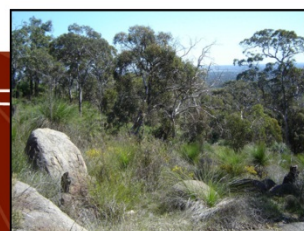


Special Council Meeting

Minutes for Monday 12 October 2015

CONFIRMED



**shire of
kalamunda**

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MINUTES

1.0 OFFICIAL OPENING

The Presiding Member opened the meeting at 6.32pm, welcoming Councillors and Staff.

2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Councillors

Sue Bilich	(Shire President) (Presiding Member)	North Ward
Margaret Thomas JP		North Ward
Simon Di Rosso		North Ward
Justin Whitten		South West Ward
Allan Morton		South West Ward
Noreen Townsend		South West Ward
Geoff Stallard		South East Ward
John Giardina		South East Ward
Frank Lindsey		South East Ward
Andrew Waddell JP		North West Ward
Dylan O'Connor		North West Ward
Vacant		North West Ward

Members of Staff

Rhonda Hardy	(from 6.55pm) Chief Executive Officer
Davina Sandhu	(until 6.50pm) Manager Strategy & People Services

Members of the Public 0

Members of the Press 0

2.2 Apologies

Councillors Nil

2.3 **Leave of Absence Previously Approved** Nil

3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this meeting. For the purposes of Minuting, these questions and answers are summarised.

3.1 Nil.

4.0 PETITIONS/DEPUTATION

4.1 Nil.

5.0 ANNOUNCEMENTS BY THE MEMBER PRESIDING WITHOUT DISCUSSION

5.1 Nil.

6.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

6.1 **SCM 08 CONFIDENTIAL ITEM – Chief Executive Officer’s Performance Review** – provided under separate cover.
Reason for Confidentiality Local Government Act s 5.23(2) (a). A matter affecting an employee or employees.

7.0 DISCLOSURE OF INTERESTS

7.1 Disclosure of Financial and Proximity Interests

- a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the *Local Government Act 1995*.)
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)

7.1.1 Nil.

7.2 Disclosure of Interest Affecting Impartiality

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

7.2.1 Nil.

8.0 REPORTS TO COUNCIL

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with the item.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

SCM 08 CONFIDENTIAL ITEM - Chief Executive Officer's Performance Review

Reason for Confidentiality *Local Government Act s 5.23(2) (a). A matter affecting an employee or employees.*

Previous Items	N/A
Responsible Officer	Chief Executive Officer
Service Area	Strategy and People Services
File Reference	
Applicant	N/A
Owner	N/A

This report had been circulated to Councillors under separate cover.

Voting Requirements: Simple Majority

RESOLVED SCM 125/2015

That Council:

1.
 - a. Endorses the Chief Executive Officer's Performance Review Sub-Committee's evaluation report (Confidential Attachment 1) and notes the positive outcomes of the performance review for the 2014/2015 year.
 - b. Notes the significant progress made by the Chief Executive Officer towards meeting annual priorities in the quarterly reports received by Council.
 - c. Endorses the Priority Actions for Chief Executive Officer (Confidential Attachment 2) as the Chief Executive Officer's objectives for 2015/2016.
 - d. Endorses the Chief Executive Officer's progressing to step 3 (\$270,000 package).
 - e. Approve a 3% increase on that package (Confidential Attachment 3).

Moved: **Cr Justin Whitten**

Seconded: **Cr Margaret Thomas**

Vote: **CARRIED UNANIMOUSLY (11/0)**

9.0 MEETING CLOSED TO THE PUBLIC

9.1 Meeting Closed to the Public

RESOLVED SCM 121/2015

That the meeting go behind closed doors to discuss Confidential Item SCM 08 Chief Executive Officer's Performance Review.

Moved: **Cr Margaret Thomas**

Seconded: **Cr Dylan O'Connor**

Vote: **CARRIED UNANIMOUSLY (11/0)**

The meeting closed to the public at 6.34pm, the Manager Strategy & People Services remained in the Chambers.

9.2 Suspension of Standing Orders

RESOLVED SCM 122/2015

That in accordance with Clause 18.1 of the Standing Orders all clauses in the Standing Orders be suspended.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Justin Whitten**

Vote: **CARRIED UNANIMOUSLY (11/0)**

Standing Orders were suspended 6.35pm.

Manager Strategy & People Services left the Chambers at 6.50pm. The Chief Executive Officer joined the meeting at 6.55pm.

9.3 Resumption of Standing Orders

RESOLVED SCM 123/2015

That Standing Orders be resumed.

Moved: **Cr Allan Morton**

Seconded: **Cr Margaret Thomas**

Vote: **CARRIED UNANIMOUSLY (11/0)**

Standing Orders were resumed at 7.35pm.

9.4 **Meeting Reopen to the Public**

RESOLVED SCM 124/2015

That the meeting reopen to the public after consideration of CONFIDENTIAL REPORT – (provided under separate cover) Chief Executive Officer's Performance Review.

Moved: **Cr Allan Morton**

Seconded: **Cr Justin Whitten**

Vote: **CARRIED UNANIMOUSLY (11/0)**

The meeting reopened to the public at 7.39pm. The Presiding Member read the Resolution regarding CONFIDENTIAL ITEM – Chief Executive Officer's Performance Review to the meeting.

Voting Requirements: Simple Majority

RESOLVED SCM 125/2015

That Council:

1.
 - a. Endorses the Chief Executive Officer's Performance Review Sub-Committee's evaluation report (Confidential Attachment 1) and notes the positive outcomes of the performance review for the 2014/2015 year.
 - b. Notes the significant progress made by the Chief Executive Officer towards meeting annual priorities in the quarterly reports received by Council.
 - c. Endorses the Priority Actions for Chief Executive Officer (Confidential Attachment 2) as the Chief Executive Officer's objectives for 2015/2016.
 - d. Endorses the Chief Executive Officer's progressing to step 3 (\$270,000 package).
 - e. Approve a 3% increase on that package (Confidential Attachment 3).

Moved: **Cr Margaret Thomas**

Seconded: **Cr Justin Whitten**

Vote: **CARRIED UNANIMOUSLY (11/0)**

10.0 CLOSURE

10.1 There being no further business, the Presiding Member declared the meeting closed at 7.40pm

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____
Presiding Member

Dated this _____ day of _____ 2015