



Public Agenda Briefing Forum – 12 July 2022

MINUTES



Public Agenda Briefing Forum 12 July 2022

INDEX

| | |
|---|-----------|
| 1. Official Opening | 3 |
| 2. Attendance, Apologies and Leave of Absence | 3 |
| 3. Declarations of Interest | 3 |
| 4. Announcements by the Member Presiding Without Discussion | 4 |
| 5. Public Question Time | 4 |
| 6. Public Statement Time | 4 |
| 7. Public Submissions Received in Writing | 4 |
| 8. Petitions Received | 4 |
| 9. Confidential Items Announced But Not Discussed | 4 |
| 10. Reports to Council | 5 |
| 10.1. Development Services Reports | 5 |
| 10.1.1. Draft Local Planning Policy 35 - Hatch Court Light Industrial Precinct - Adoption for Public Advertising | 5 |
| 10.1.2. Amendment 109 to Local Planning Scheme No. 3 - Lot 106 (88) Hale Road, Forrestfield | 17 |
| 10.1.3. City of Kalamunda - Dog Local Law 2022..... | 28 |
| 10.1.4. City of Kalamunda - CCTV Strategy 2022 - 2027 | 32 |
| 10.2. Asset Services Reports | 36 |
| 10.2.1. Nardine Close Reopening | 36 |
| 10.2.2. Submission for the 2023-2024 Metropolitan Regional Roads Group Road Improvement Projects Program | 40 |
| 10.3. Corporate Services Reports | 46 |
| 10.3.1. Draft Arts and Culture Strategy 2022-2027 | 46 |
| 10.3.2. Appointment to the Kalamunda Tourism Advisory Committee | 54 |
| 10.3.3. Library Services Review..... | 58 |
| 10.4. Office of the CEO Reports | 74 |
| 10.4.1. Community Engagement Report 2021..... | 74 |
| 11. Closure | 81 |

Public Agenda Briefing Forum 12 July 2022

1. Official Opening

Meeting opened 6.30pm

2. Attendance, Apologies and Leave of Absence

Councillors

South East Ward

John Giardina

Geoff Stallard

South West Ward

Mary Cannon

Kellie Miskiewicz

Brooke O'Donnell

North West Ward

Sue Bilich

Lisa Cooper

Dylan O'Connor

North Ward

Andrew Osenton

Kathy Ritchie

Margaret Thomas JP (Mayor)

Presiding Member

Members of Staff

Chief Executive Officer Rhonda Hardy

Executive Team

Gary Ticehurst - Director Corporate Services

Peter Varelis - Director Development Services

Management Team

Chris Lodge - Manager Strategic Planning

James Wickens - Manager Environmental Health & Community Safety

Adam Livingston – Communications Advisor

Amber Evans – Arts & Culture Coordinator

Doug Bartlett – Manager Asset Planning

Administration Support

Darrell Forrest - Governance Advisor

Kaitlan Schilling - Executive Assistant to Director Development Services

Members of the Public 1

3. Declarations of Interest

3.1. Disclosure of Financial and Proximity Interests

- a. Members must disclose the nature of their interest in matter to be discussed at the meeting. (Section 5.56 of the *Local Government Act 1995*.)

Public Agenda Briefing Forum 12 July 2022

- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)

3.2. Disclosure of Interest Affecting Impartiality

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.
Sue Bilich
John Giardina

4. Announcements by the Member Presiding Without Discussion

5. Public Question Time

Public questions will be allowed and received following the presentation of the report.
10.1.1. Draft Local Planning Policy 35 - Hatch Court Light Industrial Precinct - Adoption for Public Advertising – Jarrod Ross – TBB planning

6. Public Statement Time

Public statements will be allowed and received following the presentation of the report.

7. Public Submissions Received in Writing

8. Petitions Received

9. Confidential Items Announced But Not Discussed

Public Agenda Briefing Forum 12 July 2022

10. Reports to Council

10.1. Development Services Reports

10.1.1. Draft Local Planning Policy 35 - Hatch Court Light Industrial Precinct - Adoption for Public Advertising


Questions asked and answered by Director and Jarrod Ross

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

| | |
|----------------|---|
| Previous Items | Nil. |
| Directorate | Development Services |
| Business Unit | Statutory Planning |
| File Reference | 3.009297 / PG-LPS-003/080 |
| Applicant | Taylor Burrell Barnett (TBB) / Hesperia |
| Owner | Various |

| | |
|-------------|---|
| Attachments | 1. Draft Local Planning Policy 35 - Hatch Court Light Industrial Precinct (LPP35) [10.1.1.1 - 12 pages] |
|-------------|---|

TYPE OF REPORT

| | |
|---|--|
| Advocacy | When Council is advocating on behalf of the community to another |
| Executive | When Council is undertaking its substantive role of direction setting and adopting plans and budgets |
| Information | For Council to note |
|  Legislative | Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal |

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 3: Kalamunda Develops

Objective 3.1 – To plan for sustainable population growth.

Strategy 3.1.1 – Plan for diverse and sustainable activity centres, housing, community facilities and industrial development to meet future growth, changing social, economic and environmental needs.

Priority 3: Kalamunda Develops

Objective 3.3 – To develop and enhance the City's economy.

Strategy 3.3.1 – Facilitate and support the success and growth of businesses.

Strategy 3.3.2 – Attract and enable new investment opportunities.

Strategy 3.3.3 – Plan for strong activity centres and employment areas to meet the future needs of the community, industry, and commerce.

EXECUTIVE SUMMARY

1. The purpose of this report is for Council to consider the adoption of Draft Local Planning Policy 35 (LPP35) for the purpose of public advertising.
2. The purpose of LPP35 is to provide guidance where development is possible prior to the progression of a Local Structure Plan (LSP) for the precinct.
3. Progression of LPP35 may permit development of Lot 1499 Stirling Crescent independently to the progression of an LSP subject to addressing several technical considerations.
4. Council is recommended to adopt LPP35 for the purposes of public advertising.

BACKGROUND

5. The Hatch Court Light Industrial Area comprises approximately 30 hectares of land and is in the north-western corner of High Wycombe generally bounded by Kalamunda Road, Stirling Crescent and Adelaide Street.
6. Hatch Court adjoins the Perth Airport land with a mixture of light industry, transport and logistics uses to the west. Adjoining to the north is the Hazelmere Enterprise Area within the City of Swan. Residential uses are located to the south and south-east of the site.
7. The subject land was rezoned from Rural to Urban under the Metropolitan Region Scheme (1187/57) in 2010.
8. A LSP to facilitate residential development for Lot 1499 (71) Stirling Crescent was adopted by Council on 24 June 2013 but was not supported by the then Department of Planning (now Department of Planning, Lands and Heritage (DPLH)). The DPLH advised that they would only consider a structure plan that included the adjacent Hatch Court lots.
9. Council, at its Ordinary Meeting held in September 2015 (OCM 114/2015), resolved to initiate Scheme Amendment 80 to the Scheme. The amendment proposed to rezone the subject area from Urban Development to Light Industry.

10. At the same Ordinary Council Meeting in September 2015, Council considered the Hatch Court/Stirling Crescent LSP for the land within the north-east of the amendment area and resolved to forward the structure plan to the Western Australian Planning Commission (WAPC) for its determination (OCM 114/2015).
11. The Hatch Court – Stirling Crescent LSP was considered by the WAPC Statutory Planning Committee in April 2016, where it resolved to refuse the structure plan, in part, for the following reasons:
- “The proposed local structure plan is in conflict with the proposed Amendment No. 80 to the Shire of Kalamunda Local Planning Scheme No. 3 which has been initiated by the Shire and proposes to rezone the land to Light Industry. Supporting the proposed local structure plan in order to facilitate residential development may prejudice the decision of the Minister for Planning on the proposed amendment.”*
12. Council, at its Ordinary Council Meeting in February 2017 (OCM 16/2017), resolved to support Amendment 80 to the LPS3 subject to the preparation and approval of a LSP prior to the amendment being finalised, over the area subject of the amendment and the extension of Adelaide Street to Abernethy Road.
13. The preparation of the LSP was recommended in the interests of orderly and proper planning for the following key reasons:
- a) Coordination is required for future subdivision, development, access and land use.
 - b) To identify the nature of potential infrastructure upgrades required to facilitate the light industrial zoning, which will then inform a separate development contribution plan amendment.
 - c) To address and provide appropriate measures in relation to the residential interface of the proposed light industrial zoning with the residential areas along Kalamunda Road and Stirling Crescent.
 - d) To identify appropriate access to the amendment area via Abernethy Road, Adelaide Street and Kalamunda Road.
 - e) To identify and protect environmentally significant areas within the amendment area through the provision of appropriate buffers.
 - f) Address the requirements of State Planning Policy 3.7 – Bushfire Prone Areas and the Guidelines for Planning in Bushfire Prone Areas, given the site is located within a designated Bushfire Prone Area.
 - g) To address drainage and water management requirements.
14. In January 2018, irrespective of the City’s request for a concurrent LSP to be prepared, the WAPC approved the Amendment to rezone subject area

from Urban Development to Light Industry and to insert a new clause 5.23 and Table 4 into Part 5 of LPS3 and to amend the LPS3 map accordingly.

15. Table 4 sets out the requirement for a structure plan to be prepared and approved for the land and is to specifically address the following key matters:
 - a) Traffic management including;
 - b) Appropriate interface with existing residential development along Stirling Crescent including setbacks, landscaping, fencing and façade treatment provisions;
 - c) The identification and protection of environmentally significant areas within the land through the provision of appropriate buffers; and
 - d) The identified bushfire risk in accordance with State Planning Policy 3.7 and Guidelines for Planning in Bushfire Prone Areas.

16. The Amendment was published in the Government Gazette in February 2018. Since the Amendment was gazetted, no structure plan has been progressed.

17. The City's Industrial Development Strategy (Strategy) was adopted by Council in December 2018. The Hatch Court Light Industrial Precinct is identified within the Strategy. The following action is identified within the Strategy for Hatch Court:

"3.11.1 Hatch Court Industrial Area required to be guided by a LSP and Development Contribution Plan subject to community and landowner consultation."

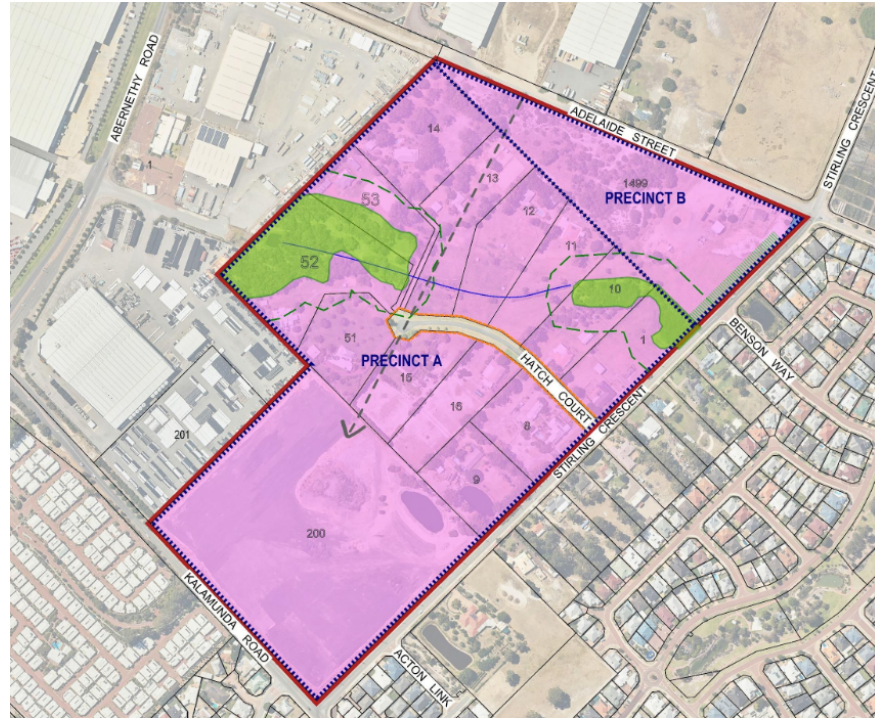
18. At Lot 200 (584) Kalamunda Road, High Wycombe an application for hardstand and temporary storage was refused by Council on 23 May 2016. The application was subsequently appealed through the State Administrative Tribunal (SAT) and approval was granted for storage of mobile and fixed mining equipment and for the construction of hardstand areas on 30 May 2017. A new application for proposed storage and hardstand at the site was approved on 17 October 2019 by the Metro East Joint Development Assessment Panel (JDAP).

19. At Lot 201 (614) Kalamunda Road, High Wycombe development approval was granted by the City for a hardstand on 17 September 2019. Development approval was also granted for a warehouse on 21 December 2020. In both instances, the development was for the expansion of the existing business at Lot 1 (1240) Abernethy Road, High Wycombe.

DETAILS AND ANALYSIS

20. TBB on behalf of Hesperia is seeking to progress development at Lot 1499 (71) Stirling Crescent without progressing the LSP due to the limited constraints on the property in comparison to the balance of the area.
21. To progress this, LPP35 has been prepared to provide development requirements for the subject area, separate to the LSP being prepared, and outlines what needs to be addressed in the LSP for the properties subject to the areas broader constraints.
22. The purpose of LPP35 is to provide guidance where development is possible prior to the progression of an LSP for the precinct.
23. The LPP35 is guided by the following key objectives:
 - a) To inform the preparation of a future LSP which facilitates light industrial development within the precinct in accordance with clause 5.23 of LPS3.
 - b) To identify the location of shared infrastructure which is required to facilitate development.
 - c) To identify sites that are capable of development prior to the progression of a LSP by virtue of their location and relative isolation from key constraints or shared infrastructure required to be planned as a component of the ultimate LSP.
24. The LPP35 splits the area into two precincts: Precinct A – Central Precinct and Precinct B – North-Eastern Precinct.

25.



26.

Sites within Precinct A are not considered capable of redevelopment for Light Industrial purposes until such time as an LSP has been prepared which outlines and addresses key constraints and infrastructure provision required.

27.

The key constraints and infrastructure provision required to be addressed includes but is not limited to:

- a) The delineation and staged connection of new roads that connect the precinct to Adelaide Street to alleviate the use of Stirling Crescent by heavy vehicles and to minimise the increase of light vehicle volumes on Stirling Crescent.
- b) The investigation, delineation and ongoing management of areas identified as Resource Enhancement Wetlands (REW's) and any necessary buffers associated in the context of proposed Light Industrial Development.
- c) The upgrade and potential widening of Hatch Court road reserve to accommodate heavy vehicles.
- d) Managing the interface between the precinct and residential areas to the east of Stirling Crescent.
- e) The facilitation of utility infrastructure upgrades and connections as required to support light industrial development.
- f) The integrated management of stormwater inclusive of investigation of the potential realignment of the surface water drainage from its

- existing flow path, and the management of this in the context of the identified REW's.
- g) The staging and shared cost arrangements for infrastructure upgrades to facilitate industrial development.
28. LPP35 demonstrates that Precinct B (Lot 1499) is capable of development prior to the preparation of the LSP, and will not prejudice a future LSP, as a result of it being largely unconstrained by:
- a) Environmental features.
 - b) Servicing constraints.
 - c) Separation to groundwater for onsite wastewater disposal (via ATU).
 - d) Drainage disposal via infiltration and/or existing drainage outlets.
 - e) The site benefits from immediate and unrestricted access to the broader freight network via its Adelaide Street frontage.
29. A development application for Lot 1499 will be required to address the following:
- a) A Wetland Buffer Study to identify extent of a wetland buffer and whether the buffer within the precinct is necessary.
 - b) Must be facilitated by direct access to the regional road network via the upgrade and extension of Adelaide Street westward to connect with Abernethy Road.
 - c) To include the delineation, design, and demarcation of a road connection between Adelaide Street and the southern boundary of Precinct B to a standard required by the City of Kalamunda (City) as part of the staged construction of the new road.
 - d) May be constrained by the necessary truncation of the intersection of Stirling Crescent and Adelaide Street as a result of proposed upgrades to this intersection. The necessary land required shall be identified within a development application as land to be set aside for future acquisition as road reserve.
 - e) Required to manage the interface between the precinct and Stirling Crescent, and particularly to the residential areas to the east of Stirling Crescent, through suitable landscaping, screening and fencing to this frontage.
 - f) May require referral to external government agencies and stakeholders depending on the nature of the land use and development proposed.
30. A technical note has been prepared to support LPP35. It provides an overview of the various technical aspects of the Precinct, and key considerations and practicalities to be considered in the assembly and servicing of the broader area including a series of matters to be considered as part of the preparation an LSP.

31. The technical note provides an overview of the following:
- a) Wetland and Environmental considerations.
 - b) Drainage and Fill Requirements.
 - c) Road Connections.
 - d) Sewerage and Servicing Connections.
 - e) Interface to Adjoining Land.
 - f) Infrastructure Provision and Upgrade.
 - g) Bushfire Hazard.
32. Public Advertising of the LPP35 will allow other landowners within the Hatch Court Light Industrial Precinct and the adjacent residents to have their say on the LPP approach and LSP requirements.

APPLICABLE LAW

33. LPP 35 has been prepared under and in accordance with Schedule 2 Part 2 of the Planning and Development (Local Planning Scheme) Regulations 2015 (Regulations).
34. Clause 27 'Effect of a Structure Plan', Schedule 2, Part 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables the City to approve a Development Application if the City is satisfied that:
- "The proposed development or subdivision does not conflict with the principles of orderly and proper planning; and the proposed development or subdivision would not prejudice the overall development potential of the area."*

APPLICABLE POLICY

35. State Planning Policy 4.1 (SPP 4.1) Industrial Interface is a guiding document applicable to existing and new industrial areas and industrial uses. Its purpose is to protect industry from encroachment of sensitive land uses and, conversely, to protect sensitive land uses from potentially hazardous industrial activity.
36. Local Planning Policy 28 – Delivery of State and Local Strategies Through the Preparation of Structure Plans (LPP28) guides Council, the City's officers and external stakeholders identifying the City's responsibilities for the preparation of an LSP to achieve the implementation of the state and local strategic planning framework and the information required to be submitted with a planning proposal.
37. LPP28 effectively states that LSPs are not the responsibility of the City to prepare except in exceptional circumstances endorsed by Council.

Appendix 1 of LPP28 outlines the information that needs to be provided to support an LSP.

STAKEHOLDER ENGAGEMENT

38. In accordance with Schedule 2 Part 2 Clause 4 (2) of the Regulations, the advertising period of an LPP must not be less than 21 days.
39. In accordance with Local Planning Policy 11 – Public Notification of Planning Proposals at a minimum the LPP is to include notice on a social media platform, local newspaper advertisement and display of documents at the administration centre.
40. Letters will be sent to impacted landowners within the Hatch Court Precinct, adjacent residents on the southeast side of Stirling Crescent, and to relevant public and service authorities.

FINANCIAL CONSIDERATIONS

41. LPP35 has been prepared by TBB at no cost to the City.
42. The City has spent time and resources on the assessment and consideration of LPP35. These duties are seen as general statutory and strategic planning function of the City in guiding the orderly consideration of future development proposals.

SUSTAINABILITY

43. **Environment**
The Precinct contains three wetlands:
 - a) Two areas of Resource Enhancement Category Wetland (REW) (UFI 15940) (Sumpland) are mapped on the eastern (predominately Lots 1 and 10) and western portions (predominately Lots 52 and 53) of the Precinct.
 - b) A portion of a Multiple Use Category Wetland (MUW) (Dampland) is mapped as occurring across the majority of the Precinct, excluding the northern portion of the site.
44. Wetland buffer investigations will be required as part of a development application and through the preparation of an LSP. A Local Water Management Strategy will also be required through the LSP phase.
45. One stand of remnant native vegetation is associated with REW across Lots 52 & 53, and consists of a Flooded Gum (*Eucalyptus rudis*) Woodland to

Low Forest over dense Paperbark (*Melaleuca raphiophylla*) and Kikuyu Grass (*Pennisetum clandestinum*) the dominant species.

- 46. Due to the degraded state of the vegetation, there are no Threatened Ecological Communities or Priority Ecological Communities listed under the State or Commonwealth occurring within the Precinct. The Precinct is also highly unlikely to contain any conservation significant flora, and the native vegetation is all in poor condition.
- 47. The parkland Banksia and Coastal Blackbutt is disturbed fauna habitat and may provide habitat for some bird species, including the provision of limited feeding habitat for Black Cockatoos. These trees are likely to support some reptile species, however the reptile assemblage is likely to be poor due to the degraded condition of the vegetation and the high numbers of feral predators likely to be present.
- 48. The drainage line is disturbed fauna habitat but provides habitat for some frog and waterbird species and there is anecdotal evidence that it supports a population of Oblong Turtles (*Chelodina oblonga*). It is recommended a flora, vegetation and fauna study be undertaken as a component of the LSP for the Precinct.
- 49. **Economic**
Development of the industrial precinct will provide additional economic activity to the City.
- 50. **Social**
Development of the industrial precinct will provide additional employment opportunities within the City of Kalamunda.
- 51. There are potential amenity impacts on the residential area to the east of the industrial precinct which will need to be addressed through the development application and LSP processes.
- 52. The proposed LPP has regard to mitigating potential amenity impacts and will need to be given due consideration as part of the development application process.

RISK MANAGEMENT

| | | | |
|-----|---|-------------------|---------------|
| 53. | Risk: Development does not occur for considerable time within the Precinct leading to continued uncertainty for existing landowners. | | |
| | Consequence | Likelihood | Rating |
| | Moderate | Likely | Medium |
| | Action/Strategy | | |

Public Agenda Briefing Forum 12 July 2022

Adopt LPP35 allowing development of Lot 1499 prior to a LSP and providing guidance on the requirements for a LSP to be prepared.

| 54. | <p>Risk: Landowners within the Hatch Court Precinct are opposed to development occurring at Lot 1499 prior to a structure plan being prepared.</p> | | | | | | |
|-------------|---|-------------|------------|--------|-------------|----------|------|
| | <table border="1"> <thead> <tr> <th style="text-align: left;">Consequence</th> <th style="text-align: left;">Likelihood</th> <th style="text-align: left;">Rating</th> </tr> </thead> <tbody> <tr> <td>Significant</td> <td>Possible</td> <td>High</td> </tr> </tbody> </table> | Consequence | Likelihood | Rating | Significant | Possible | High |
| Consequence | Likelihood | Rating | | | | | |
| Significant | Possible | High | | | | | |
| | <p>Action/Strategy</p> <p>Adopt LPP35 for advertising to seek comments from landowners.</p> | | | | | | |

| 55. | <p>Risk: Residential landowners to the east of the subject area may object because they anticipated a structure plan which would clearly establish how the potential amenity impacts would be managed.</p> | | | | | | |
|-------------|--|-------------|------------|--------|----------|----------|--------|
| | <table border="1"> <thead> <tr> <th style="text-align: left;">Consequence</th> <th style="text-align: left;">Likelihood</th> <th style="text-align: left;">Rating</th> </tr> </thead> <tbody> <tr> <td>Moderate</td> <td>Possible</td> <td>Medium</td> </tr> </tbody> </table> | Consequence | Likelihood | Rating | Moderate | Possible | Medium |
| Consequence | Likelihood | Rating | | | | | |
| Moderate | Possible | Medium | | | | | |
| | <p>Action/Strategy</p> <p>Adopt LPP35 for advertising to seek comments from landowners.</p> | | | | | | |

| 56. | <p>Risk: State Agencies such as DPLH and DWER object leading to continued uncertainty for existing landowners without the LPP35 to guide future development.</p> | | | | | | |
|-------------|---|-------------|------------|--------|-------------|----------|------|
| | <table border="1"> <thead> <tr> <th style="text-align: left;">Consequence</th> <th style="text-align: left;">Likelihood</th> <th style="text-align: left;">Rating</th> </tr> </thead> <tbody> <tr> <td>Significant</td> <td>Possible</td> <td>High</td> </tr> </tbody> </table> | Consequence | Likelihood | Rating | Significant | Possible | High |
| Consequence | Likelihood | Rating | | | | | |
| Significant | Possible | High | | | | | |
| | <p>Action/Strategy</p> <p>Adopt LPP35 for advertising to seek comments from state agencies and consider those positions through the LPP consideration process.</p> | | | | | | |

CONCLUSION

- 57. The purpose of LPP35 is to provide guidance where development is possible prior to the progression of a Local Structure Plan for the precinct.
- 58. Progression of this LPP will allow development of Lot 1499 Stirling Crescent separate to the progression of a structure plan subject to addressing a number of technical considerations.
- 59. By adopting this LPP for public advertising, it will allow Council to consider comments from other landowners within the Precinct before making a

Public Agenda Briefing Forum 12 July 2022

decision on whether to formally adopt the LPP and permit the consideration of development over a portion of the site prior to finalisation of a LSP.

| |
|---|
| Voting Requirements: Simple Majority |
|---|

RECOMMENDATION

That Council ADOPT the proposed Local Planning Policy 35 – Hatch Court Light Industrial Area for the purposes of advertising for a minimum period of 21 days pursuant to Schedule 2, Part 2, Clause 4(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Public Agenda Briefing Forum 12 July 2022


10.1.2. Amendment 109 to Local Planning Scheme No. 3 - Lot 106 (88) Hale Road, Forrestfield

Questions asked and answered by Staff

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

| | |
|----------------|---|
| Previous Items | Nil. |
| Directorate | Development Services |
| Business Unit | Strategic Planning |
| File Reference | PG-LPS-003/109 |
| Applicant | City of Kalamunda |
| Owner | City of Kalamunda |
| Attachments | 1. Draft Scheme Amendment 109 Report [10.1.2.1 - 217 pages] |

TYPE OF REPORT

| | |
|---|--|
| Advocacy | When Council is advocating on behalf of the community to another level of government/body/agency |
| Executive | When Council is undertaking its substantive role of direction setting and oversight (eg accepting tenders, adopting plans and budgets) |
| Information | For Council to note |
|  Legislative | Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person’s rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal |

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 3: Kalamunda Develops

Objective 3.1 - To plan for sustainable population growth.

Strategy 3.1.1 - Plan for diverse and sustainable activity centres, housing, community facilities and industrial development to meet future growth, changing social, economic and environmental needs.

Priority 3: Kalamunda Develops

Objective 3.2 - To connect community to key centres of activity, employment and quality amenities.

Public Agenda Briefing Forum 12 July 2022

Strategy 3.2.2 - Develop improvement plans for City assets such as parks, community facilities, playgrounds to meet the changing needs of the community.

Priority 3: Kalamunda Develops

Objective 3.3 - To develop and enhance the City's economy.

Strategy 3.3.3 - Plan for strong activity centres and employment areas to meet the future needs of the community, industry, and commerce.

EXECUTIVE SUMMARY

1. The purpose of this report is for Council to consider adopting Local Planning Scheme Amendment 109 (A109) for the purpose of public advertising.
2. Amendment 109 proposes to rezone Lot 106 (No. 88) Hale Road, Forrestfield under the City of Kalamunda (City) Local Planning Scheme No. 3 (LPS3) from 'Residential', 'Mixed Use' and 'Public Purpose – Hall / Community Centre' to 'District Centre'.
3. Specifically, Amendment 109 consolidates the existing activity centre uses and recognises the site as being within the logical confines of the activity centre, in line with its designation as a District Activity Centre under State policy. Furthermore, the Amendment will allow for future redevelopment of the site with a development mix consisting of an integrated health / community hub and showroom development.
4. It is recommended Council adopt Amendment 109 as a 'Standard' amendment for the purpose of public advertising.

BACKGROUND

5. Lot 106 (No. 88) Hale Road, Forrestfield has a site area of approximately 18,006m² and is located within the Forrestfield District Activity Centre (DAC).

6.

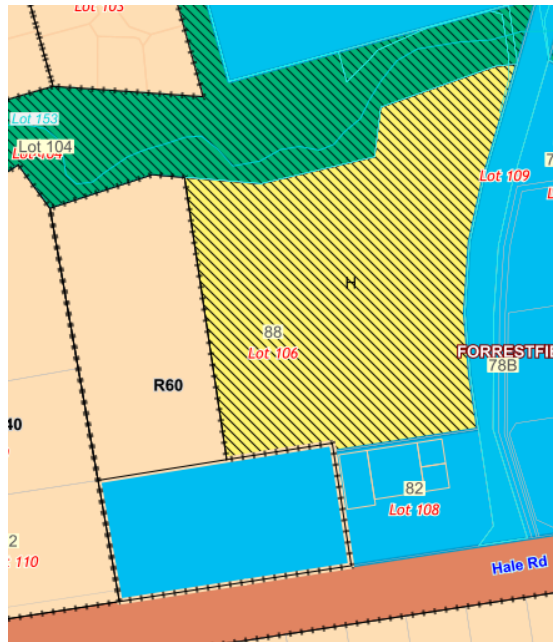


7.

The site is zoned 'Urban' under the *Metropolitan Region Scheme* (MRS) and comprises of three (3) separate zoning and reserve classifications under the City's LPS3:

- a) Residential R60 in the north-west portion of the site (approx. 4,500m²);
- b) Mixed Use R60 in the south-west portion of the site (approx. 3,400m²);
- and;
- c) Public Purpose – Hall / Community Centre on the north-east portion of the site (approx. 9,900m²).

8.



9. The north-eastern portion of the site is used for the Woodlupine Family and Community Centre including open parking areas. The balance of the site is currently vacant of any improvements with some intermittent vegetation, particularly along the Hale Road frontage.
10. The site is owned in freehold by the City and in early 2021, the City commissioned investigations to explore strategic land use opportunities for this site through a Land Use Assessment. The study considered various commercial land use opportunities that provide a strong return on investment, enhanced community benefit and represents the highest and best use of the land.
11. A development mix consisting of an integrated health / community hub and separate showroom development fronting Hale Road was identified as the most optimal development outcome from the perspectives of market demand, tenant attraction, competition, financial return and site suitability. This development mix is also expected to deliver a range of community benefits, including:
 - a) Increased consumer choice and convenience;
 - b) Increased employment opportunities;
 - c) Increased quality of life; and
 - d) Improved centre vibrancy.
 - e)

12. In order to progress with the vision for the site, the City is proposing to rezone the land from the current mix of Public Purpose, Residential and Mixed Use to District Centre.

DETAILS AND ANALYSIS

13. The subject site exists as part of the Forrestfield District Centre, albeit without the 'District Centre' zoning that has otherwise been applied to the lands immediately to the north of the Woodlupine Brook Reserve and to the east of Woolworths Drive.
14. **Land Use Assessment (July 2021)**
The Land Use Assessment found that due to the expected population growth in Forrestfield and surrounding areas, as well as the above average ageing demographic, there is a need for an increase in appropriate services to cater for the population. Specifically, there is an estimated notional undersupply of health, shop retail, showroom retail and aged care / retirement land uses. It is noted the City has actively pursued the provision of additional aged residential care through the Cambridge Reserve Community Enhancement Project.
15. Furthermore, the Land Use Assessment identified that there is a current and future undersupply of GPs in the study area and an undersupply of key allied health services; particularly dentists and physiotherapists. There is also considered to be a need for specialist health services such as immunisation clinics, pathology clinics, child health, mental health and pharmacy services.
16. In addition, the Land Use Assessment found that bulky goods floorspace is limited within the study area to minor individual out of centre retail developments (less than 2,000m² total), however the estimated demand for the catchment may increase to as much as 48,400m² by 2035.
17. The current split of zonings across the site restricts the ability to address the identified shortfalls / demand. For example:
- a) Bulky Goods Showroom and Shop are uses that are not permitted in the Mixed Use and Residential zoned portions; and
 - b) Health/Fitness Centre and Medical Centre are uses that are not permitted in the Residential zoned portion.
18. The rezoning will enable Bulky Goods Showroom to become a discretionary use, whilst Health/Fitness Centre, Medical Centre and Shop will become permitted uses.

Public Agenda Briefing Forum 12 July 2022

19. Whilst not considered the best use of the land, the rezoning will also still enable the site to be developed for residential purposes, noting that Aged/Dependant Dwellings, Aged Residential Care, Grouped Dwelling and Multiple Dwelling will be either permitted or discretionary uses.
20. Similarly, Civic Use and Community Purpose will remain as permitted uses for the site.

APPLICABLE LAW

21. **Planning and Development (Local Planning Schemes) Regulations 2015**
Pursuant to regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations), the resolution of a local government to adopt an amendment must specify whether the amendment is a complex, standard or basic amendment.
22. The Amendment is considered to be a standard amendment, which is defined in regulation 34, as it is:
 - a) An amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission (subclause (b));
 - b) An amendment to the scheme map that is consistent with a structure plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan (subclause (d));
 - c) An amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment (subclause (e)); and
 - d) An amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area (subclause (f)).
23. Pursuant to regulation 47, and in accordance with sections 81 and 82 of the *Planning and Development Act 2005*, following adoption, the Amendment must be referred to the Environmental Protection Authority (EPA) for their comments before being advertised in accordance with the requirements of the Regulations for a minimum of 42 days.
24. **Metropolitan Region Scheme**
The Amendment remains consistent with the MRS zoning of Urban for the subject site.

APPLICABLE POLICY

25. **State Planning Policy 3.7 – Planning in Bushfire Prone Areas**

The Amendment is accompanied by a Bushfire Management Plan which includes a Bushfire Hazard Level Assessment and demonstration that compliance with the bushfire protection criteria in the associated *Guidelines for Planning in Bushfire Prone Areas v1.4* can be achieved in subsequent planning stages.

26. **State Planning Policy 4.2 – Activity Centres for Perth and Peel**
The subject site forms part of the Forrestfield District Activity Centre which is one of four (4) District Centres within the north-east sub-region. The Amendment is therefore consistent with this designation.
27. **Draft State Planning Policy 4.2 – Activity Centres**
Draft State Planning Policy 4.2 – Activity Centres states that ‘precinct structure plans’ (PSP) should be endorsed by the Western Australian Planning Commission (WAPC) prior to a ‘major development’ being approved to ensure the development of the activity centre is integrated, cohesive and accessible. The concept that was prepared as part of the Land Use Assessment does not meet the threshold of additional activity centre use floorspace and therefore, the requirement for a PSP is not triggered by this proposal. Furthermore, the Amendment is considered to address an immediate and demonstrated local need.
28. A detailed assessment against the current and draft State Planning Policy 4.2 is outlined in Attachment 1.
29. **City of Kalamunda Local Planning Strategy**
The *Local Planning Strategy* (LPS) acknowledges that the Forrestfield DAC has expansion potential owing to the residential and population growth in Wattle Grove and Forrestfield.
30. The subject site was specifically listed as one of the best opportunities for the delivery of ‘Aged Accommodation’ under the LPS and whilst not considered commercially viable, this would remain possible given the land use permissibility of the District Centre zone under LPS3.
31. It should also be noted that since the LPS, Amendment 104 to LPS3 was recently gazetted in May 2022, rezoning a 3.85ha portion of Cambridge Reserve for the delivery of critical aged residential care, and new diverse housing opportunities. There have also been a number of private developments incorporating additional aged care beds that have made noteworthy contributions to the projected demand for aged care/accommodation.
32. **City of Kalamunda Activity Centres Strategy**

The City's *Activity Centres Strategy* (ACS) similarly predicts an increased need for aged accommodation, as well as health care services. Such uses would be permissible under the proposed District Centre zoning.

33. The ACS notes that the Forrestfield DAC has an existing floorspace of approximately 12,956m² which is projected to increase to 17,000m² by 2036 and could even increase as far as 20,000m² and beyond. The Land Use Assessment prepared by Urbis has demonstrated a need for such expansion to cover the current and future demand shortfalls, particularly in relation to health (specifically allied and specialty health), shop retail, showroom retail and aged care / retirement.
34. **Forrestfield District Centre Structure Plan**
The Amendment provides an opportunity to address improvements identified in the *Forrestfield District Centre Structure Plan* (DSP) such as percentage of non-retail/shop uses, active frontage to Hale Road and perceived image as a one-dimensional shopping centre.
35. The DSP does state that bulky goods stores or warehouse-type outlets would not be appropriate, however, State Planning Policy 4.2 – Activity Centres for Perth and Peel enables the consideration of such uses outside the core of activity centres in appropriate circumstances. Furthermore, the Land Use Assessment has identified a shortfall of such uses within the City and that the subject site is an appropriate site to address this need. It is also noted that the zoning table of LPS3 prescribes 'Bulky Goods Showroom' as a discretionary use within the 'District Centre' zone.

STAKEHOLDER ENGAGEMENT

36. Should Council resolve to adopt the Amendment for public advertising, the Amendment will be advertised for a minimum period of 42 days in accordance with the Regulations and the City's *Local Planning Policy 11 – Public Notification of Planning Proposals* (LPP11).
37. LPP11 provides the City with the discretion to undertake preliminary advertising to affected residents and government agencies for a period of 28 days prior to Council giving formal consideration to adopting the proposed amendment for public advertising.
38. Having regard to the nature of the Amendment, which is essentially to consolidate the existing zonings on site the Amendment seeks to permit uses that are consistent with the function of a District Centre, preliminary advertising in addition to what is required under the Regulations is not considered necessary.

FINANCIAL CONSIDERATIONS

- 39. The City has outsourced the preparation of the Amendment document, bushfire and traffic investigations. Should the Amendment progress, the WAPC may determine that additional technical studies are required before the Amendment can be determined. These costs would need to be met by the City and budgeted for accordingly.

SUSTAINABILITY

- 40. **Social**
The Amendment will contribute to meeting the current and future demands of the City's population by creating opportunities to address identified shortfalls in health, shop retail, showroom retail and aged care / retirement land uses.
- 41. **Economic**
The Amendment will create job opportunities in both the construction and operational phase of future development(s) on-site, contributing to employment self-sufficiency.
- 42. **Environmental**
The subject site has been historically cleared, however, mature native and non-native trees (mostly planted) exist throughout the subject site, within and adjacent to existing car parking areas and Hale Road. These trees provide both amenity and fauna habitat value.
- 43. It is the City's intent to appropriately retain vegetation and provide opportunities for improved new landscape outcomes, wherever possible. Consideration of tree retention and re-vegetation through landscape outcomes will be considered, in detail, at subsequent phases of the planning process.
- 44. The City is undertaking rehabilitation works along Woodlupine Brook which will reintroduce suitable habitat for ground dwelling fauna, including small reptiles and mammals such as Quenda.

RISK MANAGEMENT

| | | | |
|-----|---|-------------------|---------------|
| 45. | Risk: Amendment 109 may be perceived to give rise to additional commercial / shop floorspace that directly competes with the retail core of the existing District Centre and adjacent commercial developments. | | |
| | Consequence | Likelihood | Rating |
| | Significant | Possible | High |
| | Action/Strategy | | |

Public Agenda Briefing Forum 12 July 2022

Ensure any potential future development for shop uses on the subject site is accompanied by a Needs Assessment.

CONCLUSION

- 46. The Amendment follows a Land Use Assessment that was undertaken in 2021 to determine the highest and best use of the City owned asset.
- 47. Specifically, the Amendment seeks to rezone the subject site to District Centre under the City's LPS3 which would consolidate the existing activity centre uses and recognise the site as being within the logical confines of the DAC. Furthermore, the Amendment will enable the whole site to be developed with a mix of uses consisting of an integrated health / community hub and separate showroom development fronting Hale Road which addresses identified shortfalls in the local market demand both current and future.
- 48. Amendment 109 consolidates the existing activity centre uses (both existing and proposed) and recognises the site as being within the logical confines of the Forrestfield District Centre, corresponding to its role and definition under SPP 4.2.
- 49. The Amendment has been considered against the State and local planning frameworks and is considered consistent with the applicable instruments.
- 50. Having regard to the above, it is recommended that Council adopts Amendment 109 for the purposes of public advertising.

Voting Requirements: Simple Majority

RECOMMENDATION

That Council:

- 1. ADOPT proposed Local Planning Scheme Amendment No. 109 to Local Planning Scheme No. 3 – Lot 106 (No. 88) Hale Road, Forrestfield in accordance with Attachment 1, pursuant to section 75 of the *Planning and Development Act 2005* for the purposes of advertising.
- 2. CONSIDER Local Planning Scheme Amendment No. 109 to Local Planning Scheme No. 3 as a Standard amendment under regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

- a) An amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;
 - b) An amendment to the scheme map that is consistent with a structure plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;
 - c) An amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment; and
 - d) An amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.
3. FORWARD proposed Local Planning Scheme Amendment No. 109 to Local Planning Scheme No. 3 to the Environmental Protection Authority for comment pursuant to section 81 of the *Planning and Development Act 2005*.
 4. ADVERTISE proposed Local Scheme Amendment No. 109 to Local Planning Scheme No. 3 for a period of 42 days pursuant to regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Local Planning Policy 11 – Public Notification of Planning Proposals and section 81 and 82 of the *Planning and Development Act 2005*.

Public Agenda Briefing Forum 12 July 2022


10.1.3. City of Kalamunda - Dog Local Law 2022

Questions asked and answered by Staff and taken on notice

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

| | |
|----------------|--|
| Previous Items | OCM 50/2010, OCM 92/2020, OCM 260/2020, OCM 05/2022 |
| Directorate | Development Services |
| Business Unit | Community Safety |
| File Reference | 3.009297 |
| Applicant | N/a |
| Owner | City of Kalamunda |
| Attachments | <ol style="list-style-type: none"> 1. City of Kalamunda Dog Local Law 2022 [10.1.3.1 - 20 pages] 2. Dog Local Law Submissions 2022 [10.1.3.2 - 3 pages] 3. City of Kalamunda Changes to Dog Local Law 2022 [10.1.3.3 - 10 pages] |

TYPE OF REPORT

| | |
|---|--|
| Advocacy | When Council is advocating on behalf of the community to another level of government/body/agency |
| Executive | When Council is undertaking its substantive role of direction setting and oversight (e.g., accepting tenders, adopting plans and budgets) |
| Information | For Council to note |
|  Legislative | Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal |

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 4: Kalamunda Leads

Objective 4.1 - To provide leadership through transparent governance.

Strategy 4.1.1 - Provide good governance.

Strategy 4.1.2 - Build an effective and efficient service based organisation.

Public Agenda Briefing Forum 12 July 2022

EXECUTIVE SUMMARY

1. The purpose of this report is to consider the outcome of public submissions with respect to the draft City of Kalamunda (City) Dogs Local Law 2022 (Attachment 1).
2. The statutory advertising required by the Local Government Act 1995 (Act) commenced 14 March 2022 and concluded on 22 April 2022 with a total of five (5) submission received (Attachment 2).
3. It is recommended Council note the submissions and make the *City of Kalamunda Dog Local Law 2022* in (Attachment 1).

BACKGROUND

4. Section 3.16 of the *Local Government Act 1995* requires Local Laws to be reviewed every eight (8) years. The City's review of the *Shire of Kalamunda Dog Local Law 2010* identified improvements now contained in the proposed local law.
5. Council previously completed the process of making a new Dogs Local Law in 2021, however the local law was disallowed by the Joint Standing Committee on Delegated Legislation due to the final Local Law being considered significantly different from the proposed Local Law that was advertised for public consultation.
6. The primary difference being the proposed Local Law permitted four dogs to be kept on certain premises. The adopted Local Law only permitted two dogs to be kept on any premises.
7. The process to make the Dogs Local Law restarted at the Ordinary Council Meeting of 22 February 2022, and this proposed local law was sent out for public submissions on 14 March 2022.
8. As a consequence of the need to restart the Dogs Local Law, the City's community engagement for the dog exercise and prohibited area review has had to put on hold, until the process for the new City of Kalamunda Dog Local Law 2022 has completed.

DETAILS AND ANALYSIS

9. During the public submission period a total of five (5) submissions were received, four (4) from the community and one (1) from the Department of Local Government, Sport, and Cultural Industries.

Public Agenda Briefing Forum 12 July 2022

10. Two (2) submissions referred to the Dog Exercise areas, one (1) regarding the inclusion of an extra exercise area in Maida Vale and an enquiry into the exercise areas being listed in the Local Law.
11. The City is conducting a separate review of dog exercise areas and prohibited areas, which will be presented to Council at a later stage.
12. One (1) submission was in relation to dog nuisance 'barking' complaints and a need for clearer and more concise laws which places the burden back on dog owners. This local law does not deal with barking dogs as this is currently dealt with under the *Dog Act 1976*.
13. Finally, the submission received from the Department of Local Government, Sports and Cultural Industries was in relation to minor edits that were primarily grammatical in nature, and these changes have been made.

APPLICABLE LAW

14. *Local Government Act 1995*
Dog Act 1976

APPLICABLE POLICY

15. NIL

STAKEHOLDER ENGAGEMENT

16. The advertising period commenced 14 March 2022 and concluded on 22 April 2022 with a total of five (5) submission received.

FINANCIAL CONSIDERATIONS

17. Administrative costs associated with the creation of the local law are met through the annual budget.

SUSTAINABILITY

18. Dogs are companion animals and can have positive impacts on people's health and wellbeing. However, regulation is required to ensure dog behaviours can be controlled so as not to create a nuisance.

RISK MANAGEMENT

19. **Risk:** The proposed new local law is not approved resulting in outdated local laws for the regulation of dog ownership.

Public Agenda Briefing Forum 12 July 2022

| Consequence | Likelihood | Rating |
|---|-------------------|---------------|
| Moderate | Unlikely | Medium |
| Action/Strategy | | |
| Ensure Council is aware that the legislation requires a review of Local Laws every eight (8) years. | | |
| Any changes that are considered major according to the Joint Standing Committee would go out to re-advertisement to ensure process does not require recommencement. | | |

CONCLUSION

- 20. The proposed City of Kalamunda Dog Local Law 2022 provides for the orderly and effective management of dogs within the City of Kalamunda.

Voting Requirements: Absolute Majority

RECOMMENDATION

That Council MAKE the City of Kalamunda Dog Local Law 2022 as set out in Attachment 1.

Public Agenda Briefing Forum 12 July 2022


10.1.4. City of Kalamunda - CCTV Strategy 2022 - 2027

No questions

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

| | |
|----------------|---|
| Previous Items | OCM83/2019 |
| Directorate | Development Services |
| Business Unit | Environmental Health & Community Safety |
| File Reference | 4.00011450 |
| Applicant | N/A |
| Owner | N/A |
| Attachments | 1. CCTV Strategy 2022 - 2027 [10.1.4.1 - 24 pages] 2. CCTV Policy and Strategy [10.1.4.2 - 40 pages] |

TYPE OF REPORT

| | |
|--|--|
| Advocacy | When Council is advocating on behalf of the community to another level of government/body/agency |
|  Executive | When Council is undertaking its substantive role of direction setting and oversight (e.g., accepting tenders, adopting plans and budgets) |
| Information | For Council to note |
| Legislative | Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person’s rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal |

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 1: Kalamunda Cares and Interacts

Objective 1.2 - To provide a safe and healthy environment for community to enjoy.

Strategy - 1.2.1 Facilitate a safe community environment.

EXECUTIVE SUMMARY

- The purpose of this report is for Council to adopt the Closed-Circuit Television (CCTV) Strategy 2022 – 2027 (Strategy) as outlined in Attachment 1.

2. The Strategy provides direction to the City of Kalamunda (City) on how to determine the type, location, and function of CCTV within its district. The Strategy provides guidance through a risk-based priority of specific actions focused across three areas being operation, expanding and funding. The Strategy also provides an assessment criterion which allows the City to prioritise the location for its CCTV installation and maintenance program.
3. It is recommended that Council adopt the Strategy.

BACKGROUND

4. The City has an existing CCTV Policy and Strategy document (Attachment 2) which had actions and expected works undertaken from the 18/19 to 21/22 financial years. There is now a need to update the existing Strategy.
5. The City installs CCTV systems as a tool to improve community confidence and safety in public places, and to support the protection of City facilities and assets.
6. CCTV also scored highly in the most recent community scorecard with the installation of CCTV as a key recommendation to address one of the top priorities being safety.
7. Current daily use extends to local Police using CCTV for review and investigation purposes.
8. A key benefit of the current Strategy has been improving and strengthening the procedures around who has access to the CCTV system and sharing of CCTV material with Police. In 2021 the City had 28 requests for footage from WAPOL and this far has received at least 18 requests.
9. The City is continually reviewing its existing CCTV network by verifying camera requirements, identification of future needs and determining short-, medium- and long-term maintenance requirements to manage the network expansion and control costs.

DETAILS AND ANALYSIS

10. The Strategy establishes three key principles for guiding the operations and establishment of CCTV within the City as follows:
 - a) Operations
 - b) Expanding
 - c) Funding

Public Agenda Briefing Forum 12 July 2022

- 11. Strategy One (Operations), establishes the important day-to-day roles and responsibilities, allocation of resources, managing cost and measuring performance.
- 12. Strategy Two (Expanding), sets out how the City will achieve CCTV system requirements and expand the CCTV network into the future.
- 13. Strategy Three (Funding) establishes the funding arrangements for the CCTV network and system expansion.

APPLICABLE LAW

- 14. *Surveillance Devices Act 1998*

APPLICABLE POLICY

- 15. Service Policy 15: Closed-Circuit Television (CCTV) Surveillance.

STAKEHOLDER ENGAGEMENT

- 16. The Strategy has been prepared in consultation with the City’s internal CCTV Managers working group.

FINANCIAL CONSIDERATIONS

- 17. The installation and maintenance of CCTV will have financial implications for the City and will be managed through annual budget setting processes and external grant opportunities.

SUSTAINABILITY

- 18. CCTV has social benefits in improving perceptions of safety within a facility or public space. The Strategy also establishes an assessment criterion which ensures cameras are only installed where they are needed most and therefore reducing ongoing costs.

RISK MANAGEMENT

| | | | |
|-----|---|-------------------|---------------|
| 19. | Risk: The City is ineffective in installing CCTV in the correct locations, and unlawful and antisocial behaviour is undetected due to ineffective CCTV installation program. | | |
| | Consequence | Likelihood | Rating |
| | Possible | Significant | High |
| | Action/Strategy | | |

Public Agenda Briefing Forum 12 July 2022

Implementation of the Strategy will ensure cameras are placed in areas of highest need.

CONCLUSION

- 20. The Strategy updates the existing CCTV Policy and Strategy document (Attachment 2) which expired at the end of the 2021/2022 financial year.
- 21. The Strategy continues with three key principles of operations, expanding and funding.
- 22. It is recommended that Council adopt the CCTV Strategy 2022 – 2027 as outlined in Attachment 1.

Voting Requirements: Simple Majority

RECOMMENDATION

That Council ADOPTS the CCTV Strategy 2022/ 2027 as outlined in Attachment 1.

Public Agenda Briefing Forum 12 July 2022

10.2. Asset Services Reports


10.2.1. Nardine Close Reopening

No questions

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

| | |
|----------------|----------------|
| Previous Items | 198/2020 |
| Directorate | Asset Services |
| Business Unit | Asset Planning |
| File Reference | NR-10/GEN |
| Applicant | N/A |
| Owner | N/A |
| Attachments | Nil |

TYPE OF REPORT

| | |
|---|--|
| Advocacy | When Council is advocating on behalf of the community to another level of government/body/agency |
| Executive | When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets) |
| Information | For Council to note |
|  Legislative | Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal |

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 1: Kalamunda Cares and Interacts

Objective 1.2 - To provide a safe and healthy environment for community to enjoy.

Strategy - 1.2.1 Facilitate a safe community environment.

Priority 3: Kalamunda Develops

Objective 3.3 - To develop and enhance the City's economy.

Strategy 3.3.1 - Facilitate and support the success and growth of businesses.

EXECUTIVE SUMMARY

1. The purpose of this report is to seek Council approval to reopen the closed portion of Nardine Close in Forrestfield, in accordance with s3.50 of the *Local Government Act 1995* (Act).
2. A temporary closure using plastic barriers has been in place since May 2020 to reduce hooning and antisocial behaviour that had been occurring at the end of the road. The closure of the eastern end of the road was made permanent under Council approval in October 2020. The landowners now request the road to be reopened as they are developing the land.
3. It is recommended Council determines to reopen Nardine Close in accordance with s3.50 of the *Local Government Act 1995*.

BACKGROUND

4. Nardine Close was extended in 2019 as part of the Forrestfield High Wycombe Industrial Area Stage 1 development contribution plan. Designated Road 2A, the road was constructed to Restricted Access Vehicle (RAV) level 4 standard. This provided a 10-metre-wide carriageway and a large 31.5 metre diameter cul-de-sac.
5. Resident complaints in early 2020 led to the Council approving the closure of the southeastern end of the road in October 2020. The closure was from 1,185 metres along the road to the end of the road. At the time, the two affected properties each had separate road access to the north and did not require the southeastern connection.

DETAILS AND ANALYSIS

6. The former residential homes in the properties at the eastern end of Nardine Close have been sold and are under development. The new owners have requested that the road be reopened.
7. As the road and cul-de-sac was fully constructed as part of the Forrestfield High Wycombe Industrial Area Stage 1, the only work required is the removal of the orange barriers on the road.
8. The section of road is represented in this diagram:



9. As the road was closed under the Act Section 3.50, the City must repeat the process to have the road reopened.
10. The City must give local notice of the proposed reopening and seek comments (the Act s3.50 (4)(a)). This was undertaken in The Echo local newspaper and the City's engagement site. Comments were invited up to 14 June 2022. Two submissions were received, both supportive of the opening.
11. The Act (s3.50 (4)(b)) also requires the City to seek comment from "prescribed persons". These include fire services, ambulance services and utility service providers that may be affected. As this process involves reopening a road, information will be sent to these agencies once the road is confirmed as being reopened.
12. Once the road has been reopened, the Commissioner of Main Roads WA will be notified as required by the Act.

APPLICABLE LAW

13. S3.50 of the *Local Government Act 1995* covers the closing of certain thoroughfares to vehicles. This is supported by section 4 of the *Local Government (Functions and General) Regulations 1996*.

APPLICABLE POLICY

14. Nil.

STAKEHOLDER ENGAGEMENT

15. The matter has been referred to the community as set out above.

Public Agenda Briefing Forum 12 July 2022

FINANCIAL CONSIDERATIONS

- 16. A small amount of operating funds are required to remove the orange plastic barriers. This expenditure is being covered under the City's operating budget.

SUSTAINABILITY

- 17. There are no notable social, environmental or economic implications.

RISK MANAGEMENT

| | | | |
|-----|---|-------------------|---------------|
| 18. | Risk: That the reopening is not actioned, leading to access problems for the local landowners. | | |
| | Consequence | Likelihood | Rating |
| | Moderate | Almost Certain | High |
| | Action/Strategy | | |
| | Continue to seek and action the reopening of the road. | | |

CONCLUSION

- 19. The City has followed due process to reopen Nardine Close as required by the legislation, and there are no significant concerns with this.

| |
|---|
| Voting Requirements: Simple Majority |
|---|

RECOMMENDATION

That Council MAKE an order in accordance with s3.50 of the *Local Government Act 1995* to open Nardine Close starting at 1,185 metres and terminating at the end of the road, to all classes of vehicles and pedestrians.

Public Agenda Briefing Forum 12 July 2022

10.2.2. Submission for the 2023-2024 Metropolitan Regional Roads Group Road Improvement Projects Program


Questions asked and taken on notice

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

| | |
|----------------|----------------|
| Previous Items | OCM 72/2021 |
| Directorate | Asset Services |
| Business Unit | Asset Planning |
| File Reference | 4.00011767 |
| Applicant | N/A |
| Owner | N/A |

| | |
|-------------|---|
| Attachments | 1. Kalamunda- Hawkevale Intersection Upgrade Concept Design [10.2.2.1 - 1 page] |
|-------------|---|

TYPE OF REPORT

| | |
|---|--|
| Advocacy | When Council is advocating on behalf of the community to another level of government/body/agency |
|  Executive | When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets) |
| Information | For Council to note |
| Legislative | Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person’s rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal |

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 3: Kalamunda Develops

Objective 3.2 - To connect community to key centres of activity, employment and quality amenities.

Strategy 3.2.3 - Provide and advocate for improved transport solutions and better connectivity through integrated transport planning.

EXECUTIVE SUMMARY

1. The purpose of this report is to seek endorsement of a submission for

funding as part of the 2023/24 Metropolitan Regional Roads Group (MRRG) Road Improvement Projects Program. The proposed project is to upgrade Kalamunda Road from west of Roe Highway to east of Cyril Road including the Hawkevale intersection. This is referred to as the Kalamunda-Hawkevale Road Upgrade Project (Project).

2. Like its partner program (for road rehabilitation), the MRRG program provides the opportunity for local governments to seek a grant from the state government of two thirds of the cost of projects for road improvement projects.
3. The recommendation is for Council to endorse the submission for the Kalamunda-Hawkevale Road Upgrade Project as shown in Attachment 1, with a total estimated project cost of \$1.97 million.

BACKGROUND

4. Each year, Main Roads WA (MRWA) invites project submissions for funding consideration as part of the MRRG Road Improvement Projects Program. This report is to consider a project that was submitted for the 2023/24 financial year (as stage 1).
5. Submissions are assessed for criteria compliance, prioritised and projects are then reviewed by a sub-group of the MRRG. The Minister for Transport and Planning, on recommendations from the MRWA and State Road Funds to the Local Government Advisory Committee, ultimately approves the funding.
6. The Cities of Kalamunda, Swan and Bayswater, Shire of Mundaring and Town of Bassendean form the eastern sub-group of the MRRG.

DETAILS AND ANALYSIS

7. Road Improvement Projects are those proposed for existing or future roads, where an efficiency and safety gain can be realised.
8. This project was submitted for consideration with the May 2021 grant funding round and endorsed by Council. However, the project was not successful. The two main reasons for the project not being successful were:
 - a) Expectation from the MRRG Technical Review Team that the project would take longer than twelve months to deliver due to the impact to utility services, and

- b) The overall score being slightly lower than those projects that did achieve funding under the program.
9. During the submission process in 2021, the City was advised by the MRRG Technical Review Team to seek additional information on the risk of utility service locations, and to consider staging the project. The City subsequently sought design and intersection modelling services from the engineering consultant, Cardno. The designs and modelling were prepared to support the City's new grant submission for this year. The City then prepared the submission using the MRRG scoring system for Road Improvement Projects.
10. The MRRG Road Improvements score includes the project cost, crash costs, travel time costs, vehicle operating costs, vehicle emissions and intangible benefits. The resulting assessment produces a score out of 50. The process also requires comparison against a "Do-nothing" base case. The resulting score for the project was 10.3.
11. Being a complex series of spreadsheets, the submission itself has not been included in this report. Copies of the submission are available to Councillors on request.
12. The Project was identified as part of the Kalamunda Road Functional Review and Upgrade Plan (Abernethy to Roe) (the Plan) and adopted by Council in August 2020 (OCM 169/2020). The Project proposed for the MRRG Road Improvement Program is part of Section 3 from the Plan, being west of Roe Highway (adjoining existing interchange works), to just east of Cyril Road.
13. Attachment 1 shows the concept design for the project. The main features are:
- a) a new roundabout at Hawkevale Road;
 - b) a new road connection at Range Court;
 - c) a closure of Range View Road at Kalamunda Road;
 - d) improved streetscaping treatments along Kalamunda Road and at the new intersections;
 - e) new cycling infrastructure and path upgrades to suit the new intersection; and
 - f) street lighting upgrades at the new intersections.
14. Notable project impacts include:
- a) the need to relocate power poles and potentially move some of the power cables underground; and
 - b) the removal of two small trees and one medium sized tree located at the end of Range Court.

15. The City will undertake community consultation in 2022/23 to understand their views on the layout as well as undertake detailed design. The final designs will then be presented to Council for consideration later in 2022/23, following consideration of community feedback on the Project.
16. The Project is estimated to cost \$1.968 million, of which the grant will cover \$1.295 million with the City municipal funds providing \$0.673 million. The Project will be delivered in two stages during 2023/24 and 2024/25, subject to funding.
- a) Stage 1 in 2023/24 will involve all service relocations, and specifically the relocation of power poles and undergrounding of power services, with a total project cost estimated at \$777,810.
 - b) Stage 2 in 2024/25 will involve all civil construction and the new road connections, with a total project cost estimated at \$1,189,880.
 - c) Both stages would be part funded through the MRRG program at the ratio of two thirds funded (66.6%).
17. Budget funds have been provided in the 2022/23 Capital Works program for design and community consultation.
18. Submissions were due on 20 May 2022, and the City has submitted already in order to meet this deadline. Council is requested to endorse the submission based on the concept design shown in Attachment 1. If the submission is not endorsed, then it can be withdrawn.

APPLICABLE LAW

19. The *Main Roads Act 1930* provides for the City to manage local roads, which includes road upgrades.

APPLICABLE POLICY

20. There is no policy directly relevant to this report.

STAKEHOLDER ENGAGEMENT

21. The community was consulted during the preparation of the Kalamunda Road Functional Review and Upgrade Plan (Abernethy to Roe). Further consultation will be undertaken during 2022/23 to address specific concerns regarding the proposed road layouts.

FINANCIAL CONSIDERATIONS

22. The overall project cost has been estimated at \$1.968 million. Should the City be successful with its submission, grant funding will be received at an

estimated \$1.295 million, with municipal funding providing the remaining \$0.673 million plus overheads.

- 23. The project was listed on the City's Capital Works Program at a prior funding level and will now be updated and incorporated into the Long Term Financial Plan modelling.

SUSTAINABILITY

- 24. The change in arrangement of roads at the Hawkevale Road intersection, and improved streetscaping, pedestrian and cycling infrastructure will improve the social amenity for the majority of the community. There may be a negative impact to residents immediately adjacent to the end of Range Court.
- 25. The Project is not expected to have a material impact to economics or the environment.

RISK MANAGEMENT

| | | | |
|-----|--|-------------------|---------------|
| 26. | Risk: The City fails to secure grant funding leading to additional rates funding needs. | | |
| | Consequence | Likelihood | Rating |
| | Major | Possible | High |
| | Action/Strategy | | |
| | The City continues to improve its submission quality, project estimating and project management to comply with grant funding requirements. | | |

| | | | |
|-----|--|-------------------|---------------|
| 27. | Risk: There is significant dissatisfaction from the community regarding the future change in road connections. | | |
| | Consequence | Likelihood | Rating |
| | Major | Unlikely | Medium |
| | Action/Strategy | | |
| | The City will be undertaking further consultation and will attempt to address all concerns as part of the design process in 2022/23 (well before the project construction in 2023/24). | | |

CONCLUSION

Public Agenda Briefing Forum 12 July 2022

28. If successful, the first project identified in the Kalamunda Road Functional Review (Abernethy–Roe) can be delivered at an estimated cost of \$1.968 million with \$1.295 million grant funding (subject to 2023/24 and 2024/25 budget approvals).
29. The City will be consulting with the community in 2022/23 while working on the detailed design, thus ensuring we address as many concerns as we can around the changing road layouts.
30. As the submission was due by 20 May 2022, the submission has already been entered. Should Council not support the submission it can be withdrawn.

| |
|---|
| Voting Requirements: Simple Majority |
|---|

RECOMMENDATION

That Council ENDORSE the submission for the Kalamunda-Hawkevale Road Upgrade Project for the 2023/24 Metropolitan Regional Roads Group Road Improvement Projects Program based on the concept design as shown in Attachment 1.

Public Agenda Briefing Forum 12 July 2022

10.3. Corporate Services Reports


10.3.1. Draft Arts and Culture Strategy 2022-2027

Questions asked and answered by Director

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

| | |
|----------------|---|
| Previous Items | Nil |
| Directorate | Corporate Services |
| Business Unit | Economic and Cultural Services |
| File Reference | |
| Applicant | |
| Owner | |
| Attachments | 1. Draft Arts and Culture Strategy [10.3.1.1 - 4 pages] 2. Arts Strategy Review - Community Engagement Report 2021 [10.3.1.2 - 39 pages] |

TYPE OF REPORT

| | |
|---|--|
| Advocacy | When Council is advocating on behalf of the community to another level of government/body/agency |
|  Executive | When Council is undertaking its substantive role of direction setting and oversight (eg accepting tenders, adopting plans and budgets) |
| Information | For Council to note |
| Legislative | Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person’s rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal |

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 1: Kalamunda Cares and Interacts

Objective 1.1 - To be a community that advocates, facilities and provides quality lifestyles choices.

Strategy 1.1.2 - Empower, support and engage all of the community.

Strategy 1.1.3 - Facilitate opportunity to pursue learning.

Priority 1: Kalamunda Cares and Interacts**Objective 1.3** - To support the active participation of local communities.**Strategy 1.3.1** - Support local communities to connect, grow and shape the future of Kalamunda.**Strategy 1.3.2** - Encourage and promote the active participation in social and cultural events in the City of Kalamunda.**Priority 3: Kalamunda Develops****Objective 3.2** - To connect community to key centres of activity, employment and quality amenities.**Strategy 3.2.1** - Ensure existing assets are maintained to meet community expectations.**Priority 3: Kalamunda Develops****Objective 3.3** - To develop and enhance the City's economy.**Strategy 3.3.2** - Attract and enable new investment opportunities.**Priority 3: Kalamunda Develops****Objective 3.4** - To be recognised as a preferred tourism destination.**Strategy 3.4.1** - Facilitate, support and promote, activities and places to visit.**Strategy 3.4.2** - Advocate and facilitate Agri Tourism opportunities for rural properties to flourish.**Priority 4: Kalamunda Leads****Objective 4.1** - To provide leadership through transparent governance.**Strategy 4.1.1** - Provide good governance.**Priority 4: Kalamunda Leads****Objective 4.2** - To proactively engage and partner for the benefit of community.**Strategy 4.2.1** - Actively engage with the community in innovative ways.**Strategy 4.2.2** - Increase advocacy activities and develop partnerships to support growth and reputation.**EXECUTIVE SUMMARY**

1. The purpose of this report is for Council to consider adoption of a draft City of Kalamunda Arts and Culture Strategy (Attachment 1) for the purpose of public advertisement and comment.
2. The draft City of the Kalamunda Arts and Culture Strategy defines the City's approach to Arts and Culture for the next five years (2022-2027).

3. It is recommended that Council endorse the draft City of Kalamunda Arts and Culture Strategy for the purpose of public advertisement and comment.

BACKGROUND

4. At the Ordinary Council Meeting of 15 December 2020, Council resolved: to:
 1. NOTE the advice received from the Kalamunda Arts Advisory Committee.
 2. REQUEST the Chief Executive Officer undertake a comprehensive review of the Arts Strategy 2019 to address the following matters:
 - a) Ensuring any City projects designated as requiring an art component, are identified by the City, and submitted to Council for approval during annual budget deliberations.
 - b) The creation of a volunteer panel of artists to provide advice to the City during the development of concept designs of projects requiring artistic input as designated by Council.
 - c) Any other matters within the Arts Strategy identified as requiring adjustment or clarification.
5. Through the review of the Arts Strategy internal consultation has highlighted several themes in relation to the current strategy which include:
 - a) Strategic alignment to the Community Strategic Plan is not evident and needs to be revised.
 - b) The revised Arts Strategy will inform the future growth of the Arts and Cultural sector and ensure future success for the City of Kalamunda.
 - c) It is noted that the Strategy will be influenced by Community Consultation which will assist in refining opportunities, strategies, and actions for focus areas.
 - d) A city led, inclusive Arts Strategy that aligns with the strategic direction of the city will ensure the high-level objectives of the current and renewed strategy are realised.
6. At Ordinary Council Meeting 22 June 2021 Council resolved to:
 1. ENDORSE the full review and revision of the Creative Communities: An Art Strategy.

2. REQUEST the Chief Executive Officer undertake a community consultation to review the Creative Communities: An Art Strategy.
7. As part of the review, the City committed to undertaking stakeholder and community consultation.
8. It was determined that the City would draft a new strategy with stronger links to the Strategic Community Plan and other City priority areas, strategies, and plans.

DETAILS AND ANALYSIS

9. A staged approach to reviewing the strategy was undertaken:
 1. **Stage 1:** Consultation with internal stakeholder departments including Arts and Culture, Tourism and Economic Development, Community Development, Community Engagement, Events, Planning, Assets, People Services, and the Executive Management Team.
 2. **Stage 2:** Examine findings of Internal Review and present Council with draft findings, modifications, and seek endorsement to proceed to Community Consultation. [Completed ref OCM 22 June 2021].
 3. **Stage 3:** Conduct community consultation to review the 2019-2021 Creative Communities: As Arts Strategy. (Attachment 2)
 4. **Stage 4:** Prepare draft Arts Strategy and present to Council for endorsement for referral to Advisory committees and for public comment. [Current Stage]
 5. **Stage 5:** Prepare Final Arts Strategy for presentation to Council and adoption. [Future Stage]
10. Data collected as part of the stakeholder and community consultation was used to determine the main priority areas and objectives of the new proposed Draft City of Kalamunda Arts and Culture Strategy 2022 – 2027.
11. Consultation outcomes on the value of arts and culture to the community strongly reflects the Strategic Community Plan's Vision Statement.

A Connected Community, Valuing Nature and Creating or Future together:

A total of 90% of respondents to the community engagement survey agreed or strongly agreed that arts and cultural experiences allow them to connect with others. A total of 86% of survey respondents agreed or strongly agreed arts and cultural experiences make for a vibrant and more meaningful life.

Public Agenda Briefing Forum 12 July 2022

12. The draft City of Kalamunda Arts and Culture Strategy (Attachment 1) establishes three key objectives that the City will focus on over the next five years (2022-2027):
- **Key Objective 1:** Empowering Community Cultural Engagement
 - **Key Objective 2:** Economic Development through Cultural Tourism Activation.
 - **Key Objective 3:** Key Objective 3: Capacity Building and Development.
13. The draft City of Kalamunda Arts and Culture Strategy (Attachment 1) outlines the Key Objectives, Strategies, Actions and Evaluation Measures, linking all strategy outcomes to existing City of Kalamunda Policies, Strategies and Plans.
14. It should be noted that the forward to the strategy and graphic design will be written and designed following public comment and amendments.

APPLICABLE LAW

15. Local Government Act 1995 – 5.56 Planning for the Future:
- a) A local government is to plan for the future of the districts.
 - b) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the districts.

APPLICABLE POLICY

16. The draft City of Kalamunda Arts and Culture strategy should be read and interpreted in conjunction with the following Policies and internal documents:
- a) Service Policy 7: Art Collection Acquisition and Management
 - b) Local Planning Policy 26: Public Art Contributions

STAKEHOLDER ENGAGEMENT

17. The City of Kalamunda undertook extensive stakeholder and community consultation when reviewing the 2019-2021 Creative Communities: An Art Strategy. Details of the consultation can be viewed in Attachment 2 – Arts Strategy Review, Community Engagement Report 2021.
18. Consultation with internal stakeholder departments including Arts and Culture, Tourism and Economic Development, Libraries, Community Development, Community Engagement, Events, Planning, People Services, and the Executive Team was undertaken through a combination of small group meetings, one on ones, and workshops.

19. As part of the review, 207 surveys were collected with several dedicated consultation sessions with internal and external stakeholders from across the community. This included the Youth Advisory Committee and the Chamber of Commerce.
20. After the draft City of Kalamunda Arts and Culture Strategy has been adopted for public comment, feedback received during that period will be considered and where appropriate incorporated into the final document prior to Council adoption.

FINANCIAL CONSIDERATIONS

21. The draft City of Kalamunda Arts and Culture Strategy will determine the City's direction and guide financial priorities. Some of the initiatives outlined in the strategy will be subject to allocation within the annual budget and subject to competing priorities
22. The successful implementation of the City of Kalamunda Arts and Culture Strategy will be subject to both the availability of operational budget and staffing resources.

SUSTAINABILITY

Social Implications

23. Engagement with Arts and Culture can provide opportunities for social connections and inclusion. Research indicates intrinsic responses can also be stimulated such as increased self-belief, self-empowerment and a sense of belonging and other outcomes that contribute to the improvement and social wellbeing of people and their communities.

Economic Implications

24. A thriving Arts and Cultural community can provide local employment. Expansion of creative activity in the City of Kalamunda will increase economic output within the area.

In 2017, the Bureau of Communications and Arts released research figures to indicate that cultural and creative activity in Australia contributes to over \$117 billion dollars to the economy.

Environmental Implications

25. Using Arts and Culture activities to promote and engage with environmental sustainability was identified as a strong area of focus through community consultation.

RISK MANAGEMENT

| 26. | <p>Risk: The community disagrees with the strategic directions and actions of the proposed Arts and Culture Strategy</p> | | | | | | |
|-------------|--|-------------|------------|--------|----------|----------|--------|
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; padding: 2px;">Consequence</th> <th style="text-align: left; padding: 2px;">Likelihood</th> <th style="text-align: left; padding: 2px;">Rating</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Moderate</td> <td style="padding: 2px;">Possible</td> <td style="padding: 2px;">Medium</td> </tr> </tbody> </table> | Consequence | Likelihood | Rating | Moderate | Possible | Medium |
| Consequence | Likelihood | Rating | | | | | |
| Moderate | Possible | Medium | | | | | |
| | <p>Action/Strategy</p> <p>Extensive community engagement has already been undertaken to mitigate this risk.</p> <p>The draft strategy is advertised for public comment and submissions received will be reviewed and appropriate amendments made to the strategy before adopting the final strategy.</p> <p>Education content and media release to accompany the adoption of the final Arts and Culture Strategy to provide insight and understanding of the final strategy to manage community expectations.</p> | | | | | | |

| 27. | <p>Risk: The City is unable to meet the outcomes in the strategy due to budget, resource and or time constraints</p> | | | | | | |
|-------------|--|-------------|------------|--------|----------|----------|--------|
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; padding: 2px;">Consequence</th> <th style="text-align: left; padding: 2px;">Likelihood</th> <th style="text-align: left; padding: 2px;">Rating</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Moderate</td> <td style="padding: 2px;">Possible</td> <td style="padding: 2px;">Medium</td> </tr> </tbody> </table> | Consequence | Likelihood | Rating | Moderate | Possible | Medium |
| Consequence | Likelihood | Rating | | | | | |
| Moderate | Possible | Medium | | | | | |
| | <p>Action/Strategy</p> <p>The strategy has an outcome focus, allowing the City to be flexible in its out puts to best meet the goals and objectives of the strategy.</p> <p>The City of Kalamunda Arts and Culture Strategy has been developed in consultation with the front-line officers and teams who will be working to deliver the outcomes of the strategy to ensure that they are achievable.</p> | | | | | | |

CONCLUSION

- 28. In June 2021, Council endorsed the City of Kalamunda (City) to undertake a review of the “Creative Communities: An Arts Strategy” following an internal assessment.
- 29. The draft Arts and Culture strategy will form a key informing plan for the City to clearly articulate, support and develop its arts and culture industry within the City of Kalamunda. Arts and culture are an important economic driver for the City as well as providing social benefits and connectivity within the Community.

Public Agenda Briefing Forum 12 July 2022

30. The revised strategy provides stronger links to the Strategic Community Plan and other City priority areas, strategies, and plans.

| |
|---|
| Voting Requirements: Simple Majority |
|---|

RECOMMENDATION

That Council

1. ENDORSE the draft City of Kalamunda Arts and Culture Strategy (Attachment 1) for the purposes of public advertising in accordance with the City of Kalamunda Communication and Engagement Policy.
2. REFER the draft City of Kalamunda Arts and Culture Strategy to the Arts Advisory Committee following the public advertising period.

Public Agenda Briefing Forum 12 July 2022

10.3.2. Appointment to the Kalamunda Tourism Advisory Committee


No questions

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

| | |
|--------------------------|--|
| Previous Items | Nil. |
| Directorate | Corporate Services |
| Business Unit | Economic & Cultural Services |
| File Reference | CO-CCS-109 |
| Applicant | N/A |
| Owner | N/A |
| Attachments | 1. 2021 -2022 Terms of Reference Kalamunda Tourism Advisory Committee [10.3.2.1 - 5 pages] |
| Confidential Attachments | 1. Kalamunda Tourism Advisory Committee Outcome assessment 2. Kalamunda Tourism Advisory Committee Applicant 1 Resume 3. Kalamunda Tourism Advisory Committee Applicant 2 Resume |

Reason for Confidentiality: Local Government Act 1995 (WA) Section 5.23 (2) (b) – "the personal affairs of any person."

TYPE OF REPORT

| | |
|---|--|
| Advocacy | When Council is advocating on behalf of the community to another level of government/body/agency |
| Executive | When Council is undertaking its substantive role of direction setting and oversight (eg accepting tenders, adopting plans and budgets) |
| Information | For Council to note |
|  Legislative | Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person’s rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal |

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 1: Kalamunda Cares and Interacts

Objective 1.1 - To be a community that advocates, facilities and provides quality lifestyles choices.

Strategy 1.1.2 - Empower, support and engage all of the community.

Priority 1: Kalamunda Cares and Interacts

Objective 1.3 - To support the active participation of local communities.

Strategy 1.3.1 - Support local communities to connect, grow and shape the future of Kalamunda.

Priority 3: Kalamunda Develops

Objective 3.4 - To be recognised as a preferred tourism destination.

Strategy 3.4.1 - Facilitate, support and promote, activities and places to visit.

EXECUTIVE SUMMARY

1. The purpose of this report is to consider the appointment of two community member nominations for the Kalamunda Tourism Advisory Committee (KTAC) for the term of 2022/2023.
2. The City of Kalamunda (City) has developed a clear and relevant vision 'Connected communities, valuing nature and creating our future together.' The KTAC assists the City of Kalamunda in achieving this vision.
3. The Tourism Advisory Committee provides Council with support to establish the City of Kalamunda as a tourism destination with a sustainable and vibrant future.
4. At the December 2021 Ordinary Council Meeting Council resolved to defer nominations to the Kalamunda Tourism Advisory Committee to enable the City of Kalamunda to consult further with the community in order to fill membership.
5. This report recommends that Council endorse the appointment of two new tourism operators to the KTAC.

BACKGROUND

6. In 2021, the City of Kalamunda called for nominations for local active community members to be part of the Kalamunda Tourism Advisory Committee.
7. The committee may consist of up to eight members, comprising:

- a) One Elected Member
 - b) Three tourism operators from within the City of Kalamunda
 - c) Three community members with experience within the tourism field
 - d) An invitation to a Local State Member of Parliament with a strong interest in tourism will be extended. This is a non-voting position.
8. The City of Kalamunda received two eligible new nominations, which have been assessed against the Appointment of Community Members to Advisory Committees and Reference Groups Policy.

DETAILS AND ANALYSIS

9. The Terms of Reference for KTAC are outlined in Attachment 1 to this report.
10. Qualification to become a Member of KTAC is defined with the Terms of Reference as being able to demonstrate skills, knowledge and experience and a strong interest in tourism development.
11. The City assessed the eligible nominations received in accordance with the Appointment of Community Members to Advisory Committees and Reference Groups Policy.

APPLICABLE LAW

12. *Section 5.8 of the Local Government Act 1995 – Establishment of Committees.*
13. *Section 5.9(2)(c) of the Local Government Act 1995 – Types of Committees.*
14. *Section 5.11(2)(d) of the Local Government Act 1995 – Tenure of Committee Membership.*

APPLICABLE POLICY

15. Governance 13 – Appointment of Community Members to Advisory Committees and Reference Groups.

STAKEHOLDER ENGAGEMENT

16. The City of Kalamunda called for nominations for the 2021 Advisory and Management Committees from 15 October to 12 November 2021.
17. As a result of the City having an insufficient number of KTAC members, City Officers approached suitably qualified individuals to gauge their interest in joining the committee.

Public Agenda Briefing Forum 12 July 2022

FINANCIAL CONSIDERATIONS

- 18. The cost to administer an advisory committee is in the order of \$4,000 to \$5,000 per KAAC meeting. This can vary depending on requirements of the committee.

SUSTAINABILITY

- 19. Nil.

RISK MANAGEMENT

| | | | |
|-----|--|-------------------|---------------|
| 20. | Risk: That Kalamunda Tourism Advisory Committee does not have a substantive number of members and is unable to meet membership number requirements. | | |
| | Consequence | Likelihood | Rating |
| | Moderate | Possible | Medium |
| | Action/Strategy | | |
| | An additional two approved nominations appointed to the Kalamunda Tourism Advisory Committee will substantiate the Committee. | | |

CONCLUSION

- 21. The City recommends the endorsement of the two new nominations to KTAC as shown in Confidential Attachments 2 and 3.

| |
|---|
| Voting Requirements: Simple Majority |
|---|

RECOMMENDATION

That Council ENDORSE the nomination of two new members to Kalamunda Tourism Advisory Committee as per Confidential Attachment 2 and 3.

Public Agenda Briefing Forum 12 July 2022


10.3.3. Library Services Review

Questions asked and answered by Director

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

| | |
|----------------|---|
| Previous Items | OCM 47/2012; OCM 115/2012; OCM 108/2017; OCM 143/2017 |
| Directorate | Corporate Services |
| Business Unit | Economic & Cultural Services |
| File Reference | |
| Applicant | City of Kalamunda |
| Owner | City of Kalamunda |
| Attachments | Nil |

TYPE OF REPORT

| | |
|--|--|
| Advocacy | When Council is advocating on behalf of the community to another level of government/body/agency |
|  Executive | When Council is undertaking its substantive role of direction setting and oversight (eg accepting tenders, adopting plans and budgets) |
| Information | For Council to note |
| Legislative | Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal |

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 1: Kalamunda Cares and Interacts

Objective 1.1 - To be a community that advocates, facilities and provides quality lifestyles choices.

Strategy 1.1.1 -- Ensure the entire community has access to information, facilities and services.

Strategy 1.1.3 - Facilitate opportunity to pursue learning.

Priority 1: Kalamunda Cares and Interacts

Objective 1.2 - To provide a safe and healthy environment for community to enjoy.

Strategy - 1.2.3 Provide high quality and accessible recreational and social spaces and facilities.

Priority 1: Kalamunda Cares and Interacts

Objective 1.3 - To support the active participation of local communities.

Strategy 1.3.1 - Support local communities to connect, grow and shape the future of Kalamunda.

Strategy 1.3.2 - Encourage and promote the active participation in social and cultural events in the City of Kalamunda.

EXECUTIVE SUMMARY

1. The purpose of this report is for Council to consider a new direction for its Library Services through consolidation of its four libraries into two district level libraries and agree to withdraw from the Lesmurdie Library facility by 31 August 2023. Further, Council is asked to relocate and merge the High Wycombe Library with the Forrestfield Library Service over the next 12 months.
2. The City commissioned a Service Review for Library Services (the Review) in 2020 which identified the City of Kalamunda (City) was overservicing in relation to the provision of four libraries across the City.
3. At its Strategic Retreat in March 2022, Council considered a Services Review report outlining all services across the City that were operating with subsidies from municipal funds but were significantly underutilised by the community. Council agreed for the City to move towards a two library model.
4. The Services Review contained several recommendations in relation to the City's Library Service, including that the City reduces the number of the libraries from four down to two district libraries: one servicing the hills and the other servicing the foothills district. This would occur by:
 - a) Transitioning out of the Lesmurdie Library Joint Use Agreement and redeploying staff to the Kalamunda Library service.
 - b) Transitioning out of the High Wycombe Library by July 2023 and redeploying staff to the Forrestfield Library service.
5. This report recommends that Council:
 - a) Adopts a two-model library service for the City of Kalamunda.
 - b) Agree to transitioning out of the Lesmurdie Library Joint Use Agreement by 31 August 2023.

- c) Request the Chief Executive Officer to enter into discussions with Lesmurdie Senior High School advising of the City's intention to transition out of the shared Lesmurdie Library by 31 August 2023
- d) Request the Chief Executive Officer provide notice in writing to the Minister for Education of the City's intention to discontinue the Licence Agreement Arrangement with the Lesmurdie Senior High School Community Library.
- e) Agree to transitioning out of the High Wycombe Library by 1 July 2023.
- f) Requests that the Chief Executive Officer formulate a transition plan to ensure there is limited disruption of services to the community as the transitions are occurring.
- g) Request the Chief Executive Officer to develop a communications plan to inform the community of the decision to reduce the number of libraries and the reasons why this is occurring.
- h) Seek feedback from any users of the two libraries who have mobility or access issues and develop solutions to ensure all residents have access to the existing library services.

BACKGROUND

- 6. The City has operated four libraries across the City, one in each ward, for many decades. Whilst the City's Public Library Services have facilitated community access to resources, and knowledge the City's libraries are now dated and do not provide the level of resources and offerings expected from contemporary libraries.
- 7. The delivery of public library services into the future will be impacted by significant changes, including, population increases, emerging technologies, changes in media, along with social and cultural changes.
- 8. The City conducted an external review of its library services in 2020. The review of the Kalamunda Library Service was undertaken to ensure the assets, workforce, resourcing, and funding enables Kalamunda libraries to reflect the changing needs of the community. It also provided evidence to ensure decisions are made in consideration of the long-term vision for the future and how to provide the best return on the community's investment.
- 9. Key findings from the review included:
 - a) The City's library membership is about half that (21.8%) of the Western Australian average (41%) or the Australian average (44%) and half the number of visits.
 - b) That most library building assets are some 40-50 years old and at present there is an opportunity to rationalise and modernise the current library service.

- c) That City Libraries need to become multipurpose community hubs co-located in areas to maximise community accessibility and where future population growth is projected.
- d) That the information technology capability within libraries is generally lagging in comparison to other local governments.
- e) That the service offering of the City's libraries are generally consistent with other local governments, however, community needs are changing, and service offerings will need to match these trends.
- f) Staffing levels are just under (.74 FTE) per the national standard.

10. When benchmarked against other local governments, analysis indicates that the City services approx. 14,303 people per library. When compared to other local governments that operate four libraries, the average servicing is 34,210 people per library. This suggests that the City is overservicing its current resident base by approximately 60% and the community is not utilising these services to make them cost effective. The table below provides comparison of the average residents per library in those local governments with four libraries.

| Local Government with Four libraries | Population | Residents/ Library |
|---|-------------------|---------------------------|
| Wanneroo | 188,212 | 47,053 |
| Joondalup | 158,805 | 39,701 |
| Rockingham | 128,922 | 32,231 |
| Gosnells | 118,073 | 29,518 |
| Canning | 90,184 | 22,546 |
| Kalamunda | 57,212 | 14,362 |

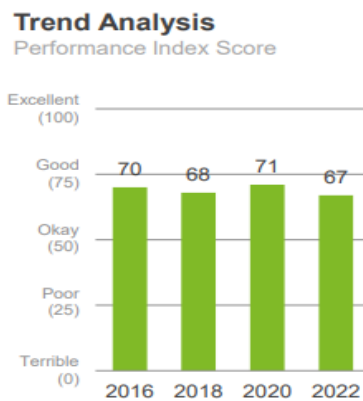
Source Library review 2020

- 11. Based on the analysis in the above table, if the City had three (3) libraries, the figure would be 19,149 people per library and if at two (2) libraries the figure would be moving towards the average being 28,724.
- 12. When comparing operational costs across the metropolitan area, the analysis indicates that the City is underspending in operations for its library services, this is partly due to under resourcing in labour indicated above. The operational cost per library with those local governments with four libraries (4) (Canning; Gosnells; Joondalup; Rockingham, Wanneroo) is on average \$5,044,790. The Kalamunda operational cost is \$2,545,000 in comparison, which is only 32% for those Cities with four libraries.

DETAILS AND ANALYSIS

13. **Comparative Analysis**

14. The City Libraries are aging and are not providing the level of service expected by the community. This has become evident over recent years and reinforced through the community perceptions surveys whereby libraries are rated as being “Okay”. More recently this result is in decline indicating that the community is ready to embrace an improved, accessible, modernised, and well-resourced library services.



Source: Library and Information Services Performance Index Score - Community Scorecard Survey 2022

15. It was within this context that the future of library services was discussed in detail at the Annual Strategic Retreat in March 2022. Council considered a detailed Services Review Report outlining all library services across the City. The City expends almost \$2M per annum on providing four libraries however utilisation rates show the services are being underutilised by the Community. Council agreed for the City to move towards a two library delivery model.
16. The recent reviews indicate underutilisation is occurring for a range of reasons including under resourcing from holding too many aging assets causing available funding to be spread thinly across the four libraries.
17. This was identified as a key issue facing the four libraries currently operating. Furthermore, it was identified that libraries are not providing contemporary services around technology and offering other non-library services such as customer service centres.
18. Asset and service reviews are a critical role for the City to ensure it is using assets efficiently. Once assets start to deteriorate over time, become aged and no longer fit for purpose the City must undertake reorganising assets through consolidations, relocation, renewal, or rationalisation options. This process seeks to improve operating efficiencies by divesting the City

of certain assets or services that are not providing a positive social return on investment and need to be restructured.

19. **Financial Sustainability**

20. To ensure that the City remains financially sustainable, it is necessary to ensure that the City's facilities provide contemporary services in the most cost-effective manner.

21. Another important factor to consider in managing the city's ongoing financial viability is through monitoring and reporting on a range of financial ratios that are used to inform the financial health of the entity. One of those ratios, the Operating Surplus Ratio (OSR) which over the past 4 years has been trending adversely.

22. A declining ORS basically means that the City doesn't earn enough operating revenue to pay for operational expenditure. This does not mean the city has a liquidity issue. It means the City is not allocating its operating expenditure efficiently and must either increase revenues from rates or decrease the services and associated assets to reduce operating costs.

23. The City has created over many decades a vast array of services and associated assets now values at \$541mil.. The City has a number of ageing community buildings and the associated costs to maintain, renew and depreciate these existing buildings is starting to outweigh the ability to fund new facilities from modest rate increases.

24. A key factor that has impacted the decline in the OSR is depreciation. The change of accounting standards to Fair Value Asset Revaluation has negatively impacted the operating results of the City as new asset values have created significant changes in the amount of depreciation the City has to disclose in its reporting.

25. Depreciation has over recent years on average, increased by 8% p.a, compared to revenue at 3% p.a. As the City continues the construction of new assets this will lead to more increases in depreciation in the future. This reinforces the need to rationalise older assets to remove their depreciation from the City's financial position.

26. It is within the context of the city's ongoing financial viability, as well as improving and modernising services that the City and the Council must consider all services including the Library service to find greater service efficiencies through reducing and consolidating services where possible.

27. **Future Direction**

- 28. The City has an established future vision for a two-library s – a modern new district Foothills library in Forrestfield and a district library servicing the hills community located in the Kalamunda town centre.
- 29. The proposed two library model will provide improved resourcing and accessibility to the community through locating the libraries in the City's two major activity centres. High visibility and increased foot traffic will enable the libraries to become community hubs offering customer service and other City services from within these facilities. This vision can only be achieved through diverting funds from the two low performing libraries into the two district libraries.
- 30. The Library Services were assessed, amongst all other services, and determined as an area where service consolidation could occur resulting in improved service delivery to the community.
- 31. The Council's Services Review 2022 contained recommendations, including that the City reduces the number of the libraries from four down to two district libraries. One servicing the hills district and the other servicing the foothills.

This would occur by:

- a) Transitioning out of the Lesmurdie Library Joint Use Agreement and redeploying staff to the Kalamunda Library service.
- b) Transitioning out of the High Wycombe Library by July 2023 and redeploying staff to the Forrestfield Library service.

32. **Lesmurdie Library**

- 33. The Lesmurdie Library is situated on crown land and is located at 21 Reid Road Lesmurdie. The State of Western Australia are the registered proprietor of the site which is reserved for the purpose of the School Education Act 1999.
- 34. The Lesmurdie Library operates under a joint license agreement with the Department of Education established in 1982. The term of the Agreement was for 80 years and is due to expire on 30 June 2062.
- 35. At the commencement of the Agreement, the City contributed an amount of \$100,000 towards the initial construction costs of the Lesmurdie Library Facility.
- 36. It is a requirement under the licence agreement for the City to provide the Department of Education with a twelve month notice period if the City intends to withdraw from the licence agreement.

37. As part of the termination or expiry of the Licence Agreement, a valuation of the building (excluding land) will be assessed by the Valuer General with an amount payable to the City by the Education Department of 22.88% of the value of the City's share of ownership of the building.
38. The 2020 Review of Libraires identified several service delivery limitations which were found to be constraining effective service delivery.
- Some of the key service delivery issues identified included:
- a) Unreliable internet connectivity due to low bandwidth.
 - b) Inadequate signage to attract increased visitation.
 - c) Inability to provide public printing service.
 - d) Current shelving needs to be upgraded to mitigate against health and safety risk.
39. The 2020 Review also noted the Lesmurdie joint Library is relatively isolated with no street frontage or public profile, albeit collocated with the Lesmurdie Senior High School. The travel distance between the two libraries (Kalamunda District Library and Lesmurdie Library) is only 6.3kms or a 9-minute drive, or 8.1km from the Forrestfield Library and a 10-minute drive.
40. The 2020 Review recommended the City should consider transitioning out of this library. Based on a population of approximately 60,000 people, opportunity exists to relocate the resources into centrally located areas thereby increasing service provision and providing increased service offerings. This view is also supported by previous investigations noted and reported in the Council Minutes of Monday 17th September 2012 identifying areas of concern with the location of the Lesmurdie Library.
41. Further consultation with Library staff during the 2020 review at Lesmurdie Library also identified the following perceived limitations:
1. Some members of the community, without a connection to the Lesmurdie Senior High School, feel uncomfortable using the library with teenage students.
 2. The nearest public transport bus stop (except for the specific route 281 School Bus) is on Lesmurdie Road and to walk to the school pedestrians must negotiate steep terrain.
 3. Due to the lack of sufficient parking available at the Lesmurdie Library some community members prefer to travel to Kalamunda".
42. It is possible for some services to be provided through outreach programs such as drop and collect type services.

43. It is therefore concluded that without significant investment this library would not meet the requirements for a modern community library and the City was investing around \$181,00 per annum of rate payers funds to give access to a small portion of the district’s population.
44. It is also important to note that utilisation rates at the Lesmurdie library have remained the lowest of all the city libraries over the past decade. The following analysis shows that utilisation rates have not changed since 2014 to 2021 indicating it is not a library that the majority of community see as beneficial.

Library Visits

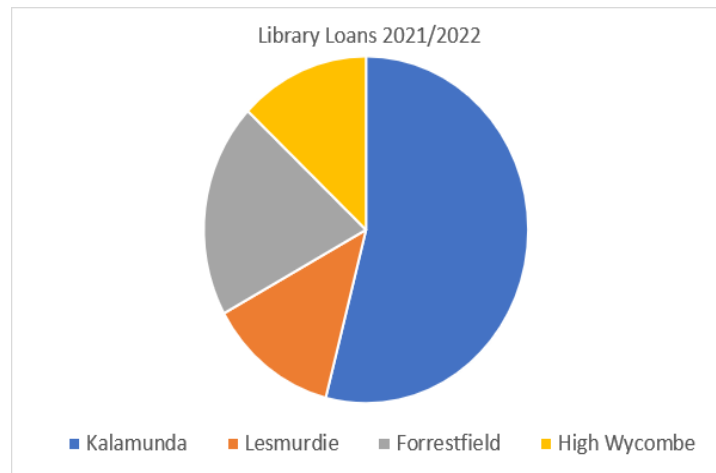
| 2014/15 | Number of Visits | Percentage Utilisation |
|--------------|------------------|------------------------|
| Kalamunda | 110,523 | 47% |
| Forrestfield | 59,461 | 25% |
| High Wycombe | 36,738 | 15% |
| Lesmurdie | 30,180 | 13% |
| 2021/22 | Number of Visits | Percentage Utilisation |
| Kalamunda | 74,869 | 47% |
| Forrestfield | 33,875 | 21% |
| High Wycombe | 24,859 | 16% |
| Lesmurdie | 24,782 | 16% |

- 45.

Library Loans

| 2014/15 | Number of Visits | Percentage Utilisation |
|--------------|------------------|------------------------|
| Kalamunda | 186,402 | 56% |
| Forrestfield | 69,200 | 21% |
| High Wycombe | 47,097 | 14% |
| Lesmurdie | 27,753 | 9% |
| 2021/22 | Number of Visits | Percentage Utilisation |
| Kalamunda | 115,679 | 54% |
| Forrestfield | 44,073 | 20% |
| High Wycombe | 28,812 | 13% |
| Lesmurdie | 27,120 | 13% |

It is important to note that the statistics show the 54% %of items loaned to library members living in the south-eastern areas are sourced from the Kalamunda Library over the Lesmurdie Library at 13%%.



46. **High Wycombe Library**

47. High Wycombe Library is located at 15 Markham Road, High Wycombe on Crown Land reserved for the purpose of Cultural and Library Centre Precinct. It has a floor space of 425m².

48. The High Wycombe Library is a very isolated standalone facility with little street frontage or public profile. The isolated location also presents as a safety issue with only one person in the facility at certain times.

49. The utilisation rates at the High Wycombe Library are the second lowest across the four City Liberties indicating that the service provision is not as valued by the community as other libraries. This is likely due to the lack of modern facilities and offerings being delivered as well as the isolated proximity of the Library. Without significant investment it is unlikely that this usage patterns will change.

50. The travel distance between the Kalamunda District Library and High Wycombe Library is 12 kms or a 7-minute drive. Likewise, the travel distance between the Forrestfield and High Wycombe libraries is 7.8kms or a 5-minute drive.

51. **Future of libraries for the City of Kalamunda**

52. The City of Kalamunda is proposing to move to a two-district library model, located within its two major activity centres being Kalamunda and Forrestfield. The Forrestfield Library is about to be relocated into the Forrestfield Shopping Centre and will produce a shop front library and customer service centre for the foothills community.

53. The new High Wycombe Train station is soon to open and with it will come improved rapid bus transfer service between High Wycombe and Forrestfield thus enabling people from High Wycombe to easily access the Forrestfield Library service and for Forrestfield people to access the High Wycombe Train station and the future Aquatic and Recreation centre adjacent the train station.
54. Over the next 5 years the City is currently planning the redevelopment of the Woodlupine Community centre. The planning has commenced for a multipurpose two-storey community services hub. The Woodlupine hub will provide for a new state of art modern library, an indigenous cultural centre, a youth centre, a senior's centre, community halls and meeting rooms as well as existing services such as the family centre, podiatry, and other allied health services.
55. The City's vision is to plan for and build new modern community hubs collocated with other centralised services and within high traffic activity centres to enable a one stop shop for residents. This approach will also increase utilisation of City services, improve amenity, making them more affordable and more highly valued and used.
56. The City of Kalamunda is changing and can no longer continue to fund old out of date single use services located in isolated locations and spread across the city in old aging buildings. The cost of maintenance and depreciation is an inefficient use of ratepayer's funds and can be better utilised to develop and maintain more modern and contemporary facilities.
57. The growth profile of the City is suggesting that in 2036, some 15 years out, that the highest population growth from 2019 to 2036 will occur across the foothill's suburbs.
58. The Forrestfield North District Structure Plan (DSP) area identifies land for new community facilities such as the Aquatic and Recreation hub where a \$60mil investment from the Federal and State Governments will occur over the next 5 years. This is likely to drive demand for library services within the region.
59. The new community hubs will enable digital technologies, energy savings technology, green start buildings and functional fit for purpose design to be incorporated. This approach will significantly transform how the City provides future services to the community.
60. It is now commonplace for libraries to invest in:
a) Technology design and coding workshops.
b) Media labs

- c) Design training and recording equipment.
- d) Creative pathways through digital design.

Furthermore, the processing of storing and distributing information will change in line with the volume of online information that is growing rapidly.

The new proposed Woodlupine Community Hub will offer state of art modern Library service for the growing population of the foothills.

APPLICABLE LAW

- 61. Section 3.18(3) (c) of the Local Government Act 1995 provides that Council must satisfy itself that the services and facilities it provides are managed efficiently and effectively.

APPLICABLE POLICY

- 62. Nil.

STAKEHOLDER ENGAGEMENT

- 63. A Community survey was completed in May 2020 in relation to library services – 47 participants engaged (0.00082% of the community). Most of these participants lived in Lesmurdie, however indicated that Kalamunda was their library of choice
- 64. The City’s Library Services Review, has been informed by a City commissioned Community Survey Scorecard which reports performance ratings for City Services, including Library and information Services. Given that the survey rated the Library and information service as okay, there is clearly an opportunity for the City to consider how the performance of this service can be improved.
- 65. There has not been any community engagement undertaken in relation to High Wycombe library closure. It is proposed that the engagement with current users occurs over the next 12months, and any issues arising will be identified and addressed wherever possible.

FINANCIAL CONSIDERATIONS

- 66. The annual operating cost associated with operating Lesmurdie Library and High Wycombe Libraries is as follows:

| Cost | Details | \$amount allocated |
|------|---------|--------------------|
|------|---------|--------------------|

Public Agenda Briefing Forum 12 July 2022

| | | |
|----------------------|---------------------------------|------------------|
| Employee costs | 1.68 FTEs | \$156,992 |
| Building maintenance | | \$7,983 |
| Programming costs | Events, workshops, author talks | \$16,224 |
| Net subsidy | | \$181,199 |

The annual operating associated with operating High Wycombe Library:

| Revenues | Details | \$amount allocated |
|----------------------|-------------------------------------|--------------------|
| Cost | | |
| Employee costs | 2.85 FTEs includes casual staff | \$369,663 |
| Building maintenance | Maintenance at High Wycombe Library | \$60,266 |
| Programming costs | Special events, seminars, workshops | \$8,831 |
| Depreciation | | \$10,345 |
| Net subsidy | | \$449,105 |

The total operating cost combined would return \$630,304 which could be redirected into priority service areas as determined by Council.

- 67. As part of the termination or expiry of the Licence Agreement, a valuation of the building (excluding land) will be assessed by the Valuer General with an amount payable to the City by the Education Department of 22.88% of the value of the City's share of ownership of the building.

SUSTAINABILITY

- 68. For the City of Kalamunda, the public libraries are a valuable community investment. Australian and international research on the economic value of public libraries consistently indicates a benefit-to-cost ratio of 3:1 or better, which places libraries ahead of other industry sectors, such as transportation, health and education on the efficient use of tax dollars and the same as, or better than the return from other government spending (Price Waterhouse Coopers, 2008). The Australian Public Library Alliance (2016) quoting the Victorian State Library (2011) research supports this view and posits that for every \$1.00 spent on public libraries a return of \$3.56 is made.

RISK MANAGEMENT

- 69.

| | | |
|---|-------------------|---------------|
| Risk: The City's ratepayers continue to fund underutilised services at the expense of providing higher quality services. . | | |
| Consequence | Likelihood | Rating |
| Moderate | Likely | Medium |
| Action/Strategy | | |

Through rationalising underutilised services will enable the city to transfer resource to high demand services to the benefit of the greater population of the city.

Risk: That the users of Lesmurdie and High Wycombe Libraries will express a high degree of negative feedback.

| Consequence | Likelihood | Rating |
|-------------|------------|--------|
| Moderate | Likely | Medium |

Action/Strategy

That the City provide a communications strategy and a transition plan to mitigate any concerns and find alternative solutions issues raised.

Risk: The Lesmurdie Senior High Scholl may not be supportive of the withdrawal of City resources from its library resulting in criticism of the City's provision of services

| Consequence | Likelihood | Rating |
|-------------|------------|--------|
| Moderate | Likely | Medium |

Action/Strategy

That the City provide a communications strategy and a transition plan to mitigate any concerns and find alternative solutions for issues raised.

CONCLUSION

- 70. Modern libraries are transforming into vibrant community hubs collocated to maximise benefits to the community. Traditional library service delivery models are being challenged due to diversification of the community and rapid technological change.
- 71. To deliver enhanced services and provide higher quality assets to the community, the City needs to explore collocation opportunities and modernise service offerings, particularly within the City's public libraries.
- 72. The City's Library Services Review clearly demonstrates that on a comparative basis, the City services 14,362 people per library compared to other City's with four libraries who service 34,210 people per library.
- 73. There are significant opportunities for the range and quality of library service offerings to be modernised if the City is able to reinvest its resources within the library services and move towards collocation into community hubs.

74. The population growth estimates within the City predict growth within Kalamunda to rise by 18.3% compared to Lesmurdie which shows negligible growth of 0.75%. In the Foothills, population growth is expected to be significant in Forrestfield and High Wycombe largely as a result of the High Wycombe District Structure Plan, which strongly supports the transitioning of High Wycombe Library into a modern community hub.
75. The proposal to transition out of the Lesmurdie Library will drive the transformational change that is required to deliver more contemporary public library services.
76. The City will work closely with the Lesmurdie Senior High School in transitioning out of the Lesmurdie Library.
77. In terms of the High Wycombe Library, the City will work closely with the library users and the State Government to ensure that the Community Hub facilities a modern contemporary library service.
78. It is considered unlikely that the Lesmurdie Senior High School would close the library to students, and the City seeks to pursue alternative partnership arrangements that may be feasible in consultation with the Lesmurdie High School over the forthcoming year.
79. It is recognised that there will be a negative response to the proposal by some members of the community to consolidate the City's library services. However, the City and the Council must consider value for the greater proportion of the community of the City and ensure services are maximised and scarce resources are used with optimal efficiency and effectiveness. The current four library model is not servicing this purpose and is in effect costing ratepayers whilst not meeting their expectations.
80. The research undertaken by the City supports the move towards a two-library service model and the Council has been considering the model for several years to date. It was agreed at the recent strategic retreat that it was time to commence the consolidation of the Library services in order to provide the community with high quality, modern, well used and centralised library services. It was also recognised to be logical and feasible that such services are best located within areas where the majority of the community frequent and congregate.
81. Consistent with the City's vision to move towards a two library model, it is estimated that an amount of \$630K may be reinvested into the two district libraries. In addition, the City will receive a one-off payment from the Education Department as recognition of the City contribution towards the library building. The amount payable to the City will be dependent upon a valuation of the building provided by the Valuer General.

Public Agenda Briefing Forum 12 July 2022

| |
|---|
| Voting Requirements: Simple Majority |
|---|

RECOMMENDATION

That Council:

1. ADOPT a two-model library service for the City of Kalamunda.
2. AGREE to transitioning out of the Lesmurdie Library Joint Use Agreement by 31 August 2023.
3. REQUEST the Chief Executive Officer to provide the Lesmurdie Senior High School with 12 months' notice of the City's intention to transition out of the shared Lesmurdie Library.
4. REQUEST the Chief Executive Officer to hold discussions with Lesmurdie Senior High Schools to consider alternative options for delivering services in partnership.
5. REQUEST the Chief Executive Officer provides notice in writing to the Minister for Education of the City's intention to discontinue the Licence Agreement Arrangement with the Lesmurdie School Community Library.
6. AGREE to transitioning out of the High Wycombe Library by 1 July 2023.
7. REQUEST that the Chief Executive Officer formulate a transition plan to ensure there is no disruption of services to the community as the transitions are occurring.
8. REQUEST the Chief Executive Officer to develop a communications plan to inform the community of the decision to reduce the number of libraries and the reasons why this is occurring.
9. SEEK feedback from any users of the two libraries who have mobility or access issues and develop solutions to ensure all residents have access to the existing library services.

Public Agenda Briefing Forum 12 July 2022

10.4. Office of the CEO Reports

10.4.1. Community Engagement Report 2021

No questions


Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous
Items

| | |
|----------------|-------------------------------|
| Directorate | Office of CEO |
| Business Unit | Customer and Public Relations |
| File Reference | Nil. |
| Applicant | N/A |
| Owner | n/A |

| | | |
|-------------|----|--|
| Attachments | 1. | Community Engagement Overview 2021 [10.4.1.1 - 60 pages] |
|-------------|----|--|

TYPE OF REPORT

| | |
|---|--|
| Advocacy | When Council is advocating on behalf of the community to another level of government/body/agency |
| Executive | When Council is undertaking its substantive role of direction setting and oversight (eg accepting tenders, adopting plans and budgets) |
|  Information | For Council to note |
| Legislative | Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal |

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 1: Kalamunda Cares and Interacts

Objective 1.1 - To be a community that advocates, facilities and provides quality lifestyles choices.

Strategy 1.1.1 -- Ensure the entire community has access to information, facilities and services.

Strategy 1.1.2 - Empower, support and engage all of the community.

Strategy 1.1.3 - Facilitate opportunity to pursue learning.

Priority 1: Kalamunda Cares and Interacts

Objective 1.2 - To provide a safe and healthy environment for community to enjoy.

Strategy 1.2.2 - Advocate and promote healthy lifestyle choices by encouraging the community to become more active citizens.

Priority 4: Kalamunda Leads

Objective 4.2 - To proactively engage and partner for the benefit of community.

Strategy 4.2.1 - Actively engage with the community in innovative ways.

EXECUTIVE SUMMARY

1. The purpose of this report is to provide an overview of community engagement campaigns conducted in 2021.
2. The 2021 Community engagement overview showcases the breadth of methodology and campaigns undertaken.
3. The recommendation is to RECEIVE the Community Engagement Overview for the 2021 Calendar year.

BACKGROUND

4. The City of Kalamunda (City) undertakes a review of Community engagement annually, by undertaking post campaign evaluation of each engagement.
5. Each engagement campaign also has a comprehensive Community Engagement report published, with verbatim results, along with a summary of all communications and promotion undertaken by the City during the campaign.
6. ‘Community engagement’ is used as an umbrella phrase to include informing, consultation, engagement, and empowering activities. The City of Kalamunda engages through the IAP2 Spectrum of Public Participation which identifies 5 subcategories of engagement.

| | | | | |
|--------|---------|---------|-------------|---------|
| Inform | Consult | Involve | Collaborate | Empower |
|--------|---------|---------|-------------|---------|

7. The core values outlined by IAP2 for community engagement are:
 - a) The public should have a say in decisions about actions that could affect their lives.

- b) Public participation includes the promise that the public's contribution will influence the decision.
- c) Public participation promotes sustainable decisions by recognising and
- d) Communicating the needs and interests of all participants, including decision makers.
- e) Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision.
- f) Public participation seeks input from participants in designing how they participate.
- g) Public participation provides participants with the information they need to participate in a meaningful way.
- h) Public participation communicates to participants how their input affected the decision.

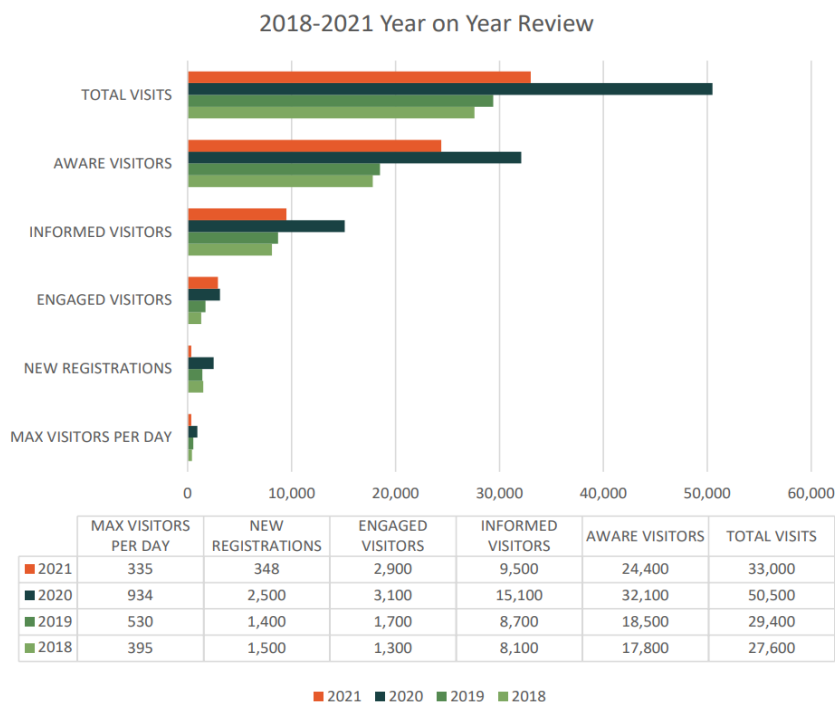
DETAILS AND ANALYSIS

- 8. In 2021, the City of Kalamunda had a total of 49 projects open for public comment.
- 9. These projects spanned a wide variety of the City's services, policies, and community issues, including planning proposals, policy development, environmental initiatives, City facility and amenity consultations, and road safety awareness programs.
- 10. Notably, 2021 was significant for planning, community development and asset management.
Engagements included:
 - a) Planning Policy Developments,
 - b) Tree Retention,
 - c) Cash-in Lieu projects coming to fruition,
 - d) Cambridge Reserve consultation,
 - e) Kalamunda Community Centre car park review,
 - f) the Draft Business Case for a New Aquatic Facility,
 - g) funding announcement for the Stirk Park Master Plan (including skate park and play space) and the Draft Hartfield Park Master Plan Stage 2.
- 11. The community continues to demonstrate strong engagement with the City, with several projects garnering high response rates such as:
 - a) 'Have Your Say - Draft Business Case for a New Aquatic Facility' (771 responses),'
 - b) 40km/h Kalamunda Town Centre' (350 responses),
 - c) 'Dog Exercise Area Management Plan' (331 responses), and '

d) Kalamunda Community Centre/Jorgensen Park - Overflow Car Park Access' (310 responses).

12. The City has been tracking its results over the past four years to identify levels of engagement by the community.
13. The City continues to use the online engagement portal EngagementHQ to promote, educate and engage with community members in an interactive way. In 2021, the engagement portal continued to be very popular, with the total visits at 33,000, this is down from 2020 where we had a remarkable year for engagement through the onset of COVID with 50,500, and up from 29,000 in 2019.
14. Of the 33,000 total visits, 2,900 were engaged participants, 9,500 were informed participants and 24,000 were aware participants. The maximum visitors per day at 335, again down from last year with 934, and Engaged visitors at 2,900, close to 3,100 in 2020, and up from 1,700 in 2019. However, it should be noted that this is only ever one element of our overall engagement strategy.
15. Pop up booths, direct mailouts, workshops and opportunities for dialogue continue to be very popular.

The overall longitudinal summary is shown as follows:



A full overview of the results is contained in Attachment 1 – Community Engagement Overview 2021.

- 16. All engagement projects are supported with an integrated marketing campaign, to ensure maximum reach across a diverse range of audiences in our community, regardless of whether they are online, at home or face-to-face in the public domain (such as shopping centres or at City events).
- 17. **AWARDS**
During the 2021 calendar year the City of Kalamunda won 4 awards for its work in community engagement and, was the recipient of special mention or commendation for a further 3 awards.
- 18. WABN - Painting our streets alive! Community Engagement
Winner: LG Professionals WA Honour Award, 2021 LG Professionals WA Award in the Connecting Communities category.
- 19. Winner: Stakeholder Engagement Award in the 2021 PIAWA for Planning Excellence Award [WA Department of Transport and the City of Kalamunda.
- 20. Emergency Management and Community Engagement

Public Agenda Briefing Forum 12 July 2022

Winner: 2021 Innovative Partnerships – Metro Award, LG Professionals WA Community Development Awards. Local Government Professionals Australia WA

21. Winner: 2021 Building Community Resilience. Recognising the City’s commitment to helping build community resilience through a partnership with WALGA, DLGSCI and Market Force to help residents prepare for emergencies and natural disasters

Highly commended: 22nd Resilient Australia WA Awards

22. Road Safety Awareness project
Honourable mention: 2021 National Awards for Local Government, Excellence in Road Safety Award category

23. COVID Recovery and Response for Children and Young People
Commended:

APPLICABLE LAW

24. *Local Government Act 1995*

APPLICABLE POLICY

25. Service 5 – Communication and Engagement

STAKEHOLDER ENGAGEMENT

26. This report provides an overview of stakeholder engagement undertaken in 2021.

FINANCIAL CONSIDERATIONS

27. All community engagement is undertaken within approved budget parameters.

RISK MANAGEMENT

28.

| | | |
|---|-------------------|---------------|
| Risk: Community engagement practices not reviewed | | |
| Consequence | Likelihood | Rating |
| Significant | Unlikely | Medium |
| Action/Strategy | | |
| Ensure engagement reports prepared for each project, with annual review of all engagement undertaken. | | |

Public Agenda Briefing Forum 12 July 2022

CONCLUSION

29. The engagement results for the past 12 months have declined when compared to the 2019 and 2020 results. The reasons for this could be due to the level of interest in the issues being consulted upon. The level of interest and or the level of contention with issues will impact engagement results. The spike during the COVID period was obvious as online communications became the only form of interactions. Ongoing monitoring will provide trend analysis to identify if the declining trend is caused by other factors that may be at play.

| |
|---|
| Voting Requirements: Simple Majority |
|---|

RECOMMENDATION

That Council RECEIVES The Community Engagement Overview for the 2021 Calendar year.

Public Agenda Briefing Forum 12 July 2022

11. Closure
Meeting closed 7.35pm