

CEO Direction: CEOD-OSH-001 Occupational Safety & Health

Relevant Delegation

Part 1 (Policy)

Purpose

This Direction outlines the City of Kalamunda's (The City) commitment to continuously improve the occupational safety and health standards and health management systems, to reduce hazards and subsequent incidents in the workplace.

Policy Statement

The City is committed to managing occupational safety and health including the development and implementation of an Occupational Safety and Health Management System that complies with, or exceeds legislative requirements including the Act, Regulations, Codes of Practice, Guidance Notes and Australian Standards.

The City will ensure that all levels of employees, including senior management, employees, contractors, volunteers, and work experience students, understand their roles and responsibilities in accordance with legislative requirements.

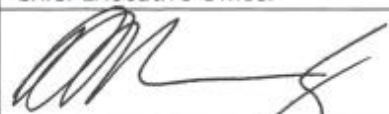
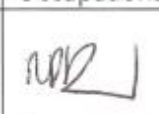
The employer aims to meet their objectives by:

- i. Providing and maintaining workplaces, plant and systems of work such that, so far as practicable, the employees are not unnecessarily exposed to hazards;
- ii. Providing such information, instruction and training to, and supervision of, the employees to enable them to perform their work so they are not unnecessarily exposed to hazards;
- iii. Consulting and cooperating with Safety and Health Representatives and other employees at the workplace regarding occupational safety and health issues;
- iv. Providing employees with personal protective clothing and equipment to assist them to protect against workplace hazards;

Employees, including contractors, volunteers and work experience students are obligated to meet their duty of care by:

- i. Taking care for their own health and safety and avoid adversely affecting the safety and health of any other person; by
- ii. Complying with safety and health instructions given by the employer, including the direction to wear personal protective clothing or equipment;
- iii. Reporting hazards, accidents (injuries), incidents and near misses in the workplace

We are committed and empowered to have a safe and efficient workplace

Chief Executive Officer		Occupational Safety & Health Representative	
	1716121		22/06/2021.