



## DRAFT MINUTES

### Kalamunda Environmental & Sustainability Advisory Committee

6pm Thursday 10 February 2022

Operations Centre Boardroom  
10 Raymond Road Walliston

<b>1.</b>	<p><b>Opening of Meeting and Acknowledgement of Traditional Owners</b></p> <p>The Director Asset Services opened the meeting at 6:24pm.</p>												
<b>2.</b>	<p><b>Introduction of Members – All</b></p> <p>All members of the new Kalamunda Environmental and Sustainability Advisory Committee were also ex-members of the Kalamunda Environmental Advisory Committee and therefore no formal introduction was undertaken.</p>												
<b>3.</b>	<p><b>Procedure and Protocols</b></p> <p>The Director Asset Services went through the City’s governance presentation, pointing out the responsibilities of members of KESAC, and the function of KESAC. The central responsibility for KESAC and its members is to provide advice to Council on environmental and sustainability matters.</p> <p>The City’s Code of Conduct and the governance presentation will be provided to members via email.</p>												
<b>4.</b>	<p><b>Election of the Chair and Deputy Chair</b></p> <p>The elections of the Chairperson and Deputy Chairperson were undertaken by the Director Asset Services.</p> <p>There was one nomination for the Chairperson role of the Kalamunda Environmental and Sustainability Advisory Committee, being Victoria Laurie. Victoria Laurie was elected unopposed.</p> <p>There was one nomination for the position of Deputy Chairperson, being Cr Kathy Ritchie. Cr Kathy Ritchie was elected unopposed to the role of Deputy Chairperson.</p>												
<b>5.</b>	<p><b>Attendance and Apologies – Chair</b></p> <p><b>Attendance</b></p> <p><u>Committee Members</u></p> <table style="width: 100%; border: none;"> <tr> <td>Victoria Laurie</td> <td>Presiding Member</td> </tr> <tr> <td>Kathy Ritchie</td> <td>Deputy Presiding Member</td> </tr> <tr> <td>Mark Schilling</td> <td>Community Representative</td> </tr> <tr> <td>Rupert Duckworth</td> <td>Community Representative</td> </tr> <tr> <td>Mick Davis</td> <td>Community Representative (via Teams)</td> </tr> <tr> <td>Peter Forrest</td> <td>Community Representative</td> </tr> </table>	Victoria Laurie	Presiding Member	Kathy Ritchie	Deputy Presiding Member	Mark Schilling	Community Representative	Rupert Duckworth	Community Representative	Mick Davis	Community Representative (via Teams)	Peter Forrest	Community Representative
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	<p><u>Staff</u>                  Brett Jackson            Director Asset Services                  Janine Morton            KESAC Support Officer</p>
6.	<p><b>Confirmation of Minutes – Not applicable</b></p> <p>Kalamunda Environmental Advisory Committee Meeting of 30 September 2021.</p> <p>The Committee discussed this item and concluded that as KESAC is a new Committee of Council, the previous minutes of the KEAC should not be formally adopted. Members however noted that the minutes were an accurate representation of the meeting.</p>
7.	<p><b>Disclosure of Interests</b></p>
7.1	<p><u>Disclosure of Financial and Proximity Interests</u></p> <p>a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the <i>Local Government Act 1995</i>).</p> <p>b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the <i>Local Government Act 1995</i>).</p> <p>Nil</p>
7.2	<p><u>Disclosure of Interest Affecting Impartiality</u></p> <p>a) Members and staff must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.</p> <p>Nil</p>
8.	<p><b>Correspondence</b></p> <p>Nil</p>
9.	<p><b>Define and Prioritise Actions and Tasks for KESAC Term</b></p> <p><u>Discussion</u></p> <p>The Chair regrets that the community representation for this Committee has been reduced and that community representation is poor in age grouping and diverse backgrounds. The Chair enquired as to when an expert/professional member on environment and climate change (who may or may not be a resident of the City) is being advertised.</p> <p>The Director Asset Services advised that this is now in motion and nominations are due to close Friday 11 March 2022.</p> <p>The Director Asset Services went on to explain that the main purpose for KESAC is to structure the Climate Change Action Plan (CCAP). He offered to make a presentation on the draft framework of the CCAP that has been done to date.</p> <p>The Chair accepted this invitation, to take place at the next meeting of KESAC.</p>



	<p><u>Policies &amp; Strategies</u></p> <p>The Chair asked for a status update on the City’s environment-related policies and strategies.</p> <p>A brief update was given by the Director Asset Services as follows:</p> <ul style="list-style-type: none"> <li>• Local Planning Policy (LPP) 33 Tree Retention on Private Properties - consultation has closed and Development Services are preparing a report to Council, this will be with or without amendments.</li> <li>• Draft LPP 34: Wetlands and Waterways is currently out for public consultation, closing 14 February 2022.</li> <li>• Urban Forest Strategy (UFS) and Local Biodiversity Strategy (LBS) – both are currently under review by Development Services with a report due to go to Council in the second quarter of 2022 for adoption.</li> <li>• Non-potable Water Action Plan (NPWAP) – is being progressed by Asset Services, with investigations currently underway for a second Managed Aquifer Recharge (MAR) to supply water for the Ray Owen Reserve. A question was asked as to what is the City’s scope in this area? This question was taken on notice by the Director.</li> </ul> <p><u>Carbon Footprint Reduction</u></p> <ul style="list-style-type: none"> <li>▪ The Director Asset Services advised that a series of actions are underway. Most recently funding for 681 LED streetlights was rolled out for the major streets in the City at this stage.</li> <li>▪ Expression of Interest for Solar Farm – this has closed and is currently under assessment with the results/award to go back to Council in the first quarter 2022. Current site of interest is Pioneer Park with at least 1MW of supply, this could grow to 5MW progressively. Will feed into the Western Power grid. The City has recently signed a contract with Synergy for contestable energy which is purchasing power at 100% of non-renewable energy commencing from 1 July 2022.</li> <li>▪ The Chair requested feedback on the recent workshop held on climate change with community. The Director took this on notice.</li> <li>▪ EMRC – the City is currently waiting on the tender for the FOGO processing plant.</li> <li>▪ Walliston Transfer Station (WTS) – the reuse shop is due to open in March 2022 and will be run by Workpower.</li> <li>▪ Local Environment Strategy updates previously provided at the KEAC meetings will now be transitioning to online through the website for the general public.</li> </ul> <p>The Chair then opened up to the Committee members for items:</p> <ul style="list-style-type: none"> <li>▪ Mark Schilling – Provided a recap on the ‘Environment in all Policies’ item previously raised with the past KEAC Committee. He advised that there were 32 policies currently to review. Discussion ensued with the Committee as to where to go next with this review.</li> </ul>
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	<p><b>Motion:</b> The current document produced by Mark Schilling to be reduced to more specific policies and then sent out to the Committee members to produce a guideline/checklist of key environmental aspects to help inform any policies under review by the City's administration. This list will be reviewed by the Committee at the next meeting before being sent to Council for direction.</p> <ul style="list-style-type: none"> <li>▪ Peter Forrest requested more detail on Committee members' role acting as champions in the community. The Director stated that it was predominately sharing information on what is going on within the City whilst also listening to and conveying the community's concerns.</li> <li>▪ Rupert Duckworth - Climate response to action plan where we are at. Please forward any ideas to the Director Asset Services.</li> <li>▪ Peter Forrest – raised insufficient concern for and knowledge of native wildlife. The Director to consider a presentation from the Environment Education Officer on this topic. The Director referred to the Terms of Reference for the specific committee guidelines.</li> <li>▪ Cr Ritchie – requested that an audit of ELUPs be completed to see if actions have been covered, especially the outstanding items, i.e. understorey.</li> <li>▪ Mick Davis - left the meeting (~7:35pm) due to technical difficulties.</li> </ul>
<p>10.</p>	<p><b>Future Meetings – Chair</b> Meet every quarter on a Thursday, dates of meetings to be advised at a later date.</p>
<p>11.</p>	<p><b>Urgent Business with the Approval of the Presiding Member</b></p> <ul style="list-style-type: none"> <li>▪ The Chair would like to thank David Broadhurst and Michelle Taylor from the Assets Team for obtaining \$31,177 (ex GST) for a Friends Group activity. They have also loaned motion capture cameras to various friends group.</li> <li>▪ 109 Orange Valley Road – concern raised by the Chair on potential sale of road reserve to a resident. The Director shared information given to the Chair by the CEO on the matter. The Director advised that this is currently going through a consultation process and will be going to Council after the consultation period. This matter is also being discussed at Executive level.</li> <li>▪ The Director advised KESAC that the Town Planning Scheme is due for revision and that KESAC may have a role to play in its consultation.</li> </ul>
<p>12.</p>	<p><b>Date of Next Meeting</b> 17 March 2022 at 6pm.</p>
<p>13.</p>	<p><b>Closure</b> Meeting closed at 8:06 pm.</p>