

MINUTES

Disability and Carers Advisory Committee Monday 14 November 2022 Function Room, Administration Building

1.0 Official Opening:

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

1.1 The Presiding Person opened the meeting at 3.34pm.

2.0 Presentation by Charon Olsen, Parks and Environment Projects Officer

Parks and Environment Projects Officer (PEPO) provided an overview on the All-Abilities Playground to be installed at Magnolia Park, Forrestfield. The City's intention is to create a destination Playspace that is inclusive, accessible, engaging and family friendly. The inclusion of accessible parking bays linked to accessible footpaths, and an inclusive toilet block will ensure that an outing to Magnolia Park is enjoyed by all. The committee stated it is imperative that the accessible toilets either have a push button for entry and exiting or investigate the feasibility of installing a double hinged swivel door.

PEPO provided the committee with information on the type of play equipment proposed to be installed. The playground has been funded by the Federal Government to the amount of \$1million. Changes will be made to the initial design proposal once the City has received feedback from all the Stakeholders. The final design will be presented for an accessibility audit.

The upgrades are open to public comment, closing 20 November. The Committee is encouraged to complete the feedback form either online or via hard copy. [Magnolia Way Reserve, Forrestfield Playground Upgrade | Engage Kalamunda](#)

Committee Action:

The committee fully support the concept plans and look forward to seeing the progress. When the design has progressed to 70%, the committee would like further updates to be presented. The committee was appreciative that contrasts

have been considered with the stainless steel, especially the water fountain and toilet seat.

3.0 Presentation by Nicole O'Neill, Manager Customer and PR

Manager Customer and PR (MCPR) provided a brief overview on the proposed Haynes St upgrades. The design is currently at 30%. The City owns the road and footpath. Businesses that have a step threshold are responsible for their own modifications to improve access for all. The City is more than happy to work with business owners to help them improve their shop fronts to become more accessible.

Accessibility, traffic and safety features include:

- Accessible and usable flat areas in the community nodes and piazza
- New wayfinding elements
- Wider footpaths and pedestrianised areas
- Creating accessible areas for all
- Narrow the carriageway to 6m to slowdown the traffic (40kph)
- Adding crossing point for each block
- Elevated pedestrian crossing with noticeable pavement treatment (no white strip), however cars still have right of way
- More ACROD bays
- Motorbike parking
- Adding light poles and feature lighting for safety and night activities

The upgrades are open to public comment, closing 20 November. The Committee is encouraged to complete the feedback form either online or via hard copy. [Haynes Street Upgrade Project | Engage Kalamunda](#)

4.0 Attendance, Apologies and Leave of Absence Previously Approved:

Voting Members

Jodie Howells	Community Representative (JH) Presiding Person
Yvonne Huntley	Community Representative (YH)
Michael Serjeant	Community Representative (MS)
Cr Lisa Cooper	Councillor Delegate

City of Kalamunda Staff

Amberley Bradley	Coordinator Community Services (CCS)
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Ruth Chodorowski Community Development Officer – Inclusive Communities (CDO-IC)

Observers

Nil

Apologies

Erin Taylor	Representative Organisation Providing Services (ET)
Dianne Owen	Representative Organisation Providing Services (DO)
Gayle Nelson	Community Representative (GN)
Peter Thorpe	Community Representative (PT)
Darren Jones	Manager Community Development (MCD)

5.0 Confirmation of Minutes from Previous Meeting:

That the minutes of the Disabilities and Carers Advisory Committee held on 8 August 2022 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: Cr Lisa Cooper
 Seconded: Michael Serjeant
 Vote: **Carried (4/0)**

Statement by Presiding Member:

"On the basis of the above Motion, I now sign the Minutes and the Meeting Notes as a true and accurate record of the meeting of 8 August 2022."

6.0 Disclosure of Interests:

6.1 Disclosure of Financial and Proximity Interests:

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of *the Local Government Act 1995*)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the *Local Government Act 1995*)

Nil.

6.2 Disclosure of Interest Affecting Impartiality:

- a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

Nil.

7.0 Correspondence:

Refer to the attached correspondence register.

Committee Action:

The Committee notes the correspondence register.

8.0 Items for Committee Consideration:**8.1 Haynes St Audit**

ET has been approached by a member of the community who is happy to offer her time to participate in an accessibility audit of the Kalamunda town centre, in particular Haynes St, for people with a disability. This person has asked this offer be tabled at DACAC and respectfully requests a response.

The Committee is in full support of this and welcomes any input to increase accessibility in the community.

8.2 Central Mall Upgrades

CDO-IC met with YH to discuss Central Mall upgrades, resulting in a further meeting with the Mayor.

YH was concerned with the lack of acknowledgement for what the community wanted after it had gone out for public comment. YH was also very concerned with how much carparking space has been removed near the Coles loading bay. YH also mentioned that there is a lack of colour contrast with the bike racks and water fountain.

CCS advised that Community Services will work with the PR team to brighten the bike racks and water fountain up to increase the contrast. The Assets team are investigating ways to extend the tactiles across the steps that lead to KADS. The layout of the tables and chairs has been reviewed with a number removed since the opening and utilised in alternative locations. It is important to note that currently the final signs are not yet

installed, and as such temporary signage is in place. The mall is a shared space, drivers to give way to pedestrians.

8.3 Social Inclusion Forum 1 December 2022

Social Inclusion Forums provide opportunities to engage with like-minded people, to provoke the conversations that matter and ignite change across WA communities. Forums include presentations from industry professionals and community representatives who are passionate about social inclusion. No service provider talk, just organic grassroots positive stories of how community members are addressing social exclusion and promoting social inclusion in their local communities.

Local Kalamunda guest speakers will tell their stories, there will be great local food, a beautiful venue, all with a focus on positive stories and putting Kalamunda's awesome community on the map. Showcasing the good things happening here! More information here: <https://inclusionsolutions.org.au/what-we-do/social-inclusion-forums/>.

Bookings are essential via <https://events.humanitix.com/sifkalamunda> The committee is invited to attend and to use the discount code KALASTAFF1222 for free entry.

The City has been successful in receiving \$1000 from Department of Communities to cover the catering costs and some of the venue hire for the Social Inclusion Forum to mark International Day of People with Disability.

8.4 Progress update on the Accessible walk trail – Jorgensen Park.

Coordinator Asset Management has advised the project has been added to the City's long-term financial plan. The proposed design:

- Supply and lay an 1872m x 3m laterite (gravel) walk trail with minimal disturbance to existing trail and flora.
- Supply and lay gravel trail - 1872m x 3m = 5616m².
- Supply minimum breaking/rock removal to achieve a smooth traversable surface.

The Assets team will review next year's capital works program shortly and will be reviewing the accessible walk trail project budget bid.

CDO-IC has requested to be kept updated with the progress.

8.5 FREE Mental Health First Aid Courses

17/11/2022 & 18/11/2022

9:00 am -1600 both days

Two Day Older Person Mental Health First Aid training

Jack Healey Centre, 21 Mead Street, Kalamunda, WA, 6076. REGISTER [HERE!](#)

21/11/2022 & 28/11/2022

9:00 am – 3:30 both days

Jack Healey Centre 21 Mead Street Kalamunda, WA 6076. REGISTER [HERE!](#)

8.6 Access path for students with disability during KSHS construction

GN advised with construction at Kalamunda Senior High School, has reduced the access to the school gym, and the classrooms between the gym and the oval, so that this area can only be accessed via a series of stairs, with no ramp or lift for students with physical disabilities. The only other access is through the basketball courts adjacent to the KPAC. Students will need to use the footpath along Canning Road, through the KPAC carpark, and enter the lower section of the school via the basketball court. The basketball court can be accessed from the car park behind the KPAC where there is a bitumen path stopping a short distance from the basketball court gate access. However, the area without the path is covered in loose gravel, making it not suitable for students in wheelchairs. The schools would like to approach the City of Kalamunda to see if the bitumen path can be extended to the basketball courts, suitable for wheelchair access; and would like feedback from the DACAC about if this is appropriate and how to go about it.

CDO-IC advised the committee that this path it is actually a side laneway/loading bay for access to the theatre stage at KPAC. City Officers met with the construction team last week and have given permission for the crew to park their C-class vehicles directly behind the performing arts centre, parking as near to the school boundary as possible next 12 months (Area 1) from now until the end of December 2023. The Kalamunda Agricultural Show will use that area from Monday 27 March – 3 April 2022, therefore that whole area will be out of bounds to all.

Committee Action:

The Committee notes the information.

Action:

8.1 CDO-IC to advise ET and resident that the committee fully supports any initiatives to increase accessibility.

8.3 CDO-IC to email the committee the Social Inclusion Forum booking link along with the free discount code.

8.6 CDO-IC will advise GN of the information provided to the committee about the road near KPAC.

9.0 Business Unit Update: Provide Committee members with update on business unit.

9.1 Certificate of Commendation

The City has been awarded a Certificate of Commendation under the category of Most Accessible Community in Western Australia – Digital and Technology Accessible Initiatives, for the video produced in-house on Helping Community Keeping our Footpaths Clear.

9.2 Carers Week

The City received funding from Carers WA to hold a free First Aid Information Session followed by a light lunch for unpaid Carers living in the City of Kalamunda. Eleven Carers attended the session held on 18 October which was presented by Surf Lifesaving WA.

9.3 Staff Disability Awareness Training

Evolve WA delivered a disability awareness training session for City staff. Funded by the Department of Communities through the EMPOWER project, and developed in consultation with people with disabilities, this insightful course provided participants with an understanding of different types of disability and demonstrated ways City staff can go beyond compliance to create places, programs and communities that are universally accessible and celebrate diverse strengths. 23 staff members attended this very informative and valuable training session.

Committee Action:

The Committee notes the business unit update information.

10.0 General Business with the Approval of the Deputy Presiding Member

- 10.1 MS noticed when he went to the Kalamunda Library that it is almost impossible to find a parking space. No parking signs have been placed on the verge on the opposite side of the road. The committee requested if this could be investigated as to why the No parking signs have been placed there and if they could possibly be removed to open more parking options.
- 10.2 MS noticed that in the correspondence about gopher charging stations. The committee is in support of installing statins throughout the City and requested further investigations.

Action:

10.1 CDO-IC to investigate the no parking signs.

10.2 CDO-IC to investigate installation of gopher charging stations

11.0 Urgent Business with the Approval of the Deputy Presiding Member

Nil

12.0 Date of Next Meeting

The next meeting of Disability and Carers Advisory Committee will be held on 6 February 2023 between 3.30pm and 5.00pm at the City's Administration Building, 2 Railway Road Kalamunda.

13.0 Closure

There being no further business, the Deputy Presiding Member declared the Meeting closed at 5.08pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Meeting.

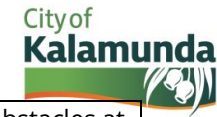
Signed: _____
 Presiding Member

Dated this _____ day of _____ 2022.

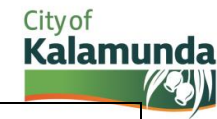


Correspondence Register

Date	Correspondence Item
Disability Jobs Connect	
10/8/22 IN	<ul style="list-style-type: none"> Disability Services Minister Don Punch launched Disability Jobs Connect, an innovative online platform linking people with disability to employment pathways. Disability Jobs Connect (studium.work)
11/8/22 OUT	<ul style="list-style-type: none"> CDO-IC emailed the link to Disability Jobs Connect to City's HR Manager.
12/8/22 IN	<ul style="list-style-type: none"> HR Manager replied that the City has already begun looking into this platform and will follow up to see if the City can recruit from this underappreciated resource pool.
Kalamunda Central Shopping Centre	
23/8/22 OUT	<ul style="list-style-type: none"> Follow up email sent to Kalamunda Central regarding their future plans to improve accessibility for people with a disability.
25/8/2022 IN	<ul style="list-style-type: none"> Email received from Knightfrank (managers of Kalamunda Central) outlining they will follow up with owners for a response.
7/9/22 IN	<ul style="list-style-type: none"> Email received from Centre Manager – Kalamunda Central <p>Thank you for contacting the Centre via email regarding the accessibility at Central Mall. We can assure you that the safety and accessibility of the Centre to all is paramount and we are investigating options to address improvements at the Central Mall entry. Please note that there are no plans for a lift in the near future however we have passed the provided feedback from the Disability and Carers Advisory Committee onto the Owners.</p>
Internal Staff	
25/08/22 OUT	<ul style="list-style-type: none"> Invitation sent to Manager of Human Resources to attend next meeting, CDO-IC to follow up.



9/9/22 OUT	<ul style="list-style-type: none"> Email sent to Asset Delivery, after meeting with YH regarding concerns about lack of accessibility and obstacles at Kalamunda Central Mall.
Ramp on Mead St – Stirk Medical	
12/9/22 OUT	<ul style="list-style-type: none"> Email sent to Stirk Medical re ramp on Mead St <p>The ramp doesn't comply with the Disability (Access to Premises) Australian Standards 2010, (1428 and 1428.4.1). The City suggests the practice speaks to an Access Consultant to see what modifications are required to make the ramp compliant. There are a few in Perth accessibility consultants - Google Search</p> <p>Once the ramp is compliant the practice will then need to seek approval from the City's building department and complete the necessary forms. Please speak to our building department for further information. Information is also available through these links: Verges & Street Trees City of Kalamunda https://www.kalamunda.wa.gov.au/docs/default-source/planningdocs/information-sheets/verge-landscaping-conditions.pdf?sfvrsn=a9f2c373_10</p>
Stairs – Barberry Square	
4/10/22	<ul style="list-style-type: none"> Email received from committee member <p>The handrails at the top of the steps near Replenish, Barberry Square are very low. To steady yourself to go down the stairs you have to bend down to use the handrail. Who is responsible for these and the duty of care if someone falls?</p>
4/10/22	<ul style="list-style-type: none"> Email received from Senior Compliance Officer <p>Stairs, including the handrails, near Replenish, Barberry Square are the responsibility of the shops Centre Management/Owners, the stairs are not on City of Kalamunda land.</p>
Woodlupine Brook Project – Stage 1	
21/09/22 IN	<ul style="list-style-type: none"> Email received from resident Peta Crane. <p>Woodlupine Brook Project – entry and walkway from Strelitzia Ave not accessible. Bins – being left lying down across the footpaths on Stringybark Rd and Strelitzia Ave.</p>
22/9/22 OUTCOME	<p>Woodlupine Brook Project – Bridge has been decommissioned. Footpath is on private property. Bins – Waste services sent an email to Cleanaway asking them to ensure bins are replaced correctly and not left lying on the footpath. Stage 2 Woodlupine Brook Project is fully accessible.</p>



Gopher Charging Stations	
25/10/22	<ul style="list-style-type: none"> • Email received from Peta Crane Gopher charging stations, is there an opportunity to be placed within the City as part of the recharge scheme?