Shire relate to the following types:

- CELL 9 Trust
- POS Trust
- BCITF Levy
- Building Licence Levy
- Unclaimed Monies

11. The following payments were made from the Trust Accounts in the month of April 2014.

Cell 9 Trust		Amount (\$)
Date	Description	
3/4/2014	Water Corporation – Lot 29 Hale Rd, Wattle Grove	1,265.00

14/4/2014	McLeods – Advice – Reimbursement for Land POS	490.94
14/4/2014	McLeods – Advice – Road widening and road extension Hale Rd & Arthur Rd, Wattle Grove	934.35
14/4/2014	McLeods – Acquisition of a portion of 30 Hale Rd, Wattle Grove	264.51
29/4/2014	Shire of Kalamunda – Project Management Fees – March 2014	3,529.57
30/4/2014	Price Waterhouse Coopers – Advice on GST treatment of refund of financial assistance provided by Department of Education	9,900.00
30/4/2014	Sunsy Property Developments Pty Ltd – Reimbursement of POS Land	87,980.50
30/4/2014	Natlan Investments Pty Ltd – Reimbursement of POS Land	87,980.50

Forrestfield Industrial Area		Amount (\$)
Date	Description	
29/4/2014	Shire of Kalamunda – Project Management Fees – March 2014	752.07

## STATUTORY AND LEGAL CONSIDERATIONS

12. In accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 13)* a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented in the manner required as per the Regulation.

## POLICY CONSIDERATIONS

13. Nil.

## COMMUNITY ENGAGEMENT REQUIREMENTS

14. Nil.



## FINANCIAL CONSIDERATIONS

15. Nil.

## STRATEGIC COMMUNITY PLAN

### Strategic Planning Alignment

16. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 - To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

## SUSTAINABILITY

### Social Implications

17. Nil.

### Economic Implications

18. Nil.

### Environmental Implications

19. Nil.

## RISK MANAGEMENT CONSIDERATIONS

### Debtors

20.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Disruption to Shire cash flow resulting from failure of debtors making payments.	Possible	Minor	Medium	Ensure debt collections is rigorously managed.

### Creditors

21.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Shire defaults on creditor payments adversely affects credit rating.	Unlikely	Major	Medium	Ensure all disputes are resolved in a timely manner.

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## OFFICER COMMENT

22. Nil.

*A Councillor queried EFT35769, \$9,608, Annual Membership Subscription to the Chamber of Commerce & Industry of WA. The Director Corporate Services responded this covered membership for 270 employees and brings a number of benefits to the Shire of Kalamunda, principally in the receiving of advice around Human Resource issues; it is therefore very beneficial. The Chief Executive Officer added that the Shire had been a member in the past however, more recently most advice was being sought through lawyers and the Chamber membership may save a significant amount in lawyer's fees.*

<b>Voting Requirements: Simple Majority</b>
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## COMMITTEE RECOMMENDATION TO COUNCIL (C&C 14/2014)

That Council:

1. Receives the list of payments made from the Municipal Accounts in April 2014 (Attachment 1) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
2. Receives the outstanding debtors (Attachment 2) and creditors (Attachment 3) reports for the month of April 2014.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Margaret Thomas**

Vote: **CARRIED UNANIMOUSLY (10/0)**

**Attachment 1**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
709	02/04/2014	LES MILLS AUSTRALIA	MONTHLY LICENCE FEE	1000.54
710	02/04/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 208 INTEREST PAYMENT	11346.28
711	09/04/2014	IINET TECHNOLOGIES PTY LTD	INTERNET ACCESS	829.00
712	09/04/2014	AUSTRALIAN TAXATION OFFICE	TAXATION	155875.80
713	11/04/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 223 FIXED COMPONENT	35165.56
714	11/04/2014	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS PURCHASES HACC ACTIVITY OFFICER - \$891.47 LIBRARY SERVICES TEAM LEADER - \$829.00 HACC ACTIVITY OFFICER - \$340.55 FUNCTIONS CO-ORDINATOR - \$1380.34 CO-ORDINATOR PROCUREMENT - \$2474.17 HACC ACTIVITY OFFICER - \$84.25 HACC ACTIVITY OFFICER - \$418.00 HACC ACTIVITY OFFICER - \$865.90 MANAGER HR - \$2566.99 DAY CENTRE CO-ORDINATOR - \$936.44	10787.11
715	23/04/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 215 INTEREST PAYMENT	2612.34
716	23/04/2014	AUSTRALIAN TAXATION OFFICE	TAXATION	152419.30
EFT35696	02/04/2014	LESMURDIE & DISTRICTS COMMUNITY ASSOCIATION INC.	DONATION	326.21
EFT35697	02/04/2014	REDLINE (WA) PTY LTD	PROGRESS CLAIM AND VARIATION FOR THE CONSTRUCTION OF ABERNETHY ROAD SEWER MAIN	226174.74

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35698	10/04/2014	HART SPORT	GYMNASIUM EQUIPMENT SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	626.00
EFT35699	10/04/2014	MOTORCHARGE - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 31 MARCH 2014	6559.00
EFT35700	10/04/2014	SALMAT MEDIAFORCE PTY LTD	DISTRIBUTION OF FLYERS FOR EVENTS WITHIN THE SHIRE	1139.06
EFT35701	10/04/2014	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	59.10
EFT35702	10/04/2014	JB HI-FI MIDLAND	ELECTRICIAL SUPPLIES	583.00
EFT35703	10/04/2014	1ST FORRESTFIELD SCOUT GROUP	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1800.00
EFT35704	10/04/2014	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	573.25
EFT35705	10/04/2014	COLLECTOR OF PUBLIC MONIES (CENTRELINK)	CENTREPAY - TRANSACTION CHARGES	71.28
EFT35706	10/04/2014	ID CONSULTING PTY LTD (INFORMED DECISIONS)	FORECAST ID, PROFILE ID AND ATLAS ID QUARTERLY SUBSCRIPTION FEES FOR APRIL TO JUNE 2014	7755.00
EFT35707	10/04/2014	MACQUARIE EQUIPMENT FINANCE PTY LTD	LEASE OF CARDIO EQUIPMENT AND SPIN BIKES AT HARTFIELD PARK RECREATION CENTRE AND LEASE OF IT EQUIPMENT	3393.61
EFT35708	10/04/2014	DOT ULIJN (DOT BLASZCZAK)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	56.00
EFT35709	10/04/2014	CIRCUITWEST INC.	ATTENDANCE OF 2 STAFF AT W.A.R.T.S IN BUNBURY FEBRUARY 2013	150.00
EFT35710	10/04/2014	SILVIO OTRANTO	CROSSOVER CONTRIBUTION	385.00
EFT35711	10/04/2014	ELIZABETH PAYNE	SALE OF ARTWORK - KALAMUNDA LIONS CLUB ART AWARD 2014	196.00
EFT35712	10/04/2014	RICHARD H & JENNIFER M TESCH	FOOTPATH DEPOSIT REFUND	1000.00
EFT35713	10/04/2014	DIANA PAPPENFUS	SALE OF ARTWORK - KALAMUNDA LIONS CLUB ART AWARD 2014 EXHIBITION	840.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35714	10/04/2014	DAPHNE LEMKE	TRAVEL COMMUNITY VISITORS SCHEME REFUND	45.00
EFT35715	10/04/2014	CARMEL VALLEY CHOCOLATES	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	21.00
EFT35716	10/04/2014	GILL BAXTER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	63.00
EFT35717	10/04/2014	ISABELLA WILLIAMS	SALE OF ARTWORK - KALAMUNDA LIONS CLUB ART AWARD 2014	108.50
EFT35718	10/04/2014	MJ BENATO & SJ PEARSON	RATES REFUND	255.73
EFT35719	10/04/2014	STEPHEN EDWARD SMITH	RATES REFUND	301.57
EFT35720	10/04/2014	ERIL ATKINSON	PART DOG REGISTRATION REFUND	38.75
EFT35721	10/04/2014	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	86098.53
EFT35722	10/04/2014	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	312.00
EFT35723	10/04/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	847.88
EFT35724	10/04/2014	AUSTRALIA POST	COUNTER BILLPAY TRANSACTION FEES	249.19
EFT35725	10/04/2014	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	2284.22
EFT35726	10/04/2014	LANDGATE	DATA CAPTURE SERVICES - AERIAL IMAGERY	3000.00
EFT35727	10/04/2014	GULLY VIEWS NEWSAGENCY	SUBSCRIPTIONS & NEWSPAPERS FOR VARIOUS LOCATIONS	630.81
EFT35728	10/04/2014	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	3424.80
EFT35729	10/04/2014	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	743.73
EFT35730	10/04/2014	MIDWASTE - TRANSPACIFIC CLEANAWAY PTY LTD	WASTE / RECYCLING SERVICES	4602.40
EFT35731	10/04/2014	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	571.18
EFT35732	10/04/2014	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	295.50
EFT35733	10/04/2014	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	29333.45

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35734	10/04/2014	EASTERN METROPOLITAN REGIONAL COUNCIL	HOOK BIN HIRE	7128.00
EFT35735	10/04/2014	A & S HILL	ELECTRICIAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	6621.23
EFT35736	10/04/2014	FASTA COURIERS	COURIER FEES	202.23
EFT35737	10/04/2014	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	352.63
EFT35738	10/04/2014	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	519.40
EFT35739	10/04/2014	DAYNITE TOWING SERVICE (WA) PTY LTD (FORMERLEY MOBITOW PTY LTD)	TOWING SERVICES	253.00
EFT35740	10/04/2014	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	2218.70
EFT35741	10/04/2014	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	4418.84
EFT35742	10/04/2014	HILL TOP TROPHIES (MILPRO WA)	SUPPLY OF NAME BADGES	213.95
EFT35743	10/04/2014	BRICK CONCEPTS	CROSSOVER MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	962.50
EFT35744	10/04/2014	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES	1044.84
EFT35745	10/04/2014	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION	LICENCE FEE FOR THE USE OF COPYRIGHT MUSIC	2803.16
EFT35746	10/04/2014	WA LOCAL GOVERNMENT ASSOCIATION (ADVERTISING)	ADVERTISING FOR VARIOUS JOBS / EVENTS	197.47
EFT35747	10/04/2014	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	2581.46
EFT35748	10/04/2014	STAFF LINK PERSONNEL	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	8377.79
EFT35749	10/04/2014	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	346.50
EFT35750	10/04/2014	AUSTRALIAN MAYORAL AVIATION COUNCIL	REGISTRATION TO ATTEND THE AMAC ANNUAL CONFERENCE 7-9 MAY 2014	3300.00
EFT35751	10/04/2014	WA RANGERS ASSOCIATION INC.	3 YEAR MEMBERSHIP FOR RANGERS	840.00

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35752	10/04/2014	EASTERN HILLS SAWS AND MOWERS	PLANT / VEHICLE PARTS	220.00
EFT35753	10/04/2014	AIR LIQUIDE WA PTY LTD	GAS BOTTLE FACILITY FEE	1318.61
EFT35754	10/04/2014	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	138.25
EFT35755	10/04/2014	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	252.81
EFT35756	10/04/2014	FORRESTFIELD FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1435.00
EFT35757	10/04/2014	HILLS BMX CLUB (INC)	KIDSPORT FUNDING FOR VARIOUS PLAYERS	356.00
EFT35758	10/04/2014	WATTLE GROVE VETERINARY HOSPITAL	VETERINARY FEES	1299.00
EFT35759	10/04/2014	LIONS CLUB OF KALAMUNDA	SAUSAGE SIZZLE AND DRINKS FOR SHIRES BIKE WEEK EVENT - SUNDAY 23 MARCH 2014	400.00
EFT35760	10/04/2014	ST JOHN AMBULANCE AUSTRALIA (WA) INC	FIRST AID SERVICES FOR BIKE WEEK EVENT	176.40
EFT35761	10/04/2014	HELEN ARMSTRONG & ASSOCIATES (T/AS WAXING LYRICAL CANDLES)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	14.00
EFT35762	10/04/2014	KALAMUNDA PLUMBING & ELECTRICAL	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	451.00
EFT35763	10/04/2014	SWAN MARQUEES AND PARTY HIRE	EQUIPMENT HIRE FOR BIKE WEEK EVENT	768.20
EFT35764	10/04/2014	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	9146.20
EFT35765	10/04/2014	HIGH WYCOMBE JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	2285.00
EFT35766	10/04/2014	DIGITAL MAPPING SOLUTIONS	RELIEF FOR GIS POSITION	15466.00
EFT35767	10/04/2014	J CORP PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT35768	10/04/2014	DICK SMITH ELECTRONICS	ELECTRICAL SUPPLIES	1239.50
EFT35769	10/04/2014	CHAMBER OF COMMERCE & INDUSTRY OF WA	ANNUAL MEMBERSHIP SUBSCRIPTION	9608.00
EFT35770	10/04/2014	AGAINST THE GRAIN BUILDING MAINTENANCE	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	148.50
EFT35771	10/04/2014	KALAMUNDA AND LESMURDIE LITTLE ATHLETICS CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	130.00

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35772	10/04/2014	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	4630.22
EFT35773	10/04/2014	UHY HAINES NORTON	REGISTRATION FOR STAFF TO ATTEND FINANCIAL & MANAGEMENT REPORTING WORKSHOP	2750.00
EFT35774	10/04/2014	CY O'CONNOR COLLEGE OF TAFE	REGISTRATION FOR STAFF TO ATTEND THE LIVESTOCK MANAGEMENT AND CONTROL COURSE	1985.00
EFT35775	10/04/2014	NEW GENERATION HOMES - TANGENT NOMINEES PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT35776	10/04/2014	FREEDOM POOLS	FOOTPATH DEPOSIT REFUND	1000.00
EFT35777	10/04/2014	TRILOGY SERVICING PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	8013.79
EFT35778	10/04/2014	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	484.35
EFT35779	10/04/2014	PM CONSTRUCTIONS (WA) PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT35780	10/04/2014	WEST AUSTRALIAN NEWSPAPERS HOLDINGS LTD	ADVERTISING FOR VARIOUS EVENTS	102.80
EFT35781	10/04/2014	KANYANA WILDLIFE REHABILITATION CENTRE INC	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	56.00
EFT35782	10/04/2014	PERRY ENVIRONMENTAL CONTRACTING	WEED CONTROL AT VARIOUS LOCATIONS	1540.00
EFT35783	10/04/2014	DUN & BRADSTREET ( AUSTRALIA ) PTY LTD	DEBT COLLECTION FEES FOR RATES	10502.23
EFT35784	10/04/2014	WANDA SPENCER	KEY BOND REFUND	50.00
EFT35785	10/04/2014	FOOD TECHNOLOGY SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR HEALTH DEPARTMENT	3100.35
EFT35786	10/04/2014	1ST GOOSEBERRY HILL SCOUT GROUP	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT35787	10/04/2014	NATALIE THRELFALL	RATES REFUND	1136.11
EFT35788	10/04/2014	CONFECT - EXPRESS	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	358.17
EFT35789	10/04/2014	HILLS GOURMET	CATERING SUPPLIES	463.23

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35790	10/04/2014	NINA ROSE	FACE PAINTING FOR VARIOUS EVENTS	330.00
EFT35791	10/04/2014	M2 TECHNOLOGY	MESSAGING SERVICES FOR HARTFIELD PARK RECREATION CENTRE	779.98
EFT35792	10/04/2014	WOOLWORTHS LIMITED	GROCERY SUPPLIES	264.24
EFT35793	10/04/2014	KERB - FIX	KERB REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	412.50
EFT35794	10/04/2014	MAIDA VALE DELIVERY ROUND	PAPER AND MAGAZINES DELIVERIES FOR HIGH WYCOMBE LIBRARY	75.00
EFT35795	10/04/2014	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS SHIRE BUILDINGS	4615.57
EFT35796	10/04/2014	G.D.CHARLTON	PODIATRY SERVICES AT JACK HEALEY CENTRE	1157.97
EFT35797	10/04/2014	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	2299.00
EFT35798	10/04/2014	ABOUT BIKE HIRE	BIKE WEEK - PROVISION OF STAFF MEMBER, BIKES AND SUPPLIES	634.00
EFT35799	10/04/2014	JACKSON MCDONALD LAWYERS	LEGAL EXPENSES	16434.48
EFT35800	10/04/2014	DEBORAH CORK	TRAVEL COMMUNITY VISITORS SCHEME REFUND	45.00
EFT35801	10/04/2014	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1357.35
EFT35802	10/04/2014	MADE 4 YOU (LYGIA)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	10.50
EFT35803	10/04/2014	ORIENTAL SHORTHAIR CAT CLUB	HALL HIRE BOND REFUND	300.00
EFT35804	10/04/2014	NYREE WHARTON	TRAVEL COMMUNITY VISITORS SCHEME REFUND	15.00
EFT35805	10/04/2014	SHIRLEY SPENCER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	42.00
EFT35806	10/04/2014	ROSE SMART	MAINTAIN ROSE BEDS AT VARIOUS LOCATIONS	1217.60
EFT35807	10/04/2014	TOWNLEY'S PLUMBING & GAS SERVICE	PLUMBING SERVICES FOR VARIOUS LOCATIONS	508.20
EFT35808	10/04/2014	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	250.70

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35809	10/04/2014	BINDALE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	76.52
EFT35810	10/04/2014	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	200.52
EFT35811	10/04/2014	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	15.15
EFT35812	10/04/2014	BEVERLEY DUFF	TRAVEL COMMUNITY VISITORS SCHEME REFUND	45.00
EFT35813	10/04/2014	NEVERFAIL SPRINGWATER LTD (ZZCC)	BOTTLED WATER SUPPLIES / MAINTENANCE	27.90
EFT35814	10/04/2014	LIBERTY OIL WESTERN AUSTRALIA PTY LTD	SUPPLY OF FUEL	29174.88
EFT35815	10/04/2014	AVELING HOMES	FOOTPATH DEPOSIT REFUND	1000.00
EFT35816	10/04/2014	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	484.00
EFT35817	10/04/2014	FONZ'S BOBCAT & TRUCK HIRE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	7672.74
EFT35818	10/04/2014	NANCY GILLESPIE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	7.00
EFT35819	10/04/2014	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	26060.53
EFT35820	10/04/2014	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	758.66
EFT35821	10/04/2014	WEST-SURE GROUP	CASH IN TRANSIT SERVICES - MARCH 2014	1749.00
EFT35822	10/04/2014	PATRICIA MOSS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	6.30
EFT35823	10/04/2014	RYLAN PTY LTD	SUPPLY OF KERBING AT VARIOUS LOCATIONS	1161.60
EFT35824	10/04/2014	KALEIDOSCOPE CRAFT KITS	DRY CLEANING / WASHING SERVICES FOR HARTFIELD PARK RECREATION CENTRE	80.00
EFT35825	10/04/2014	KARIN HOTCHKIN	SALE OF ARTWORK - KALAMUNDA LIONS CLUB ART AWARD 2014 EXHIBITION	658.00
EFT35826	10/04/2014	LANDMARK PRODUCTS LIMITED	SUPPLY AND INSTALL SHELTER AND FURNITURE AT BILL SHAW RESERVE	15075.50

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35827	10/04/2014	EXCLUSIVE STRATA MANAGEMENT	KEY BOND REFUND	50.00
EFT35828	10/04/2014	JENNIFER DE YOUNG	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	426.00
EFT35829	10/04/2014	ANGELA CANCI	PODIATRY SERVICES AT JACK HEALEY SERVICES	296.80
EFT35830	10/04/2014	SUPALUX PAINT CO PTY LTD	SUPPLY PAINTING MAINTENANCE SERVICES AT VARIOUS LOCATIONS	12872.64
EFT35831	10/04/2014	TANKS FOR HIRE	EQUIPMENT HIRE FOR CORYMBIA FESTIVAL 2014	448.80
EFT35832	10/04/2014	CLAIRE O'NEILL - CLAIRE'S EMBROIDERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	114.80
EFT35833	10/04/2014	LINDA STONES	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	77.70
EFT35834	10/04/2014	PETER FALCONER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	140.00
EFT35835	10/04/2014	CITY OF STIRLING	MEALS ON WHEELS PROGRAM FEBRUARY 2014	4528.14
EFT35836	10/04/2014	FOXTEL	MONTHLY SUBSCRIPTION HARTFIELD PARK	205.00
EFT35837	10/04/2014	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASE AGREEMENT FOR CARDIO EQUIPMENT AT HARTFIELD PARK RECREATION CENTRE	6157.74
EFT35838	10/04/2014	HANS SCHWALB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	10.43
EFT35839	10/04/2014	JIM BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	17.50
EFT35840	10/04/2014	KIERAN INGRAM	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	8.75
EFT35841	10/04/2014	KALAJOS SCHOOL OF GYMNASTICS	KIDSPORT FUNDING FOR VARIOUS PLAYERS	600.00
EFT35842	10/04/2014	THE ARTFUL FLOWE - FELICIA LOWE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	105.70

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35843	10/04/2014	RAJESH MALDE	REFUND OF EMPLOYMENT CONTRACT ALLOWANCE	470.86
EFT35844	10/04/2014	DAVID GREEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	27.86
EFT35845	10/04/2014	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	504.78
EFT35846	10/04/2014	TAMARA HOCKING	GROUP FITNESS CLASSES INSTRUCTOR	454.30
EFT35847	10/04/2014	MAX OGRADY - PROJECT PHOTOGRAPHY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	10.50
EFT35848	10/04/2014	NICHOLAS TAYLOR PHOTOGRAPHY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	56.70
EFT35849	10/04/2014	SILK ON SILK (ROSEMARY LONSDALE)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	84.00
EFT35850	10/04/2014	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION BUILDING AND DEPOT	234.60
EFT35851	10/04/2014	MAVIS PASKULICH	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	154.70
EFT35852	10/04/2014	DEMENTIA CARE AUSTRALIA	BOND REFUND - USE OF SEMINAR ROOMS AT ZIG ZAG CULTURAL CENTRE	300.00
EFT35853	10/04/2014	LESMURDIE WARRIORS NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	2010.00
EFT35854	10/04/2014	TIERRA ECOLOGIA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	200.20
EFT35855	10/04/2014	SHERRIN RENTALS PTY LTD	PLANT EQUIPMENT HIRE FOR VARIOUS LOCATIONS	4293.85
EFT35856	10/04/2014	VISSYART	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	7.28
EFT35857	10/04/2014	IRRIGATION WA PTY LTD	IRRIGATION MAINTENANCE FOR TYLER SPRINGS ESTATE	330.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35858	10/04/2014	NEVERFAIL SPRINGWATER LTD (ADMIN OFFICE)	BOTTLED WATER SUPPLIES / MAINTENANCE	52.05
EFT35859	10/04/2014	NIKHILA VEMIREDDY (SOUTH FOOD INDIAN STALL)	BOND REFUND FOR THE USE OF THE KITCHEN AT HIGH WYCOME RECREATION CENTRE	200.00
EFT35860	10/04/2014	FALLS RD NETBALL CLUB	KIDSPORT FUNDING FORVARIOUS PLAYERS	765.00
EFT35861	10/04/2014	OFF PEN PUBLISHING - BETH BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	37.45
EFT35862	10/04/2014	STAN THE TYRE MAN ( STAN'S TYRE SERVICE WA )	PLANT / VEHICLE PARTS	1435.50
EFT35863	10/04/2014	DATACOM SYSTEMS (WA) PTY LTD	IT AND INFRASTRUCTURE REPLACEMENT PROJECT	312.39
EFT35864	10/04/2014	CHRIS KERSHAW PHOTOGRAPHY	PHOTOGRAPHY	225.00
EFT35865	10/04/2014	WOBBLYJULES INVESTMENTS FUND	SUPERANNUATION CONTRIBUTIONS	203.69
EFT35866	10/04/2014	GRAHAM STIMSON	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	68.60
EFT35867	10/04/2014	BALLIGART - HELEN LOCK	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	4.55
EFT35868	10/04/2014	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED LEASING	4139.62
EFT35869	10/04/2014	WORM AFFAIR	SUPPLY OF TUMBLWEED WORM CAFES AND SUPPLY OF STARTER PACKS OF WORMS	66.00
EFT35870	10/04/2014	IMAGININGS LIFE IMAGES BY SUE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	6.30
EFT35871	10/04/2014	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	234.60
EFT35872	10/04/2014	ANGELA GILES	TRAVEL COMMUNITY VISITORS SCHEME REFUND	60.00
EFT35873	10/04/2014	JANETTE WOODLAND	TRAVEL COMMUNITY VISITORS SCHEME REFUND	90.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35874	10/04/2014	PETER WEBB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	10.47
EFT35875	10/04/2014	CRYSTALINA JEWELLERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	39.20
EFT35876	10/04/2014	DARLING RANGE CONNECT	KEY BOND REFUND	50.00
EFT35877	10/04/2014	MANJIMUP PUBLIC LIBRARY	LOST AND DAMAGED BOOKS	12.10
EFT35878	10/04/2014	KALAMUNDA PÂTISSERIE	CATERING SUPPLIES	46.00
EFT35879	10/04/2014	Z-REST FURNITURE	SUPPLY OF 2 FOOTRESTS	358.01
EFT35880	10/04/2014	LINDAS BOOKS / ROLEYSTONE COURIER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	18.20
EFT35881	10/04/2014	BRENDAS CLAY CRAFT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	8.40
EFT35882	10/04/2014	THE SULLIVAN SUPER FUND	SUPERANNUATION CONTRIBUTIONS	651.29
EFT35883	10/04/2014	WAITAWHILE ART	CONSIGNMENT SUPPLIER -ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	17.64
EFT35884	10/04/2014	AUDREY FITZGERALD	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/03/14 - 31/03/14	21.00
EFT35885	10/04/2014	OPTUM HEALTH & TECHNOLOGY (AUSTRALIA) PTY LTD	FITNESS FOR WORK TRAINING SESSIONS	3850.00
EFT35886	10/04/2014	ENVIRO-CARE PEST SERVICES	TREATMENT OF TERMITE NEST IN VERGE MARRI TREE	220.00
EFT35887	10/04/2014	ROHANA HUTCHINGS	SALE OF ARTWORK - CONNECTING COMMUNITIES EXHIBITION	70.00
EFT35888	10/04/2014	KENWICK JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT35889	10/04/2014	HELEN ELLIS	PERFORMANCE AND ROYALTIES FEE FOR FLAK AT KALAMUNDA PERFORMINGS ARTS CENTRE	3850.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35890	10/04/2014	JENNIFER L SLEIGH (JENI SLEIGH)	SALE OF ARTWORK - KALAMUNDA LIONS CLUB ART AWARD 2014 EXHIBITION	420.00
EFT35891	10/04/2014	IAN DUNCAN	REFUND OF DEFECTS LIABILITY	3816.00
EFT35892	10/04/2014	DANIELLE PRETTY	BODY BALANCE INSTRUCTOR TRAINING FEES	512.50
EFT35893	10/04/2014	AUSTRALIAN FINANCIAL SECURITY AUTHORITY	VEHICLE CHECKS FOR ABANDONED VEHICLES	72.00
EFT35894	10/04/2014	JENNY VOGEL	HALL AND KEY BOND REFUND	1050.00
EFT35895	10/04/2014	ALAN BONG	KEY BOND REFUND	50.00
EFT35896	10/04/2014	DONATO BAUTISTA	KEY BOND REFUND	50.00
EFT35897	10/04/2014	NICOLA E DOLD	HALL AND KEY BOND REFUND	1050.00
EFT35898 - EFT 35934		EFT PAYMENTS CANCELLED DUE TO SYSTEM MALFUNCTION		
EFT35935	24/04/2014	HART SPORT	EQUIPMENT FOR LIVE ACTIVE PROGRAM INCLUDING DELIVERY AT HARTFIELD PARK RECREATION CENTRE	669.50
EFT35936	24/04/2014	STYLECORP CORPORATE WEAR	SUPPLY OF UNIFORM FOR VARIOUS STAFF	2991.80
EFT35937	24/04/2014	MOTORCHARGE - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 15 APRIL 2014	6532.07
EFT35938	24/04/2014	PERTH AIRPORTS MUNICIPALITIES GROUP INC	ANNUAL SUBSCRIPTION FEE FOR MEMBERSHIP TO THE PERTH AIRPORTS MUNICIPALITIES	500.00
EFT35939	24/04/2014	HAEFELI-LYSNAR SURVEY EQUIPMENT	ANNUAL SERVICE, TESTING AND CALIBRATION OF SURVEY EQUIPMENT	1534.50
EFT35940	24/04/2014	BLUE RIBBON PET FOODS	SUPPLY OF DOG FOOD FOR POUND	144.00
EFT35941	24/04/2014	JB HI-FI MIDLAND	ELECTRICAL SUPPLIES	867.00
EFT35942	24/04/2014	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	2758.34

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35943	24/04/2014	JOSHUA HOCKLEY	TECH SERVICES TO KALAMUNDA PERFORMING ARTS CENTRE FOR KALAMUNDA SENIOR HIGH SCHOOL PERFORMANCE	231.00
EFT35944	24/04/2014	SERCUL (SOUTH EAST REGIONAL CENTRE URBAN L/CARE)	MAPPING OF ALL TRACKS AT MAIDA VALE RESERVE	2475.00
EFT35945	24/04/2014	FAIRFAX RADIO NETWORK PTY LTD	RADIO ADVERTISING FOR CORYMBIA FESTIVAL 2014	5500.00
EFT35946	24/04/2014	CABCHARGE AUSTRALIA LIMITED	CABCHARGE FEES	6.00
EFT35947	24/04/2014	GREENLINE AG PTY LTD	PLANT / VEHICLE PARTS	29.57
EFT35948	24/04/2014	SHERICH BUILDING SURVEYING & BUILDING SERVICES	SITE INSPECTION AND ISSUE CERTIFICATE OF CONSTRUCTION COMPLIANCE FOR KADS THEATRE	500.50
EFT35949	24/04/2014	THE PLANNING GROUP WA PTY LTD	CONSULTANCY FEES - FORRESTFIELD INDUSTRIAL AREA STAGE 3 AND PICKERING BROOK TOWNSITE EXPANSION CONCEPT PLAN	924.00
EFT35950	24/04/2014	TOP OF THE LADDER GUTTER CLEANING	GUTTER CLEANING SERVICES FOR VARIOUS LOCATIONS	1826.00
EFT35951	24/04/2014	BEES HIRE & SALES	SUPPLY AND ERECT SCAFFOLD AND ACCESS GEAR TO VARIOUS LOCATIONS	295.00
EFT35952	24/04/2014	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	674.00
EFT35953	24/04/2014	HILLVIEW OVER 55's GOLF CLUB	SUCCESSFUL FUNDING THROUGH COMMUNITY DEVELOPMENT FUNDING PROGRAM - FEB TO MARCH ROUND 2014	150.00
EFT35954	24/04/2014	BIDVEST FOODSERVICE	GROCERIES FOR PETER ANDERTON CENTRE	1107.44
EFT35955	24/04/2014	TOTALLY WORKWEAR MIDLAND	SUPPLY OF PROTECTIVE CLOTHING	534.45
EFT35956	24/04/2014	KOORI KIDS PTY LTD	ANNUAL CONTRIBUTION FOR NAIDOC WEEK SCHOOL INITIATIVE COMPETITIONS 2014	495.00
EFT35957	24/04/2014	SUSAN ELLEN JOHNSON	HALL AND KEY BOND REFUND	1050.00



<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35958	24/04/2014	BRIAN J & DIANE W SMALLWOOD	CROSSOVER CONTRIBUTION	385.00
EFT35959	24/04/2014	ALLAN MORTON	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	1965.39
EFT35960	24/04/2014	MARGIT ELSE ALTMANN	TRAVEL COMMUNITY VISITORS SCHEME REFUND	30.00
EFT35961	24/04/2014	PAULINE GUMMER	RATES REFUND	417.00
EFT35962	24/04/2014	TYSON & CHANTELE SHERRINGTON	BUILDING APPLICATION FEE REFUND	90.00
EFT35963	24/04/2014	LEONARDO MICHAEL GUERINONI	PART DOG REGISTRATION REFUND	77.50
EFT35964	24/04/2014	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	85834.18
EFT35965	24/04/2014	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	308.00
EFT35966	24/04/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	847.88
EFT35967	24/04/2014	AUSTRALIA POST	POSTAL EXPENSES / COUNTER BILLPAY TRANSACTION FEES	15973.03
EFT35968	24/04/2014	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	2878.94
EFT35969	24/04/2014	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1043.62
EFT35970	24/04/2014	LANDGATE	LAND ENQUIRIES FOR VARIOUS LOCATIONS	336.00
EFT35971	24/04/2014	GULLY VIEWS NEWSAGENCY	SUBSCRIPTIONS & NEWSPAPERS FOR VARIOUS LOCATIONS	550.63
EFT35972	24/04/2014	SESCO SECURITY CO	SECURITY MONITORING SERVICES FOR VARIOUS LOCATIONS	2548.46
EFT35973	24/04/2014	STATE LIBRARY OF W.A.	LOST AND DAMAGED BOOKS	719.40
EFT35974	24/04/2014	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	36.87
EFT35975	24/04/2014	WESFARMERS KLEENHEAT GAS PTY LTD	NEW BBQ FOR PETER ANDERTON CENTRE	1169.30
EFT35976	24/04/2014	ECHO NEWSPAPER	ADVERTISING FOR VARIOUS JOBS / EVENTS	3653.50
EFT35977	24/04/2014	BUNZL LTD	KITCHEN / CLEANING SUPPLIES	203.20
EFT35978	24/04/2014	CUTTING EDGES PTY LTD	PLANT / VEHICLE PARTS	923.78

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35979	24/04/2014	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP, MATTRESS DISPOSAL FEES, BRAND ROAD MONITORING BORE PROPOSAL AND SUPPLY OF HOOK BINS	320648.00
EFT35980	24/04/2014	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	2938.39
EFT35981	24/04/2014	A & S HILL	ELECTRICIAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	31330.15
EFT35982	24/04/2014	OFFICE LINE	OFFICE FURNITURE SUPPLIES	3261.50
EFT35983	24/04/2014	JASON SIGNMAKERS	SIGNAGE SUPPLIES	1695.01
EFT35984	24/04/2014	3 VODAFONE HUTCHISON AUSTRALIA PTY LTD	COMMUNICATION EXPENSES	2055.92
EFT35985	24/04/2014	STATEWIDE BEARINGS	PLANT / VEHICLE PARTS	84.48
EFT35986	24/04/2014	FASTA COURIERS	COURIER FEES	806.75
EFT35987	24/04/2014	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	1756.87
EFT35988	24/04/2014	RAECO	STATIONERY / OFFICE SUPPLIES	881.16
EFT35989	24/04/2014	MCINTOSH & SON	PLANT / VEHICLE PARTS	1777.26
EFT35990	24/04/2014	SONIC HEALTHPLUS (KINETIC HEALTH GROUP LTD)	PREPLACEMENT MEDICALS / BASELINE HEARING TESTS	1381.60
EFT35991	24/04/2014	SANDGROPER SEPTICS	SEPTIC / GREASE TANK CLEAN OUT SERVICES AT VARIOUS LOCATIONS	149.69
EFT35992	24/04/2014	CANON AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	8.14
EFT35993	24/04/2014	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	1689.14
EFT35994	24/04/2014	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	507.03
EFT35995	24/04/2014	DAYNITE TOWING SERVICE (WA) PTY LTD (FORMERLEY MOBITOW PTY LTD)	TOWING SERVICES	378.40
EFT35996	24/04/2014	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	11939.50
EFT35997	24/04/2014	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	375.10

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT35998	24/04/2014	DEPARTMENT OF PARKS & WILDLIFE	ANNUAL PASS FOR RESALE AT THE VISITOR CENTRE	752.40
EFT35999	24/04/2014	ACTIMED AUSTRALIA PTY LTD	MEDICAL SUPPLIES FOR PODIARTIST	470.88
EFT36000	24/04/2014	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS SHIRE BUILDINGS	1794.09
EFT36001	24/04/2014	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	4064.92
EFT36002	24/04/2014	BGC ASPHALT	ROAD MATERIALS FOR VARIOUS LOCATIONS	2535.15
EFT36003	24/04/2014	WA LIMESTONE COMPANY	ROAD MATERIALS FOR VARIOUS LOCATIONS	4328.59
EFT36004	24/04/2014	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	815.10
EFT36005	24/04/2014	STAPLES AUSTRALIA PTY LTD(CORPORATE EXPRESS AUSTRALIA LTD)	STATIONERY / OFFICE SUPPLIES	4023.08
EFT36006	24/04/2014	HILL TOP TROPHIES (MILPRO WA)	SUPPLY OF NAME BADGES	311.85
EFT36007	24/04/2014	BRICK CONCEPTS	CROSSOVER MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	3058.00
EFT36008	24/04/2014	FULTON HOGAN INDUSTRIES PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	27207.22
EFT36009	24/04/2014	JOHN GIARDINA	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	3119.24
EFT36010	24/04/2014	GEOFF STALLARD	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	1965.39
EFT36011	24/04/2014	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES	1545.07
EFT36012	24/04/2014	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION	LICENCE FEE FOR THE USE OF COPYRIGHT MUSIC	330.00
EFT36013	24/04/2014	WA LOCAL GOVERNMENT ASSOCIATION (ADVERTISING)	ADVERTISING FOR VARIOUS JOBS / EVENTS	2423.57
EFT36014	24/04/2014	MACDONALD JOHNSTON ENGINEERING	PLANT / VEHICLE PARTS	1967.59
EFT36015	24/04/2014	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	3795.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36016	24/04/2014	STAFF LINK PERSONNEL	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	1958.69
EFT36017	24/04/2014	BRIDGESTONE AUSTRALIA LTD	PLANT / VEHICLE PARTS	2494.54
EFT36018	24/04/2014	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	2431.00
EFT36019	24/04/2014	ZIG ZAG GRAPHICS AND PRINT	ADVERTISING IN THE BUSINESS AND COMMUNITY HANDBOOK - 2014-15	5000.00
EFT36020	24/04/2014	HOMESTART	FOOTPATH DEPOSIT REFUND	1000.00
EFT36021	24/04/2014	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	5127.39
EFT36022	24/04/2014	SLATER GARTRELL SPORTS	SUPPLY AND LAY SYNTHETIC TURF AT CRICKET NETS AT SCOTT RESERVE	2200.00
EFT36023	24/04/2014	AIR LIQUIDE WA PTY LTD	GAS BOTTLE FACILITY FEE	129.47
EFT36024	24/04/2014	GILFORD BUILDING SERVICES	FOOTPATH DEPOSIT REFUND	1200.00
EFT36025	24/04/2014	REPCO BRAKE & CLUTCH	PLANT / VEHICLE PARTS	419.54
EFT36026	24/04/2014	SEBASTIAN BUTCHERS	CATERING SUPPLIES	172.64
EFT36027	24/04/2014	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	439.78
EFT36028	24/04/2014	KALAMUNDA VOLUNTEER BUSHFIRE BRIGADE	REIMBURSEMENT COSTS FOR VOLUNTEER BUSHFIRE BRIGADE	1730.58
EFT36029	24/04/2014	NERISSA DERWORT	KALAMUNDA SPORTS STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36030	24/04/2014	FORRESTFIELD UNITED SOCCER CLUB WA INC	SUCCESSFUL FUNDING THROUGH SPORT AND RECREATION DEVELOPMENT FUNDING PROGRAM - FEB TO MARCH ROUND 2014	750.00
EFT36031	24/04/2014	HIGH WYCOMBE CRICKET CLUB	SUCCESSFUL FUNDING THROUGH SPORT AND RECREATION DEVELOPMENT FUNDING PROGRAM - FEB TO MARCH ROUND 2014	750.00
EFT36032	24/04/2014	E & MJ ROSHER PTY LTD	PLANT / VEHICLE PARTS	389.20
EFT36033	24/04/2014	GCS SERVICES	PLUMBING SERVICES TO VARIOUS LOCATIONS	82.50
EFT36034	24/04/2014	ST JOHN AMBULANCE AUSTRALIA (WA) INC	FIRST AID COVER - CORYMBIA FESTIVAL 2014 AND FIRST AID SUPPLIES FOR DEPOT	1358.03

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36035	24/04/2014	FINISHING TOUCH	BUS CLEANING / DETAILING	190.00
EFT36036	24/04/2014	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS	226.50
EFT36037	24/04/2014	KALAMUNDA PLUMBING & ELECTRICAL	PLUMBING REPAIRS / MAINTENANC FOR VARIOUS LOCATIONS	2497.00
EFT36038	24/04/2014	SWAN MARQUEES AND PARTY HIRE	EQUIPMENT HIRE FOR VARIOUS EVENTS	10194.88
EFT36039	24/04/2014	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	9495.20
EFT36040	24/04/2014	HIGH WYCOMBE JUNIOR FOOTBALL CLUB	SUCCESSFUL FUNDING THROUGH SPORT AND RECREATION DEVELOPMENT FUNDING PROGRAM - FEB TO MARCH ROUND 2014	1410.00
EFT36041	24/04/2014	KALAMUNDA & DISTRICTS BASKETBALL ASSOCIATION INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	5720.00
EFT36042	24/04/2014	MIDLAND CEMENT PRODUCTS	PLUMBING SUPPLIES FOR VARIOUS LOCATIONS	338.58
EFT36043	24/04/2014	WEST AUSTRALIAN YOUNG READERS BOOK AWARD	LIBRARY SUPPLIES	80.50
EFT36044	24/04/2014	WURTH AUSTRALIA PTY LTD	PLANT / VEHICLE PARTS	178.78
EFT36045	24/04/2014	GHD PTY LTD	PROGRESS PAYMENT - PREPARE DESIGN AND APPROVALS FOR ROUNDABOUT & NEW ROAD CONSTRUCTION FOR HALE AND ARTHUR ROAD	11025.30
EFT36046	24/04/2014	ROBERT & HELEN HOLYDAY	RATES REFUND	454.59
EFT36047	24/04/2014	VICKI CRUM	FOOTPATH DEPOSIT REFUND	1000.00
EFT36048	24/04/2014	IAN JUSTIN WHITTEN	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	1965.39
EFT36049	24/04/2014	ORBIT HEALTH & FITNESS SOLUTIONS	GYM EQUIPMENT SUPPLIES	76.95
EFT36050	24/04/2014	THE FARM SHOP (WA) PTY LTD	GARDEN / RESERVE SUPPLIES	1826.00
EFT36051	24/04/2014	AGAINST THE GRAIN BUILDING MAINTENANCE	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	231.00
EFT36052	24/04/2014	AMEREX FIRE (WA) (E FIRE AND SAFETY)	FIRE EQUIPMENT MAINTENANCE FOR VARIOUS LOCATIONS	646.80

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36053	24/04/2014	B & J CATALANO PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	13828.92
EFT36054	24/04/2014	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	4448.08
EFT36055	24/04/2014	REGENERATED LANDSCAPES	WEED CONTROL AT VARIOUS LOCATIONS	1111.00
EFT36056	24/04/2014	FRIGMAC PTY LTD	SERVICE WATER COOLER AT HARTFIELD PARK RECREATION CENTRE	289.30
EFT36057	24/04/2014	WESTERN AUSTRALIAN CRICKET ASSOCIATION	SUPPLY OF WICKET SOIL	2046.00
EFT36058	24/04/2014	FREEDOM POOLS	FOOTPATH DEPOSIT REFUNDS	2000.00
EFT36059	24/04/2014	TRILOGY SERVICING PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	148.50
EFT36060	24/04/2014	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	3520.59
EFT36061	24/04/2014	PHONOGRAPHIC PERFORMANCE COMPANY OF AUSTRALIA LTD	LICENCE FEES FOR VARIOUS HALLS	1059.96
EFT36062	24/04/2014	SUSAN BILICH	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	7157.69
EFT36063	24/04/2014	CENTRAL INSTITUTE OF TECHNOLOGY	COURSE FEES FOR 1 STAFF FOR CERTIFICATE III IN BUSINESS	996.65
EFT36064	24/04/2014	AUSTRALIAN ELECTORAL COMMISSION	KEY BOND REFUNDS	150.00
EFT36065	24/04/2014	1ST KALAMUNDA SCOUT GROUP	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1600.00
EFT36066	24/04/2014	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISING FOR VARIOUS JOBS AND EVENTS	3471.60
EFT36067	24/04/2014	ACES ( ANIMAL CARE EQUIPMENT & SERVICES P/L )	ANIMAL HANDLING EQUIPMENT	304.16
EFT36068	24/04/2014	DRIVE STRAIGHT	PLANT / VEHICLE PARTS	435.60
EFT36069	24/04/2014	BIG W (AR W1.C3.U.07)	LIBRARY SUPPLIES	648.00
EFT36070	24/04/2014	BT EQUIPMENT P/L T/A TUTT BRYANT EQUIPMENT	PLANT/VEHICLE PARTS	456.50
EFT36071	24/04/2014	BOC LIMITED	SUPPLY OF GAS BOTTLES	248.52
EFT36072	24/04/2014	SAI GLOBAL LTD	SUPPLY OF AUSTRALIAN STANDARDS	588.00
EFT36073	24/04/2014	TRENT J NOTTLE	FOOTPATH DEPOSIT REFUND	1000.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36074	24/04/2014	OPUS INTERNATIONAL CONSULTANTS (PCA) LIMITED	RELOCATION OF SEWER AT ABERNETHY ROAD	2617.01
EFT36075	24/04/2014	PERTH ENGINEERING & MAINTENANCE (WA) P/L (HIVE RESOURCE RECOVERY P/L)	GREEN WASTE REMOVAL / WASTE RECYCLING CHARGES	324.50
EFT36076	24/04/2014	PERTH AUDIOVISUAL	HIRE & OPERATION OF VIDEO EQUIPMENT	1420.00
EFT36077	24/04/2014	COCA-COLA AMATIL (AUST) PTY LTD	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	1621.31
EFT36078	24/04/2014	G FORCE PRINTING	SUPPLY OF PRINTED STATIONERY STOCK	13378.20
EFT36079	24/04/2014	TYRE RECYCLERS W.A	COLLECTION AND DISPOSAL OF TYRES	1912.72
EFT36080	24/04/2014	T-QUIP	PLANT / VEHICLE PARTS	660.35
EFT36081	24/04/2014	PUIU PUSCASU	FOOTPATH DEPOSIT REFUND	700.00
EFT36082	24/04/2014	MIRACLE RECREATION EQUIPMENT	REMOVE SHADE SAILS FROM ALL PLAY AREAS AT FLEMING RESERVE	990.00
EFT36083	24/04/2014	DIRECT TRADES SUPPLY PTY LTD	HARDWARE SUPPLIES	1507.18
EFT36084	24/04/2014	JOHN LANGLEY	REIMBURSEMENT FOR FUEL COSTS	20.00
EFT36085	24/04/2014	GREENWAY ENTERPRISES	GARDEN / RESERVE SUPPLIES	666.35
EFT36086	24/04/2014	MARGARET THOMAS	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	1965.39
EFT36087	24/04/2014	OFFICEWORKS SUPERSTORES PTY LTD	OFFICE SUPPLIES / STATIONERY	349.80
EFT36088	24/04/2014	AUSTREND INTERNATIONAL PTY LTD	ROAD SAFETY AND TRAFFIC CONTROL PRODUCTS	4290.00
EFT36089	24/04/2014	CABLE LOCATES & CONSULTING	LOCATION SERVICES FOR VARIOUS LOCATIONS	5400.67
EFT36090	24/04/2014	MAYDAY EARTHMOVING	PLANT AND EQUIPMENT HIRE	4870.91
EFT36091	24/04/2014	GOOSEBERRY HILL ARTS & CRAFTS	KEY BOND REFUND	50.00
EFT36092	24/04/2014	INSIGHT CCS PTY LTD	AFTER HOURS ANSWERING SERVICES	3331.44
EFT36093	24/04/2014	BLUEPRINT HOMES	FOOTPATH DEPOSIT REFUNDS	3000.00
EFT36094	24/04/2014	NOREEN TOWNSEND	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	1965.39
EFT36095	24/04/2014	WOOLWORTHS LIMITED	GROCERY SUPPLIES	585.66

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36096	24/04/2014	SNAP PRINTING - MIDLAND	BUSINESS CARDS FOR VARIOUS STAFF	312.00
EFT36097	24/04/2014	HILLS GAS SUPPLY	SUPPLY OF BOTTLED GAS FOR VARIOUS LOCATIONS	110.00
EFT36098	24/04/2014	FRANK LINDSEY	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	1965.39
EFT36099	24/04/2014	THOMAS NIIAKTON JACOBSON	BUILDING APPLICATION FEE REFUND	135.00
EFT36100	24/04/2014	KERB - FIX	KERB REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	1137.40
EFT36101	24/04/2014	SIMON DI ROSSO	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	1965.39
EFT36102	24/04/2014	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS SHIRE BUILDINGS	629.64
EFT36103	24/04/2014	G.D.CHARLTON	PODIATRY SERVICES AT JACK HEALEY CENTRE	1652.64
EFT36104	24/04/2014	KALAMUNDA EASTERN SUNS BASKETBALL	KIDSPORT FUNDING FOR VARIOUS PLAYERS	220.00
EFT36105	24/04/2014	GREAT AUSSIE PATIOS	BUILDING APPLICATION FEE REFUND	130.50
EFT36106	24/04/2014	MARCUS ASCHE	BUILDING APPLICATION FEE REFUND	130.50
EFT36107	24/04/2014	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	10007.25
EFT36108	24/04/2014	JACKSON MCDONALD LAWYERS	LEGAL EXPENSES	9843.44
EFT36109	24/04/2014	HILLSIDE CHRISTAIN SCHOOL	FOOTPATH DEPOSIT REFUND	1000.00
EFT36110	24/04/2014	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED LEASES	9578.80
EFT36111	24/04/2014	HUMES	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	17554.26
EFT36112	24/04/2014	PRO-LAMPS PTY LTD	SUPPLY OF ELECTRICAL FITTINGS AND GLOBES AT VARIOUS LOCATIONS	516.51
EFT36113	24/04/2014	ABBAY WILLIAMS	KALAMUNDA SPORTS STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36114	24/04/2014	INSTITUTE OF PUBLIC WORKS ENGINEERING AUST. (NAT)	REGISTRATION FOR STAFF TO ATTEND 2014 ANNUAL PARK AND RECREATION SEMINAR	660.00



<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36115	24/04/2014	AGED & COMMUNITY SERVICES WA INC	REGISTRATION FOR STAFF TO ATTEND COMMUNITY CARE FORUM	25.00
EFT36116	24/04/2014	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1672.96
EFT36117	24/04/2014	JOSHUA MORRIS	KALAMUNDA SPORTS STARS FUNDING PROGRAM ROUND TWO	150.00
EFT36118	24/04/2014	ROAD SIGNS AUSTRALIA (ALLPACK SIGNS )	TRAFFIC PROTECTION PRODUCTS / SIGNAGE	928.40
EFT36119	24/04/2014	REDINK HOMES PTY LTD	FOOTPATH DEPOSIT REFUNDS	2000.00
EFT36120	24/04/2014	BGC QUARRIES	SUPPLY OF ROAD MATERIALS FOR VARIOUS LOCATIONS	2927.32
EFT36121	24/04/2014	AJ BAKER & SONS PTY LTD	ICE MACHINE SERVICE / MAINTENANCE	259.60
EFT36122	24/04/2014	HOLCIM AUSTRALIA PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	604.92
EFT36123	24/04/2014	ANDREW WADDELL	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	1965.39
EFT36124	24/04/2014	RESIDENTIAL BUILDING WA PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT36125	24/04/2014	TRISTAN MORRIS	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36126	24/04/2014	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	250.70
EFT36127	24/04/2014	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	924.00
EFT36128	24/04/2014	BINDALE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	79.77
EFT36129	24/04/2014	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	160.42
EFT36130	24/04/2014	LISA HARRAP	COUNCILLOR NOMINATION DEPOSIT REFUND	80.00
EFT36131	24/04/2014	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	30.30
EFT36132	24/04/2014	WEST COAST PROFILERS PTY LTD	SUPPLY AND LAYING OF ASPHALT AND PROFILING AT VARIOUS LOCATIONS	57193.27
EFT36133	24/04/2014	DYLAN DEVENISH	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	150.00
EFT36134	24/04/2014	KIWALES NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1160.00

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36135	24/04/2014	DYLAN O'CONNOR	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	1965.39
EFT36136	24/04/2014	VERA MURRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	52.50
EFT36137	24/04/2014	PH CONCRETE (WA) PTY LTD	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	5032.00
EFT36138	24/04/2014	BRIAN GAUCI	FOOTPATH DEPOSIT REFUND	1000.00
EFT36139	24/04/2014	SIOBHAN SPARGO	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	150.00
EFT36140	24/04/2014	JORGE'S CONTRACTING SERVICES	CLEANING SERVICES AT PETER ANDERTON CENTRE	2412.85
EFT36141	24/04/2014	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	1705.00
EFT36142	24/04/2014	LESMURDIE LEGENDS SWIMMING CLUB	SUCCESSFUL FUNDING THROUGH SPORT AND RECREATION DEVELOPMENT FUNDING PROGRAM - FEB TO MARCH ROUND 2014	1000.00
EFT36143	24/04/2014	FONZ'S BOBCAT & TRUCK HIRE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	5998.41
EFT36144	24/04/2014	ARMADILLO GROUP PTY LTD	PLANT / VEHICLE PARTS	869.00
EFT36145	24/04/2014	DELL AUSTRALIA	IT INFRASTRUCTURE REPLACEMENT PROJECT	3872.00
EFT36146	24/04/2014	MICHELLE MYLES	HALL AND KEY BOND REFUND	350.00
EFT36147	24/04/2014	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	758.66
EFT36148	24/04/2014	ACCESS OFFICE INDUSTRIES	LIBRARY SUPPLIES	1850.31
EFT36149	24/04/2014	KENNARDS TRAFFIC MANAGEMENT WA	EQUIPMENT HIRE - CORYMBIA FESTIVAL 2014	1040.00
EFT36150	24/04/2014	TENEAL FLEMING	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36151	24/04/2014	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	1515.84
EFT36152	24/04/2014	MCLERNONS EVERYTHING BUSINESS	PLANT / VEHICLE PARTS	45.00
EFT36153	24/04/2014	STARDATA PTY LTD	MONTHLY MAINTENANCE FEE	1246.09

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36154	24/04/2014	SHANNEN DERWORT	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36155	24/04/2014	DRUM PRINT & PUBLICATIONS	PRINTING OF STATIONERY SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	340.00
EFT36156	24/04/2014	SUPALUX PAINT CO PTY LTD	PAINTING MAINTENANCE SERVICES AT VARIOUS LOCATIONS	14121.20
EFT36157	24/04/2014	VICTORIA PHYSIOTHERAPY GROUP	ERGONOMIC ASSESSMENT	362.98
EFT36158	24/04/2014	HARE & FORBES PTY LTD	PLANT / VEHICLE PARTS	282.40
EFT36159	24/04/2014	EDWINA FORWARD ENGRAVING	ONE PLAQUE WITH INSCRIPTION	33.00
EFT36160	24/04/2014	SIGNS & LINES	SIGNAGE FOR ZIG ZAG CULTURAL CENTRE	1498.24
EFT36161	24/04/2014	STRATEGEN ENVIRONMENTAL CONSULTANTS	PROFESSIONAL SERVICES - AGENCY CONSULTATION FORRESTFIELD HIGH WYCOMBE INDUSTRIAL AREA	100.38
EFT36162	24/04/2014	ROBERT EMERY	COUNCILLOR ALLOWANCE - 24/04/14 - 22/05/14	1965.39
EFT36163	24/04/2014	LEWIS FAMILY TRUST	BUILDING MAINTENANCE TELEPHONE / SECURITY LINE REPAIR WORK	132.00
EFT36164	24/04/2014	DALY BUILDING - PATRICK J DALY	FOOTPATH DEPOSIT REFUND	1000.00
EFT36165	24/04/2014	EYEZON PTY LTD ( WHAT'S ON )	1/2 PAGE MONTHLY ADVERT FOR PERTH HILLS	449.00
EFT36166	24/04/2014	SINCLAIR COMMUNICATIONS	LIBRARY SUPPLIES	347.00
EFT36167	24/04/2014	SAIDUR RAHMAN	HALL AND KEY BOND REFUND	350.00
EFT36168	24/04/2014	PUBLICITY PRESS (DESTINATIONS AUSTRALIA)	FULL COLOUR PAGE ADVERTISEMENT IN DESTINATIONS AUSTRALIA 2014	1925.00
EFT36169	24/04/2014	ORORA LTD	COLLECTION OF CARDBOARD FROM WALLISTON TRANSFER STATION FOR RECYCLING	396.00
EFT36170	24/04/2014	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY MONITORING CHARGES FOR VARIOUS LOCATIONS	99.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36171	24/04/2014	PERTH EXPOHIRE	EQUIPMENT HIRE FOR CORYMBIA FESTIVAL 2014	4001.75
EFT36172	24/04/2014	TANGOS NETBALL CLUB	SUCCESSFUL FUNDING THROUGH SPORT AND RECREATION DEVELOPMENT FUNDING PROGRAM - FEB TO MARCH ROUND 2014	500.00
EFT36173	24/04/2014	KALAJOS SCHOOL OF GYMNASTICS	KIDSPORT FUNDING FOR VARIOUS PLAYERS	800.00
EFT36174	24/04/2014	ELECTRICAL TEST TAG & INSPECTION SERVICES (ETTIS)	ANNUAL TAGGING AND TESTING OF ELECTRICAL APPLIANCES	394.68
EFT36175	24/04/2014	NATIONAL HEART FOUNDATION OF AUSTRALIA (SA DIVISION)	VARIOUS RESOURCES INCLUDING HEART MOVES AT HOME EXERCISE DVD'S AND WALKING ITEMS	542.45
EFT36176	24/04/2014	JIVE MEDIA SOLUTIONS	AMENDMENTS TO PERTH HILLS WEBSITE	49.50
EFT36177	24/04/2014	SAINT BRIGID'S NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1380.00
EFT36178	24/04/2014	BELMONT JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	545.00
EFT36179	24/04/2014	JESSICA ANSTISS	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36180	24/04/2014	KRISTEN PANNEKOEK	KALAMUNDA SPORTS STARS FUNDING PROGRAM ROUND TWO	150.00
EFT36181	24/04/2014	THOMAS JEBB	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36182	24/04/2014	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	504.78
EFT36183	24/04/2014	HILLS DISTRICT CALISTHENICS CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1000.00
EFT36184	24/04/2014	MARK ROBERT WHITTLE	FOOTPATH DEPOSIT REFUND	1000.00
EFT36185	24/04/2014	SUPER AMART MIDLAND	FURNITURE SUPPLIES FOR JACK HEALEY CENTRE	886.95
EFT36186	24/04/2014	LOUISA ILES	GROUP FITNESS INSTRUCTOR - HEALTHLY LIFE CHALLENGE	181.72
EFT36187	24/04/2014	TOTAL GREEN RECYCLING	RECYCLING OF ELECTRICAL APPLIANCES EWASTE	2709.12
EFT36188	24/04/2014	DMC CLEANING	CLEANING OF VARIOUS SHIRE BUILDINGS	53091.90

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36189	24/04/2014	STERIHEALTH SERVICES PTY LTD	DELIVERY AND COLLECTION OF CLINICAL WASTE BIN	81.48
EFT36190	24/04/2014	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION BUILDING	140.52
EFT36191	24/04/2014	ECOADVANCE	POWER CONTRACT NEGOTIATIONS FOR VARIOUS SITES	2557.50
EFT36192	24/04/2014	ELAN ENERGY MANAGEMENT	PICK UP OF TYRES - WASTE REMOVAL	3167.71
EFT36193	24/04/2014	KJERSTIN BJELLAND	MONTHLY RENTAL	3160.00
EFT36194	24/04/2014	SHANE J RUMBALL	FOOTPATH DEPOSIT REFUND	1000.00
EFT36195	24/04/2014	LESMURDIE WARRIORS NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	190.00
EFT36196	24/04/2014	RESICERT PROPERTY INSPECTIONS	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	300.00
EFT36197	24/04/2014	FLOORGUARD	AUTOSCRUB OF THE HARTFIELD PARK RECREATION CENTRE MAIN HALL FLOOR	898.70
EFT36198	24/04/2014	MPK TREE SERVICES	TREE REMOVAL / BRANCH PRUNING AT VARIOUS LOCATIONS	12012.00
EFT36199	24/04/2014	BITUMEN SURFACING	ROAD MATERIALS FOR VARIOUS LOCATIONS	10283.68
EFT36200	24/04/2014	HOCKING HERITAGE STUDIO	CONSULTING FEES - STAGE 2 - MUNICIPAL INVENTORY REVIEW	4400.00
EFT36201	24/04/2014	TURFWORKS WA PTY LTD	RESERVE MOWING AT VARIOUS LOCATIONS	4628.00
EFT36202	24/04/2014	DENISON WA PTY LTD	COLLECTION AND RETURN OF HOOKLIFT BINS FROM WALLISTON TRANSFER STATION	58010.70
EFT36203	24/04/2014	NIKHILA VEMIREDDY (SOUTH FOOD INDIAN STALL)	KEY BOND REFUND	50.00
EFT36204	24/04/2014	ZAKIR SARKER	HALL AND KEY BOND REFUND	350.00
EFT36205	24/04/2014	MERIT CONSULTING GROUP	FOOTPATH DEPOSIT REFUND	1000.00
EFT36206	24/04/2014	RIDING FOR THE DISABLED - HILLS GROUP	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT36207	24/04/2014	STAN THE TYRE MAN ( STAN'S TYRE SERVICE WA )	PLANT / VEHICLE PARTS	286.00
EFT36208	24/04/2014	DATAKOM SYSTEMS (WA) PTY LTD	MIGRATION SUPPORT WORK	2926.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36209	24/04/2014	CHRISTINA PAINI	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36210	24/04/2014	REBECCA ARMSTRONG	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36211	24/04/2014	SHANNON MCKINLEY	KALAMUNDA SPORT STAR FUNDING PROGRAM ROUND TWO	150.00
EFT36212	24/04/2014	CHRIS KERSHAW PHOTOGRAPHY	PHOTOGRAPHY AT PARLIAMENT HOUSE AMALGAMATION RALLY	225.00
EFT36213	24/04/2014	WOBBLYJULES INVESTMENTS FUND	SUPERANNUATION CONTRIBUTIONS	203.68
EFT36214	24/04/2014	PERTH WASTE PTY LTD	PROVISION OF BULK BINS SERVICES FOR GENERAL AND GREEN WASTE COLLECTION AND DISPOSAL	298811.37
EFT36215	24/04/2014	FORT KNOX RECORDS MANAGEMENT	OFFSITE STORAGE OF RECORDS	120.56
EFT36216	24/04/2014	JUST SKIPS	BIN FOR ASBESTOS DISPOSAL - LAWNBROOK RD WALLISTON	1617.50
EFT36217	24/04/2014	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	234.60
EFT36218	24/04/2014	DEEP GREEN LANDSCAPING PTY LTD	SUPPLY AND INSTALL VERTICAL GARDENS IN THE TOWN MALLS	23033.01
EFT36219	24/04/2014	TECHLAY	SUPPLY AND INSTALL SOFTFALL AT VARIOUS LOCATIONS	31704.75
EFT36220	24/04/2014	QUENDA DESIGNS	DESIGN OF CONNECTING COMMUNITIES KALAMUNDA PROGRAM	378.40
EFT36221	24/04/2014	BLACK BOX CONTROL PTY LTD	MONTHLY FEE FOR TRACKING UNITS - APRIL 2014	660.00
EFT36222	24/04/2014	GOURMET COASTER	CATERING FOR RAMP IT UP EVENT AT FLEMING RESERVE, HIGH WYCOMBE	2468.00
EFT36223	24/04/2014	KALAMUNDA PATISSERIE	CATERING	144.00
EFT36224	24/04/2014	THE SULLIVAN SUPER FUND	SUPERANNUATION CONTRIBUTIONS	651.29

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36225	24/04/2014	FLAME KING-METEKINGI	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36226	24/04/2014	NATHAN WEST	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36227	24/04/2014	MICHAEL WEST	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36228	24/04/2014	TRI UNDERGROUND AUSTRALIA PTY LTD	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	357.29
EFT36229	24/04/2014	SUPREME SHADES	SUPPLY AND INSTALL SHADE SAILS AT HARTFIELD PARK RECREATION CENTRE	2029.50
EFT36230	24/04/2014	DAYTONE PRINTING PTY LTD	PRINTING OF 300 JOEL SMOKER EXHIBITION INVITES	133.10
EFT36231	24/04/2014	D'ARAY STEER	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36232	24/04/2014	EINSTEINS TOP SECRET SCIENCE T/A TLC SAFETY PTY LTD	WATER WARS - RAMP IT UP (YOUTH WEEK 2014)	1630.20
EFT36233	24/04/2014	DESTINATION MARKETING STORE	CONSULTANCY FEES	1559.00
EFT36234	24/04/2014	JUSTIN VAN NIEUWBURG	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36235	24/04/2014	WORKPOWER INCORPORATED	CASUAL STAFF FOR MULCHING AT VARIOUS LOCATIONS	1162.04
EFT36236	24/04/2014	STILLPOINT COMMUNITIES INCORPORATED	YOUTH RECREATION ACTIVITY SESSIONS AT HPRC IN FORRESTFIELD	2532.00
EFT36237	24/04/2014	MATHEW CLARK	SALE OF ARTWORK - CONNECTING COMMUNITIES EXHIBITION	52.50
EFT36238	24/04/2014	AUSTRALIA PACIFIC VALUERS PTY LTD ITF THE APV UNIT TRUST	BUILDING AND SITE INFRASTRUCTURE ASSETS INCLUDING CONDITION RATING FOR BUILDINGS AND FAIR VALUE FOR COMPONENTS.	4213.00
EFT36239	24/04/2014	WALK WITH ATTITUDE / PEDOMETERS AUSTRALIA	SUPPLY OF PEDOMETERS AND ACCESSORIES	262.90

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36240	24/04/2014	SJC HERITAGE CONSULTANTS PTY LTD	PART PAYMENT - CONSULTATION AND CULTURAL HERITAGE MANAGEMENT PLAN FOR HARTFIELD PARK	3234.00
EFT36241	24/04/2014	FIONA BUSH HERITAGE & ARCHAEOLOGY	CONSULTING SERVICES - STIRK OVERFLOW COTTAGE CONSERVATION PLAN	9776.00
EFT36242	24/04/2014	COASTMAC TRAILERS	SUPPLY OF A TRAILER	3670.00
EFT36243	24/04/2014	MEAGHAN HAGGART	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36244	24/04/2014	LIZA J PICTON	KEY BOND REFUNDS	100.00
EFT36245	24/04/2014	BELMONT BEARS SOFTBALL CLUB INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	315.00
EFT36246	24/04/2014	HIGHLAND HIGHNESSES	SUCCESSFUL FUNDING THROUGH COMMUNITY DEVELOPMENT FUNDING PROGRAM - FEB TO MARCH ROUND 2014	250.00
EFT36247	24/04/2014	CANNING COALITION	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	200.00
EFT36248	24/04/2014	LACHLAN MURRAY	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36249	24/04/2014	HAYLEY SHERRINGTON	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36250	24/04/2014	JASMIN LONG	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36251	24/04/2014	TANISHA CAYLEY	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36252	24/04/2014	KIEREN HALL	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36253	24/04/2014	KOURTNEY CUMMINGS	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00
EFT36254	24/04/2014	JASON ARMSTRONG	KALAMUNDA SPORT STARS FUNDING PROGRAM ROUND TWO	250.00



<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT36255	24/04/2014	GAYE-BRIELLE CHARLES	KEY BOND REFUND	290.00
EFT36256	24/04/2014	KYLIE LORIMER (NEE ROWE)	KEY BOND REFUND	50.00
EFT36257	24/04/2014	PAUL ARMISHAW	KEY BOND REFUND	50.00
67631	09/04/2014	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	DEBT COLLECTION FEES FOR RATES	642.75
67632	09/04/2014	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	379.40
67633	09/04/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	195.52
67634	09/04/2014	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	582.00
67635	09/04/2014	TELSTRA CORPORATION	TELEPHONE EXPENSES	27395.10
67636	09/04/2014	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	4416.17
67637	09/04/2014	BCITF	LEVY FEE - MARCH 2014	22579.55
67638	09/04/2014	SYNERGY	POWER CHARGES	146217.70
67639	09/04/2014	ZURICH INSURANCE	INSURANCE	1000.00
67640	09/04/2014	BUILDING COMMISSION	BUILDING LEVY - MARCH 2014	11972.34
67641	09/04/2014	MIZEYAN CANDEMIR	FOOTPATH DEPOSIT REFUND	1200.00
67642	09/04/2014	CASH - ADMIN	PETTY CASH REIMBURSEMENT	687.82
67643	09/04/2014	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	223.90
67644	09/04/2014	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	130.85
67645	09/04/2014	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	80.05
67646	09/04/2014	WESTSCHEME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	704.53
67647	09/04/2014	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1508.03
67648	09/04/2014	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	268.53
67649	09/04/2014	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	200.52
67650	09/04/2014	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	84.31
67651	09/04/2014	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	843.12
67652	09/04/2014	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	817.71
67653	09/04/2014	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	112.19
67654	09/04/2014	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	508.30
67655	09/04/2014	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	447.45

Chq/EFT	Date	Name	Description	Amount
67656	09/04/2014	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	195.76
67657	09/04/2014	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	149.00
67658	09/04/2014	CASH - HIGH WYCOMBE LIBRARY	PETTY CASH REIMBURSEMENT	119.70
67659	09/04/2014	ING INTEGRA PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	128.47
67660	09/04/2014	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	115.09
67661	09/04/2014	AUSTRALIAN RETIREMENT FUND - ARF ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	159.74
67662	09/04/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS	204.49
67663	09/04/2014	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	618.73
67664	09/04/2014	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	262.16
67665	09/04/2014	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	190.00
67666	09/04/2014	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	182.44
67667	09/04/2014	ULTIMATE SUPERANNUATION SERVICE	SUPERANNUATION CONTRIBUTIONS	237.50
67668	09/04/2014	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	182.60
67669	23/04/2014	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	379.40
67670	23/04/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	195.52
67671	23/04/2014	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	582.00
67672	23/04/2014	TELSTRA CORPORATION	TELEPHONE EXPENSES	175.94
67673	23/04/2014	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	3207.16
67674	23/04/2014	SYNERGY	POWER CHARGES	30048.45
67675	23/04/2014	ALINTA ENERGY	GAS CHARGES	349.00
67676	23/04/2014	RAC	ROADSIDE ASSISTANCE	88.00
67677	23/04/2014	CASH - ADMIN	PETTY CASH REIMBURSEMENT	515.70
67678	23/04/2014	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	165.50
67679	23/04/2014	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	135.15
67680	23/04/2014	WESTSCHEME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	622.60
67681	23/04/2014	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1276.16
67682	23/04/2014	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	258.73

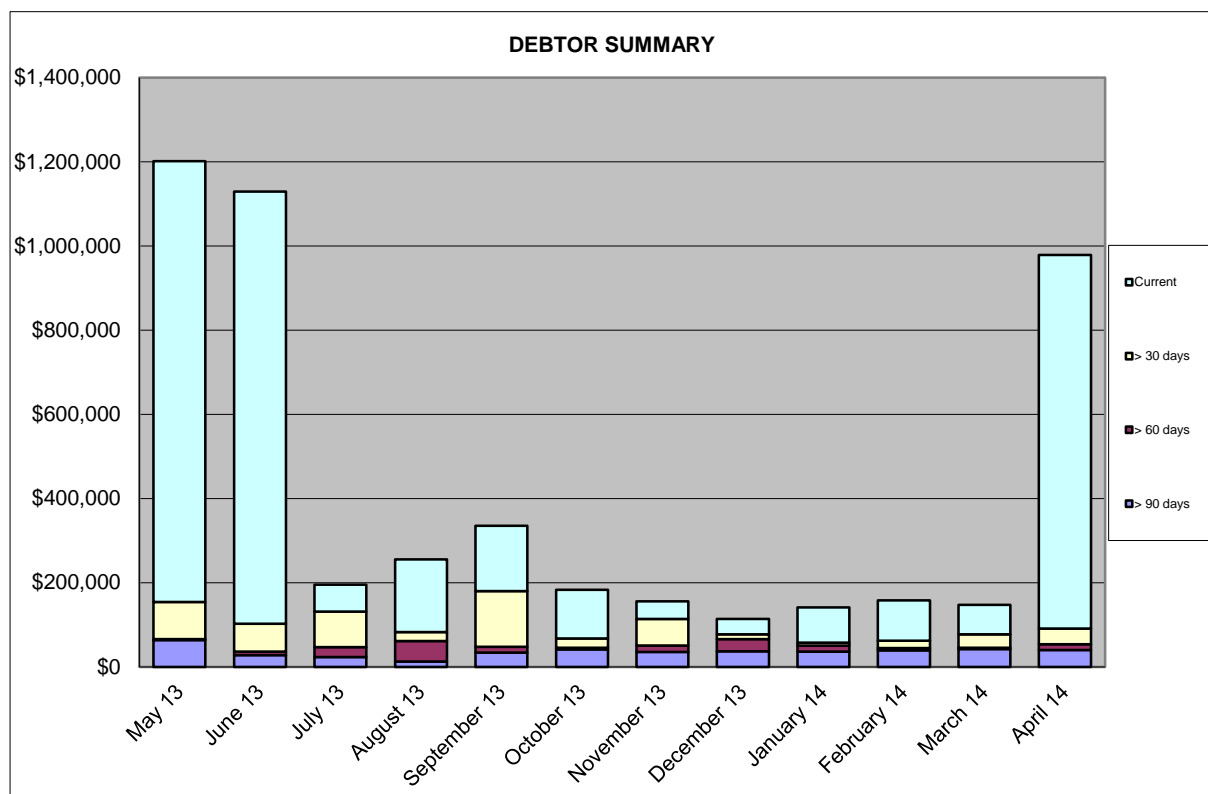
<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
67683	23/04/2014	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	200.52
67684	23/04/2014	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	75.88
67685	23/04/2014	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	839.23
67686	23/04/2014	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	781.39
67687	23/04/2014	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	110.89
67688	23/04/2014	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	439.40
67689	23/04/2014	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	351.90
67690	23/04/2014	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	195.76
67691	23/04/2014	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	95.02
67692	23/04/2014	CASH - HIGH WYCOMBE LIBRARY	PETTY CASH REIMBURSEMENT	123.09
67693	23/04/2014	ING INTEGRA PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	101.86
67694	23/04/2014	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	115.09
67695	23/04/2014	AUSTRALIAN RETIREMENT FUND - ARF ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	157.44
67696	23/04/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS	183.96
67697	23/04/2014	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	618.73
67698	23/04/2014	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	238.67
67699	23/04/2014	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	190.00
67700	23/04/2014	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	199.31
67701	23/04/2014	ULTIMATE SUPERANNUATION SERVICE	SUPERANNUATION CONTRIBUTIONS	175.00
67702	23/04/2014	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	182.61
				2851930.10

**Attachment 2**

**SHIRE OF KALAMUNDA  
SUMMARY OF DEBTORS  
FOR THE PERIOD ENDED 30 April 2014**

**Sundry Debtors Trial Balance - Summary Aged Listing**

	> 90 days	> 60 days	> 30 days	Current	Total
May 13	\$63,398	\$2,436	\$88,471	\$1,047,105	\$1,201,410
June 13	\$27,854	\$8,275	\$66,371	\$1,026,898	\$1,129,399
July 13	\$22,971	\$24,180	\$84,188	\$63,956	\$195,295
August 13	\$12,386	\$48,665	\$21,521	\$172,620	\$255,193
September 13	\$33,547	\$13,845	\$132,820	\$155,054	\$335,266
October 13	\$41,669	\$3,852	\$22,138	\$115,581	\$183,240
November 13	\$35,402	\$14,890	\$63,761	\$41,601	\$155,654
December 13	\$36,884	\$28,991	\$11,194	\$36,916	\$113,986
January 14	\$35,901	\$15,076	\$6,820	\$83,752	\$141,548
February 14	\$39,263	\$5,669	\$17,441	\$95,509	\$157,881
March 14	\$42,207	\$3,249	\$31,796	\$70,204	\$147,456
April 14	\$39,669	\$14,103	\$37,186	\$887,621	\$978,580



**SHIRE OF KALAMUNDA SUMMARY OF DEBTORS FOR THE PERIOD ENDED 30 April 2014**

AMOUNT	DEBTOR	DETAILS	STATUS
<b>&gt; 90 days</b>			
\$4,559.57	Foothills Netball Association	Loan 216 / Operational Expenses	Club no longer operational. Shire has taken over operations from December 2013 onwards.
\$5,923.97	Forrestfield United Soccer Club ^	Loan 214	Direct Debit commenced 01/06/14 - \$600 per f/n to increase in October.
\$24,000.00	Lesmurdie Tennis Club Inc *	Contribution to Extension	The Shire is monitoring - 2 instalment payments made.
\$2,791.07	Western Power *	Private Works - repair to damaged storm water pipes	Western Power have requested additional information regarding the private works. They had overlooked this invoice.
\$1,989.11	Zig Zag Café Kalamunda	Lease / Operational Expenses	Debtor committed to pay fortnightly instalments.
\$405.51	90+ Days Debts consisting of amounts under \$1,000.00.		Debtors to be contacted to advise debt recovery action pending / final notices issued or debt with D&B.
<b>\$39,669.23</b>	<b>Total Debts 90+ Days</b>		
<b>&gt; 60 days</b>			
\$8,549.86	Kalamunda Club	Loan 219	One instalment paid - final instalment to pay in May.
\$1,751.09	Kalamunda Cricket Club	Operational Expenses Pat Moran Pavilion	Club has requested additional time to pay invoices.
\$3,180.23	Zig Zag Café Kalamunda	Lease / Operational Expenses	Debtor committed to pay fortnightly instalments.
\$622.12	60+ Days Debts consisting of amounts under \$1,000.00.		All debtors to be contacted by telephone / email - copy invoices mailed as required.

<b>\$14,103.30</b>	<b>Total Debts 60+ Days</b>		
<b>&gt; 30 days</b>			
\$20,000.00	Department of Health and Ageing	Grant - Healthy Communities	Payment pending.
\$4,423.15	Kalamunda & District Basketball Assoc.	Utilities - Ray Owen Sports Centre	To send reminder invoices.
\$4,423.15	Kalamunda & District Netball Assoc.	Utilities - Ray Owen Sports Centre	Paid 01/05
\$1,151.76	Kalamunda Cricket Club	Operational Expenses Pat Moran Pavilion	Club has requested additional time to pay invoices.
\$1,320.00	Local Government Insurance	Reimbursement claimed - duress alarms	To send reminder invoice.
\$1,953.22	Public Transport Authority	Private Works - Installation of light.	To send reminder invoice.
\$1,835.63	Zig Zag Café Kalamunda	Lease - Zig Zag Café	Debtor committed to pay fortnightly instalments.
\$2,079.16	30+ Days Debts consisting of amounts under \$1,000.00.		Reminder invoices to be sent.
<b>\$37,186.07</b>	<b>Total Debts 30+ Days</b>		
<b>&lt; 30 days</b>			
<b>\$890,721.91</b>	<b>Total of Current Debts</b>		
<b>\$3,100.68</b>	<b>Total of Accounts in Credit</b>		
<b>\$978,579.83</b>	<b>Total - Debtors Trial Balance</b>		
<b>FOOTNOTES</b>			
* Denotes currently in negotiation of invoice amount and details			
^ Denotes payment arrangement in place			

**Attachment 3**

**SHIRE OF KALAMUNDA**  
**SUMMARY OF CREDITORS**  
**FOR THE PERIOD ENDED 30 APRIL 2014**

**Sundry Creditors Trial Balance - Summary Aged Listing**

Month End	> 90 days	> 60 days	> 30 days	Current	Total
31/07/2012	\$1,129	\$2,418	\$829,279	\$1,240,322	\$2,073,148
31/08/2012	\$5,953	\$434	\$10,731	\$1,784,665	\$1,801,783
30/09/2012	\$13,713	\$1,630	\$6,362	\$1,036,804	\$1,058,509
31/10/2012	\$923	\$91,135	\$40,634	\$1,275,858	\$1,408,551
30/11/2012	\$8,738	\$4,059	\$10,289	\$1,387,687	\$1,410,773
31/12/2012	\$8,580	-\$454	\$53,987	\$544,597	\$606,710
31/01/2013	\$2,275	-\$4	\$10,756	\$380,050	\$393,077
28/02/2013	-\$191	-\$154	\$8,042	\$500,380	\$508,078
31/03/2013	-\$344	\$6,566	\$5,034	\$163,125	\$174,380
30/04/2013	\$7,253	\$39,057	\$10,266	\$690,585	\$747,161
31/05/2013	\$1,225	\$942	\$14,952	\$1,077,590	\$1,094,709
30/06/2013	\$9,393	\$13,544	\$364,665	\$1,914,271	\$2,301,873
31/07/2013	\$3,168	\$30,928	\$7,860	\$704,407	\$746,364
31/08/2013	\$1,618	\$6,095	\$46,102	\$542,740	\$596,555
30/09/2013	\$3,630	\$53,734	\$7,014	\$383,394	\$447,773
31/10/2013	\$12,120	\$1,454	\$107,830	\$1,566,553	\$1,687,957
30/11/2013	\$12,873	\$19,461	\$188,950	\$1,734,521	\$1,955,805
31/12/2013	\$1,090	\$8,183	\$10,820	\$781,525	\$801,618
31/01/2014	\$38,061	-\$3,986	\$64,483	\$863,813	\$962,372
28/02/2014	\$35,788	\$938	-\$2,540	\$2,145,331	\$2,179,518
31/03/2014	\$2,606	-\$2,850	\$14,442	\$846,590	\$860,788
30/04/2014	\$67,486	\$5,942	\$48,203	\$1,019,834	\$1,141,466

**Comment**

- > 90 days Original Invoices for Trisleys Hydraulic Services, Perry Environmental Contracting, M2 Technology & Circuitwest Inc not received in Accounts to process
- > 60 days Original Invoices for EMRC, Silvio Otranto, Wurth Australia P/L, Hills Gourmet & M2 Technology and a Credit for Datacom Systems not received in Accounts to process.
- > 30 days These invoices are paid on the third fortnightly payment run.

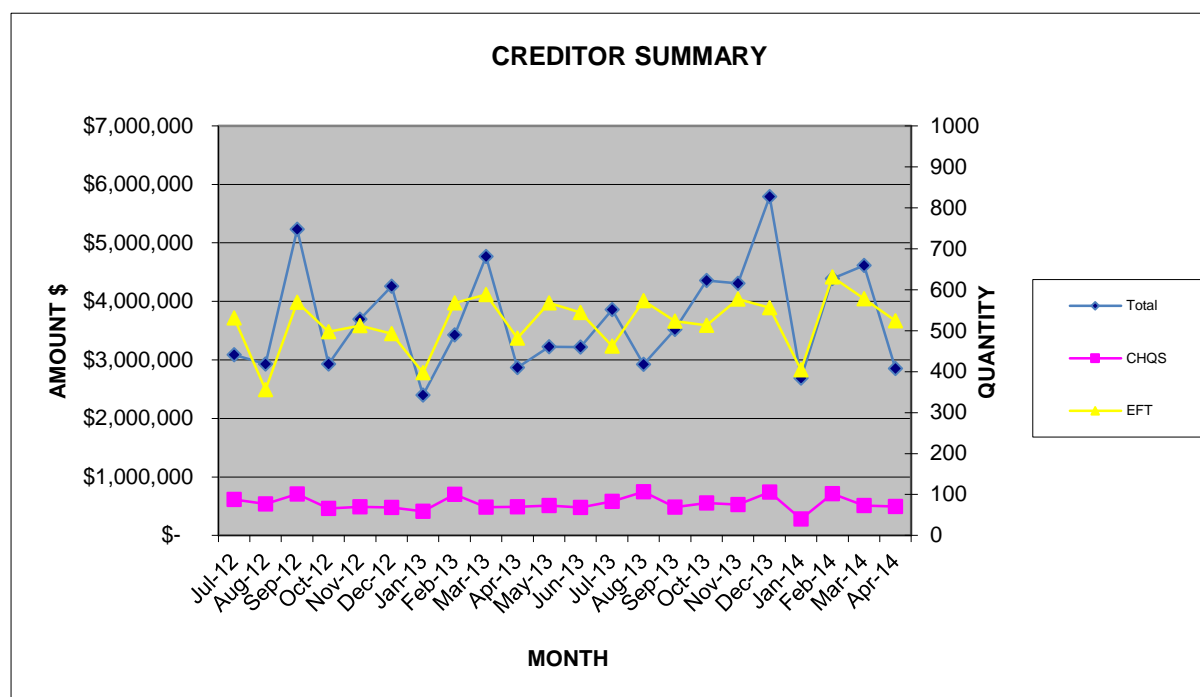
**Creditor Payments made**

Month	Amount \$	Quantity		
		Cheques	EFTs	Total
Jul-12	\$ 3,085,557	88	531	619
Aug-12	\$ 2,928,637	77	356	433
Sep-12	\$ 5,229,543	101	569	670
Oct-12	\$ 2,931,587	66	497	563
Nov-12	\$ 3,692,467	70	512	582
Dec-12	\$ 4,255,844	68	493	561
Jan-13	\$ 2,396,387	59	397	456
Feb-13	\$ 3,426,479	100	568	668
Mar-13	\$ 4,766,915	69	588	588
Apr-13	\$ 2,869,343	70	482	552
May-13	\$ 3,222,475	73	568	641
Jun-13	\$ 3,221,716	68	544	612
Jul-13	\$ 3,861,531	83	462	545
Aug-13	\$ 2,924,590	107	573	680
Sep-13	\$ 3,520,038	69	523	592
Oct-13	\$ 4,358,209	79	513	592
Nov-13	\$ 4,306,884	75	577	652
Dec-13	\$ 5,791,804	106	556	662
Jan-14	\$ 2,690,559	40	404	444
Feb-14	\$ 4,390,155	102	631	733
Mar-14	\$ 4,612,357	73	578	651
Apr-14	\$ 2,851,930	71	524	595

\*Excludes net staff payroll

\*Creditors on 30 day terms are paid on the 28th of the month following.

\*Local suppliers are paid on 14 day terms.





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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**15. Rates Debtors Report for the Period Ended 30 April 2014**

Previous Items	N/A
Responsible Officer	Director Corporate Services
Service Area	Finance
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A
Attachment 1	Summary of Outstanding Rates for the period ended 30 April 2014

**PURPOSE**

1. To receive a report on rates debtors for the period ended 30 April 2014 (Attachment 1).

**BACKGROUND**

2. Rates notices were issued on 08 July 2013

Instalment dates are as follows:

Option 1 (Full Payment) - By 12 August 2013

Option 2 (Two Instalments) – 1<sup>st</sup> Instalment Date by 12 August 2013  
2<sup>nd</sup> Instalment Date by 16 December 2013

Option 3 (Four Instalments) – 1<sup>st</sup> Instalment Date by 12 August 2013  
2<sup>nd</sup> Instalment Date by 14 October 2013  
3<sup>rd</sup> Instalment Date by 16 December 2013  
4<sup>th</sup> Instalment Date by 10 February 2014

A grace period of two weeks was given before closing the instalment period. Any amounts outstanding on those ratepayers with an instalment option are regarded as defaulted and essentially fall off from this arrangement. The Shire can accept a direct debit payment arrangement to finalise the balance or a special payment arrangement can be made in extenuating circumstances. Strict protocols are maintained so that the Shire is seen to be fair and equitable to all ratepayers.

3. 813 Letters of Demand were sent to outstanding ratepayers on 12 November 2013 and all but 62 have either paid in full or have taken up a direct debit payment arrangement to pay the balance of their rates.
4. As noted on (Attachment 1), the Shire has collected \$27,819,046 (includes Deferred Balance of \$463,579) or 97% of the debt from the date the rates and service charges was raised. As a comparison, last year's collection of rates were lower at 94% mainly due to the delay in issuance of the rates notices.

- 
5. Significant progress has been made in raising Interim rates with \$276,070 having been raised to April 2014. Interim rating is now up to date as at 30 April 2014.

## **DETAILS**

### **Debt Recovery**

- 6.
- The 22 outstanding debts from 2012/13 that remain with Dun & Bradstreet (D&B) have had Judgement entered against them; eight have been served with a "Property Seizure & Sales Order" (PSSO). The balance are still to have PSSO issued once located.
  - As indicated in point 3, there were 62 ratepayers who have not responded to the D&B. The Shire has now requested D&B to proceed to Judgement on the 62 properties where no response or payment has been received. Of the 50 properties where Judgement was applied, 15 remain unpaid and a PSSO will be issued.
  - 396 outstanding debts are deemed too small in value (i.e. <\$500) to warrant legal action and will be followed up in house.
  - 58 ratepayers have direct debits in place and the majority will be finalised before the end of the financial year.
  - A report will be brought to Council in the next financial year to approve the issuance of a land warrant for those that have proceeded to Judgment and have still not satisfied the claim.

## **STATUTORY AND LEGAL CONSIDERATIONS**

7. The Shire collects its rates debts in accordance with the *Local Government Act (1995) Division 6 – Rates and Service Charges under the requirements of subdivision 5 – Recovery of unpaid rates and service charges.*

## **POLICY CONSIDERATIONS**

8. Nil.

## **COMMUNITY ENGAGEMENT REQUIREMENTS**

9. Nil.

## **FINANCIAL CONSIDERATIONS**

10. The early raising of rates in July has allowed the Shire's operations to commence without delays in addition to earning additional interest.

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## STRATEGIC COMMUNITY PLAN

### Strategic Planning Alignment

11. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

## SUSTAINABILITY

### Social Implications

12. Debt collection can have implications upon those ratepayers facing hardship and the Shire must ensure equity in its debt collection processes.

### Economic Implications

13. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the Shire.

### Environmental Implications

14. Nil.

## RISK MANAGEMENT CONSIDERATIONS

15.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Disruption to the Shire cash flow resulting from failure of ratepayers to make rates payments.	Unlikely	Minor	Low	Ensure debt collections is rigorously managed.

## OFFICER COMMENT

16. Nil.

<b>Voting Requirements: Simple Majority</b>
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**COMMITTEE RECOMMENDATION TO COUNCIL (C&C 15/2014)**

That Council:

1. Receives the rates debtors report for the period ended 30 April 2014 (Attachment 1).

Moved: **Cr Margaret Thomas**

Seconded: **Cr Dylan O'Connor**

Vote: **CARRIED UNANIMOUSLY (10/0)**

**Attachment 1**

**SHIRE OF KALAMUNDA**

**SUMMARY OF OUTSTANDING RATES**

**FOR THE PERIOD ENDED 30 APRIL 2014**

**Rates Outstanding Debtors**

	3rd Previous Year + Outstanding	2nd Previous Year Outstanding	Previous Year Outstanding	Current Outstanding	Total Outstanding	Previous Year Total Outstanding
31/07/2013	\$315,936	\$94,910	\$295,163	\$22,754,586	\$23,460,595	<b>\$779,089</b>
31/08/2013	\$313,756	\$91,341	\$223,784	\$14,084,885	\$14,713,766	<b>\$22,398,443</b>
30/09/2013	\$310,039	\$87,180	\$183,695	\$12,571,976	\$13,152,890	<b>\$13,496,792</b>
30/10/2013	\$309,076	\$83,444	\$165,097	\$10,113,059	\$10,670,676	<b>\$12,802,377</b>
30/11/2013	\$305,152	\$81,878	\$142,520	\$8,882,464	\$9,412,015	<b>\$9,569,596</b>
31/12/2013	\$302,318	\$79,071	\$131,332	\$5,186,504	\$5,699,225	<b>\$8,630,908</b>
31/01/2014	\$299,941	\$76,726	\$123,954	\$4,141,098	\$4,641,719	<b>\$5,563,543</b>
28/02/2014	\$298,729	\$76,379	\$118,713	\$1,925,318	\$2,419,139	<b>\$4,523,618</b>
31/03/2014	\$297,104	\$70,986	\$113,062	\$1,128,634	\$1,609,787	<b>\$2,052,964</b>
30/04/2014	\$295,969	\$70,302	\$110,000	\$863,502	\$1,339,772	<b>\$1,361,182</b>
31/05/2014					\$0	
30/06/2014					\$0	

**Rate Levied 2013/2014**

Interim 2013/2014

Back Rates

**\$28,416,654**

\$276,070

\$2,515

**Total Levies To Date for 2013/14**

**\$28,695,239**

Total Rates Outstanding

1,339,772

Current Deferred Rates Amount  
(from Rate Reports)

**\$ 463,579**

**Total Rates amount to be collected not including deferred**

**\$876,193**

% of Rates  
Outstanding :

**3.10%**

**Comment**

The 2013/2014 Instalment Dates are as follows:

	4xinstalments	2xinstalments
1st Instalment	12/08/2013	12/08/2013
2nd Instalment	14/10/2013	16/12/2013
3rd Instalment	16/12/2013	
4th Instalment	10/02/2014	

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**16. Quarterly Report – Community Care March 2014**

Previous Items	
Responsible Officer	Director Corporate Services
Service Area	Community Care
File Reference	CO-SPC-022
Applicant	N/A
Owner	N/A
Attachment 1	Volumes Report – Monthly Hours Worked by Category
Attachment 2	Community Care Financial Summary
Attachment 3	Meals on Wheels Financial Summary
Attachment 4	Community Care Satisfaction Survey Report

**PURPOSE**

1. To receive the Community Care Quarterly Report – March 2014.

**BACKGROUND**

2. The quarterly report is prepared in accordance with the approved Kalamunda Home and Community Care (KHACC) Business Case (2010 – 2014). The basis of which is:

*“That the Home and Community Care Services provided, be within the limits of the funding available and reviewed every quarter and reported to Council.”*

**DETAILS**

3. Referrals for Home and Community Care (HACC) support are received from the Regional Assessment Service. Community Care do not screen for eligibility nor assess potential clients for services and as such, the Shire is dependent on these referrals to maintain and increase service levels.
4. Inception of the Assessment Framework in 2011 has resulted in increased compliance with eligibility criteria and people receiving services based on assessed need and not just an eligibility status. This means a person with an ongoing functional disability may be eligible for HACC support but with the provision of the correct assistive equipment may continue to support themselves independently without formalised support.

**HACC SERVICE DELIVERY**

5. The Service Volumes Report (Attachment 1) shows how Community Care is performing in relation to its contracted service provision levels for the HACC program.

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6. The HACC Contract contains service groups that cluster, where appropriate, like service types together. Service Group 1 includes the following service types: domestic assistance, personal care, social support, respite and other food services.
  7. Service Group 1 was contracted to provide hours of support against the service types listed in point 6. This allows the service types to be adjusted to meet the needs of eligible clients regardless of the contracted number of hours against each service type.
  8. Because of this service grouping, a service type such as domestic assistance can achieve higher than 100% of service delivery, providing other service types are not also achieving 100%. The hours and budget are used in a flexible manner to address need.
  9. During this quarter Community Care was contracted to provide 6,231 hours across service group 1 to eligible community members. 3,763 hours were provided (60%). This is a 5% increase from last quarter with two less working days in the quarter.

#### **Domestic Assistance (Service Group 1)**

10. During this quarter Community Care was contracted to provide 2874 hours to eligible community members. 2,679 hours were provided (93%). This is a 5% increase from last quarter with two less working days in the quarter.
11. Impacts on these hours included 229 hours that were not provided due to three public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided the program would have achieved 101%
12. The Domestic Assistance service was closed to referrals during January 2013-October 2013 due to recruitment issues. 1,500 additional hours were added to our contract from July 2013 as a result of approved growth funding. Between October 2013 and March 2014, Community Care has been able to maintain an appropriate level of service delivery and achieve growth of service delivery to maintain over 90% of output consistently.

#### **In Home Respite (Service Group 1)**

13. During this quarter Community Care was contracted to provide 450 hours to eligible community members. 86 hours were provided (19%). This is a 6% increase from last quarter with two less working days in the quarter.

#### **Other Food Services (Service Group 1)**

14. During this quarter Community Care was contracted to provide 96 hours to eligible community members. 23 hours were provided (24%). This is a 5% increase from last quarter with two less working days in the quarter.

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### **Social Support (Service Group 1)**

15. During this quarter Community Care was contracted to provide 1,875 hours to eligible community members. 656 hours were provided (35%). This is a 5% increase from last quarter with two less working days in the quarter.
16. Impacts on these hours included 105.5 hours that were not provided due to three public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided the program would have achieved 41%

### **Personal Care (Service Group 1)**

17. During this quarter Community Care was contracted to provide 936 hours to eligible community members. 319 hours were provided (34%). This is a 7% increase from last quarter with two less working days in the quarter.
18. Impacts on these hours included 44.25 hours that were not provided due to three public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided the program would have achieved 38%

### **Centre Based Day Care (Service Group 4)**

19. During this quarter Community Care was contracted to provide 9,978 hours to eligible community members. 7,672 hours were provided (77%). This is an 8% increase from last quarter with two less working days in the quarter.
20. Impacts on these hours included 3186 hours that were not provided due to three public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided the program would have achieved 108%

### **Meals on Wheels (Service Group 6)**

21. During this quarter Community Care was contracted to provide 2,445 meals to eligible community members. 1,084 meals were provided (44%). This is a 2% increase from last quarter with two less working days in the quarter.
22. Impacts on these hours included 25 meals that were not provided due to three public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided the program would have achieved 45%

### **Transport (Service Group 7)**

23. During this quarter Community Care was contracted to provide 6816 one way trips to eligible community members. 3,677 one way trips were provided (54%). This is a 3% increase from last quarter with two less working days in the quarter.
24. Impacts on these hours included 1,188 one way trips that were not provided due to three public holidays and clients cancelling services to attend to other



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commitments, illness or being hospitalised. Had these hours been provided the program would have achieved 71%

25. The Day Centre now supports a number of clients who self-transport to the centre.

### **Client Support Information and Advocacy (Service Group 9)**

26. During this quarter Community Care was contracted to provide 645 hours to eligible community members. 267 hours were provided (41%). This is a 13% increase from last quarter with two less working days in the quarter.

### **Home Maintenance (Service Group 10)**

27. During this quarter Community Care was contracted to provide 1,791 hours to eligible community members. 1,236 hours were provided (69%). This is a 3% increase from last quarter with two less working days in the quarter.
28. Impacts on these hours included 49 hours that were not provided due to three public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided the program would have achieved 71%

### **COMMUNITY VISITORS SCHEME**

29. During this quarter Community Care was contracted to provide 270 visits to eligible community members. 168 visits were provided (62%).
30. At the time of compiling this report not all volunteer records of visits for March have been returned.
31. 110 visits were cancelled during the quarter due to residents having other commitments, illness or being hospitalised. Had these visits been provided, the program would have achieved 103%

### **COMMUNITY AGED CARE PACKAGES (CACP)**

32. During this quarter Community Care was contracted to provide 20 packages to eligible community members. 13 packages were provided (65%).
33. Referrals for packages come from the Aged Care Assessment Team (ACAT). Community Care do not screen for eligibility nor assess potential clients for services and as such, the Shire is dependent on these referrals to maintain and increase service levels.
34. CACP are being transitioned to Consumer Directed Care Packages as of 1 July 2015. Community Care are preparing an implementation plan to drive this program, procedural and cultural change.

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## STATUTORY AND LEGAL CONSIDERATIONS

35. Nil.

## POLICY CONSIDERATIONS

36. Nil.

## COMMUNITY ENGAGEMENT REQUIREMENTS

37. In February 2014 Community Care conducted a satisfaction survey with HACC clients. The report of findings (Attachment 4) shows that 98% of clients are very satisfied or satisfied with our services overall and 2% are neither satisfied nor dissatisfied.

38. In March 2014 Community Care conducted a week long consultation with all attending Day Centre clients and all clients who were being visited in the community to set up or review services. We asked the question " *What is Important To You*". This information will be used to drive new innovations for 2014/2015.

Key themes include:

- Family and Friends
- Religion
- Their wellbeing
- Independence
- Socialisation

39. The *Disability Services Act 1993* has been reviewed, resulting in a key change for public authorities. The introduction of Outcome 7 into Disability Access and Inclusion Plans (DAIPs) requires agencies to include information in the DAIP about how they will improve employment opportunities for people with disability and break down existing barriers.

40. Public authorities have until 1 July 2014 to make an amendment to the current DAIP with the addition of Outcome 7. To meet these requirements the Shire of Kalamunda is reviewing the current Disability Access and Inclusion Plan 2012-2017 and Outcome 7 will be included.

41. Outcome 7: People with disability have the same opportunities as other people regarding employment practices (recruitment and retention) with the Shire of Kalamunda.

42. People with disability, their families and carers were invited to comment on the inclusion of this outcome which was advertised in local newspapers and on the Shire of Kalamunda's website. Consultation closed on 17 April 2014.

## FINANCIAL CONSIDERATIONS

43. Claims for Community Aged Care Package grants are being completed manually due to an issue with the Department of Social Services on line Medicare system. This has resulted in a delay in payment.

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44. The Community Care Program, after consideration for grants received in advance, has a calculated surplus of \$346,344. While the program has seen an increase in hours provided to clients, thus increasing payroll expenditure, the financial year will conclude with a substantial surplus.
45. The Meals on Wheels Program has a calculated deficit of \$1,685. Two invoices for the provision of meals by the City of Stirling had not been received as of the 31 March 2014. Taking this expense into consideration the deficit would be \$11,185.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

46. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 1.1 To be a community that cares for its aged and frail and those less fortunate.

Strategy 1.1.2 Continue to deliver relevant and effective programs to our elderly so that they can feel socially connected and supported from within the Community.

## **SUSTAINABILITY**

### **Social Implications**

47. *Shire of Kalamunda Aged Accommodation Strategy 2008:*

6.1 A strong desire to “age in place” is now the well-established preference for older people and is a key theme that underlies Commonwealth and State Government policy and programs. This encompasses being able to continue to live in the familiar surroundings of the home and local environment as independently as possible, and with support services if required.

### **Economic Implications**

48. Nil.

### **Environmental Implications**

49. Nil.

**RISK MANAGEMENT CONSIDERATIONS**

50.

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>	<b>Action/Strategy</b>
Seniors in the Shire are not supported.	Unlikely	Major	Medium	<ul style="list-style-type: none"> <li>• Continue to promote services and programs.</li> <li>• Continue to work in partnership with other local providers.</li> <li>• Continue to attend HACC, CACP and Swan Hospital Networking Meetings.</li> <li>• Ensure staffing levels are retained at a level that facilitates ongoing service provision.</li> </ul>
Surplus funding – Home and Community Care	Likely	Major	High	<ul style="list-style-type: none"> <li>• Continue to promote Community Care as provider of choice in region.</li> <li>• Ensure recruitment and retention strategies are fully utilised.</li> <li>• Continue to seek to increase service volumes within the scope of WA HACC service provision guidelines.</li> <li>• Continue to analyse and evaluate service delivery statistics monthly to identify trends and opportunities for improvement.</li> </ul>
Recruitment and retention in a reform environment and its impact on the Shires ability to deliver services.	Possible	Minor	Medium	<ul style="list-style-type: none"> <li>• Ensure recruitment and retention strategies are fully utilised.</li> <li>• Investigate options to broker agency staff, if agreed by funders for short term response to any staff short fall.</li> <li>• Continue to encourage staff to multi-skill and further develop skills to allow them to work across programs if needed.</li> </ul>

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## OFFICER COMMENT

51. The seniors living within the Shire are supported via a range of proactive programs offered through the Shire's Senior Citizens Centres, Libraries, Recreation Centres and Community Events. A healthy community with proactively ageing seniors results in less demand for formal support.
52. The population is ageing, however the eldest Baby Boomer is 68 years of age and would be in the minority age groups for seniors needing formal support.
53. The majority of Community Care Clients are aged 75 years and above, with the biggest group being the 79 year old age group.
54. The wellness philosophy encourages providers to identify clients' capacity and only support clients with areas and tasks they cannot complete independently. This has resulted in some clients requiring less time for service than before. In addition, when The Shire works with a client to achieve their goals of reablement or reskilling, the Shire may find itself in a position where it can confidently withdraw services as the client doesn't require ongoing formal support to remain independent.
55. During this quarter Community Care had 46 clients exit the HACC program. The feedback from clients and/or family as to why the services were ceasing were:
- The client had moved to a higher level of community care support or residential care – 18 responses
  - The client is now self-managing - 16 responses
  - The client had passed away – nine responses
  - The client didn't commence services - two responses
  - The client had relocated out of the service area – one response
56. A clean up of client data resulted in 25 clients being made 'inactive' due to services not being accessed for a period of six or more months. To reinstate support, the client will need to participate in a reassessment of need.
57. On Friday 7 March 2014 a group of 70 seniors attended a free information session delivered by Council on the Ageing in partnership with the Shire of Kalamunda to learn about rights, obligations, and what to expect in an in-depth seminar about the differences between Retirement Villages and Residential Parks.
58. The Disability Services Act review has also informed that the reference to "disabilities" has also now been amended to "disability" and correct terminology is now "People with Disability".

*A Councillor observed that numbers using the services were still down but was unaware of any promotion of the available programs. The Director Corporate Services reported that the HACC Team are currently working with the Shire's Public Relations Team to develop a marketing plan and strategy.*

<b>Voting Requirements: Simple Majority</b>
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**COMMITTEE RECOMMENDATION TO COUNCIL (C&C 16/2014)**

That Council:

1. Receives the Community Care Quarterly Report – March 2014.

Moved: **Cr Allan Morton**

Seconded: **Cr Margaret Thomas**

Vote: **CARRIED UNANIMOUSLY (10/0)**

## Attachment 1

### Monthly Services Provided - Hours / Occasions By Category

OUTPUT DELIVERABLES		SERVICE VOLUME		Ave	Ave	July	Aug	Sept	MDS	Oct	Nov	Dec	MDS	Jan	Feb	Mar	MDS	Apr	May	Jun	ACTUAL	Contracted	Met	Variance
		P.A	P. Mth	12/13	13/14				Adj					Adj				Adj				YTD	YTD	YTD
Service Group 1																								
DOMESTIC ASSISTANCE	1231	11,497	958	837	878	879	853	814	56	949	897	676	55	831	904	944	50				7,906	8,623	91.69%	-717
SOCIAL SUPPORT	1222	7,500	625	246	212	191	236	196	35	220	179	165	15	205	224	227	18				1,911	5,625	33.96%	-3,715
PERSONAL CARE	1232	3,748	312	104	90	76	76	58	4	78	96	79	11	101	111	107	11				807	2,811	28.70%	-2,004
OFS	1234	386	32	3	6	5	2	2	1	7	9	2		6	7	10	1				51	290	17.44%	-239
RESPIRE	1224	1,800	150	12	20	13	28	20	-24	22	20	15		24	24	38	1				180	1,350	13.35%	-1,170
TOTAL SERVICE GROUP 1																					10,854	18,698	58.05%	-7,844
Service Group 9																								
CSIA	1227	2,574	215	64	83	44	83	69	27	59	85	39	32	83	89	95	42				745	1,931	38.59%	-1,186
Service Group 4																								
CNTR BASED DAY CARE	1221	39,917	3,326	2,567	2,477	2,592	2,746	2,364	4	2,756	2,484	1,680		2,570	2,520	2,582	-4				22,294	29,938	74.47%	-7,644
Service Group 10																								
HOME MAINTENANCE	1230	7,166	597	438	411	420	381	366	34	455	408	327	36	403	405	428	42				3,702	5,375	68.88%	-1,673
Service Group 7																								
TRANSPORT(occasions)	1229	17,988	1,499	394	424	433	434	428		477	489	349	-1	362	418	429					3,818	13,491	28.30%	-9,673
TRANSPORT(CBDC)	1233	9,279	773	842	799	825	888	772	7	889	805	545		818	820	830	-4				7,195	6,959	103.39%	236
TOTAL SERVICE GROUP 7																					11,013	20,450	53.85%	-9,437
TOTAL		101,855	8,488	5,506	5,401	5,476	5,727	5,088	143	5,911	5,471	3,876	148	5,403	5,522	5,688	157	0	0	0	48,608	76,391	64%	-35,628

OUTPUT DELIVERABLES		SERVICE VOLUME		Ave	Ave	July	Aug	Sept	MDS	Oct	Nov	Dec	MDS	Jan	Feb	Mar	MDS	Apr	May	Jun	ACTUAL	Contracted	Met	Variance
		Total	P. Mth	12/13	13/14				Adj					Adj				Adj				YTD	YTD	YTD
Service Group 6																								
MEALS ON WHEELS		9,778	815	512	381	495	441	385	-13	393	339	307	1	351	308	425					3,432	7,334	47%	-3,902

**Attachment 2**

<b>Community Care Financial Summary 2013/2014</b>	<b>Budget 2013/14 July - March</b>	<b>Actuals 2013/14 July - March</b>
<b>Recurrent Income and Expenditure</b>		
<b>Income</b>		
Fees - Adult Day Care Attendance	(33,201)	(29,900)
Fees - Adult Day Care Transport	(19,494)	(18,292)
Fees - In Home Respite	(1,494)	(1,796)
Fees - Social Support	(14,985)	(14,308)
Fees - Transport / Shoppers Bus	(23,805)	(21,508)
Fees - Personal Care	(6,255)	(6,168)
Fees - Domestic Assistance	(63,000)	(60,470)
Fees - Gardening	(30,123)	(28,262)
Fees - Other Food Services	(396)	(404)
Fees - Meals	(46,800)	(49,568)
Fees - Brokerage Adult Day Centre	(11,200)	(19,727)
Notional Income - Volunteer	(31,590)	(31,572)
Government Grants	(2,204,713)	(2,205,594)
<b>Total Recurrent Income</b>	<b>(2,487,056)</b>	<b>(2,487,570)</b>
<b>Expenses</b>		
Salaries and Wages and on costs	1,538,622	1,385,677
Leave Accruals	106,119	106,621
Workers Compensation	45,342	36,072
Recruitment	3,708	0
Volunteer Notional Expenditure	31,590	31,572
Contractors	200,322	0
Accommodation Expenses	72,639	72,475
Motor Vehicle Expenses	49,869	46,234
Loss on Sale (Vehicle)	15,578	15,578
Fringe Benefits Tax	7,470	7,500
Insurance	1,602	1,549
Printing and Stationery	2,799	2,281
Subscriptions	3,938	4,121
Purchases - Consumables / Materials	14,868	14,736
Purchases - Sundry	6,786	7,674
Depreciation	53,991	53,421
Audit	2,592	3,420
Legal Fees	4,500	5,538
Management Fee - Administration and Accounting	75,705	76,088
Management Fee - Human Resources	23,508	18,736
Management Fee - Information Technology	27,963	26,239
Meal Expenses - Clients	67,797	48,500
<b>Total Recurrent Expenditure</b>	<b>2,357,308</b>	<b>1,964,031</b>
<b>Adjustments as at 31/03/2014</b>		
<b>Deduct Grant in Advance 5% of Annual Grant / 25% of Cost Supplement</b>		<b>157,468</b>
<b>Deduct Brokerage Fees – Non HACC Income</b>		<b>19,727</b>
<b>Net Recurrent Income/Expenses</b>	<b>(129,748)</b>	<b>(346,344)</b>



**Attachment 3**

<b>Meals on Wheels 13/14</b>			
<b>Income / Expenditure Description</b>	<b>Annual Budget 2013/14</b>	<b>Budget 2013/14 July - March</b>	<b>Actuals 2013/14 July - March</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Recurrent Income and Expenditure</b>			
<b>Income</b>			
Contributions - Notional Income Volunteers	(27,234)	(20,421)	(20,426)
Fees - MOW's	(54,600)	(40,950)	(39,914)
Government Grants - State Operating	(13,441)	(9,511)	(9,511)
<b>Total Recurrent Income</b>	<b>(95,275)</b>	<b>(70,882)</b>	<b>(69,850)</b>
<b>Expenses</b>			
Shire Service Fees	9,815	7,753	7,573
Volunteer Reimbursements (Delivery / Fuel)	12,000	9,000	8,160
Notional Expenditure Volunteers	27,234	20,421	20,426
Purchases - Consumables	61,600	46,197	34,887
Purchases - Sundry	1,346	1,008	490
<b>Total Recurrent Expenses</b>	<b>111,995</b>	<b>84,379</b>	<b>71,535</b>
<b>Net Recurrent Income/Expenses</b>	<b>16,720</b>	<b>13,497</b>	<b>1,685</b>
<b>Net Subsidy (Contribution to General Funds)</b>	<b>16,720</b>	<b>13,497</b>	<b>1,685</b>

#### **Attachment 4**

Community Care Satisfaction Survey 2014

[Click HERE to go directly to the document](#)

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**17. Quarterly Progress Report - January to March 2014**

Previous Items	N/A
Responsible Officer	Chief Executive Officer
Service Area	Office of the CEO
File Reference	OR-CMA-009
Applicant	N/A
Owner	N/A
Attachment 1	Quarterly Progress Report – January to March 2014

**PURPOSE**

1. To report to Council on the Shire's progress towards achieving its strategic goals.

**BACKGROUND**

2. The Quarterly Progress Report is generated from the Shire's integrated planning system, "interplan". The report reflects the progress of individual actions, which are linked to the adopted Strategic Plan. This ensures that each employee is working towards achieving the strategic direction of the Council.
3. The person responsible for an action or task in interplan is required to provide an update each month, giving an indication of how the action is progressing. Key Performance Indicators (KPIs) are also updated. This information is collated by interplan to provide an overview of how the organisation is performing.

**DETAILS**

4. The Quarterly Progress Report for the period 1 January 2014 to 31 March 2014 is presented at (Attachment 1).
5. The report shows the progress of the actions and Key Performance Indicators for 2013/2014 from the Corporate Business Plan, *Kalamunda Achieving*. The report also shows the progress of the Shire against the goals set out in Council's Strategic Plan to 2023, *Kalamunda Advancing*.

**Quarterly Progress Against Goals**

6. Each business unit in the Shire has a business plan, which contains the actions to be achieved in the 2013/2014 year. Each of these actions is linked to a strategy, outcome and goal in the Strategic Plan adopted by Council.

7. Of the 542 actions monitored across the organisation, 392 (or 72%) are at 90% or more of their progress target for the year to date. This reflects an improvement in performance, from 59% last quarter. 114 actions (21%) are at less than 70% of their progress target. The majority of these relate to Strategic Goal 6 – “Kalamunda Leads - Providing Good Government”, and are operational in nature.
8. Managers have been reminded of the importance of having their staff regularly update their interplan actions, as “off-track” actions affect the reporting of the performance of the organisation as a whole.

### **Key Performance Indicators**

9. Performance against the Shire’s corporate KPIs is shown. Many of the new KPIs are to be updated annually, so an “Actual” will not be entered until 30 June 2014.
10. Of the remaining 11 KPIs, for the period 1 July to 31 March 2014 –
  - Six are at or exceeding their target.
  - Five are below 10% of their target.
11. Three of the “off-track” KPIs relate to the determination of planning and subdivision applications. Such applications often require referral to other agencies, or to Council. This can lead to unavoidable delays. The other off-track KPIs, however, require attention.
12. The “Governance Decisions” KPI refers to the completion of Council resolutions. The completion percentages for this quarter were 92% in January, 35% in February and 99% in March. The low result in February appears to be due to a delay in information being updated, rather than an actual failure to carry out Council’s decisions.
13. The percentage of customer requests responded to within five working days has increased from 75% in the October-December quarter to 78% in the current quarter. However, this is still below the target of 90% completed within five working days. As stated on page 6 of the Report, customer service training has been scheduled for April/May, at which the importance of completing customer requests as quickly as possible will be emphasised.
14. Please note that the “traffic light” indicator on the Report only relates to the month of March 2014, not to the whole quarter.

### **Major Projects**

15. The Corporate Business Plan, *Kalamunda Achieving*, set out a number of Priority Actions for the Shire for the four-year period to 30 June 2017. The progress of the Priority Actions for 2013/2014 is shown in the Major Projects section of the Report. The majority of actions are on track, or are being monitored (at between 40% and 90% of the progress target for the year to date, indicated by a yellow traffic light).

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16. Some actions which are off-track (indicated by a red traffic light) have been delayed due to the uncertainty resulting from the local government reform process. Comments indicating the status of all actions and their current progress are included in pages 7 to 68 of the report.

### **STATUTORY AND LEGAL CONSIDERATIONS**

17. Nil.

### **POLICY CONSIDERATIONS**

18. Nil.

### **COMMUNITY ENGAGEMENT REQUIREMENTS**

19. The report is presented to keep Council informed of the organisation's progress. The community is advised of the Shire's achievements and progress via the Annual Report.

### **FINANCIAL CONSIDERATION**

20. Financial progress is reported monthly via the Monthly Financial Statements.

### **STRATEGIC COMMUNITY PLAN**

#### **Strategic Planning Alignment**

21. *Kalamunda Advancing: Strategic Community Plan to 2023*  
OBJECTIVE 6.7 – To provide a business environment that strives for continuous improvement through the use of highly effective business systems and processes.  
Strategy 6.7.4                      Develop and maintain information systems to capture, monitor and compare corporate data and performance.

### **SUSTAINABILITY**

#### **Social Implications**

22. Nil.

#### **Economic Implications**

23. Nil.

#### **Environmental Implications**

24. Nil.

## RISK MANAGEMENT CONSIDERATIONS

25. The following risks have been considered:

Risk	Likelihood	Consequence	Rating	Action/Strategy
The Shire fails to carry out the actions set out in the corporate Business Plan.	Unlikely	Major	Medium	Regular reporting of action progress to CEO, Directors and Council to ensure that performance is monitored and managed.
KPIs are not met – standard of customer service declines.	Possible	Major	High	Regular reporting of KPI achievement to CEO, Directors and Council to ensure that performance is monitored and managed.

## OFFICER COMMENT

26. Nil.

*A Councillor commented that the performance of planning approvals still appeared poor, the Director Development Services indicated most approvals that had run over time were due to external factors and the Shire Officers are meeting the required timing. The Councillor suggested that it would be helpful to single out the projects held up by outside influences. The Director indicated this is currently done manually but agreed to examine and discuss this with IT Services to see if they can be split out for future reports.*

<b>Voting Requirements: Simple Majority</b>
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## COMMITTEE RECOMMENDATION TO COUNCIL (C&C 17/2014)

That Council:

1. Receives the Quarterly Progress Report for January to March 2014.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY (10/0)**

## **Attachment 1**

Quarterly Progress Report – January to March 2014

[Click HERE to go direct to the document](#)

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**18. Review of Delegations for 2014**

Previous Items	OCM 61/2013
Responsible Officer	Chief Executive Officer
Service Area	Governance
File Reference	LE-ACT-006
Applicant	N/A
Owner	N/A

Attachment 1                      Delegation Register

**PURPOSE**

1. For Council to review its delegations to the Chief Executive Officer (CEO) and other employees.

**BACKGROUND**

2. In order to carry out its functions efficiently and effectively, Council has the ability to delegate its powers and duties to the CEO (or to another staff member, in some cases).
3. Section 5.46 of the *Local Government Act 1995* (the Act) requires each Council to review its delegations at least once every financial year.
4. Council last reviewed its delegations on 27 May 2013. The current delegations must therefore be reviewed by 31 May 2014.

**DETAILS**

5. The current delegations of Council are shown in the Delegations Register (Attachment 1). The register includes delegations made by Council under the *Dog Act 1976* and *Cat Act 2011*, since last year's annual review.
6. The review undertaken in preparation of this report has revealed that all of the delegations are appropriate and provide an effective framework for the efficient operation of the Shire through the responsible discharge of those powers and duties delegated by Council.
7. Specifically, no issues have arisen as a result of changes made to the delegations resulting from the forensic audit into the actions of the previous CEO. Additional targeted checks with respect to these delegations form part of the Internal Audit program.



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## STATUTORY AND LEGAL CONSIDERATIONS

8. Section 5.42 of the *Local Government Act 1995* states that:
- “A local government may delegate to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in Section 5.43.” (Absolute Majority required).
- Limits on delegations to CEOs – S.5.43.
- Requirement for review – S.5.46.
9. There are also similar delegation provisions in the *Building Act 2011*, *Local Planning Scheme No 3*, *Health Act 1911*, *Dog Act 1976* and *Cat Act 2011*.

## POLICY CONSIDERATIONS

10. Where appropriate, Policies will reflect the principles and conditions included in any delegation.

## COMMUNITY ENGAGEMENT REQUIREMENTS

11. Public consultation is not considered necessary with respect to this issue.

## FINANCIAL CONSIDERATIONS

12. There are no direct financial implications associated with this issue.

## STRATEGIC COMMUNITY PLAN

### Strategic Planning Alignment

13. *Kalamunda Advancing: Strategic Community Plan to 2023*
- OBJECTIVE 6.3 - To lead, motivate and advance the Shire of Kalamunda.
- Strategy 6.3.3 Regularly review the organisation's structure, policies and procedures in response to changing circumstances.

## SUSTAINABILITY

### Social Implications

14. Nil.

### Economic Implications

15. Nil.

## Environmental Implications

16. Nil.

## RISK MANAGEMENT CONSIDERATIONS

17.

Risk	Likelihood	Consequence	Rating	Action/Strategy
That Council does not continue to provide delegated authority to the CEO and other staff.	Unlikely	Major	Medium	Introduce processes to assist Council with the additional decision workload.

## OFFICER COMMENT

18. The Officer recommendations reflect the outcome of the review of current delegations, and as such will continue to provide an effective framework for the efficient operation of the Shire through the responsible discharge of the those powers and duties delegated by Council.

### Voting Requirements: Absolute Majority

## COMMITTEE RECOMMENDATION TO COUNCIL (C&C 18/2014)

That Council:

1. Notes the review of the delegations and endorses the current delegations as detailed in the Delegations Register (Attachment 1).

Moved: **Cr Margaret Thomas**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (10/0)**

## **Attachment 1**

Delegation Register

[Click HERE to go directly to the document](#)

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**10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

10.1 Nil.

**11.0 QUESTIONS BY MEMBERS WITHOUT NOTICE**

11.1 Savings to the Shire from Power Bills (Cr Geoff Stallard)

Q1. Are there any changes which could be implemented to offset the ever increasing power bills?

Q2. Can the power savings at the Ray Owen Centre due to changed globes be quantified?

Q3. Some local clubs are faced with large power bills and wonder what they can do to reduce these?

A. The Director Infrastructure Services noted that each year in the budget there is a recurrent capital works component to cover electrical audits, following an audit, cost saving measures, such as, electrical upgrades or changes to LED lighting can be executed.

The Chief Executive Officer added that last year some energy audits were carried out in the Shire's major buildings; some recommendations emanating from these audits were behavioural change for clubs, retro fitting which can be looked at through the Infrastructure Budget and thirdly moving towards renewable energy whenever possible. The Chief Executive Officer believes more work is required with regard to behavioural changes within our clubs, this should be taken on board by Community Development in club development discussions. When rebuilding any infrastructure renewable energy is an aspect that must be considered.

11.2 Hartfield Park Master Plan Updates (Cr Noreen Townsend)

Q. Cr Townsend requested that Councillors be provided with regular progress reports regarding this project as she receives many queries. This could be supplied monthly or bi-monthly to the Corporate and Community Services Meeting.

A. The Chief Executive Officer responded that Officers are currently working on project plans, including this one, to have a detailed schedule of the Plan's roll-out. Once complete it will give everyone information regarding the scope of the project, then Officers can start giving regular updates on the progress against that plan, this should happen in the very near future.

**12.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

12.1 Nil.

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**13.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**

13.1 Nil.

**14.0 MEETING CLOSED TO THE PUBLIC**

14.1 Nil.

**15.0 CLOSURE**

15.1 There being no further business the Presiding Member declared the meeting closed at 6.50pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: \_\_\_\_\_  
Presiding Member

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2014