IIBT

International Institute of Business & Technology Australia

IIBT

2021
VET DSS
STUDENT PROSPECTUS

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WELCOME TO
IIBT

IIBT is internationally respected as a quality provider of education, which is your pathway to university.

As IIBT, we seek to provide students with the best learning experience. We have highly skilled academic and support staff members who will provide you ongoing academic and non-academic support to ensure that you succeed in your studies.

VISION
IIBT is a leading private education and training provider both nationally and internationally offering quality educational opportunities.

MISSION
To provide purposeful academic programs for students to enter higher education, the workplace or academia.

VALUES
IIBT Perth campus culture embodies the values of honesty, transparency, collegiality, merit, equity and accountability.

For VET Delivered to Secondary Students (VET DSS), IIBT currently offers:
• Certificate IV in Business
• Certificate IV in Information Technology

Students studying through IIBT pathways are supported throughout their learning journey with the following:

• Achieve their degree at the same time as their friends;
• Pay less than those going directly to university;
• Finish university with 3 qualifications;
• Are work ready sooner.

CERTIFICATE IV
IN BUSINESS

VOCATIONAL PROGRAM

BSB40215

The IIBT Certificate IV in Business prepares you to graduate with the skills needed to begin a career in business, apply for direct university entrance combined with English ATAR and WACE (discuss with your school Career Counsellor) or continue studying at IIBT by progressing into our Diploma of Business Administration. Once you have successfully completed our Diploma, you have the choice to continue your studies with direct entry into 2nd year at university.

This course provides students with the skills to obtain employment across various industry sectors. Possible job titles relevant to this qualification include: Accounts Assistant, Personal Assistant, Office Administrator and Project Assistant.

DURATION:

VET Delivered to Secondary Students (VET DSS) - 36 weeks*

Duration is agreed on by a School VET Coordinator, students and IIBT to meet the individual needs of students.

ENTRY REQUIREMENTS:
* Completion of year 10 (students not studying ATAR subjects, have no prior work history or VET certificate, may be required to do a work experience placement).
* Referral by School VET or Career Counsellor.

INTAKE:
Term 1 and Term 3. Minimum number of 15 students required to run the program.

COST:
$2,200 per student.

HOW TO ENROL:
Speak with your VET or Career Coordinator.

International students are required to meet separate English entry requirement under this pathway.

COURSE STRUCTURE:

• BSBRES401 Analyse and present research information;
• BSBWRT401 Write complex documents;
• BSBCUS402 Address customer needs;
• BSBADM409 Coordinate business resources;
• BSBINN301 Promote innovation in a team environment;
• BSBLED401 Develop teams and individuals;
• BSBITU402 Develop and use complex spreadsheets;
• BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements;
• BSBADM405 Organise Meetings;
• BSBRSK401 Identify risk and apply risk management processes;

THE PATHWAY:
• IIBT's Diploma of Business Administration
• Other Diploma qualifications in the Business field
• Entry into 1st year university

Course Hours

Face to Face training	234 hours
Weekly school prep	90 hours
Off-campus project work	108 hours
Off-campus assessment activities	108 hours
Holiday online self-study	78 hours
Total	**618 hours**

VOCATIONAL PROGRAM

CERTIFICATE IV IN
INFORMATION TECHNOLOGY

ICT40120

The Certificate IV in Information Technology is planned as a pathway option to the Diploma of Information Technology. Students working at this level apply a wide range of knowledge and skills in basic networking, IT support, database development, programming and website development.

Job roles that could be suitable upon completion include: Network Operations Technician, Client Support Officer (ICT), Technical Support Officer (ICT), Software Support Technician, Computer Technician, IT Systems Administrator

COURSE STRUCTURE:

- BSBCRT404 Apply advanced critical thinking to work processes
- BSBXCS404 Contribute to cyber security risk management
- ICTICT426 Identify and evaluate emerging technologies and practices
- ICTICT443 Work collaboratively in the ICT industry
- ICTICT451 Comply with IP, ethics and privacy policies in ICT environments
- ICTPRG302 Apply introductory programming techniques
- ICTSAS432 Identify and resolve client ICT problems
- ICTWEB432 Design website layouts
- ICTWEB433 Confirm accessibility of websites
- ICTWEB450 Evaluate and select a web hosting service
- ICTWEB452 Create a markup language document
- ICTWEB449 Confirm website access and use ability
- ICTSAS428 Hand over ICT system components to clients
- ICTSAS436 Evaluate ICT system status
- ICTSAS438 Implement maintenance procedures
- ICTSAS443 Support operating system users and troubleshoot applications
- ICTICT441 Provide one-to-one instruction
- ICTICT448 Prepare electronic portfolios of work
- ICTPRG442 Apply mathematical techniques for software development
- ICTICT430 Apply software development methodologies

THE PATHWAY:

- IIBT's Diploma of Information Technology
- IIBT's Diploma of Business Administration
- Other Diploma qualifications in the ICT field
- Entry into 1st year university

DURATION:

VET Delivered to Secondary Students (VET DSS) - 40 weeks*

* Duration is agreed on with School VET Coordinator, students and IIBT to meet the individual needs of students.

ENTRY REQUIREMENTS:
* Completion of year 10 (students not studying ATAR subjects, have no prior work history or VET certificate, may be required to do a work experience placement).
* Referral by School VET or Career Counsellor.

INTAKE:
Term 1 and Term 3.
Minimum number of 15 students required to run the program.

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COST:

$2,500 per student

HOW TO ENROL:
Speak with your VET or Career Coordinator.

Course Hours

Face to Face training	260 hours
Off-campus IT project work	160 hours
Off-campus assessment activities	120 hours
Holiday online self-study	78 hours
Total	**618 hours**

* International students are required to meet separate English entry requirement under this pathway.

DIPLOMA OF
BUSINESS ADMINISTRATION

HIGHER EDUCATION

Entry into 2nd year and 3rd year of undergraduate study in IIBT Partner Universities/ Institutes

The Diploma of Business Administration is equivalent to the first year of a business-related undergraduate degree at Australian universities/Higher Education Institutions. On successful completion of the course, students are eligible to enter second year of a relevant Bachelor degree at one of IIBT's partner universities/higher education institutions including ECU, Curtin, Murdoch, Wollongong, CQU and Sheridan.

The Diploma of Business Administration covers the first year equivalent of a commerce/business degree, allowing students to learn key areas of knowledge of the business field. This provides students with skills necessary to choose a relevant bachelor degree that fits their future career prospects, eliminating course changes once at university.

DURATION:
Full Time (Standard) – 12 months
Part Time – 18 months or greater
(Domestic students only)

CONTACT HOURS PER UNIT:
2 hr Lecture + 1 hr Workshop face to face + 7 hr Independent Study = 10hr per week + 30 hours Assessment And Exam/Test Preparation Over Trimester Total 150hrs Time Commitment Per Trimester

MODE OF DELIVERY:
Face to Face

JOB ROLES:
Administration Officer, Accounts Supervisor, Executive Personal Assistant, Office Administrator Project Assistant

COST:
$3,600 (Exclusive Promotion Price for VET DSS)

COURSE STRUCTURE:
- ACC101 Introduction to Accounting (20CP)
- MKTG101 Principles of Marketing (20CP)
- MIS101 Management Information System (20CP)
- ECO101 Principles of Economics (20CP)
- FIN101 Introduction to Finance (20CP)
- MGT101 Management in Organisations (20CP)
- BL101 Business Law (20CP)
- COM102 Applied Communications(20CP)

160 Credit points (CP) are required to succesffully complete the course.

THE IIBT ADVANTAGE:
- No ATAR required
- More affordable than university
- Direct entry into 2nd year at our partner universities and institutes in a relevant bachelor degree on successful completion of the course
- Achieve two qualifications - a Diploma of Business Administration and your University degree

ENTRY REQUIREMENTS:
Australian Students:
- Successful completion of Year 12 or equivalent with a minimum 50% in 4 WACE subjects; OR
- Successful completion of an AQF Level IV course

HIGHER EDUCATION

DIPLOMA OF
INFORMATION TECHNOLOGY

Entry into 2nd year and 3rd year of undergraduate study in IIBT Partner Universities/ Institutes

Graduates of the Diploma of Information Technology have two main opportunities; to work in the IT industry or enrol at Second Year level into a bachelor's degree. Both alternatives provide excellent career opportunities in the exciting and expanding global IT industry. Diploma of IT graduates may typically work as IT analysts, support technicians, administrators, programmers and IT managers.

Graduates of bachelor's degrees in this area typically pursue careers in software engineering, cyber security and information technology. This course provides opportunities for students to appreciate the latest trends in Information Technology and to develop as lifelong learners who continue to update their knowledge and skills alongside their chosen career path.

COURSE STRUCTURE:

- PS101 Essentials of Professional Science (20CP)
- PP102 Principles of Programming (20CP)
- CF101 Computer Fundamentals (20CP)
- SA101 Systems Analysis (20CP)
- COM102 Applied Communications (20CP)
- COMSEC101 Computer Security (20CP)
- COS102 Computer Operating Systems (20CP)
- DD102 Database Design (20CP)

160 Credit points (CP) are required to successfully complete the course.

THE PATHWAY:

- Direct entry into 2nd year and 3rd year of undergraduate study in IIBT's Partner Universities on successful completion of the course.
- Direct entry into the workplace

THE IIBT ADVANTAGE:

IIBT is committed to creating a supportive learning environment. The Student Support Services Officers are available to assist you with any questions about your academic or course progress. Our friendly teaching staff are committed to your learning success and also able to assist with your queries.

ENTRY REQUIREMENTS:

Australian Students:

- Successful completion of Year 12 or equivalent with a minimum 50% in 4 WACE subjects; OR
- Successful completion of an AQF Level IV course

DURATION:

Full Time (Standard) – 12 months
Part Time – 18 months or greater
(Domestic students only)

CONTACT HOURS PER UNIT:

2 hr Lecture + 1 hr Workshop face to face + 7 hr
Independent Study = 10hr per week
+ 30 hours
Assessment And Exam/Test
Preparation Over Trimester
Total 150hrs Time Commitment Per Trimester

MODE OF DELIVERY:

Face to Face

JOB ROLES:

Webmaster, Software Support Officer, Project Manager or member of a Cyber Security team. Alternative roles in IT include: Computer Support Officer, Applications Developer, Systems Analyst, IT Consultant, e-Commerce Developer, Systems Administrator.
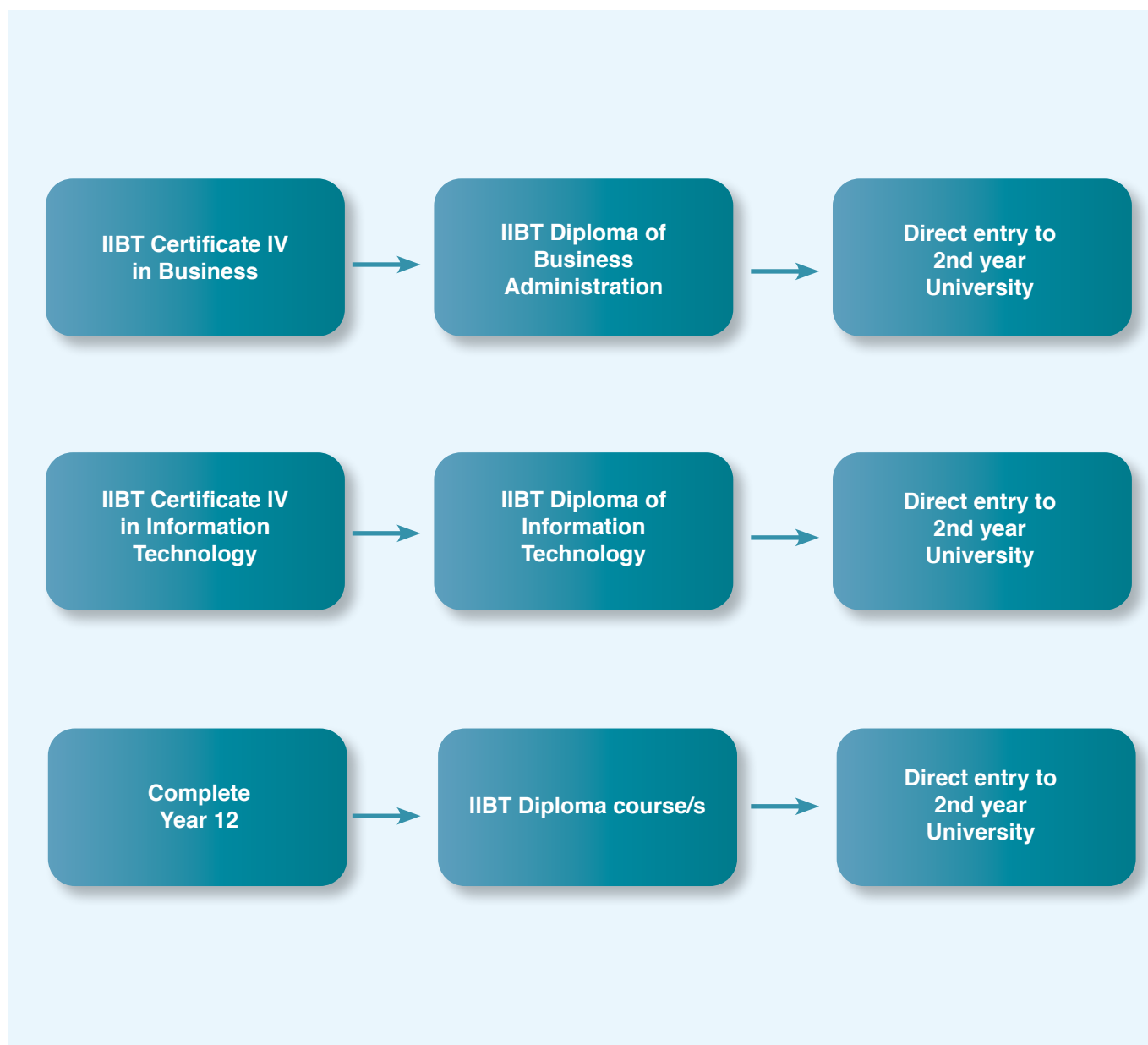
COST:

$3,600 (Exclusive Promotion Price to VET DSS students).

CHOOSE YOUR PATH
CHOOSE YOUR FUTURE

IIBT
PATHWAYS

IIBT Certificate IV in Business	→	IIBT Diploma of Business Administration	→	Direct entry to 2nd year University
IIBT Certificate IV in Information Technology	→	IIBT Diploma of Information Technology	→	Direct entry to 2nd year University
Complete Year 12	→	IIBT Diploma course/s	→	Direct entry to 2nd year University

Graduating from the IIBT Diploma of Business Administration or the Diploma of Information Technology grants you guaranteed entry into second year in a related bachelor's degree at a selection of our partner universities.

Partner **Universities**

PARTNER
UNIVERSITIES

Edith Cowan University (ECU)

Edith Cowan University (ECU) is a large multi-campus institution that offers over 320 different courses of study. ECU has developed a lively research culture and is a pioneer in breaking down educational barriers in order to develop alternative pathways into university. Partnered with researchers at the cutting edge of their field, ECU offers a powerhouse of educational facilities.

The Bachelor of Science (Cyber Security) and the Master of Cyber Security in ECU are Accredited by Australian Computer Society (ACS).

Location: Joondalup,Mount Lawley, Western Australia

Curtin University

Curtin University is Western Australia's largest university with a total of 9 locations across Australia, Singapore and East Malaysia. Curtin's mission is to change minds, lives and the world through their leadership, innovation and excellence in teaching and research. Curtin University offers a wide range of undergraduate and post-graduate courses and high impact research in minerals and energy, ICT, health and sustainable development.

Location: Kent Street, Bentley, Western Australia.

University of Wollongong (UOW)

UOW is renowned internationally for its teaching and research and equips students with broad-minded thinking, hands on experience and the skills to succeed in their chosen field. The University's commitment to connection and excellence is what sets them apart. UOW ranks in the top 2% of universities in Australia and focuses on academic excellence and making a tangible difference in the world.

Location: Northfields Avenue, Wollongong, New South Wales, Australia

PARTNER
UNIVERSITIES

Central Queensland University

CQU continues to be a leader in distance education and has established itself as a research focused university. It is recognised as one of Australia's most inclusive universities and provides some of the best graduate outcomes to students.

Location: Canning Street, Rockhampton, Queensland, Australia; William St, Perth, West Australia

Murdoch University

Murdoch University is a public university in Perth, Western Australia, with campuses also in Singapore and Dubai. It began operations as the state's second university in July 1973. Murdoch is a verdant university and a member of the Innovative Research Universities.

Location: South Street, Murdoch Western Australia

Sheridan Institute of Higher Education

Sheridan Institute of Higher Education is a fully accredited higher education provider in the Perth CBD, offering undergraduate programs in Business, Humanities and Social Sciences, and Mathematics, Physical Sciences and Life Sciences, and postgraduate programs in Business and Education.

Location: 18/7 Aberdeen Street Perth WA

WORKPLACE
LEARNING

Students studying at IIBT may be required to attend a workplace to gain meaningful and practical work skills.

Workplace learning provides students with an opportunity to experience a real working environment which enhances their understanding of their studies.

IIBT works together with students, their school and industry to place students in an environment where they can develop and improve their skills in preparation for transition from school to work. Workplace learning helps students decide if a particular industry or job is right for them.

Students chosen for a workplace opportunity will be given a Workplace Learning Logbook to complete during their work placement. They will have a list of tasks that relate directly to their vocational studies which they will need to complete. Most work placements are between 5-10 days, however, may be longer depending on student experience.

During and after work placement, the student is required to respond to questions based on the Core Skills for Work Developmental Framework. These are part of the Workplace Learning Logbook.

CONTACT US/
IMPORTANT INFORMATION

CONTACT US

If you require any further information, please phone or email and we will get back to you as soon as possible.

Phone: +61 8 6180 2188

Email: enquiries@iibt.edu.au

Perth Campus: 350 Albany Highway, Victoria Park, Western Australia 6100

Postal Address: PO BOX 819, Victoria Park, Western Australia 6979

IMPORTANT INFORMATION

VET Delivered to Secondary Students (VET DSS) Enrolment Form is available at www.iibt.edu.au

Laptop: Students are required to bring their own laptop for access to IIBT's Online Learning Platform.

USI: Students are required to provide a Unique Student Identifier.

www.IIBT.edu.au

Perth Campus

350 Albany Hwy, Victoria Park, Western Australia 6100

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