

# Smoothie Bike Application Form



Contact Information	
Organisation/Group:	
Contact Name/s:	
Postal Address:	
Phone:	
Email Address:	
Type of business (tick box)	
<input type="checkbox"/> Commercial Business (if a registered food business, please attach certificate)	
<input type="checkbox"/> Community Group/Charity Organisation/School	
<input type="checkbox"/> Other (please specify) _____	

Usage Details			
Event/Activity Details:	Event name:		
	Event location:		
	Event dates/s:		
	Event times:		
Purpose of Smoothie Bike Use:	Please provide a brief description of what you will be using the bike for (i.e. fundraising for a particular cause).		
Smoothie Bike Collection Date:		Smoothie Bike Return Date:	

Food Safety Training Recommendation
It is highly recommended that anyone operating the smoothie bike undertakes some kind of food safety training. The City of Kalamunda offer free online training called FoodSafe. <a href="https://www.kalamunda.wa.gov.au/building-development/health/food-premises">https://www.kalamunda.wa.gov.au/building-development/health/food-premises</a>

## Food Storage and transportation

1. How will potential hazardous and perishable foods be transported to the event? (tick applicable)

- Refrigerated food vehicle
- Mobile coolroom/freezer
- Esky with ice/ice packs
- Other (please describe): \_\_\_\_\_

2. How will potential hazardous and perishable foods be stored on-site? (tick applicable)

- Refrigerator/freezer
- Esky with ice/ice packs
- Other (please describe): \_\_\_\_\_
- Cold foods must be kept below 5°C at all times

3. How will all unpackaged food products be stored onsite to protect them from contamination?

4. What will be your water supply?

5. What is your waste water disposal method?

6. What type of handwashing facility will be provided within the temporary food premises? (Tick applicable).

- Tap-operated water storage container, wash bucket and waste-water bucket.
- Other (please describe) \_\_\_\_\_

For reimbursement of the Bond please complete the account details below

Name on the Account: \_\_\_\_\_

BSB: \_ \_ - \_ \_ \_ Account Number: \_\_\_\_\_

## Public Liability Insurance

The City of Kalamunda requires that organisations, incorporated community groups and schools using council reserves, facilities and equipment supply the City with a current copy of an insurance Certificate for public liability to the value of \$10,000,000 (ten million dollars).

## Terms and conditions

The City of Kalamunda has made this smoothie bike available to support your organisation or community group to encourage healthy fundraising activities. The City of Kalamunda can only keep this service going through your cooperation in adopting the following conditions of use.

- The bike must only be used for its intended purpose as outlined in this booking form.
- The bike or any part of it cannot be lent to a party external to this agreement without expressed permission from the City of Kalamunda.
- The hirer is responsible for the full replacement cost at retail price for the equipment if it is lost, stolen or damaged beyond repair. The City of Kalamunda will be notified immediately on the hirer becoming aware of the loss, damage or theft of the hired bike.
- The bike is not to be used in any way that misrepresents the City of Kalamunda.
- The hirer will arrange a suitable time to collect and return the bike to the City of Kalamunda Administration Building (2 Railway Rd, Kalamunda) before 4:30pm on the dates specified on this form.
- The hirer will pay relevant hire fees and charges (\$40 per day, plus \$200 deposit), provide proof of identity (driver's licence) and will undertake an inventory check upon return of the bike.
- The hirer will practice safe handling practices when moving, loading and unloading the bike.
- The hirer is responsible for obtaining relevant approvals from the City of Kalamunda Health Services.
- It is the responsibility of the hirer to ensure appropriate cleaning/food safety methods are applied during use.
- A refundable bond of \$200 will be charged upon approval of the bike hire. Failure to return the bike at the end of the hire period fully washed and in the same condition will result in forfeiture of the bond.
- The bike must be stored indoors overnight and not be used during wet weather conditions.
- It is the responsibility of the hirer to ensure appropriate cleaning/food safety methods are applied during use.

## Declaration

I accept responsibility for ensuring compliance with local laws and conditions pertaining to the use of Council property on behalf of the above names organisation/group.

I acknowledge that loss, theft or damage of the smoothie bike and associated equipment will result in costs being rendered by myself or the organisation/group named on this booking form.

Name:

Signature:

Date:

## Return completed application form to:

**Email:** enquiries@kalamunda.wa.gov.au

**Post:** City of Kalamunda - Health Services

P.O.Box 42

Kalamunda, WA, 6926

**Phone:** 9257 9999