



# Special Council Meeting

Minutes

Tuesday 1 December 2020

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**1. Official Opening**

The Presiding Member opened the meeting at 7:30pm and welcomed Councillors, Staff and Members of the Public Gallery. The Presiding Member also acknowledged the Traditional Owners of the land on which we meet the Whadjuk Noongar people.

**2. Attendance, Apologies and Leave of Absence Previously Approved**

**Councillors**

**South East Ward**

John Giardina  
Janelle Sewell  
Geoff Stallard

**South West Ward**

Lesley Boyd  
Mary Cannon  
Brooke O'Donnell

**North West Ward**

Sue Bilich  
Lisa Cooper  
Dylan O'Connor

**North Ward**

Cameron Blair  
Kathy Ritchie  
Margaret Thomas JP (Mayor) Presiding Member

**Members of Staff**

**Chief Executive Officer**

Rhonda Hardy

**Executive Team**

Gary Ticehurst - Director Corporate Services  
Brett Jackson - Director Asset Services

**Management Team**

Alison Egan - Manager Human Resources

**Administration Support**

Darrell Forrest - Governance Advisor  
Cam Jones - IT Coordinator  
Donna McPherson - Executive Assistant to the CEO

**Members of the Public 0**

**Members of the Press Nil.**

**Apologies Nil.**

**Leave of Absence Previously Approved Nil.**

**3. Public Question Time**

3.1 Nil.

**4. Petitions/Deputations**

4.1 Nil.

**5. Announcements by the Member Presiding Without Discussion**

5.1 Nil.

**6. Matters for Which the Meeting may be Closed**

6.1 Item 8.1.1 Chief Executive Officer – Contract Renewal

*Reason for Confidentiality: Local Government Act 1995 (WA) Section 5.23 (2)  
(a) - "a matter affecting an employee or employees."*

**7. Disclosure of Interest**

**7.1. Disclosure of Financial and Proximity Interests**

- a. Members must disclose the nature of their interest in matter to be discussed at the meeting. (Section 5.56 of the *Local Government Act 1995*.)
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)

7.1.1 Rhonda Hardy declared a Direct Financial Interest / Proximity Interest on Item 8.1.1 Chief Executive Officer - Contract Renewal. This report directly affects Ms Hardy employment at the City of Kalamunda.

**7.2. Disclosure of Interest Affecting Impartiality**

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

7.2.1 Nil.

**8. Reports to Council**

**8.1. Office of the CEO Reports**

**8.1.1. Chief Executive Officer - Contract Renewal**

*Declaration of financial / conflict of interests to be recorded prior to dealing with each item.*

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (a) - "a matter affecting an employee or employees."*

Previous Items	SCM 222/2020; OCM 248/2020
Directorate	Office of the CEO
Business Unit	Human Resources & Governance & Legal Services
File Reference	
Applicant	
Owner	
Attachments	Nil

**RESOLVED SCM 253/2020**

That Council pursuant to section 5.36 (2) (b) of the *Local Government Act 1995*, ENDORSE and AMEND the Chief Executive Officer's Contract of Employment (Attachment 1) to reflect a term of four years.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Janelle Sewell**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (12/0)**

**9. Meeting Closed to the Public**

**9.1** RESOLVED SCM 250/2020

That the Meeting be closed to the public to consider confidential items.

Moved: **Cr Sue Bilich**

Seconded: **Cr Cameron Blair**

Vote: **CARRIED UNANIMOUSLY (11/0)**

The Meeting closed to the public at 7:26pm. The Chief Executive Office left the Meeting.

**15.2** RESOLVED SCM 254/2020

That the Meeting be Open to the public following consideration of the confidential item.

Moved: **Cr Lesley Boyd**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY**

The Meeting opened to the public at 8:50pm. All staff returned to the meeting. The Presiding Member read the resolution aloud to the meeting.

**10. Closure**

There being no further business, the Presiding Member declared the Meeting closed at 8:51pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: \_\_\_\_\_  
Presiding Member

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

